

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 19, 2013

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Mark Daily, Jennifer Groth, Stephanie Kramer, Gene Melton, and Mike Vaughan. Councilor John Muenchrath was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Library Director Sami Pierson, Community Development Director Eric Day, Public Works Director Jim Hossley, Acting Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

No comments were given.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of October 30, and November 5, 2013; 3b: acceptance of the October 2013 accounts payable and payroll check registers; and 3c: acceptance of the October 2013 combined cash report. Councilor Daily moved to approve the consent calendar approving the minutes of October 30, and November 5, 2013, accepting the October 2013 accounts payable and payroll check registers, and accepting the October 2013 combined cash report. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, and Vaughan voting aye. Councilor Muenchrath was absent.

Presentation of Retirement Plaque for Beverly Couture

Library Director Sami Pierson thanked Librarian Beverly Couture for her 27 years of service. Ms. Couture stated it was a privilege to have worked for the Library for the past 27 years. Mayor Shoji also presented Ms. Couture with an appreciation of service retirement plaque.

Approval of a Proposed Resolution Amending Moorage Fees – Approval Would Require Adoption of Resolution 13-13

Finance Director Susanne Baker stated on October 18, 2013 it was the consensus of the Finance Committee to forward a proposed moorage rate increase to the Council for consideration. The current fee resolution provided for incremental moorage rate increases each July 1st between 2009 and 2012. In consideration of the rate increase, staff compared the City's moorage rates with the moorage rates of the Oregon International Port of Coos Bay's (Port) Charleston Marina and found the City's rates to be mostly lower and significantly lower in some

City Council Minutes – November 19, 2013

areas. Ms. Baker provided the Council with an overview of the rate comparison and proposed rate increase; noted the City's dock amenities were similar to those available at the Port's Charleston Marina. Staff proposed to index moorage rates on an annual basis effective July 1st of each subsequent year in the amount equal to the preceding December's Municipal Cost Index (MCI).

Councilor Kramer stated she understood the Port would be doubling their rates in the next couple of years. Councilor Daily stated staff may consider looking into installing meters for electricity through grants.

Diane Whitson, North Bend: Stated she co-owned a boat with Mr. Harden, was against the rate increase, and restated other moorage rates. Fred Fisher, Coos Bay: Stated he moored a boat at the city dock, stated Winchester Bay's rates were more economical, and stated the Charleston Marina complex provided different amenities than the Coos Bay city dock. Guy Harden, Coquille: Stated the Port's annual rate was discounted for long term moorage. Dan McCutcheon, Coos Bay: Stated he was the marina host, there was a sub-meter for the Seafood Market electric, and expressed security concerns.

Mayor Shoji asked if there were vacancies at the dock wherein Mr. McCutcheon stated the dock was generally full. Councilor Groth asked if there was a waiting list wherein Mr. McCutcheon stated yes and the short term customers were a reasonably small percentage during the year. Councilor Vaughan suggested a speed limit be considered in the bay for boaters. Consensus was to have the Finance Committee assess the possibility of an annual discounted rate, review the short and long term rates, review the electric costs, and obtain input from Marina Host Dan McCutcheon.

Presentation of the Retirement of K-9 Patrol Dog Athos

Police Captain Chris Chapanar introduced Police K-9 Athos and stated K-9 Athos began his career as a patrol K-9 with the City of Coos Bay Police Department in January 2006. K-9 Athos' career accomplishments included being deployed over 150 times, locating 60 persons and several key pieces of evidence. Captain Chapanar stated K-9 Athos retired from police work in September 2013 after a very successful career of service to our community. Captain Chapanar presented Police Sergeant Mike Shaffer with a service plaque in honor of K-9 Athos' contributions to the Coos Bay Police Department and community and stated in his retirement, Athos would spend his days relaxing at Sergeant Shaffer's home as a member of the Shaffer family.

Consideration of Approval on Recommendations of the Streets Task Force

Counselor Groth advised the Streets Task Force met on four separate occasions over summer and early fall 2013 to review and make recommendations to the Council on the management and financing of street maintenance. Councilor Groth stated the Streets Task Force recommended the following: updating the streets condition assessment. Recommendations for revenue funding sources included: general obligation bonds, changing the City Charter, adding a transportation utility fee, transferring the solid waste franchise fees to the Streets Maintenance Fund, utilize local improvement districts (LID's), removing the current moratorium and enhancing system development charges (SDC's), local gas tax options, add assessments to the

City Council Minutes – November 19, 2013

downtown parking district, and shares services. Street maintenance operation recommendations included adding an asphalt right-of-way restoration policy, a streetlight installation and maintenance policy, and utilization of “best practices” to lengthen the life of streets.

