

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 1, 2008

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Stephanie Kramer, and Gene Melton. Councilor Muenchrath arrived at the meeting at 8:05 p.m.

City staff present was City Manager Chuck Freeman, City Attorney Nate McClintock, City Clerk Vicki English, Police Chief Rodger Craddock, Fire Chief Stan Gibson, Finance Director Janell Howard, Public Works and Development Director Jim Hossley, Urban Renewal/Revitalization and Economic Development Manager Joyce Jansen and Library Director Carol Ventgen.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the flag salute.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of the Minutes of June 17, 2008, and approval of the annual OLCC license renewal.

Councilor Burnette moved to approve the consent calendar as presented. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, and Melton voting aye.

Public Hearing to Consider the Supplemental Budget for Citizens for Bay Area Youth (C-BAY) Skate Park – Approval Will Require Adoption of Resolution 08-24

Chuck Freeman, City Manager, stated the adoption of this supplemental budget is for phase one of the skate park. Mr. Freeman said this supplemental budget will include; carrying the \$10,000 balance of funds from the 2007-08 budget to the 2008-09 budget and will allow us to accept donations and grants from C-Bay. Mayor McKeown opened the public hearing. No public comments were given and the hearing was closed. Councilor Burnette moved to adopt Resolution 08-24 adopting the supplemental budget and making appropriations. Councilor Kramer seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, and Melton.

Approval of Additional Police Record Staffing

Police Chief Rodger Craddock reported that there is a need to increase staff in the Support Service Unit, which is currently staffed with a Supervisor, a full time Records Clerk and a quarter time Records Clerk. Police Chief Craddock stated that prior to the lay-offs in 2002; the Support Service Unit was comprised of one Supervisor and three full-time Records Specialists. Police Chief Craddock said that not only are they faced with an increasing work load, their Records Specialist, Kaaren Reiche, is planning to retire in June, 2009 after 36 years of service. Police Chief Craddock stated in order to facilitate the necessary training needed to replace the current full-time Records Specialist; they need to increase their current quarter-time Records Specialist to a full time position. Police Chief Craddock also stated that increasing the quarter time position to a full time would enable staff to reopen the reception doors in the lobby during normal business hours which would make the Police Department more accessible. Councilor Burnette moved to increase the police administration staffing level, changing a quarter-time position to full-time position in the records department. Councilor Daily seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer and Melton voting aye.

Approval to Add Half-Time Street Maintenance Worker

Jim Hossley, Public Works and Development Director, reported that since 2003 the street maintenance department has employed part-time contract employees and the individuals filling these positions were senior employees. Mr. Hossley said the last of these contract employees permanently retired June 2008. Mr. Hossley stated their full-time lead maintenance worker has expressed his intention to retire, but is willing to continue with the City as a half-time contract employee. Mr. Hossley commented the City will be able to preserve the street maintenance level of service and benefit from taking the knowledge and experience of a long-term employee who will pass it on to the city's new street maintenance employee. Councilor Burnette asked if it would be a time contract. Mr. Hossley answered that it would expire in April 2011 subject to annual budget factors. Councilor Eck moved to increase the street maintenance staffing level in the Public Works and Development Department by a half-time position. Councilor Burnette seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer and Melton voting aye.

Approval of Request to Bid Additional Paving on Newmark Avenue

Jim Hossley, Public Works and Development Director, stated that at the June 17, 2008 meeting, the Council approved a contract for overlay of Newmark Avenue from Schoneman to Cammann Road. Mr. Hossley said due to the favorable bid price, the Council directed staff to explore expanding the work to be done under the contract to include additional blocks of Newmark Avenue as the budget allows and requested staff to proceed with bidding out additional overlay work on Newmark Avenue to accomplish as much work as possible with remaining funds. Councilor Burnette mentioned that the Jurisdictional Exchange Funds that are being used are restricted to certain areas and the City Attorney added that we are spending the interest only so the fund will always be there. Councilor Eck moved to direct staff to proceed with bidding for additional overlay work on Newmark Avenue. Councilor Melton seconded the motion which

carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer and Melton voting aye.

Request to Submit Bay Area Hospital Grant Application for Defibrillator Machines

Fire Chief Stan Gibson reported the Fire Department was successful in the application and receiving of a grant for the purchase of two Automatic External Defibrillators (AED's) last year from Bay Area Hospital. Fire Chief Gibson stated that the Fire Department would like to apply for four AED's for use by the general public and are proposing to place them at the City Hall, swimming pool, library and the Egyptian Theater. Fire Chief Gibson said that the disadvantage would be the responsibility of maintaining, inspecting and training of the equipment. Fire Chief Gibson stated that there would be no cost to the City the first year for maintenance and service and approximately \$500 per year for all four of the units thereafter. Councilor Burnette moved to approve the application for the Bay Area Hospital's Community Development Grant by the Fire Department in the amount of \$6,681.10. Councilor Daily seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer and Melton voting aye.

Public Comments

David Engholm, representing the Egyptian Theater, made an announcement about the July 4th's special events that will be at the theater. Mr. Engholm announced the events included a mini-concert by Paul Quarino on the Wurlitzer Organ, silent films, Leadership by George and the movie Yankee Doodle Dandy. Mr. Engholm said that there will be two shows, one at 1:00 p.m. and the other at 6:00 p.m. Admission is one dollar plus a food item that will be donated to the South Coast Food Share.

City Attorney's Report

City Attorney, Nate McClintock, had nothing to report at this time.

City Manager's Report

Chuck Freeman, City Manager, reported the Hollering Place master planning process begins July 16 and 17 and invitations are being sent out to developers locally and across the state and region. Mr. Freeman said that they will be meeting here with the team and staff, who will then meet on site in Empire for two days. Mr. Freeman said there will be a sewer rate work session on July 15th at 6:00 p.m. and also mentioned that the impact on the System Development Charges was minimal. Mr. Freeman said the meeting with the Department of State Land (DSL) concerning Central Dock was positive and he is awaiting a response from Louise Soliday.

Council Comments

Councilor Melton gave an overview of the June 23, 2008 Public Safety Committee Meeting which included the various grants for which the Fire and Police Department have applied. Among those grants were a \$350,000 grant from FEMA, a \$300,000 grant for a rewrite for Coos Bay, North Bend and Coos County for a resource plant, an \$85,000 grant for a radio system and a thermo camera, and an \$18,000 grant for a rescue tool. Councilor Kramer stated that the Mill Casino's hotel and the airport's grand openings were wonderful. Councilor Burnette thanked

everyone for attending the grand opening of the new hotel and that there are good reports from Eugene about the booth that they are sponsoring at the Olympic Trials. Councilor Daily applauded the staff for cleaning up downtown and also announced that the Lab Band will be performing at the Egyptian Theater on August 23rd during the Blackberry Arts Festival. Councilor Eck encouraged everyone to come to Mingus Park on the 4th and reminded everyone that the pool will be open for free swimming and the fireworks will start at 10:00 p.m. Mayor McKeown congratulated the openings of the new regional airport terminal and the Mill Casino Hotel and said they are both beautiful facilities. Mayor McKeown stated that he spent some time at the Olympic Trials in Eugene and it was very interesting and congratulated Eugene for hosting the event. Mayor McKeown also reminded everyone of the Mayor's Firecracker run on Friday.

Executive Session

An executive session was held pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property transactions.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting at 8:34 p.m. until July 15, 2008 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Janell K. Howard, City Recorder