

**CITY OF COOS BAY CITY COUNCIL**  
**Agenda Staff Report**

<b>MEETING DATE</b>	<b>AGENDA ITEM NUMBER</b>
March 1, 2016	

TO: Mayor Shoji and City Councilors  
FROM: Susanne Baker, Finance Director  
THROUGH: Rodger Craddock, City Manager  
ISSUE Adoption of Resolution 16-03 CIS Job Analysis Grant Award

**BACKGROUND**

The City's insurance provider, CIS, has awarded \$2,000 in grant funds in FYE 16 to the City of Coos Bay to hire a workers' compensation job analysis consultant. The consultant will review four specific job descriptions in an effort to identify possible areas to lessen workers compensation claims. This information will be used as a tool internally to identify the most physically demanding tasks and explore ways to mitigate the risk.

**ADVANTAGES**

Acceptance of the grant is in compliance with Oregon budget law.

**DISADVANTAGES**

None.

**BUDGET**

The grant funds awarded by CIS will meet the expenditures for the analysis.

**RECOMMENDATION**

It is staff's recommendation the City Council approve adopting Resolution 16-03 a City County Insurance Service (CIS) Job Analysis Grant Award.

**City of Coos Bay**

**Resolution 16-03**

**A RESOLUTION OF THE CITY OF COOS BAY, COOS COUNTY, OREGON,  
ACCEPTING A CIS JOB ANALYSIS GRANT AWARD.**

WHEREAS, the City of Coos Bay has complied with the provisions of ORS 294.338 and ORS 294.471 to appropriate grant funding for a specific purpose; and

WHEREAS, the existence of the grant awards could not have been foreseen at the time of the preparation of the budget for the current fiscal year; and

WHEREAS, the City of Coos Bay has received a \$2,000 FYE 16 Job Analysis grant through the CIS, the City of Coos Bay's insurance provider; and

WHEREAS, the City of Coos Bay will hire a workers' compensation job analysis consultant to provide internal tools to possibly lessen workers compensation claims and explore ways to mitigate the risk.

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Coos Bay, Coos County Oregon hereby accepts the grant as aforementioned. The foregoing resolution was duly adopted by the City of Coos Bay, Coos County, Oregon this 1<sup>st</sup> day of March 2016.

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Crystal Shoji, Mayor

ATTEST:

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Susanne Baker, City Recorder