Councilor Groth advised the Streets Task Force recommended that an updated streets condition study be completed before making any further decisions about most revenue sources; recommended moving forward with analysis of reinstating SDC’s and changing the City Charter to increase flexibility in implementing revenue streams such as revenue bonds. The Streets Task Force also recommended embarking on a comprehensive marketing and educational campaign to coincide with any potential revenue changes to ensure the community is aware of the problems and need for change.

Mayor Shoji and Councilor Daily stated they would like to see a list of viable options (local roads, collectors, arterials, etc.) to be improved. City Manager Rodger Craddock stated an assessment would provide the information needed on the condition of the existing streets in order to formulate a funding plan. Mr. Craddock stated it was apparent not any one fee would meet all of the needs and a plan needed to be developed in order for the public to support the fees. Councilor Daily stated consideration should be given on the weight of the loads travelling local streets, best practices of utilities, and the bid award process. Consensus was that the Council desired to address the deteriorating road infrastructure needs; move forward with changing the Charter to allow revenue bonds; bring the Asphalt Right-of-Way Restoration Policy to the Council for consideration; involve the Finance Committee for the financing issues; and move forward with updating the road assessment study. Councilor Daily stated he thought the \$21,000 for the assessment would end up being a small expense considering the larger infrastructure needs.

Amendment to a Bidding and Construction Management Services Contract with Civil West Engineering for Pump Station #4

Public Works Director Jim Hossley advised Pump Station #4 was located west of 10th Street, south of Anderson Avenue, and north of Blossom Gulch Creek; noted it was currently under construction. Since the award of the contract the project experienced several challenges including: two storm drain inlets that were connected to the sanitary sewer and conflicts with telecommunication lines not identified on the original plans, unstable excavation trenches due to bad soils, contaminated soils discovered in the project footprint, and construction delays due to the soil issues. The unexpected discovery of contaminated soils resulted in a need to test the soils and subsequently additional project coordination by the City’s project engineer with Department of Environment Quality (DEQ), managing stockpiling of soil, and providing recommendations for backfilling and compacting the trench where soils were removed. Mr. Hossley advised the additional work resulted in a change order; staff approved the additional work due to the urgency of the situation. Council previously approved the original contract with Civil West Engineering for \$76,066; current change order totaled \$7,480 but staff anticipated there could be other unexpected challenges with the project and recommended an additional 15% (\$11,410) of the original contract be approved for future change orders. Councilor Groth moved to approve the after the fact emergency change order and contingency for future change order for Pump Station #4 to Civil West Engineering Services, Inc. for an amount not to exceed \$94,956 (\$76,066+\$7,480+\$11,410). Councilor Kramer seconded the motion which carried with

City Council Minutes – November 19, 2013

Mayor Shoji and Councilors Daily, Groth, Kramer, Melton, and Vaughan voting aye. Councilor Muenchrath was absent.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock stated Senator Wyden would hold a Town Hall meeting on Sunday, at SWOCC, at 1:00 p.m.; stated Public Works Director Hossley and City Manager Craddock would be attending the next Charleston Sanitary District Board meeting; and the Confederated Tribe negotiations were proceeding for the Hollering Place and the Tribe was interested in discussing city services for their current facilities.

Council Comments

Councilor Daily was pleased to report the Coos Bay Police assisted in the return of a stolen bicycle and thanked the Police Department. Councilor Vaughan stated at the membership meeting for the Egyptian Theatre Preservation Association he learned they were at 99% of their capital campaign goal. Mayor Shoji reported on a meeting with Oregon Resources Corporation; attended the recent reception at Pacific Power; and reminded the Council of the Christmas dinner for the Belloni's Boy Ranch as she was unable to attend.

Executive Session

An executive session was scheduled pursuant to ORS 192.660 (2) (i) for the purpose of evaluating the job performance of the City Manager and ORS 192.660 (2) (d) for the purpose of discussing labor negotiations. No decisions were made.

After the Executive Session was closed and the Council reconvened into regular session, the Council discussed City Manager Craddock's declination of a step increase due to his budget concerns.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for December 3, 2013 in the Council Chambers at City Hall.

Crystal Shoji, Mayor

Attest: _____
Susanne Baker, City Recorder