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CITY OF COOS BAY
PARKS COMMISSION MINUTES OF
November 17, 2016

5 **Members Present:** Chair, Christine Coles, Ariann Lyons, Bev Meyers,
6 Bill Otton, Carmen Mathews and Ralph Mohr.

7 **Members Absent:** Patty Scott

8 **Staff Present:** Operations Administrator, Randy Dixon and Pam Patton

9 **Guests Present:** Cricket Soules, Marshfield Pioneer Cemetery,
10 Katie Maine, Jonas Langarcia of the Marshfield High School Key
11 Club and tech student Ryan Johnson

12 **Location:** Marshfield High School
13
14

15 **1. CALL TO ORDER / ROLL CALL / APPROVAL OF MINUTES**

16 Christine asked for a motion to approve the September 20th minutes

17 **MOTION:** Bill motioned to accept as written

18 **DISCUSSION:**

19 **SECOND:** Bev

20 **VOTE:** Ayes. Vote was unanimous and motion carried.
21

22 **2. NEW BUSINESS**

23 Katie Maine and Jonas Langarcia of the Marshfield High School Key Club introduced
24 themselves and presented to the commission their proposal to "Adopt-a-Park." Location of the
25 pocket park is south of the high school on South 10th St. (please see the attached handout of their
26 detailed presentation with GIS mapping.) Also tech student, Ryan Johnson, presented a computer
27 generated rendering of the park.
28

29 A brief overview of their presentation from their handout is: "The Key Club members would like
30 to propose ways to enhance the park facilities, which would include some ground maintenance
31 such as removal of the invasive blackberry bushes, mowing, painting, adding benches, picnic
32 tables, and a solar light for safety, just to name a few. The club would oversee that the park is
33 well maintained and from time to time host a community clean-up event on a Saturday."
34

35 The Parks Commission thanked them for an outstanding job and that they were excited with their
36 proposal. A great exchange of ideas and suggestions took place among the commission and
37 students. Some of the suggestions were:

- 38
- 39 • All equipment, benches and tables must be UL rated for public safety.
 - 40 • Do some PR with the neighbors. Share with them your vision. Be visible
41 let them see you and they have opportunity to get to know you.
 - 42 • Approach some of the businesses in the immediate vicinity for their support and
43 donations.

44 The consensus of the commission was that they have a great idea and they would be eager to
45 work with them. Randy explained a little bit about the process. He first has to build a budget
46 for the proposed project. Once there is approval, he would draft up how to fund i.e. grants, in-
47 kind/match and/or donations. He would do a staff report and then it would then go to the city
48 council. Randy stressed to them that it would be beneficial to attend to show support and
49 commitment. Christine asked for a motion to move forward with their proposal.
50

51 **MOTION:** Carmen motioned to begin the process of creating a cost analysis

52 **DISCUSSION:**

53 **SECOND:** Bill

54 **VOTE:** Ayes. Vote was unanimous and motion carried.

55

56 **3. Christine announced the newly voted in council members:**

57 Mayor Joe Benetti; Drew Farmer; Lucinda DiNovo; Philip Marler and Stephanie Kilmer

58 Christine also announced that the Parks Commission had two appointed members that their terms
59 would be expiring in December. Both Bev Meyers and Carmen Mathews stated that they both
60 would reapply.

61 **4. Cricket Soules with the Marshfield Pioneer Cemetery brought a handout, "Civil War Veterans**
62 **of the Marshfield Pioneer Cemetery." It lists the individual with plot location and a brief**
63 **biography.**

64 Cricket also announced an event on January 13th, "Drop Anchor." The Coast Guard will give the
65 dedication for the "Czarina" with the placement of a memorial/monument. The Key Club will be
66 having a fundraiser in the cafeteria. They will be offering soup and/or meal. There will also be
67 entertainment provided by the drama club.

68 Unfortunately, the meeting was running over and weather wasn't cooperating to allow us to get
69 out for the site visit of the cemetery. We were all encouraged to do at any time.

