

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 2, 2007

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon. Interviews with committee applicants were held at 6 p.m. in the Manager's Conference Room at City Hall.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Roger Gould, Stephanie Kramer, and John Muenchrath. City staff present were Interim City Manager Joyce Jansen, Acting Deputy Recorder Jackie Mickelson, City Attorney Nate McClintock, Public Works and Development Director Jim Hossley, Finance Director Janell Howard, Fire Chief Stan Gibson, and Police Chief Eura Washburn.

Interviews of Committee Applicants

The City Council interviewed Mike Gaudette, Steve Donovan, Andrew Locati, and Mary Thayer for the opening on the Planning Commission; and Mike Helfrich, Roy Metzger, and Mike Gaudette for the opening on the Coos Bay-North Bend Water Board.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Oath of Office for Michele Burnette

The oath of office was administered to Councilor Michele Burnette by Acting Deputy Recorder Jackie Mickelson.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of adoption of resolution 07-01 authorizing representatives and agreements for HSA accounts and approval of the minutes of October 3, 10, and 17, 2006. Mayor McKeown asked that 3a be brought down to represent 4a for a brief discussion. Councilor Gould moved to approve the consent calendar as amended. Councilor Eck seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

Discussion of the City Audit

Mayor McKeown explained there had been some procedural differences between the Finance Department and the City Auditor, Wall and Wall; requiring the firm to disengage from the audit. Mayor McKeown suggested the Council form an Audit Committee comprised of himself and Councilors Gould and Muenchrath, for the purpose of selecting a new audit firm. Mayor McKeown commented he had spoken with Phil Hopkins, Secretary of the State Audit Division, several times and he had e-mailed a list of qualified firms for the City to choose from. It was a consensus to form an Audit Committee.

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Consideration of Approval of Adoption of Resolution 07-01 Authorizing Representatives and Agreements for HSA Accounts

Interim City Manager Joyce Jansen reported during negotiations with the Firefighters Association provisions for their health benefits were to enter into an agreement for health savings accounts and this resolution would allow representatives of the City to enter into an agreement with the HSA bank. City Attorney McClintock explained this is like a savings account the City funds, but it also lowers the insurance premium and saves the City money. Councilor Eck moved to adopt Resolution 07-01 authorizing representatives and agreements for HSA accounts. Councilor Muenchrath seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

Consideration of Award of Construction Contract for the Central Avenue Sewer Replacement Project

Public Works and Development Director Jim Hossley explained the bid was to replace a sanitation sewer line on Central Avenue where portions of the line had sunk. The City contracted with an engineering firm for cost estimates and plans. Bids were received from John Williams Construction and Johnson Rock with John Williams being the low bidder. Councilor Eck moved to award the contract to John Williams Construction for the amount of \$62,889 for the repairs to the sanitary sewer line on Central Avenue. Councilor Gould seconded the motion which passed with Mayor McKeown and all councilors present voting aye.

Appointment to the Planning Commission

The City Council appointed Steve Donovan to the Planning Commission to fulfill the remainder of Mark Daily's term through December 31, 2007.

Appointment to the Coos Bay-North Bend Water Board

The City Council reappointed Mike Helfrich to the Water Board for a term of four years through December 31, 2010.

Public Hearing on the Request to Vacate a Portion of Grant Avenue Between Marple Street and Empire Blvd – Approval will Require Enactment of the Proposed Ordinance

Public Works and Development Director Jim Hossley explained on December 12th the Planning Commission unanimously recommended approval of the vacation of the west 100 feet of Grant Avenue between Marple Street and Empire Boulevard in the plat of the First Addition of Empire. He explained it would be unlikely the proposed vacation area would be built on due to the steep topography at both ends of the undeveloped right of way. The applicants, Mr. and Mrs. Ken Joubert, own the property abutting the southern boundary of the area proposed for the vacation and they are proposing to use the south half of the vacated area in conjunction with their property to site a single-family dwelling. Mr. Hossley briefly reviewed the location proposed

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vacation. Mayor McKeown opened the public hearing. No public comments were given and the hearing was closed. Councilor Gould moved to accept the Planning Commission's findings as the Council's findings and approve the vacation of a portion of Grant Avenue between Marple Street and Empire Boulevard, as presented and enact the ordinance. Councilor Eck seconded motion. Acting Deputing Recorder Jackie Mickelson read the ordinance by title only and Ordinance No. 392 providing for the vacation of a portion of Grant Avenue located in the Plat of the First Addition to Empire, section 17CD, Township 25 south, range 13 west of the Willamette Meridian, Coos County, Oregon was enacted by the following vote:

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| Yes: | Mayor McKeown and Councilors Kramer, Daily, Eck, Muenchrath, Gould, and Burnette. |
| No: | None |
| Absent: | None |

Public Comments

No public comments were given.

City Attorney's Report

City Attorney Nate McClintock reported a check for \$40,000 had been received from Northwest Natural Gas and the releases have been signed.

City Manager's Report

Interim City Manager Joyce Jansen requested the Council consider holding a budget work session in February. Mayor McKeown suggested a work session or as an agenda item and a Council retreat as well to discuss City priorities and goals after the new City Manager has been hired. Ms. Jansen recommended extending the deadline for accepting applications for the Budget Committee, Parks Commission, and Historic Design Review committee. Ms. Jansen reported she had been working on the council orientation and expected it to take about two hours; and reminded everyone the LNG Forum would be held January 11th at the Hale's Performance Center.

Council Comments

Councilor Kramer welcomed Councilor Burnette and wished everyone a happy new year. Councilor Daily welcomed Councilor Burnette. Councilor Eck welcomed Councilor Burnette and encouraged citizens to apply for the vacancy on the Parks Commission. Councilor Burnette thanked everyone for their support. Councilor Muenchrath congratulated Councilor Burnette and suggested the Audit Committee soon as possible. Councilor Gould welcomed Councilor Burnette and commented he was looking forward to working with the new Councilors.

Mayor McKeown explained at the next meeting he would like to discuss things he would like to accomplish as mayor; expressed his appreciation to everyone on the council; and reported past President Gerald Ford's funeral was today.

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Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to January 16, 2007 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Jackie Mickelson, Acting Deputy Recorder