

**CITY OF COOS BAY URBAN RENEWAL AGENCY
BUDGET COMMITTEE**

April 13, 2017

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency Budget Committee held at 6 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Committee Members attending were Joe Benetti, Curt Benward, Melissa Cribbins, Lucinda DiNovo, Drew Farmer, Harold (Ken) Folker, Jennifer Groth, Steve Horne, Stephanie Kilmer, Stephanie Kramer, Phil Marler, Roy Metzger, and Joe Monahan. Committee Member Donald Dille was absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Finance Assistant Nicki Rutherford, Fire Chief Mark Anderson, Library Director Sami Pierson, and Public Works and Community Development Director Jim Hossley.

Council Members, Budget Committee Members, and Staff introduced themselves. City Manager Rodger Craddock gave a presentation on governmental budgeting.

Election of Officers

Committee Member Benetti nominated Stephanie Kramer as Chair. Committee Member Marler seconded the motion which carried with Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Kramer, Marler, and Monahan voting aye. Committee Members Dille and Metzger were absent.

Committee Member DiNovo nominated Drew Farmer as Vice-Chair. Chair Kramer seconded the motion which carried with Chair Kramer and Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Marler, and Monahan voting aye. Committee Members Dille and Metzger were absent.

Committee Member Farmer nominated Lucinda DiNovo as Secretary. Committee Member Cribbins seconded the motion which carried with Chair Kramer and Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Marler, and Monahan voting aye. Committee Members Dille and Metzger were absent.

Public Comments

George Tinker, Coos Bay: stated he represented the Marshfield Sun Printing Museum which was owned by the City of Coos Bay and managed by the Marshfield Sun Association. Mr. Tinker requested urban renewal funds to purchase a heat pump for the building. Ralph Mohr, Coos Bay: expressed support to fund the Marshfield Sun Museum; thanked the City on behalf of the Boat Building Center for the City's support of the Tall Ships event; and was encouraged by the City's improvement efforts at the Mingus Park Pool.

Presentation of the 2017-2018 Urban Renewal Agency Budget Message

City Manager Rodger Craddock presented the budget message for fiscal year (FY) 2017-2018 as attached and hereby made part of the record. City Manager Craddock reported the proposed

Urban Renewal Agency (URA) budget was a combined total of \$4,962,094 with planned expenditures balancing total revenues. City Manager Craddock provided a general overview of the budget funds and categories and noted both the Downtown and Empire Districts were financially sound. Significant highlights of the proposed budget included a combined total of materials and services and capital project expenditures of \$2,134,000 for both districts; Downtown totaling \$1,074,000 and Empire totaling \$1,060,000. Proposed projects and programs included: \$150,000 for Downtown and \$100,000 Empire Façade programs. Other projects budgeted for the Downtown District included \$15,000 for a heating system for the Marshfield Sun Museum, \$175,000 for Highway 101 Bayshore/Broadway beautification project, and \$25,000 for the Egyptian Theatre to complete small restoration projects; Other projects budgeted for the Empire District included \$95,000 for a pedestrian safety and lighting project, \$50,000 to support the South Empire Boulevard enhancement project, and \$10,000 to aid in the development of the Hollering Place expansion project. City Manager Craddock noted a \$300,000 budget change was made to fund change orders for the South Empire Boulevard Sidewalk project which could also qualify for use with wastewater funds.

Committee Member Metzger entered the meeting at 6:23 p.m.

City Manager Craddock stated the proposed budget did not include the imposition of a citywide urban renewal special levy option pursuant to ORS 457.435(2). The lawful maximum which could be imposed was \$2.02 per \$1,000 of assessed valuation, \$1.09 per \$1,000 for the Downtown District and \$0.93 per \$1,000 for the Empire District with all or a fractional portion imposed. City Manager Craddock recommended the budget committee impose the maximum 100% amount from the division of taxes and should the budget committee wish to impose the special levy for the purpose of addressing road infrastructure, he recommended a limitation of 28% or \$0.30 per \$1,000 of assessed valuation for the Downtown plan area. Imposing more would likely have an adverse effect on the City's General Fund as well as overlapping taxing districts due to compression as a result of Measure 5.

Review of the Proposed Budget for Fiscal Year 2017-2018

Chair Kramer briefly explained the procedures for going through the proposed budget and the procedures for redlining items. The Committee reviewed each fund in the URA budget, no suggested changes were made.

Committee Member Benetti stated he was in favor of imposing the special levy to help fund needed street repair. Committee Member Benetti stated he agreed with City Manager Craddock's recommendation to impose the special levy in the Downtown Plan area and limit it to \$0.30 per \$1,000 of assessed valuation. Chair Kramer expressed concern the special levy could deter citizens from voting in favor of the Coos Bay School Board bond measure. Committee Member Monahan expressed concern the funds would be used to pay for a stop light rather than street improvements.

Committee Member Groth moved to approve selecting "Option 1" pursuant to ORS 457.435 (2)(a) as the method used to collect urban renewal property taxes. Committee Member Metzger seconded the motion which carried with Chair Kramer and Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Marler, Metzger, and Monahan voting aye. Committee Member Dille was absent.

Committee Member Horne moved to approve imposing the Urban Renewal Agency's maximum 100% amount from the division of taxes and to impose the special levy option in the Downtown Plan area and limit it to 28% or approximately \$0.30 per \$1,000 of assessed valuation. Committee Member Metzger seconded the motion. Committee Member Horne amended the motion to restrict the special levy funds collected for street repairs only. Committee Member Metzger re-seconded the motion as amended which carried with Chair Kramer and Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Marler, Metzger, and Monahan voting aye. Committee Member Dille was absent.


Approval of Fiscal Year 2017-2018 Budget and Submission of the Budget to the Urban Renewal Agency for Adoption at the June 6, 2017 Meeting

Approval of the URA budget approved requesting the division of taxes per Article IX of the Oregon Constitution and ORS 457.440 for the two Urban Renewal plans and requested a special levy option in the Downtown Plan area and limited it to 28% or \$0.30 per \$1,000 of assessed valuation.

Committee Member Groth moved to approve the fiscal year 2017-2018 Urban Renewal budget and forward it to the Urban Renewal Agency for adoption at the June 6, 2017 Urban Renewal Agency meeting. Committee Member DiNovo seconded the motion which carried with Chair Kramer and Committee Members Benetti, Benward, Cribbins, DiNovo, Farmer, Folker, Groth, Horne, Kilmer, Marler, Metzger, and Monahan voting aye. Committee Member Dille was absent.

Adjourn

There being no further business to come before the Committee, Chair adjourned the meeting.


Stephanie Kramer, Chair

Attest: 
Lucinda DiNovo, Secretary