70 Cricket briefly touched on the issues of ownership of the cemetery and correcting the deed and
71 memorial plaques as listed in the Parks Master Plan. She would like to see it re-written or edited
72 to say that the placement of memorial plaques is "under review." There was a short discussion
73 and everyone agreed that they needed more time to actually develop a Cemetery Master Plan.
74 Christine asked for a motion.

75

76 **MOTION:** Ariann motioned to place a moratorium on memorial plaques until Parks
77 identifies a suitable location.

78 **DISCUSSION:**

79 **SECOND:** Christine

80 **VOTE:** Ayes. Vote was unanimous and motion carried.

81

82 **5. COMMISSIONERS CLOSING COMMENTS –**

83 Christine encouraged everyone to attend a council meeting and get to know the new council.
84 She wished everyone a Happy Thanksgiving and thanked them for all their hard work and
85 commitment.

86

87 **6. ADJOURNMENT**

88

89 **There being no further business to come before the Parks Commission, by**
90 **consensus of the Parks Commission, Bill adjourned the meeting at 1:07 p.m.**

91

92 Respectfully Submitted,

93

94 Pamela Patton,

95 Public Works

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APPROVED BY THE PARKS COMMISSION ON THE 12 DAY OF Jan., 2017.

Christine Coles
Christine Coles, Chair

Attest: *Pamela Patton*
Pamela Patton, Staff

Approved



Marshfield High School Key Club

Agenda - Nov. 17, 2017

12:00 PM

Topic: South 10th Street "Adopt-a-Park" Project

Marshfield High School Key Club International would like to adopt the "pocket park" located on S. 10th Street down from Marshfield High School.

Key Club members would like to propose ways to enhance the park facilities which would include some ground maintenance such as removal of the invasive blackberry bushes, mowing, painting, adding benches, picnic tables, and a solar light for safety just to name a few. The club would oversee that the park is well maintained and from time to time host a community clean-up event on a Saturday.

MHS Key Club speakers: Katie Maine and Jonas Langarcia

MHS Tech Student: Ryan Johnson

Getting started:

1. Community Survey (questionnaire) in both English and Spanish handed out to surrounding neighbors. Example:

- **How often do you go to the park?**
- **Do you feel the park is safe?**
- **Would you like to see lighting?**
- **What is your overall opinion of the park and playground?**
- **What ideas for improvement to the parks features you would like to see?**
- **Would you be interested in volunteering during a "Key Club Community Service Day" event to help maintain the park's appearance?**

2. What does Key Club propose:

- **Refer to the yellow handout "Proposed South 10th Park Improvements"**

3. How would Key Club this project be funded:

- **grant writing, donations, fundraising, etc.**

4. Beautifying / Maintaining Process

- **Key Club members would host a "Park Clean-up" Day**
- **It would involve the community, Key Club families, Kiwanis, and school involvement, etc.**

5. Naming the park?

6. What would the City be responsible for?

Adopting a park would be fun, educational and provide worthwhile opportunities for MHS Key Club students. This is a great way to promote civic responsibility and generate community and school pride.

MHS Key Club Proposed South 10th Park Improvements

- 1.) Clear invasive berry bushes on the outside perimeter of park especially walking on South 10th down hill to park. Path is very narrow and dangerous.**
 - 2.) Thin out brush on the hillside - outside of cyclone fence. This would open up the park, bring light to the playground area and deter transience.**
 - 3.) Make handicap accessible by graveling entrance to the park on S. 8th St. and creating a two car parking area in front of picnic covered area.**
 - 4.) Signage on S. 10th St. as you're going down the stairs and on S. 7th directing the public to the park. Right now there are no signs.**
 - 5.) Add two benches for seating**
 - 6.) Add two more picnic tables**
 - 7.) Repair basketball pole, add hoop and paint lines on the court**
 - 8.) Clean slide and swing sets / repaint swing sets**
 - 9.) Add at least one solar lamp post for safety**
-
- 10.) Put non-skid strips on steps for added safety in wet weather**
 - 11.) Add a handrail going down to stairs to prevent splinters**
 - 12.) Bike rack**
 - 13.) Doggy poop bag pole**
 - 14.) Stain stairs and picnic covered area**
 - 15.) Add two containers (cement bowl) filled with flowers / shrubs**



