

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

December 4, 2007

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Roger Gould, Stephanie Kramer, and John Muenchrath. City staff present were City Manager Chuck Freeman, Clerk to the Council Jackie Mickelson, City Attorney Nate McClintock, Assistant City Manager Joyce Jansen, Public Works and Development Director Jim Hossley, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, Police Captain Rodger Craddock, and Police Captain Gary McCullough.

Interviews of Committee Applicants

The City Council interviewed Doug Benton, Chris Coles, Keith Robbins, Steve Donovan, and Rex Miller for the openings on the Planning Commission. Thom Mason withdrew his application.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of the approval of the minutes of October 16, 2007, setting the date for the first Council meeting in January, and approval of the Alder Street leases. Mayor McKeown requested item 3 c be brought down. Councilor Burnette moved to approve the consent calendar as amended. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Appointments to the Planning Commission

The Council appointed Chris Coles, Rex Miller, and Steve Donovan to the Planning Commission by Council ballot.

Leases of Vacated Alder Street

City Manager Chuck Freeman reported several years ago a portion of Alder Street was vacated by the City and a 23 foot strip of land north of the vacated Alder Street was acquired and leased to the owner of the King's Table Restaurant. The King's Table building was sold to Bay Cities Building Company, and Michael Vaughan leased property south of the vacated Alder Street for his landscaping business. Mr. Vaughan would also like to lease the vacated Alder Street for parking and to access his business.

City Council Minutes – December 4, 2007

Mr. Freeman briefly reviewed the proposed leases with Mr. Vaughan and Bay Cities Building Company and commented staff requested the two leases be approved. Councilor Burnette moved to approve the leases. Councilor Daily seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Presentation of the Tourism and Promotions Committee's Quarterly Report by Director Katherine Hoppe

Scott Webb from the Oregon Tourism Commission presented a grant award of \$5,000 from the Oregon Tourism Commission to the Prefontain Memorial Committee for plaques on the Prefontain route in Coos Bay. Katherine Hoppe gave a brief demonstration of the Tourism and Promotions Committee's new web site. Councilor Muenchrath suggested the City's WiFi's home page be the Tourism and Promotions home page. Ms. Hoppe requested the Council consider approving the Coos Bay–North Bend Tourism and Promotions Committee name change to Coos Bay–North Bend Visitors and Convention Bureau. It was a consensus of the Council to approve the name change.

Consideration of the Award of Bid for the Library Remodel Project

City Manager Chuck Freeman reported the City received written notice of appeal from Taylor Site Development regarding the company's disqualification after staff determined Taylor Site Development was a non-responsible bidder. Mr. Freeman reported the City Council becomes the hearings board to conduct a hearing within ten days after the appeal, and that date would be December 13th. City Attorney Nate McClintock explained the Contract Review Board's procedure, and suggested postponing a decision until after the review. Councilor Eck disclosed a conflict of interest.

Councilor Muenchrath moved to approve the appeal hearing meeting for December 13th at 6:00 p.m. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Gould, Kramer, and Muenchrath voting aye, and Councilor Eck abstained. Councilor Gould moved to table the award of the bid of the library remodel project until after the hearing. Councilor Muenchrath seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Gould, Kramer, and Muenchrath voting aye, and Councilor Eck abstained.

Report on the Status of the Skate Board Park and Tennis Courts

City Manager Chuck Freeman briefly reviewed the background of the skateboard park. He reported C-BAY gave a presentation at the Council meeting on December 5th, but there was some disagreement on whether direction was given at that meeting to proceed. Mr. Freeman reported there were budgetary issues if the tennis courts needed to be out in the spring. The Council discussed allowing the skateboard park to begin phase I in spring, and a consensus of the Council to replace the tennis courts as soon as possible. Mr. Freeman commented the project would go out to bid, and the tennis courts would be replaced as soon as possible after the award.

City Council Minutes – December 4, 2007

Jason Shoemaker, Coos Bay, briefly reviewed his experience as a skateboarder and with building skateboard parks. He reported C-BAY did not have the \$455,000 for phase I. Mr. Shoemaker commented skateboarder Triste Reasor re-phased the skateboard park plan so the tennis courts did not need to be removed. Mr. Shoemaker proposed to donate his managerial services and concrete equipment to build the bowl in the skateboard park. He further offered six individuals from his group to work for the City on the project. Mr. Shoemaker distributed the proposed skateboard park from Grind Line and the proposed addition that shows the section he would be building. Mayor McKeown suggested Mr. Shoemaker meet with City staff to discuss details, and then bring it back as an agenda item to the Council. Cathi Thompson reviewed costs, donations, and grants for the skateboard park.

