

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY BUDGET COMMITTEE**

April 14, 2016

The minutes of the proceedings of a meeting of the City of Coos Bay Budget Committee held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Budget Committee Members attending were Fred Brick, Harold Folker, Jennifer Groth, Steve Horne, Stephanie Kramer, Thomas Leahy, Philip Marler, Roy Metzger, Joseph Monahan, Alan Pettit, and Crystal Shoji. Budget Committee Members Mark Daily, Donald Dille, and Mike Vaughan were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Fire Chief Mark Anderson, Library Director Sami Pierson, Police Captain Chris Chapanar, and Public Works Director Jim Hossley.

Chair Kramer opened the meeting and led the Budget Committee and assembly in the salute to the flag.

Public Comments

No comments were made.

Public Hearing – Citizen Input on the Use of State Revenue Sharing Funds

City Manager Rodger Craddock stated the purpose of the Public Hearing was to accept public input on the use of State Revenue Sharing funds. A public hearing notice was published April 6, 2016 in The World newspaper and provided an opportunity for public comments during the April 14, 2016 Budget Committee Meeting. Chair Kramer opened the public hearing and invited citizen input on the use of State Shared Revenue funds. No public comments were given and the hearing was closed.

General Fund

The Budget Committee continued their review of the City of Coos Bay budget as follows:

State Gas Tax Fund

The Budget Committee reviewed the State Gas Tax Fund 2 Maintenance Department (320), no changes were made.

Wastewater Fund

The Budget Committee reviewed the Wastewater Fund 3, Departments (350), (351), (352), (353), and (355), no changes were made.

Hotel/Motel Tax Fund

The Budget Committee reviewed the Hotel/Motel Tax Fund 5. Committee Member Leahy questioned why no funds were budgeted for department (410), page 78, line item 520-2410 Boat Building Center; stated the Boat Building Center was asked by the City to start and operate the Center. Chair Kramer stated the Boat Building Center was part of the Urban Renewal Masterplan. City Manager Rodger Craddock stated the one-year contract to assist the Boat Building Center with operations had expired; noted the City owned many of the properties which had funds budgeted in the Hotel/Motel fund; the City did not own the Boat Building Center property.

Board Member Monahan moved to transfer \$5,000 from department (560), page 78, line item 560-6001 Contingency to department (410), page 78, line item 520-2410 Boat Building Center. Board Member Horne seconded the motion which carried with Chair Kramer and Committee Members Brick, Folker, Groth, Horne, Marler, Metzger, Monahan, Pettit, and Shoji voting aye. Committee Members Daily, Dille, and Vaughan were absent. Board Member Leahy recused himself due to serving on the Board of the Boat Building Center. Board Member Leahy having abstained from the vote was deemed pursuant to the provisions of 2.8.4 of the Rules of the City Council to have voted with the majority, which approved the motion. City Manager Craddock noted Board Member Leahy had a perceived conflict of interest but no actual conflict.

Building Codes Fund

The Budget Committee reviewed the Building Codes Fund 8, no changes were made.

9-1-1 Tax Fund

The Budget Committee reviewed the 9-1-1 Tax Fund 10, no changes were made.

Debt Service Budgets

The Budget Committee reviewed the General Obligation Bond Fund 11, and the Revenue Bond Fund 12, no changes were made.

Capital Improvements Budgets

The Budget Committee reviewed Special Improvement (LID) Fund 15, Street Improvement Fund 16, Parks Improvement Fund 17, Bike/Pedestrian Path Fund 18, Transportation SDC Fund 19, Wastewater SDC Fund 20, and Stormwater SDC Fund 21, no changes were made.

Chair Kramer exited the meeting at 8:12 p.m. and returned at 8:14 p.m.

Reserve Budgets

The Budget Committee reviewed the Fire Station Reserve Fund 27, Wastewater Improvement Fund 29, Major Capital Reserve Fund 34, Jurisdictional Exchange Streets Reserve Fund 39,

Technology Reserve Fund 40, County-wide CAD Core Reserve Fund 41, and the Rainy Day Reserve Fund 42, no changes were made.

Review of Redlined Budget Items

No redlines were made.

Approval of Permanent Tax Rate

Committee Member Metzger moved to approve imposing the City's maximum permanent tax rate of 6.3643 per \$1,000 taxable assessed value for fiscal year 2015-2016. Committee Member Marler seconded the motion which carried with Chair Kramer and Committee Members Brick, Folker, Groth, Horne, Leahy, Marler, Metzger, Monahan, Pettit, and Shoji voting aye. Committee Members Daily, Dille, and Vaughan were absent.

Approval to Impose General Obligation Bonded Debt

Committee Member Shoji moved to approve imposing the general obligation bonded debt amount of \$542,833. Committee Member Metzger seconded the motion which carried with Chair Kramer and Committee Members Brick, Folker, Groth, Horne, Leahy, Marler, Monahan, Pettit, and Shoji voting aye and Committee Member Metzger voting nay. Committee Members Daily, Dille, and Vaughan were absent.

Approval of the Fiscal Year 2016-2017 Budget

Committee Member Marler moved to approve the Fiscal Year 2016-2017 City of Coos Bay budget as amended and to forward it on to the Coos Bay City Council for adoption at the June 7, 2016 City Council meeting. Committee Member Horne seconded the motion which carried with Chair Kramer and Committee Members Brick, Folker, Groth, Horne, Leahy, Marler, Metzger, Monahan, Pettit, and Shoji voting aye. Committee Members Daily, Dille, and Vaughan were absent.

Adjourn

There being no further business the meeting was adjourned.

Attest:



Roy Metzger, Secretary



Stephanie Kramer, Chair