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2 CITY OF COOS BAY
3 PARKS COMMISSION MINUTES OF
4 February 22, 2018

5 **Members Present:** Chair, Christine Coles, Ariann Lyons, Bill Otton
6 and Shaun Gibbs

7 **Members Absent:** Bev Meyers, Patty Scott

8 **Staff Present:** Operations Administrator, Randy Dixon and Pam Patton

9 **Guests Present:** n/a

10 **Location:** City Hall Breakroom

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13 **1. CALL TO ORDER / ROLL CALL / APPROVAL OF MINUTES: Sept & Dec 2017 and**
14 **Jan 2018 Minutes**

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16 **MOTION:** Ariann motioned to accept the collection of minutes: Sept 2017;
17 Dec 2017 January 18th minutes as written

18 **DISCUSSION:** None

19 **SECOND:** Carmen

20 **AYES:** **Vote was unanimous, motion carried**

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22 **2. NEW BUSINESS**

23 • **Elections**

24 Randy asked if there were any nominations. It was asked if Christine wanted to remain as
25 Chairperson since there was no nominations. She agreed.

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27 **MOTION:** Carmen motioned to re-elect Christine Coles as Chairperson

28 **DISCUSSION:** None

29 **SECOND:** Shaun

30 **AYES:** **Vote was unanimous, motion carried**

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32 **MOTION:** Bill nominated and motioned that Ariann Lyons be named Vice Chairperson

33 **DISCUSSION:** None

34 **SECOND:** Shaun

35 **AYES:** **Vote was unanimous, motion carried**

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37 **3. OLD BUSINESS**

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39 • **Further discussion regarding Parks Mater Plan – Action Plan**

40 During the course of the discussion, a Pros – Cons list was developed.

41 1. The advantage of our Parks Master Plan – Helps when forecasting money sources,
42 grants. It helps when applying for grants to have a comprehensive plan in place. They
43 want to see that we are serious in moving forward.

44 2. Lists amenities, age of existing amenities. Developing a master plan for each asset.
45 You can breakout components in its entirety. Assists with the plan to earmark funding.

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3. Changing from a Parks Master Plan to an Action Plan, how could you sell your vision of development and promote donations.
4. An Action Plan is site specific. One item/component at a time. You could easily lose sight of the larger picture.

4. COMMISSIONERS CLOSING COMMENTS –

Carmen, as well as others, were surprised to hear that there is not a specific budget for existing parks. Revenue from the Timber Sales for operating capital is shared by several departments causing the General Fund to be spread too thin.

The commission continued on with their discussion. I needed to leave the meeting.

5. ADJOURNMENT

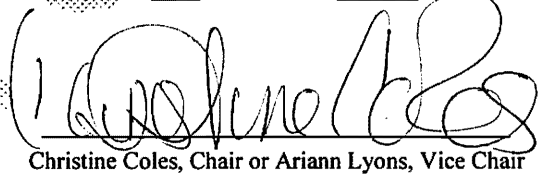
There being no further business to come before the Parks Commission, by consensus of the Parks Commission, Christine adjourned the meeting at 5:10 p.m.

Respectfully Submitted,
Pamela Patton,
Public Works

APPROVED BY THE PARKS COMMISSION ON THE 12 DAY OF April, 2018.

Attest:


Pamela Patton, Staff


Christine Coles, Chair or Ariann Lyons, Vice Chair