

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

<b>MEETING DATE</b>	<b>AGENDA ITEM NUMBER</b>
December 17, 2013	

TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager

ISSUE: Bay Area Chamber of Commerce Appointment Extension to the VCB Board

**BACKGROUND:**

Based on the current Coos Bay/North Bend Visitor and Convention Bureau (Bureau) Intergovernmental Agreement (IGA), the Bureau shall be governed by a board of five persons. "One member each shall be appointed by the Councils of each City and the Tribe. One member each shall be appointed by the Bay Area Chamber of Commerce (BACC) and the local Hotel Industry, subject to approval by the Councils of the two Cities and the Tribe. The members appointed by the Chamber of Commerce and the Hotel Industry shall not be employees or representatives of any of the three government entities."

The term for the Bay Area Chamber representative Pam de Jong is expiring on December 31, 2015. The Bay Area Chamber Board has not identified a new representative for the Bureau, so they are requesting an extension of Pam de Jong's term until a new representative has been identified and ratified by the Visitor and Convention Bureau (VCB) partners, which is expected to occur in January 2016.

**BUDGET IMPLICATIONS:**

None

**ADVANTAGES:**

Extension of this position will provide time for the Bay Area Chamber of Commerce to appoint a new Board member.

**DISADVANTAGES:**

None

**ACTION REQUESTED:**

If it pleases the council, please approve Pam de Jong's term extension to the Coos Bay / North Bend Visitor & Convention Bureau until a new representative has been identified and ratified by the Visitor and Convention Bureau (VCB) partners.