

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 17, 2007

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Roger Gould, and Stephanie Kramer. Councilor John Muenchrath arrived at 8:00 p.m. City staff present were City Manager Chuck Freeman, Clerk to the Council Jackie Mickelson, Assistant City Manager Joyce Jansen, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Chief Eura Washburn.

Interviews of Committee Applicants

The City Council interviewed Susan Anderson, Joyce Day, David Dockery, and Rondi Potter for the openings on the Library Board.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of the minutes of June 5 and June 19, 2007; approval of the OLCC application for Columbia Distributing; adoption of Resolution 07-18 adding the city manager as an authorized signer on city accounts; adoption of Resolution 07-19 transferring appropriations within the Technology Reserve Fund; and adoption of Resolution 07-20 authorizing interfund borrowing and loans. Councilor Eck moved to approve the consent calendar as presented. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, and Kramer voting aye. Councilor Muenchrath was absent.

Presentation of an Appreciation Award to South Coast Business Corp for Their Help with the City Parks

Mayor McKeown reported Mo Aakre from the South Coast Business Employment Corporation funded a work crew of eight and one supervisor to assist with the City's parks. Ms. Aakre's crew did the majority of installing the new play structure at Mingus Park, performed trail maintenance around Empire Lakes at John Topits Park, and landscape City parks, City Hall, and the Art Museum. Mayor McKeown presented the South Coast Business Employment Corporation with a plaque as a token of appreciation.

Presentation of the Annual Water report by Rob Schab, General Manager of the Coos Bay-North Bend Water Board

Rob Schab briefly reviewed the 2005-2006 annual report, and reported the highlighted item was the newly built high level pump station that cost approximately \$800,000 to build and should last

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approximately 30 to 35 years. He reported it was paid from capital project reserves and the utility's annual capital improvement budget, and commented he would be focusing on an asset rehabilitation replacement program for the replacement of pipes in the next 40 to 50 years. Mr. Schab commented during the budget process the Board approved a 3.8 percent revenue adjustment which would be approximately a 2 ½ to 3 percent change in residence bill.

Report from Coos Historical Society Director Anne Donnelly on the Front Street Plaques and Museum Project

Jennifer Groth read a thank you letter from the Coos Historical & Maritime Museum to the assembly; and expressed her appreciation to the Mayor and Councilors for their support and assistance with the recently completed Front Street Historical Plaque project. She invited the Mayor and Council to a reception and unveiling of the plaques on Wednesday, July 25th at 4:00 p.m. at the Coos Bay Boardwalk, and briefly reviewed the progress of the campaign for the new building on Front Street.

Presentation by Battalion Commander Lieutenant Colonel Keith Ensley on Utilizing the National Guard for Emergency Management

Mayor McKeown reported this presentation would be rescheduled.

Requesting Approval of Authority to Negotiate Potential Property Acquisition and Expenditure of Funds

Fire Chief Stan Gibson reported the request was for the City to enter into negotiations on a potential property acquisition on a site for the new fire station, and the money would pay for an appraisal and an on site soil boring. Chief Gibson reported the 2004 Fire Station Siting Committee report stated the desired location would be in the area of the intersection of South Fourth Street and Elrod Avenue, and he recently learned the First Presbyterian Church located at 438 Elrod Avenue may be available for the new fire station site. He reported the property would be large enough for the fire station and the department to meet its response goals for the area. Chief Gibson commented he was requesting \$25,000 be transferred from the General Fund Contingency to Non-departmental, Materials and Services, and reported this would cover the cost for architect planning fees, soil sampling tests, and appraisal fee for the site. Councilor Daily expressed his concern on not having previous studies provided to him, and commented he would like to review those studies. He noted he would like to hire a consulting firm for his opinion. Mayor McKeown commented he would like to proceed with the core samplings and requested the studies be provided to Councilor Daily.

Councilor Gould moved to adopt Resolution 07- 21 a Resolution of the City of Coos Bay, Coos County, Oregon transferring funds from the General Fund Contingency to General Government, Non-departmental, Materials and Services and authorize spending for core studies only at the Presbyterian Church site. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Eck, Gould, and Kramer voting aye. Councilor Daily voting no. Councilor Muenchrath was absent.

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Report from the South Coast Development Council by Executive Director Ron Opitz

Ron Opitz reported he was focusing on a broad base of projects in the area, and the current projects were the Water Front Development Project; a new proposed site at the Project South area; and other projects named Chrome, D.E. Design, New Machine, Columbia, Oregon Resource, Doug Fir, Ko Bio, Airport Business Park, Fred Meyer, and Costco. He reported some of the studies done were on transportation in Coos County, the economic impact of Jordon Cove, a Coos County demographic study, and an economic impact forecast of the loss of South Coast aggregate products, and commented these studies were being used by various organizations. Mr. Opitz briefly reviewed the educational brochures created, educational programs being developed; and housing development.

