

**CITY OF COOS BAY URBAN RENEWAL AGENCY
BUDGET COMMITTEE**

April 9, 2015

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency Budget Committee held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Committee Members attending were Fred Brick, Mark Daily, Donald Dille, Lucinda DiNovo, Jennifer Groth, Stephanie Kramer, Alan Pettit, Thomas Leahy, Philip Marler, Colin Myatt, Crystal Shoji, and Brooke Walton. Committee Members Roy Metzger and Mike Vaughan were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Fire Chief Mark Anderson, Library Director Sami Pierson, Police Chief Gary McCullough, and Public Works Director Jim Hossley.

Council Members, Budget Committee Members, and Staff introduced themselves. City Manager Rodger Craddock gave a presentation on governmental budgeting.

Committee Member Colin Myatt entered the meeting at 7:04 p.m. Committee Member Thomas Leahy entered the meeting at 7:06 p.m.

Election of Officers

Committee Member Daily nominated Stephanie Kramer as Chair. Committee Member Shoji seconded the motion which carried with Committee Members Brick, Daily, Dille, DiNovo, Groth, Kramer, Leahy, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Marler, Metzger and Vaughan were absent.

Committee Member Daily nominated Al Pettit as Vice-Chair. Committee Member Groth seconded the motion which carried with Chair Kramer and Committee Members Brick, Daily, Dille, DiNovo, Groth, Leahy, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Marler, Metzger and Vaughan were absent.

Committee Member Daily nominated Thomas Leahy as Secretary. Committee Member Walton seconded the motion which carried with Chair Kramer and Committee Members Brick, Daily, Dille, DiNovo, Groth, Leahy, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Marler, Metzger and Vaughan were absent.

Public Comments

No comments were made.

Presentation of the 2015-2016 Urban Renewal Agency Budget Message

City Manager Rodger Craddock presented the budget message for fiscal year (FY) 2015-2016 as attached and hereby made part of the record. City Manager Craddock reported the proposed Urban Renewal Agency (URA) budget was a combined total of \$7,429,286 with planned expenditures balancing total revenues. City Manager Craddock provided a general overview of the budget funds and categories and noted both the Downtown and Empire Districts were financially

sound. Significant highlights of the proposed budget included a combined total of materials and services and capital project expenditures of \$5,035,414 for both districts; Downtown totaling \$2,358,052 and Empire totaling \$2,677,362. Proposed projects and programs included: \$100,000 (each) for Downtown and Empire Façade program and \$400,000 (combined) for a prospective Environmental Protection Agency (EPA) Brownsfield grant to identify economic barriers. Other projects budgeted for the Downtown District included \$50,000 to complete the Bayshore/Highway 101 fence and sidewalks and another \$175,000 for beautification, \$554,460 for downtown bus transfer station (contingent on receiving grant funding), \$100,000 for the Coos Art Museum roof, and \$175,000 to finalize Egyptian Theatre façade improvements. Other projects budgeted for the Empire District included \$737,135 South Empire Boulevard enhancement project and \$1,500,000 for the Hollering Place/Confederated Tribes of Coos, Curry, Lower Umpqua, and Siuslaw Indians (CTCLUSI) expansion project.

Committee Member Philip Marler entered the meeting at 7:31 p.m.

City Manager Craddock stated the proposed budget did not include, nor did he recommend the budget committee impose any portion of the special levy option pursuant to ORS 457.435(2). The lawful maximum which could be imposed was \$1.97/1K of assessed valuation, \$1.29/1K for the Downtown District and \$0.68/1K for the Empire District with all or a fractional portion imposed. City Manager Craddock recommended the budget committee impose the Urban Renewal Agency's maximum 100% amount from the division of taxes and not impose the special levy.

Review of the Proposed Budget for Fiscal Year 2015-2016

Chair Kramer briefly explained the procedures for going through the proposed budget and the procedures for redlining items. The Committee reviewed each fund in the URA budget, the following changes were suggested:

Committee Member Daily redlined Downtown Capital Projects Fund 57, Department (940), page 20, line item 520-2414, Agency Management; implied the City was not following their URA agreement; suggested URA received 25% of the overall tax base and of that 25%, 75% of those funds were being transferred to the City's General Fund.

Committee Member Daily redlined Empire Capital Projects Fund 58, Department (945), page 22, line item 520-2414, Agency Management.

City Manager Craddock stated staff time was required to complete URA projects. Committee Member Daily wanted more emphasis on improving the districts and not paying agency fees was one way for that to happen.

Committee Member Daily moved to budget 25% of the value of the redlined agency fees and to transfer the remaining balances to complete more projects within the respective funds. Committee Member Leahy seconded the motion which failed with Committee Member Daily voting aye and Chair Kramer and Committee Members Brick, Dille, DiNovo, Groth, Leahy, Marler, Myatt, Pettit, Shoji, and Walton voting nay. Committee Members Metzger and Vaughan were absent.

Committee Member Groth moved to approve selecting "Option 1" pursuant to ORS 457.435 (2)(a) as the method used to collect urban renewal property taxes. Committee Member Shoji seconded

the motion which carried with Chair Kramer and Brick, Daily, Dille, DiNovo, Groth, Leahy, Marler, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Metzger and Vaughan were absent.

Committee Member Groth moved to approve imposing the Urban Renewal Agency's maximum 100% amount from the division of taxes and not impose the special levy option. Committee Member Shoji seconded the motion which carried with Chair Kramer and Committee Members Brick, Daily, Dille, DiNovo, Groth, Leahy, Marler, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Metzger and Vaughan were absent.

Approval of Fiscal Year 2015-2016 Budget and Submission of the Budget to the Urban Renewal Agency for Adoption at the June 2, 2015 Meeting

Approval of the URA budget approved requesting the division of taxes per Article IX of the Oregon Constitution and ORS 457.440 for the two Urban Renewal plans but did not request the citywide special levy option.

Committee Member Shoji moved to approve the fiscal year 2015-2016 Urban Renewal budget and forward it to the Urban Renewal Agency for adoption at the June 2, 2015 Urban Renewal Agency meeting. Committee Member Walton seconded the motion which carried with Chair Kramer and Committee Members Brick, Daily, Dille, DiNovo, Groth, Leahy, Marler, Myatt, Pettit, Shoji, and Walton voting aye. Committee Members Metzger and Vaughan were absent.

Adjourn

There being no further business to come before the Committee, Chair Kramer adjourned the meeting.

Attest:



Thomas Leahy, Secretary



Stephanie Kramer, Chair