

## **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**March 20, 2007**

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Jon Eck, Roger Gould, Stephanie Kramer, and John Muenchrath. Councilor Mark Daily was absent. City staff present were Interim City Manager Joyce Jansen, Acting Deputy Recorder Jackie Mickelson, City Attorney Nate McClintock, Public Works and Development Director Jim Hossley, Finance Director Janell Howard, Library Director Carol Ventgen, Police Captain Roger Craddock and Police Captain Gary McCullough, and Police Chief Eura Washburn.

### **Flag Salute**

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Mayor McKeown explained he would like to add a report by Dan Crutchfield, President of the Volunteer Firefighter Association, to the agenda as item 3a, and add the adoption of the standards, criteria, and policy for hiring the city manager as item 10.

### **Consent Calendar**

Mayor McKeown reviewed the consent calendar which consisted of approval of the minutes of February 20, 22, and 27, 2007. Councilor Eck moved to approve the consent calendar as presented. Councilor Burnette seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

### **Report from Marshfield High School Student Council Representative Dru Atkison**

Dru Atkison, Marshfield High School student body representative, reported during the holidays the student council and various other clubs donated 18 Thanksgiving baskets and donated at Christmas a \$1,000 in gifts to the Giving Tree Foundation. Mr. Atkison reported 99 units of blood was given at a blood drive; reported a MHS Cheering Club was formed to help raise money for local charities; invited the Council to the MHS Pageant April 28<sup>th</sup> at Marshfield High School Auditorium; and also reported on various sports events.

### **Volunteer Firefighter Report by Fireman Dan Crutchfield**

Dan Crutchfield, Coos Bay Firefighter, reported he has been a fireman for 14 years and this year he was elected President of Volunteer Firefighter's Association. Mr. Crutchfield commented the executive members of the Volunteer Firefighter's Association were Brett Weidemiller, Vice President; Battalion Chief Dean Martin, Treasurer; Tina Eck, Secretary; and Jon Eck, Sergeant of Arms. Mr. Crutchfield briefly reviewed some activities the association assists the City with such as the Fourth of July in the Park and the Christmas tree pick up. He explained he would like to add ten new volunteer firefighters by the end of the year and the

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association would be forming a team to plan recruiting ideas. Mr. Crutchfield commented invitations have been sent to the Mayor and Councilors, and the City Manger for the Annual Awards Banquet being held on April 21<sup>st</sup> at the Eagles Club and encouraged everyone to attend.

### **Methane Energy Corp. Presentation** **by Steve Pappajohn**

Steve Pappajohn, President of Methane Energy Corp., explained his company was in the business of exploring for natural gas in Coos County. Mr. Pappajohn gave a brief presentation on the process of locating, drilling, containing, and marketing natural gas from deep coal beds. There was discussion on the process and cost of extracting the natural gas and the price.

### **Department Head Report by Eura Washburn**

Police Chief Eura Washburn reported 400 citizens attended the recent cage fighting event and there were no arrests. Chief Washburn explained it was helpful that it was discussed at the last Council meeting and because there was no alcohol allowed. She further explained these were different promoters with private security on site. Police Captain Roger Craddock reported the Police Department has an opportunity to work toward an accreditation which is a way to ensure higher level of service. Captain Craddock explained it is a three step process with the first step being to review the department's policies and procedures by an identified list of professional standards that have been nationally accepted, then, take steps to implement changes to come into compliance with those standards, and lastly, to call in auditors from the Oregon Alliance Accreditation to do an impartial review of our compliance to see if the standards have been met. Captain Craddock commented the department would like to accomplish this in one to two years. Mayor McKeown expressed appreciation to the Police Department and commended them for their work.

### **Consideration of Approval to Submit an Application** **for Re-designation of the Bay Area Enterprise Zone**

Public Works and Development Director Jim Hossley explained the City of Coos Bay, City of North Bend, Coos County, and the Oregon International Port of Coos Bay are seeking re-designation of the Bay Area Enterprise Zone. Mr. Hossley explained the deadline for applying for the re-designation is April 7<sup>th</sup>. Councilor Burnette moved to approve Resolution 07-06 and a letter of support to the Oregon Economic and Community Development Department. Councilor Gould seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

### **Consideration of Approval of a Memorandum of** **Understanding with Charleston Sanitary District**

Public Works and Development Director Jim Hossley reported the memorandum of understanding is an agreement between the City of Coos Bay and the Charleston Sanitary District. Mr. Hossley commented the main reason for the memorandum of understanding was for the Wastewater Treatment System Development Charges. Councilor Gould moved to approve the Intergovernmental Agreement as presented and to authorize Mayor McKeown to

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sign on behalf of the City of Coos Bay. Councilor Eck seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

### **Consideration of Approval of a Settlement Agreement with Wall and Wall CPAs**

City Attorney Nate McClintock reported with approval from the Council he had entered into negotiations with Wall and Wall's attorney, Jerry Leason, and tentatively agreed to settle the dispute for \$8,500. Mr. McClintock commented this was a reasonable amount to agree upon. Councilor Gould moved to approve the settlement of Wall and Wall CPA as presented and approve adoption of Resolution 07-07. Councilor Eck seconded the motion which passed with Mayor McKeown and Councilors Gould, Burnette, and Eck voting aye and Councilors Kramer and Muenchrath voting nay. Councilor Muenchrath commented he has never been in favor of paying this bill because, after repeated invitations to Mr. Wall to come before the City Council and answer questions regarding the bill, he chose not to. Councilor Muenchrath further commented it was reasonable for a client to ask a client for clarification on a bill.