Public Hearing on the Proposed Franchise Fee Increase for Tribal One Communications, LLC, dba ORCA Communications

Councilor Burnette disclosed she may have a conflict of interest because she was on the Board of Directors for Tribal One Communication. Mayor opened the public hearing. Hearing no comments the public hearing was closed. Councilor Daily moved to approve the franchise fee increase for Tribal One Communications and adopt the ordinance amending ordinance No. 321 granting Tribal One Broadband Technologies, LLC, dba ORCA Communications, a limited liability company formed under the laws of the Coquille Tribe, a telecommunications network with the City of Coos Bay. Councilor Kramer seconded the motion. Clerk to the Council Jackie Mickelson read the ordinance by title only and Ordinance No. 396 an ordinance amending Ordinance No. 321 granting Tribal One Broadband Technologies, LLC, dba ORCA Communications, a limited liability company formed under the laws of the Coquille Tribe, a franchise to construct, operate, and maintain a telecommunications network within the City of Coos Bay which passed with the following vote:

Aye:	Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, and Kramer
No:	None
Absent:	Councilor Muenchrath

Consideration of Approval of an Intergovernmental Agreement Between Bunker Hill Sanitary District and the City of Coos Bay

Public Works and Development Director Jim Hossley reported this was an intergovernmental agreement between the City of Coos Bay and Bunker Hill Sanitary District and was similar to the agreement approved recently with Charleston Sanitary District. He reported this formalizes an understanding with the City and Bunker Hill Sanitary District to collect system development charges for Wastewater Treatment Plant No. 1. Mr. Hossley reported the sanitary district discharges only to Wastewater Treatment Plant No. 1; and therefore, the City would be collecting money for improvements for new development in Bunker Hill area. This also formalizes their commitment to pay for improvements to Wastewater Treatment Plant No. 1 and pay for operation and maintenance. Councilor Kramer moved to approve the intergovernmental

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agreement between Bunker Hill and the City of Coos Bay. Councilor Daily seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, and Kramer voting aye. Councilor Muenchrath was absent.

Consideration of Approval of an Agreement for IT Services

City Manager Chuck Freeman reported for five years the Coos Bay School District had provided technical service to the City for computer services, and recently the City was notified the School District would no longer provide those services. Mr. Freeman reported the School District recommended Jeff Swank the general manager of Computer Works. Mr. Swank has worked with the School District and has learned the City's systems. It was staff's recommendation to enter into an agreement with Johnson Enterprises in an amount not to exceed \$35,000. Councilor Burnette moved to authorize the City Manager to enter into an agreement with Johnson Enterprises, Inc. dba Computer Works for technical services in an amount not to exceed \$35,000. Councilor Daily seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer voting aye. Councilor Muenchrath was absent.

Consideration of Approval of a Right-of-Way Use Permit to Allow Marshfield High School to Replace Their Existing Reader Board and Sign

Planning Administrator Laura Barron reported Marshfield High School was proposing to replace their existing manual reader board with a new electric reader board, sign, and pole. She reported the existing pole was located in an undeveloped right-of-way and they would like to place it in the same location. Joel Smallwood, school district maintenance manager, reported the reader board could be programmed for display hours and flashing amount. He commented if the road was ever widened the sign could be moved. Councilor Gould moved to approve the use of the right-of-way use permit for the location of the reader board's current location at the high school. Councilor Muenchrath seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, and Kramer voting aye.

Appointments to the Tree Board

Mayor McKeown reported the Tree Board had three vacancies that were four-year terms and Board members Rex Miller, George Olivia, and Larry Plews had requested reappointments. Councilor Eck moved to approve the reappointments of Rex Miller, George Olivia, and Larry Plews to the Tree Board. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors, Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Appointments to the Library Board

The Council appointed Joyce Day and Rondi Potter to the Library Board by Council ballot.

Public Comments

Police Chief Eura Washburn commented she was chair of the Coos County Commission on Children and Families and the Child Neglect Forum recently met and it was a success. Chief Washburn thanked the City of Coos Bay for their support, Mayor McKeown for welcoming

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everyone at the forum, and thanked Joyce Jansen for her donation. Kathi Thompson, C-Bay, expressed concern on not being able to start phase one of the skate board park because of the requirement of three bids. There was discussion by the Council on making sure the City followed the proper process and getting the bids before phase one was started.

City Attorney's Report

No report was given.

City Manager's Report

City Manager Chuck Freeman commented he had distributed the 2007/2008 Annual Budgets for the Council.

Council Comments

Councilor Burnette reported she had an interesting trip to Washington DC recently. Councilor Gould commented he enjoyed seeing the well mannered skate board young men at the Council meetings; reported the Boys and Girls Club offered 51 separate summer recreation activities and 26 of them had been completed, and every activity has had full attendance; reported Katherine Hoppe was the director of the Tourism and Promotions Committee; and welcomed Bob De La Vergne the new school superintendent.

Mayor McKeown welcomed Bob De La Vergne to the City; reported he recently attended the Downtown Association open house at the Black Market Gourmet with topics on ideas for the downtown area; encouraged everyone to visit the recently remodeled dispatch center in the Police Department; reported Vicki Dugger with Oregon Downtown Revitalization Development Association would be presenting a proposal to the Urban Renewal Agency for revitalizing the downtown and the Empire areas.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to August 7, 2007 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Jackie Mickelson, Clerk to the Council