

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

August 3, 2004

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Jon Eck, Roger Gould, Anna Marie Larson, Jeff McKeown, and Cindi Miller. Councilor Kevin Stufflebean was absent. City staff present were City Manager Chuck Knight, Deputy Recorder Joyce Jansen, City Attorney Nate McClintock, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Chief Eura Washburn.

Flag Salute

Mayor Benetti opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of approval of the minutes of the June 15 and June 22, 2004 meetings, approval of the Planning Commission's recommendation to appoint Darla Lesan to the Historic Design Review Committee, and approval of an OLCC license change of privilege for Cranberry Sweets. Councilor Miller moved to approve the consent calendar as presented. Councilor Eck seconded the motion which passed with the Mayor and all Councilors present voting aye.

Department Head Report by Police Chief Eura Washburn

Chief Washburn reported two dispatchers and two police officers were hired recently; a student intern has been working on inventorying property and equipment; the department recently partnered with OLCC, the Health Department, and other agencies to apply for a grant for underage drinking enforcement; and the city received a grant from homeland security to replace the computer monitors in the dispatch center. Chief Washburn briefly explained that fiber redundancy is not available for the 911 centers because the fiber loop is not in place and how this affects emergency services. Chief Washburn reported Bay Area Hospital donated six cases of personal protection masks to the department.

Discussion on the Use of Property in the Downtown Area for the Farmer's Market

Mayor Benetti reported the Downtown Association has requested the use of Block 3 for the Farmer's Market. Chris Coles, president of the association, thanked the Council for allowing the market to relocate to Central Avenue and commented the market has had a positive impact on the downtown area. She reported the market has grown and the association would like to expand further west on Central Avenue. Mayor Benetti asked the Council if there would be a problem with expanding to Block 3 and consensus of the Council was to approve the request. There was further discussion on parking in the downtown area and Councilor Miller offered to

contact Mr. Spjut regarding concerns expressed in his letter to the city about the Farmer's Market.

Approval of the Pacific Crest Subdivision Final Plat and Adoption of Resolution 04-10

Planning Administrator Laura Barron reported the Council approved the preliminary plat January 6, 2004. The final plat is ready for approval and everything is technically correct, and requires adoption of Resolution 04-10. Councilor Gould moved to adopt Resolution 04-10, which is attached and hereby made a part of the record, confirming final acceptance of all public improvements. Councilor Eck seconded the motion which passed with the Mayor and all Councilors present voting aye.

Public Input on the Recruitment of the City Manager

Mayor Benetti reported ORS 192.660 (2) (a) requires the Council to adopt the policy, standards, criteria to be used in hiring the city manager. Mayor Benetti explained it is the policy of the City is to take public input on the recruitment and hiring of the city manager, and to publicly advertise the position. The City Council shall be responsible for selection of candidates for interviews, and for hiring the city manager. Mayor Benetti explained the standards and criteria were developed by the City Council and prepared as the profile of the city manager position. The profile addresses the responsibilities, education and experience requirements, and skills and performance standards requirements for the position.

Mayor asked for public input on the recruitment for city manager. There were no comments from the public. Councilor Miller moved to approve the Policy and Standards and Criteria as presented. Councilor McKeown seconded the motion which passed with the Mayor and all Councilors present voting aye.

City Attorney's Report

City Attorney Nate McClintock reported he will be out of town and unable to attend the next council meeting.

City Manager's Report

City Manager Chuck Knight reported staff is unable to locate a vendor for the bay crossing project and recommended scaling the project back to a single line. The city received a letter from Charleston Sanitary District withdrawing their support for the project. Consensus of the Council was to continue with the project, scaled back to one line. Mr. Knight reported development of a systems development charge for wastewater is in process and suggested inviting Walt Meyers to talk with the Council on this matter. Consensus of the Council was to place the item on a future agenda. Mr. Knight reported he has contacted realtors about property for the fire stations and will bring his findings to the Council for review.

Public Comments

There were no public comments.

Council Comments

Councilor Eck thanked the Police Department on their professionalism of handling an incident recently near the hospital. Councilor Gould commented the Farmer’s Market is doing well and a lot of people attend the weekly event. He noted keeping the parking lot open for customers has worked very well. Councilor Larson announced the arrival of her first grandchild, Ralph Eric Larson III. Councilor McKeown commented he has visited a number of downtown businesses during the Farmer’s Market and they have been busier. Councilor McKeown commented he had participated in the assessment center for the battalion chief applicants and was very impressed with the process and level of professionalism displayed.

Mayor Benetti reported the Empire citizens group had requested improvements be made to Ed Lund Park and the Kiwanis Club has expressed interest in taking on the park as a project. Mayor Benetti expressed condolences to the family of Sargent Webster, and announced he will file for re-election as Mayor.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting to August 17, 2004 in the Council Chambers at City Hall.

Joe Benetti, Mayor

ATTEST:

Joyce Jansen, Deputy Recorder