Consideration of Approval of the Dissolution of Certain Council Committees

Assistant City Manager Joyce Jansen reported staff was requesting approval of the dissolution the Risk Management Committee, the Government Access Committee, and the Audit Committee. Councilor Kramer moved to consolidate the Risk Management Committee, the Access Committee, and the Audit Committee into the Finance Standing Council Committee. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Consideration of Approval of the Purchase of a New Fire Department Command Vehicle

Fire Chief Stan Gibson reported the command control vehicle was not only used for fire ground operations, but had equipment specifically for fire investigation, fire cause and determination, and firefighter rehabilitation. Chief Gibson reported the State bid was \$32,538.48 and the local bid was \$34,577.88. He reported this was a budgeted item and staff recommended the Council approve the State bid. Councilor Daily moved to award the bid to the State for \$32,538.48. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Consideration of Approval of the Purchase of ICOP Digital In-Car Camera System

Police Captain Gary McCullough briefly reviewed the advantages of having the ICOP Digital In-Car Video Camera System installed into the police cars. Captain McCullough requested the Council approve the purchase of twelve ICOP Digital In-Car Video Cameras to be installed in current police vehicles. Mayor McKeown commented this was an item discussed in-depth at the Public Safety Standing Committee. Finance Director Janell Howard briefly reviewed the funds affected by the purchase, and commented the supplemental budget would be presented to the Council in approximately two weeks. The Council discussed possible cost savings with the purchase and features of the camera.

Councilor Eck moved to approve the purchase of twelve ICOP Camera Systems. Kramer seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

City Council Minutes – December 4, 2007

Request for Approval to Proceed with an RFQ for Risk Management Advisor

City Manager Chuck Freeman reported the City had been working with City County Insurance Services for two and half years without an agent of record, and the deputy recorded had managed the liability/property insurance claims and annual policy renewal during that time. Mr. Freeman commented there was concern regarding the amount of staff time and training for this work, and requested Council consider approve staff proceed with a Request for Qualification for a Risk Management Advisor. He noted cost for the service would be between \$20,000 and \$30,000. Councilor Burnette moved to approve to proceed with the RFQ for the Risk Management Advisor. Councilor Muenchrath seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Gould, Kramer, and Muenchrath voting aye.

Public Comments

Geno Landrum, Coos County, inquired about the naming of the pedway, and expressed his interest in using the area for summer concerts or art shows. Anna Marie Larson, Coos Bay, expressed her appreciation for Codes Enforcement Lisa Crawford's work and to Jim Hossley for adding garland in the downtown area. She further expressed her concern for the homeless people in Coos Bay and requested the City address the issue. Mayor McKeown suggested putting this item on a later agenda to be addressed. Mr. Freeman commented Crime Prevention Officer Randy Sparks would be educating the downtown businesses on how to deal with the homeless people and panhandlers. Stephanie Kilmer, Bay Cities Building Company representative commented the Alder Street leases could not sign as written and inquired on how to proceed. Mayor McKeown suggested discussing it with City Manager Chuck Freeman and City Attorney Nate McClintock. Joannie Johnson, Coos Bay, expressed her concern for the panhandling problem in the downtown area and read letters concerning the issue from various downtown business owners.

City Attorney's Report

City Attorney Nate McClintock reported panhandling was protected speech that could not be banned, but certain types of panhandling could be regulated. He reported Roseburg recently passed an ordinance restricting some aspect of the panhandling.

City Manager's Report

City Manager Chuck Freeman reported the Public Service Answering Point (PSAP) Request for Proposal was due Dec. 15th and currently there were three interested firms. He further reported the applications would be reviewed at a PSAP (911) Steering Committee meeting. Mr. Freeman reported a map would be provided by the Department of State Lands on the contested area, and the Fred Meyer site was outside of this area, so they could proceed with their proposed remodel; and reminded everyone of the City Employee Awards Banquet this Friday.

Council Comments

Councilor Kramer commented her friend saw the wastewater treatment plant tour on Channel 14 and found it very interesting. Councilor Daily commented the visit from Santa Claus was a

City Council Minutes – December 4, 2007

success and his sons enjoyed the movie. Councilor Eck commended the C-BAY group for staying for the entire meeting. Councilor Burnette commented she enjoyed seeing Santa Claus coming in on a boat. Councilor Gould commented Senator Verger requested Mr. Freeman let her know as soon as possible if Department of State Lands provided the map as promised. He also commented he was in Hawaii and it was interesting to see how many people knew where Coos Bay was.

Mayor McKeown reminded everyone of the City Employee Awards Banquet on Friday; he gave an update on the City of Coos Bay at Rotary, and would like to present a State of the City Address at a Council meeting; and spoke with Congressman DeFazio recently about the issue of wastewater improvements.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to December 18, 2007 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Jackie Mickelson, Clerk to the Council

Filename: 2007-12-04 CC Minutes.doc
Directory: C:\Users\Loco\AppData\Local\Microsoft\Windows\Temporary
Internet Files
Template: C:\Users\Loco\AppData\Roaming\Microsoft\Templates\Normal.dot
m
Title: MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
Subject:
Author: Joyce Jansen
Keywords:
Comments:
Creation Date: 12/5/2007 2:26:00 PM
Change Number: 69
Last Saved On: 1/31/2008 11:57:00 AM
Last Saved By: Jackie Mickelson
Total Editing Time: 593 Minutes
Last Printed On: 2/8/2008 4:33:00 PM
As of Last Complete Printing
Number of Pages: 5
Number of Words: 1,878 (approx.)
Number of Characters: 10,708 (approx.)