

**CITY OF COOS BAY  
TREE BOARD MINUTES**

**Meeting of December 17, 2015**

**TREE BOARD MEMBERS PRESENT:** Chair Cora Vandervelden; Ariann Lyons;  
Grant Walding; Meredith Childs; Rex Miller;  
Sarah Crawford

**TREE BOARD MEMBERS ABSENT:** Skip Shipman

**STAFF PRESENT:** Jon Eck, Randy Dixon, Jim Hossley, Pam Patton

**GUEST :** Cricket Soules, Marshfield Pioneer Cemetery

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**APPROVAL OF MINUTES:** Chair brought the meeting to order and roll call was taken. Cora asked for a motion to approve the October 1st minutes.

**MOTION:** Rex motioned to accept the minutes of October 1st

**DISCUSSION:** N/A

**SECOND:** Ariann

**VOTE:** Ayes were unanimous and motion carried. October 1st minutes were approved.

**OLD BUSINESS: UPDATES**

- 376 10<sup>th</sup> Ave – Permission requesting to remove Laurel Hedge. A letter was sent, 12/03, to property owner, Charles Turner allowing him to cut the hedge. The letter was read to the Board. Mr. Turner has since sent another letter in response and would like to come to the Tree Board meeting and discuss. (*see attached letter*) Randy will be meeting Mr. Turner and discuss the removal.
- Jon gave an update on the 30-foot Pine tree located on N Main near Schetter had a severe lean and the tree had no branches on the north side of the tree making it one sided. Trees Inc. came out and their crew has removed.

**CITIZEN INPUT/PUBLIC COMMENT:** Cricket Soules came with a request a tree removal and presented pictures that were taken from the inside of the cemetery of a multi trunk of a Port Orford White Cedar. One of the five trunks has split. Chain link fencing will cause some difficulty to the removal plus the safety of the headstone. Randy's recommendation was to mobilize equipment only once so will evaluate other trees at that location for removal. The sizes of some trunks are up to 30 inches in diameter. The City will remove the Cedar and use the stock and mill into posts. The city will look at other locations to replant for those trees that will be removed. Later down the road is another tree in question will be the Monterey Cypress.

Cricket also presented a very informative new brochure covering information they hope to develop a Maritime Walking Tour or Audio in time for the Tall Ships. She gave a brief overview of the ship, Czarina, which lost its crew of twenty-three trying to cross the Coos Bay bar.

**NEW BUSINESS:**

**Creating an Urban Forestry Plan:**

- The Tree Species list has been updated and will come back with the political element along with the zonal maps.
- Administrative – What we do here will be taken to the Parks Commission and back to the Tree Board for final review and move forward. It will be broken down into sections and we will deal with each section and lock it down and take to Council and then onto the next until it is completed. Once completed it will then go back to Council to be adopted. We have policies but we don't have an Urban Forestry program. We need a plan that spells out specifics when we go for grants.
- Set up a schedule for work sessions: All meetings will be on a Friday, Noon to 1pm  
January 29<sup>th</sup> (plan to spend 1 to 1hr to 1 ½ hrs)  
February 12<sup>th</sup>  
March 11<sup>th</sup>  
April 22<sup>nd</sup>
- Components that will make up the plan will be 1) Mapping 2) Zoning Policy 3) Tree List 4) Tree Assessment 5) Species distribution & plant selection 6) Planting specifications

When the plan has been finalized, the Tree Board will present it to the Council. It would be nice to have a few from the Tree Board at the council meeting in support of the plan. Policy and Ordinances will run together for clarity.

**BOARD COMMENTS:**

**STAFF COMMENTS:**

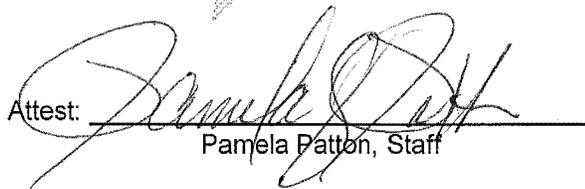
Randy gave an overview of the PSA that went out today on High Tides and Flooding and Diking District. The Englewood Dike originated sometime in 1856 and originally was constructed using mud dredged from the bay. Doing sandbags for both residents identified by address and downtown businesses. Anticipate filling approximately 500 bags.

**MEETING ADJOURNED: 4:20pm**

Respectfully submitted,  
Pamela Patton

APPROVED BY THE TREE BOARD ON THE 11<sup>th</sup> DAY OF March, 2016.

  
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Cora Vanderveldon, Chair

Attest:   
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Pamela Patton, Staff