### **Request Approval to Engage the Firm of Pauly Rogers and Company to Perform Next Year's Audit**

Mayor McKeown commented he would like the City to extend the contract with Pauly Rogers and Company for two more years. He further commented after the contract was complete he would like to give the local CPA firms a chance to submit a proposal of services. Interim City Manager Joyce Jansen commented the City's policy has been to request proposals for audit services every five to seven years, and requested the Council authorize staff to negotiate with Pauly Rogers and Company to perform the City's audit for the next two years. Councilor Gould commented he would like to accept local bids after the completion of the Pauly Rogers and Company's contract because there were very capable CPA's in this area that perform high quality audits. Councilor Eck moved to direct staff to negotiate a contract with Pauly Rogers and Company for the next two years to provide audit services to the City of Coos Bay. Councilor Kramer seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

### **Adoption of the Standards, Criteria, and Policy for Hiring the City Manager**

Interim City Manager Joyce Jansen explained in order to meet in executive session to consider hiring a city manager, the City Council is required to adopt the standards, criteria, and policy which will be used in hiring the city manager and to also take public comments. Ms. Jansen briefly reviewed the standards, criteria, and policy to be adopted. Mayor McKeown asked for public input on the standards, criteria, and policy for hiring the city manager. No comments were given. Councilor Burnette moved to adopt the standards, criteria, and policy to hire the city manager. Councilor Eck seconded the motion which passed with Mayor McKeown and all Councilors present voting aye.

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### **Public Comments**

Mike Paturzo, Coos Bay, expressed concern regarding the payment to Wall and Wall CPA for auditing services not completed and other financial spending decisions by the Council. Katherine Hoppe, Bay Area Chamber of Commerce, invited everyone to attend the IBO luncheon Wednesday, March 21<sup>st</sup> at the Mill Casino, and reported special speakers Tom Hull and Jessie Answorth from Marshfield High School would be there to give a report on construction technology, manufacturing technology, and welding. Frosty West, Coos Bay, distributed a document titled *LNG Proposal for Coos County* and read the document to the assembly. Mr. West suggested leasing the Port property and the agreement would be based on a price per cubic foot of gasified product leaving the facility. Camby Collier, Coos Bay, encouraged the Council to support Mr. West's proposal because if the LNG is sited in the Bay Area Enterprise Zone area there wouldn't be any property taxes or building permits fees for several years.

### **City Attorney's Report**

No report was given.

### **City Manager's Report**

Interim City Manager Joyce Jansen expressed appreciation for student council reports at the council meetings; reported the proposed budget would be completed by April 13<sup>th</sup>, requested the Council review and submit suggestions on a draft budget meeting notice encouraging citizens to attend the budget meetings; reported the League of Oregon Cities conference would be held in Bend September 27<sup>th</sup> – 29<sup>th</sup> and encouraged the Council to attend; and reported the RSVP Annual Appreciation Dinner would be held Tuesday, May 8<sup>th</sup> at The Mill Casino-Hotel and encouraged everyone to attend.

### **Council Comments**

Councilor Kramer commented the Coos Bay/North Bend Water Board Tour was very interesting and encouraged others to go on the tour. Councilor Eck commended the Police Department for their professionalism in searching for a lost boy in Englewood on Sunday, and commented on the citizens joining in the search and what a great community we have. Councilor Burnette commented she enjoyed the Coos Bay/North Bend Water Board Tour, and commented it was very informative. Councilor Gould commented the cage fighting wasn't as brutal as anticipated because Mike Martin had set rules before the fight.

Mayor McKeown reported he would be speaking at Rotary and would be asking for comments and suggestions on what citizens would like to see from their mayor and for the City. Mayor McKeown further reported he would be speaking with a downtown group on Wednesday, at an open house for the Downtown Association in April, and the Lions Club on Friday; and commented if any other groups would like him to speak for them to contact him. Mayor McKeown commended those who were involved in the search and rescue efforts for the lost child, and reported the young boy was found safe. Mayor McKeown reported he had spent time with the dispatch center last night, and reported he had been trying to spend time with staff in all the departments, and commended staff for their hard work.

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**Adjourn**

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to April 3, 2007 in the Council Chambers at City Hall.

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Jeff McKeown, Mayor

Attest:

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Jackie Mickelson, Acting Deputy Recorder