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CITY OF COOS BAY
PARKS COMMISSION MINUTES OF
JULY 18, 2013

Members Present: Chairperson, Christine Coles; Commissioner Arian Lyons,
Commissioner Bill Otton, Commissioner Carmen Matthews
and Commissioner Jennifer Stephens.

Members Absent: Commissioner Beverly Meyers, Commissioner Mike Vaughan
and Commissioner Patty Scott

Staff Present: Randy Dixon, Operations Administrator and Pam Patton

Guests Present: Cricket Soules, Catherine Hampton and John Hampton

Location: City Hall Conference Room
Coos Bay City Hall – 500 Central Avenue

CALL TO ORDER / ROLL CALL / APPROVAL OF MINUTES

Chairperson Christine Coles called the meeting to order at 4:00pm and asked for a motion to approve the June 27, 2013 minutes.

Motioned: Commissioner Matthews motioned to approve as written
Seconded: Chairperson Coles
Vote: Aye, Unanimous. Minutes approved as presented.

New Business:

The guests present for the meeting were representing the Marshfield Pioneer Cemetery. Cricket Soules was the spokesperson. She presented a grant opportunity to the Parks Commission to assist with improvement to the fence and gate of the cemetery. They distributed a brochure to the commission that covered the history of the cemetery beginning back in 1888 to its current plans to celebrate the Sailor-Soldier Monument's 100th anniversary in 2015. Cricket also presented another handout of the Marshfield Pioneer Cemetery Proposed Ornamental Fencing Plan involving a new gate and interpretive panels as a welcoming façade. Cricket went on to explain that there are plans for a grant from the Oregon Commission on Historic Cemeteries in the spring of 2014 and demonstrating community commitment will be essential for this project. Thanks to a contribution from a local landscaper, potted daylilies will be offered in support of this project.

Currently the partnership with SCBEC and Marshfield High School has worked well assisting with the maintenance and upkeep of the cemetery. Another guest, John Hampton, a Marshfield High School student, shared his experience he's gained from a manufacturing class at the high school and a few projects they have achieved in our community. He will draft a set of plans in CADD by March 31, 2014 for the placement of the fence. The estimated cost is to be around \$100 per foot for an approximate 48 feet. It is unknown who will do the construction.

Randy Dixon brought their attention that it would have to go to Council due to budget and purchasing having to go through the City. Randy had no issues with their request. The

48 Commission also recommended that they apply for more grants. One suggestion was the
49 Historical Oregon as a source to try.
50 Motioned: Commissioner Matthews motioned to
51 Seconded: Commissioner Lyons
52 Vote: Aye, Unanimous. Minutes approved as presented.

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54 Chairperson Coles directed the commission to:
55 **Old Business** – Review Chapters 1 - 7 of the Draft Parks Master Plan

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57 The revisions or additions, because of time, were addressed by page number.
58 Page 30 – add one (1) softball field to SWOCC
59 Page 31 – Table 10 – add to Blossom Gulch one (1) full court; add to Millicoma two (2) and to
60 Sunset add one (1) ½ court.
61 Page 53 – Empire Lakes, install 2 foot bridges.
62 Developed and Undeveloped Recreational Assets, Figure 10 and 11.
63 ‘Partnering with’ to achieve financing. Page 24 & 25 regarding the six (6) acres to 1000
64 populace. Plan needs to be realistic. Current service offered is .25. So 3 acres would be doable.
65 Page 63 – Create goals for revenue generation and cost recovery for recreation facilities.
66 Revenue 30% base to set fees. As the City renovates facilities, the City needs to look at the cost
67 associated with use.
68 Page 63 – Active Community to promote health. Make them safe.
69 Page 64 – Coos Waterfront park plan
70 Page 71 – Higher use/activity use drives maintenance costs.
71 Page 76 – Manage natural areas based on a three-tiered approach.

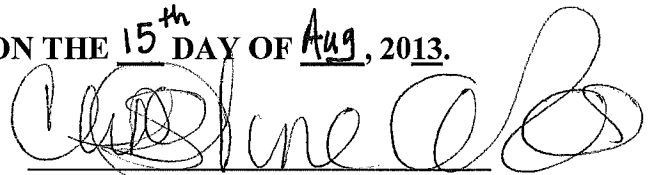
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73 **COMMISSIONERS CLOSING COMMENTS –**

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75 **ADJOURNMENT**

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77 **There being no further business to come before the Parks Commission, by**
78 **consensus of the Parks Commission, Chairperson Coles adjourned the meeting at**
79 **5:30 pm.**

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81 Respectfully Submitted,
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83 Pamela Patton,
84 Public Works and Development

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86 **APPROVED BY THE PARKS COMMISSION ON THE 15th DAY OF Aug, 2013.**

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91 Christine Coles, Chair

91 Attest: 
92 Pamela Patton, Staff
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