

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 20, 2007

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Stephanie Kramer, and John Muenchrath. Councilor Roger Gould was absent. City staff present were City Manager Chuck Freeman, Clerk to the Council Jackie Mickelson, City Attorney Nate McClintock, Assistant City Manager Joyce Jansen, Public Works and Development Director Jim Hossley, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Captain Rodger Craddock.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of adoption of Resolution 07-26 annual adjustment of the Coos Bay-North Bend Water Board alum sludge treatment rate; and approval to transfer funds for repairs to the city hall heating/cooling system. Councilor Eck moved to approve the consent calendar as presented. Councilor Kramer seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, and Muenchrath voting aye. Councilor Gould was absent.

Report from Marshfield High School Student Council Representative Kate O'Donnell

Ellen Fields reported she would be giving the report for Kate O'Donnell. Ms. Fields reported there would be more campus clean-ups addressing the trash problem. She reported this year's Mr. Marshfield High School consisted of 11 students who would put on a pageant to raise money for local charity; and Thanksgiving baskets were being assembled for Marshfield families who were in need from donated non perishable items.

Report from the Downtown Business Association President Cindi Miller

Cindi Miller introduced the Downtown Association Board Members and reported a membership drive was being held; expressed her appreciation for the improvements to buildings in the downtown area with the help from the Façade Improvement Program; reported the downtown trick or treat program was a success; reported Mayor McKeown would be on the boardwalk on Saturday to greet Santa and then lead to the Egyptian Theater for pictures and a movie; and reported December 1st at the Coos Bay and North Bend Bi-Marts would have a Bus Jam fundraiser.

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Presentation of the Tourism and Promotions Committee's Quarterly Report by Director Katherine Hoppe

Mayor McKeown reported Ron Opitz from South Coast Development Council would be giving a quarterly report instead of Katherine Hoppe. Mr. Opitz reported on land cost research done for the Hwy 101 corridor and contacting property owners on purchasing their property. He further reported on a possibility of condos being built across from the Red Lion Inn and possible challenges with the railroad. Mr. Opitz gave a brief update on progress with Fred Meyer, and reported he was working on a boardwalk from Coos Bay to North Bend.

Consideration of Approval on a System Development Charge Waiver from P.S. Inc., dba Subway

Public Works and Development Director Jim Hossley reported Sven Backman president of P.S. Inc., dba Subway submitted a System Development Charge (SDC) Waiver Application. Mr. Backman was requesting a partial waiver of the SDC charge for the new Subway restaurant site. Mr. Backman stated staff had not told him of the SDC until spring of 2007 after he had entered into a long term lease. Mr. Hossley reported staff had met with Mr. Backman and Architect Butch Schroeder regarding his project early winter 2007, but staff did not recall discussing the SDCs with Mr. Backman or Mr. Schroeder prior to September 2007. Mr. Hossley reported Mr. Backman's contractor started work without a building permit, and staff issued a verbal stop work order until a permit was approved. He noted the SDCs were discussed at that time. The total SDC charge was \$28,158.80 and Mr. Backman had paid \$10,000 towards the SDCs until Council made a decision. September 4, 2007, the City Council adopted Resolution 07-24 establishing a policy governing reduction of SDCs with specified criteria. The Council discussed the option for the SDC charges to be paid in five years.

Mr. Backman commented after he secured the property he was told about the SDC, and during a meeting with City staff there was some admission that he should have been informed sooner. He commented he was aware of the five year pay period, but felt there should have been some postings and notifications sooner. The Council discussed the timing of the building permit purchase, the notification of the SDCs, and working with Mr. Backman to extend the payoff date beyond the five years. Mr. Freeman commented he would review this and bring it back to the Council for review.

Consideration of Approval on a Contract for City Shops Roof Repair

Public Works and Development Director Jim Hossley reported the City had budgeted in the Major Capital Fund \$28,000 to repair a roof and \$10,000 to construct a new pole building at the City Shops. Mr. Hossley reported the City only received one bid from Donald Thompson, Inc. for \$29,262 and requested the Council approve the bid. Council Muenchrath moved to award the bid to Donald Thomson, Inc. in the amount of \$29,262 from the Major Capital Fund. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, and Muenchrath voting aye. Councilor Gould was absent.

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Appointments to the Joint Coos Bay North Bend Council Committee

Mayor McKeown suggested he, Councilor Burnette, and Councilor Eck serve on the Joint Coos Bay–North Bend Council Committee then rotate like the other Council Committees. Councilor Burnette and Eck agreed to serve on the committee.

Public Comments

Gene Melton, Coos Bay, expressed his concern on trash in the parking lot across from the Egyptian Theater and the sidewalks in front of TJ Shaws. Mark Taylor, Medford, Oregon, owner of Taylor Site Development, commented he was the low responsible bidder for the Coos Bay Library project but received a call from our architect with concerns for his company's qualifications. Mr. Taylor reviewed his qualifications and noted he had been in business for 30 years.

City Attorney's Report

No report was given.

City Manager's Report

City Manager Chuck Freeman reported there would be a quiet firefighter memorial this Sunday at the memorial site; reported the Council needed to meet with the City Attorney to discuss the next course of action with the Department of State Lands; reported a channel widening project meeting was scheduled on December 13th; and reviewed the current RFPs.

Council Comments

Councilor Kramer commented she toured the Wastewater Treatment Plant I and wished everyone a wonderful Thanksgiving. Councilor Daily commented Santa Claus would be arriving Saturday this year and the Egyptian Theater would be playing "It's a Wonderful Life". Councilor Eck wished everyone a happy Thanksgiving and reminded everyone to shop at the local businesses for Christmas. He further commented the Fire Department would be sponsoring the MDA Fill the Boot on Friday at Wal-Mart. Councilor Burnette wished everyone a happy Thanksgiving, and commented she was looking forward Santa Claus arriving. Councilor Muenchrath wished everyone happy and safe holiday.

Mayor McKeown commented he would be welcoming Santa Claus on Saturday at 5 pm on the boardwalk and then going over to the Egyptian Theater for a movie. He also wished everyone a happy Thanksgiving.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to December 4, 2007 in the Council Chambers at City Hall.

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Jeff McKeown, Mayor

Attest:

Jackie Mickelson, Clerk to the Council

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Title: MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
Subject:
Author: Joyce Jansen
Keywords:
Comments:
Creation Date: 11/21/2007 9:19:00 AM
Change Number: 36
Last Saved On: 1/29/2008 11:08:00 AM
Last Saved By: Jackie Mickelson
Total Editing Time: 505 Minutes
Last Printed On: 2/8/2008 4:32:00 PM
As of Last Complete Printing
Number of Pages: 4
Number of Words: 1,209 (approx.)
Number of Characters: 6,893 (approx.)