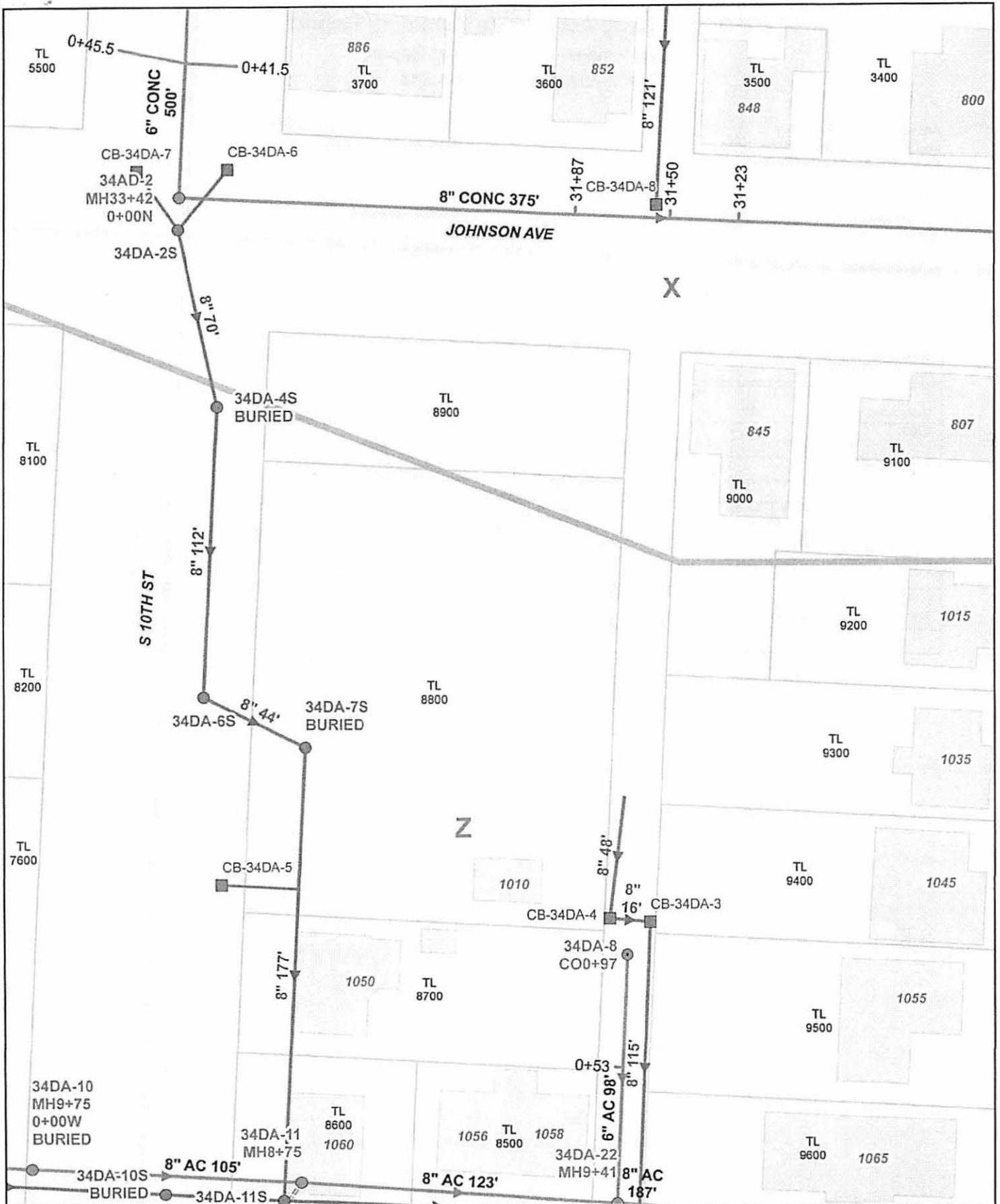
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Image Date: 7/6/2010



