

**CITY OF COOS BAY URBAN RENEWAL AGENCY  
BUDGET COMMITTEE**

**April 12, 2016**

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency Budget Committee held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending**

Budget Committee Members attending were Harold Folker, Jennifer Groth, Steve Horne, Stephanie Kramer, Thomas Leahy, Philip Marler, Roy Metzger, Joseph Monahan, Alan Pettit, Crystal Shoji, and Mike Vaughan. Budget Committee Members Fred Brick, Mark Daily, and Donald Dille were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Extended Service Office Director Norma Fowler, Fire Chief Mark Anderson, Library Director Sami Pierson, Police Captain Chris Chapanar, Police Chief Gary McCullough, and Public Works Director Jim Hossley.

City Manager Rodger Craddock opened the meeting and led the Budget Committee and assembly in the salute to the flag. Budget Committee Members and staff introduced themselves. City Manager Craddock gave a presentation on governmental budgeting. Committee Member Marler entered the meeting at 7:03 p.m. Committee Member Metzger entered the meeting at 7:14 p.m.

**Election of Officers**

Committee Member Shoji nominated Stephanie Kramer as Chair. Committee Member Groth seconded the motion which carried with Committee Members Folker, Groth, Horne, Kramer, Leahy, Marler, Metzger, Monahan, Pettit, Shoji, and Vaughan voting aye. Committee Members Brick, Daily, and Dille were absent.

Chair Kramer nominated Jennifer Groth as Vice-Chair. Committee Member Shoji seconded the motion which carried with Chair Kramer and Committee Members Folker, Groth, Horne, Leahy, Marler, Monahan, Pettit, Shoji, and Vaughan voting aye and Committee Member Metzger voting nay. Committee Members Brick, Daily, and Dille were absent.

Committee Member Groth nominated Roy Metzger as Secretary. Committee Member Monahan seconded the motion which carried with Chair Kramer and Committee Members Folker, Groth, Horne, Leahy, Marler, Monahan, Pettit, and Shoji voting aye and Committee Members Metzger and Vaughan voting nay. Committee Members Brick, Daily, and Dille were absent.

**Public Comments**

No comments were made.

**Presentation of the 2016-2017 Urban Renewal Agency Budget Message**

City Manager Rodger Craddock presented the budget message for fiscal year (FY) 2016-2017 as attached and hereby made part of the record. City Manager Craddock reported the proposed Urban Renewal Agency (URA) budget was a combined total of \$7,326,920 with planned expenditures balancing total revenues. City Manager Craddock provided a general overview of the

budget funds and categories and noted both the Downtown and Empire Districts were financially sound. Significant highlights of the proposed budget included a combined total of materials and services and capital project expenditures of \$4,186,508 for both districts; Downtown totaling \$1,497,522 and Empire totaling \$2,688,986. Proposed projects and programs included: \$100,000 (each) for Downtown and Empire Façade programs. Other projects budgeted for the Downtown District included \$25,000 for rehabilitation of the Marshfield Sun Museum foundation, \$175,000 for Highway 101 Bayshore/Broadway beautification project, \$175,000 for the Egyptian Theatre to complete the remaining projects funded by grants and donations, and \$100,000 for the Coos Art Museum roof. Other projects budgeted for the Empire District included \$586,477 for the South Empire Boulevard enhancement project and \$1,500,000 for the Hollering Place/Confederated Tribes of Coos, Curry, Lower Umpqua, and Siuslaw Indians (CTCLUSI) expansion project.

City Manager Craddock stated the proposed budget did not include, nor did he recommend the budget committee impose any portion of the special levy option pursuant to ORS 457.435(2). The lawful maximum which could be imposed was \$1.97/1K of assessed valuation, \$1.29/1K for the Downtown District and \$0.68/1K for the Empire District with all or a fractional portion imposed. City Manager Craddock recommended the budget committee impose the Urban Renewal Agency's maximum 100% amount from the division of taxes and not impose the special levy.

#### **Review of the Proposed Budget for Fiscal Year 2016-2017**

Chair Kramer briefly explained the procedures for going through the proposed budget and the procedures for redlining items. The Committee reviewed each fund in the URA budget, no suggested changes were made.

Committee Member Groth moved to approve selecting "Option 1" pursuant to ORS 457.435 (2) (a) as the method used to collect urban renewal property taxes. Committee Member Metzger seconded the motion which carried with Chair Kramer and Committee Members Folker, Groth, Horne, Leahy, Marler, Metzger, Monahan, Pettit, Shoji, and Vaughan voting aye. Committee Members Brick, Daily, and Dille were absent.

Committee Member Groth moved to approve imposing the Urban Renewal Agency's maximum 100% amount from the division of taxes and not impose the special levy option. Committee Member Shoji seconded the motion which carried with Chair Kramer and Committee Members Folker, Groth, Horne, Leahy, Marler, Metzger, Monahan, Pettit, Shoji, and Vaughan voting aye. Committee Members Brick, Daily, and Dille were absent.

#### **Approval of Fiscal Year 2016-2017 Budget and Submission of the Budget to the Urban Renewal Agency for Adoption at the June 7, 2016 Meeting**

Approval of the URA budget approved requesting the division of taxes per Article IX of the Oregon Constitution and ORS 457.440 for the two Urban Renewal plans but did not request the citywide special levy option.

Committee Member Metzger moved to approve the fiscal year 2016-2017 Urban Renewal budget and forward it to the Urban Renewal Agency for adoption at the June 7, 2016 Urban Renewal Agency meeting. Committee Member Marler seconded the motion which carried with Chair

Kramer and Committee Members Folker, Groth, Horne, Leahy, Marler, Metzger, Monahan, Pettit, Shoji, and Vaughan voting aye. Committee Members Brick, Daily, Dille and were absent.


**Adjourn**

There being no further business to come before the Committee, Chair adjourned the meeting.

Attest:



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Roy Metzger, Secretary



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Stéphanie Kramer, Chair