

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE May 3, 2015	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Council

FROM: Jim Hossley, Public Works Director *JH*

THROUGH: Rodger Craddock, City Manager

ISSUE: Request for Insurance Waiver – Tall Ship & Festival of Sail Events

BACKGROUND:

The Grays Harbor Historical Seaport Authority has requested moorage at Coos Bay from May 5, 2016 to May 17, 2016 for Lady Washington and Hawaiian Chieftain. During that same time period, the Coos Bay Boat Building Center will be holding the Festival of Sail on the Boardwalk. Pursuant to City of Coos Bay Administrative Directive #6, Insurance Coverage, revised February 1, 2011, the Grays Harbor Historical Seaport Authority and Coos Bay Boat Building Center are required to provide a certificate of insurance to the city naming the city as an additional insured on their insurance policy. The insurance requirements are as follows:

Level 1 Insurance Requirements: Special Events and other events held on City/Agency property require the following insurance policy limits. If alcohol is being served the insurance policy limits increase to Level 2, except for the requirement to provide Professional Errors and Omissions liability. With the current local Oregon Tort Claims Act (OTCA) limits (including the limit for property damage or destruction) at \$1,566,700, the City/Agency elects to retain a minimum \$566,700 (7/1/2011 \$633,300 and increasing thereafter pursuant to statute) exposure per occurrence if a claim should occur involving more than one claimant.

<u>Commercial General Liability</u> Per occurrence	\$ 1,000,000
<u>Workers' Compensation</u>	Statutory Limit
Applicable Federal (e.g., Longshoremens)	Statutory Limit
Employer's Liability	\$ 500,000
<u>Automobile Liability</u> Per occurrence	\$1,000,000

Pursuant to Section 5 of Administrative Directive #6, insurance policy limits may be reduced or waived at the discretion of the City Council.

ADVANTAGES:

Adding the City as additional insured would come at a greater expense for the Grays Harbor Historical Seaport Authority and Coos Bay Boat Building Center. Waiving the insurance requirement will ensure that the annual Tall Ship and Festival of Sail events will continue as planned.

DISADVANTAGES:

The city could be liable for damages and injuries that might occur on public property as a result of the parade.

BUDGET:

None

ACTION REQUESTED:

Staff requests the council consider approving of the waiver to the insurance requirements for the Grays Harbor Historical Seaport Authority and Coos Bay Boat Building Center Special Events Permits, per the City of Coos Bay Administrative Directive #6.