Date: 1/12/2017

1 inch = 48 feet



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Image Date: 7/6/2010



Date: 1/12/2017

1 inch = 48 feet

COOS County Assessor's Summary Report

Real Property Assessment Report

FOR ASSESSMENT YEAR 2016

November 10, 2016 7:35:11 pm

Account # 6987300
 Map # 25S1334-DA-08800
 Code - Tax # 0800-6987300

Tax Status NONASSESSABLE
 Acct Status ACTIVE
 Subtype NORMAL

Legal Descr See Record

Mailing Name CITY OF COOS BAY

Deed Reference # See Record

Agent

Sales Date/Price See Record

In Care Of

Appraiser

Mailing Address 500 CENTRAL
 COOS BAY, OR 97420

Prop Class 996 MA SA NH Unit
 RMV Class 000 03 13 CCB 39993-1

Situs Address(es)	Situs City
ID# 10 1010 S 10TH ST	COOS BAY

Code Area	AV	Value Summary		CPR %
		RMV	MAV	
0800 Land		39,870	Land	0
Impr.		0	Impr.	0
Code Area Total	0	39,870	0	0
Grand Total	0	39,870	0	0

Code Area	ID#	RFD	Ex	Plan Zone	Value Source	Land Breakdown			Trended RMV		
						TD%	LS	Size			
0800	10	R	1	R-3	Exempt	100	A	0.58	MV	*	39,870
Grand Total								0.58			39,870

Code Area	ID#	Yr Built	Stat Class	Description	Improvement Breakdown		Total Sq. Ft.	Ex%	MS Acct #	Trended RMV
					TD%					
Grand Total										0

Comments: RAILROAD ADDITION LOTS 3-9 BLK 58

COOS County Assessor's Summary Report
Real Property Assessment Report
 FOR ASSESSMENT YEAR 2016

November 10, 2016 7:52:46 pm

Account #	6887100	Tax Status	ASSESSABLE		
Map #	25S1334-DA-08900	Acct Status	ACTIVE		
Code - Tax #	0800-6887100	Subtype	NORMAL		
Legal Descr	See Record				
Mailing Name	BARBARA A. MAISCH REVOCABLE LIVING TRUST	Deed Reference #	2010-9288		
Agent		Sales Date/Price	09-29-2010 / \$0.00		
In Care Of	MAISCH, BARBARA A.; TRUSTEE	Appraiser			
Mailing Address	846 JOHNSON AVE COOS BAY, OR 97420-1255				
Prop Class	100	MA	SA	NH	Unit
RMV Class	100	03	13	CCB	39982-1

Situs Address(es)	Situs City
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Code Area	Value Summary			RMV Exception	CPR %
	AV	RMV	MAV		
0800	Land	10,600		Land	0
	Impr.	0		Impr.	0
Code Area Total		7,220	10,600	7,220	0
Grand Total		7,220	10,600	7,220	0

Code Area	ID#	RFD	Ex	Plan Zone	Value Source	Land Breakdown			Land Class	LUC	Trended RMV
						TD%	LS	Size			
0800	10	R		R-3	Market	121	A	0.18	MV	*	10,600
Grand Total								0.18			10,600

Code Area	Yr ID#	Stat Built	Class	Description	Improvement Breakdown			Total Sq. Ft.	Ex% MS Acct #	Trended RMV
					TD%					
Grand Total										0

Comments: RAILROAD ADDITION LOTS 1,2 BLK 58