

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 2, 2008

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Jon Eck, Roger Gould, Stephanie Kramer, and John Muenchrath.

City staff present were City Manager Chuck Freeman, City Clerk Vicki English, City Attorney Nate McClintock, Assistant City Manager Joyce Jansen, Finance Director Janell Howard, Fire Chief Stan Gibson, Library Director Carol Ventgen, Police Chief Eura Washburn, Deputy Public Works and Development Director Susanne Baker.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of the adoption of City Council Mission Statement and the adoption of City Council Vision Statement.

Council agreed to change the wording in the proposed Mission Statement from *stable moving force* to *progressive body*. Council also agreed to change the wording in the proposed Vision Statement from *cultural, historical and environmental uniqueness* to *unique culture, history, and environment*.

Councilor Eck moved to approve the consent calendar as corrected. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Eck, Gould, Kramer, and Muenchrath voting aye.

Legislative Report by Representative Arnie Roblan

Arnie Roblan, State Representative, discussed the upcoming special session. He stated that Oregon is one of only a handful of states that only meets every two years. The Legislature passed a bill to hold a tight regular session to be out by July and hold a special session the following February to last no longer than one month. The purpose of the special session would be to rebalance the budget and address significant new issues that have come up since the last session. In addition, this year they will be addressing the effects of the storm that hit the Northern Oregon Coast and the County payments issue. Representative Roblan stated that he is currently serving on several committees. He chairs both the Agriculture and Natural Resources Committee and the Rural Policy Committee. In addition to serving on these two committees, he is currently serving on the Education Committee, Governor's Work Group on County Payments Committee, the Legislative Administration Committee, and the Governance Committee.

Consideration of Approval to Publish a Request For Qualifications for Engineering Services

Susanne Baker, Deputy Public Works and Development Director, requested authorization from the Council for approval to solicit an Engineer of record. Ms. Baker stated that the Engineer of record would perform all the duties of a City Engineer. Advantages are being represented from a larger firm and their base of knowledge and experience. This will be an additional benefit with the large projects that the City has coming up. The initial term of the contract will be three years with the option to extend for an additional year. Councilor Kramer moved to direct staff to move forward with the Request for Proposal for an Engineer of Record. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Burnette, Eck, Gould, Kramer, and Muenchrath voting aye.

Consideration of Approval of a Community Development Block Grant for Head Start

Susanne Baker, Deputy Public Works and Development Director, requested consideration for acceptance of a Community Development Block Grant on behalf of Oregon Coast Community Action in the amount of \$800,000. This project consists of five classrooms and will benefit 400 children and parents in the Coos Bay area. The total project cost is estimated at \$2,917,583. Councilor Gould moved to (1) Authorize Jeff McKeown, Mayor to sign the contract with the State of Oregon accepting the CDBG grant award, (2) appoint Chuck Freeman, City Manager as the Certifying Officer for all grant required certifications, (3) Appoint Jim Hossley, Public Works and Development Director as the official point of contract with OECDD and to oversee grant administration, (4) Adopt Resolution 08-01 Prohibiting the Use of Excessive Force, (5) Authorize Chuck Freeman, City Manager as Chief Executive Officer to sign the Certification Regarding Lobbying, (6) direct staff to proceed with the Request for Quote and advertise for a grant administrator. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Eck, Gould, Kramer, and Muenchrath voting aye.

Consideration of Approval of an Intergovernmental Agreement with Southwestern Oregon Community College

Councilor Gould declared a conflict of interest since he is the attorney for the College District and excused himself from any discussion or decision on this matter. Mayor McKeown suggested that this Agenda Item be tabled for four to six weeks to give the college and staff time to work out the agreement in detail. Chief Washburn stated that the College President, Judith Hansen, agreed to a temporary billing arrangement of \$56.25 per hour. The interim coverage, until there is a more structured and formal agreement, will be Friday and Saturday night, from approximately 6:00 p.m. to 3:00 a.m. Chief Washburn stated that this coverage would be on an overtime basis and any cost beyond that would be absorbed by the City. Councilor Muenchrath was concerned that there was no incentive for the College to come to an agreement on a timely basis if they are not paying for additional services beyond the weekend. He suggested that we bill them for these additional services on a pro-rata basis. Councilor Kramer agreed and said the deadline should be set for no longer than four weeks. City Attorney McClintock said that a formal motion was not necessary, and a consensus would be acceptable. There was consensus that the City would agree to the temporary arrangement for four to six weeks with the understanding that the Council would like a long term agreement as soon as possible.

Public Comments

No public comments were given.

City Attorney's Report

City Attorney Nate McClintock had nothing to report.

City Manager's Report

City Manager Chuck Freeman congratulated Captain Rodger Craddock on being accepted to the FBI Academy. Mr. Freeman also stated that he received a letter and map from DSL and will be sharing them with North Bend. He is also drafting a letter requesting that DSL give us a map that includes the Empire area. Mr. Freeman reported that the VISA machine is in place at city hall and is being used.

Council Comments

Councilor Burnette congratulated Captain Craddock. She said the Joint Coos Bay North Bend Committee had their first meeting. She was pleased that we are having joint meetings with them and hopes we continue. Councilor Gould said that he had talked to Janet Rubin at Ticor Title and she had requested a copy of the map that DSL recently provided the City. He also congratulated the Mayor and Council on a successful 2007. Mayor McKeown said he would be doing a State of the City at a future council meeting. He announced that he may not be at the next meeting. Mayor McKeown also congratulated Captain Craddock and wished everyone a happy 2008.

Work Session - Prioritizing Council Goals

The City Council met to prioritize the list of goals created at prior work sessions. Councilor Eck wants to leave the list the way it is; he doesn't want to tie staff's hands. Councilor Muenchrath wanted to prioritize the goals by high, medium and low. Councilor Gould said some goals should be made a point of emphasis based on what would be a greater return for the City. He went on to say that staff is asking for direction on what the council wants them to spend their time and resources on now. Councilor Gould suggested that the top three goals be the Historic Museum, the Hollering Place, and the Fire Station. Councilor Muenchrath added that we should include downtown traffic circulation as soon as our engineer is in place. There was consensus that these be made top priority.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting to January 15, 2008 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Janell K. Howard, City Recorder