

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 15, 2008

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Work Session – Discuss the consultant’s findings and recommendations for sewer rates

Steve Donovan, President of Donovan Enterprises, Inc. handed out a PowerPoint presentation on the wastewater rate study. Mr. Donovan’s presentation covered a wastewater capital improvement plan, paying with cash versus long-term financing, and flat fees versus consumption-based fees. There was consensus that the City needed to finance the capital improvement plan, including the large plant upgrades being required by DEQ and to stay with the consumption-based fee structure. There was also consensus, as the next step, to have Mr. Donovan look at classes of rate payers, and come back to the Council with recommendations on potential changes within classes.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Michele Burnette, Mark Daily, Jon Eck, Stephanie Kramer, Gene Melton and John Muenchrath.

City staff present was City Manager Chuck Freeman, City Attorney Nate McClintock, City Clerk Vicki English, Police Chief Rodger Craddock, Fire Chief Stan Gibson, Finance Director Janell Howard, Public Works and Development Director, Jim Hossley, Library Director Carol Ventgen, and Urban Renewal/Revitalization and Economic Development Manager Joyce Jansen.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the flag salute.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of the Minutes of July 1, 2007, approval to authorize Interfund Loan – Adoption of Resolution 08-25, appointments to the Building Code Board of Appeal and Fire Code Board and the Library Board, approval of the OLCC application for Black Market Gourmet, LLC located at 495 Central Avenue, and initiation of the process and setting a public hearing on the proposed alley vacation south of Golden Avenue North of Hall Avenue and West of South 12th Street.

Councilor Muenchrath moved to approve the consent calendar as presented. Councilor Kramer seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, Melton and Muenchrath voting aye.

Presentation on the Olympic Trials by Coos Bay-North Bend Visitor and Convention Bureau Executive Director Katherine Hoppe

Katherine Hoppe, Executive Director of the Coos Bay-North Bend Visitor and Convention Bureau, gave a presentation on the Olympic Trials that were held in Eugene, Oregon June 27-July 6, 2008. Ms. Hoppe gave a slide show presentation covering the various sections of the booth. Ms. Hoppe reported that the booth seemed to be the most popular and remained active throughout the event and approximately 30,000 people visited the booth including Phil Knight, founder of Nike. Ms. Hoppe played the video that was presented at the booth and she also commented that this is the video that is used at trade shows and is working on getting the video on the VCB website. Julia Willis from the Mill Casino presented the Council with gift bags and thanked the City and the Council for their support.

Approval of Award of Contract for the Construction of Wastewater Pump Station No. 10

Jim Hossley, Public Works and Development Director, reported five bids were received for the construction of wastewater pump station #10. Mr. Hossley said that this construction project was broken down into two phases, phase one will be for the on-site pump station work only and the second phase of the construction will be for the force main. Mr. Hossley stated this contract is for the first phase of the project. Mr. Hossley said five bids were received and the low bidder was Laskey-Clifton Corporation bidding \$846,116. Mr. Hossley also advised the Council that in addition to this contract the City will also be purchasing an adjacent piece of property for the pump station expansion, as well as a permanent access easement and that the construction contract will not be signed until the property is purchased. Nate McClintock, City Attorney, stated that negotiations are on-going with the land owner. Councilor Eck moved to award the construction contract for the reconstruction of wastewater pump station #10 to Laskey-Clifton Corporation in the amount of \$846,116 and a 10% contingency of \$84,612 for additional construction needs and for property/easement acquisition for a total of \$930,728. Councilor Muenchrath seconded the motion which carried with Mayor McKeown and Councilors Burnette, Daily, Eck, Kramer, Melton and Muenchrath voting aye.

Review of Solid Waste Providers

Chuck Freeman, City Manager, reported that at the City Council Meeting that was held May 20, 2008 regarding the performance of solid waste providers, Council directed staff to research the cost, franchise terms, and services offered to our citizens and businesses. Mr. Freeman presented a spreadsheet comparing the cost and service of similar communities and the findings were; the services and rates provided to the citizens of Coos Bay is consistent with other coastal communities. Mayor McKeown stated that he was comfortable with the study and would like to continue with the current contract. Mayor McKeown asked about the household hazardous waste program. Bill Richardson from Waste Connections gave an overview of the proposed plan covering the fees, drop off sites, and explaining the rotating mobile service. Councilor Daily said that he doesn't have a problem with the service but is concerned with the seven year rolling contract. He said he would like to shorten the contact to give the Council more control over decision making. Councilor Muenchrath said we can review the contract at any time and that the Council approves all rate increases and feels the Council has plenty of control. Councilor Melton said that in the contract it states that we can modify the contract with a 30 day notice. Nate McClintock stated if there is a problem we have the right to cancel the

contract with probable cause. Councilor Daily moved to cancel the contract and modify it to a four-year contract. The motion died due to lack of a second.

Request to Submit a Homeland Security (HLS0 Grant Application for Public Safety Answering Point (PSAP) Merger Start-up Costs

Police Chief Rodger Craddock reviewed the several grants and the benefits from projects funded through the Federal Homeland Security Grant Program. Police Chief Craddock gave an overview of the estimated costs for the first phase of the PSAP merger. Police Chief Craddock stated in the event that the grant is awarded and the merger does not happen then they will submit a Grant Modification Request for an alternative project. There was consensus from the Council to support submission of the 2008 Homeland Security Grant application.

Request to Submit an ODOT Overtime Enforcement Grant Application for the Police Department

Police Chief Rodger Craddock reported that the Oregon Department of Transportation (ODOT) recently started a paving, sidewalk and signal replacement project in downtown Coos Bay. Police Chief Craddock stated due to the increased traffic safety issues, grants to fund an increased law enforcement presence in the project/construction zones are common. Police Chief Craddock said an opportunity for an ODOT overtime enforcement grant for the construction project does exist and obtaining the grant would allow the department to assign up to fifty hours of overtime enforcement time in the project area. Police Chief Craddock said the grant request is in the amount of \$2,000 with a city match of \$300, which equates to 7.5 overtime man hours. There was consensus from the Council to support submission of the ODOT Coos Bay Paving and Signal Repair Project Overtime Enforcement Grant with a City match of \$300.

Request to Submit an ODOT Sidewalk Grant Application for Ocean Boulevard

Jim Hossley, Public Works and Development Director, said staff is seeking Council approval to move ahead with an application to the Oregon Department of Transportation (ODOT) for a Pedestrian Improvement Grant. Mr. Hossley stated that this grant would be used to install approximately 2,900 linear feet of sidewalk along Ocean Boulevard from 19th Street to Central Avenue. Mr. Hossley reported the estimated cost for the sidewalk would be \$250,000 and would like to request a City match of 25% to make the grant request more competitive. There was consensus from the Council to direct staff to proceed with preparing the ODOT Pedestrian Grant Application with a City match of 25%.

Public Comments

No public comments were given.

City Attorney's Report

Nate McClintock, City Attorney, reported that we are in post-mediation labor negotiations with the Fire Union. Mr. McClintock summarized the facts of recent post-mediation negotiations, including an offer recently approved by the union and the most recent offer made by the City.

The two main differences between the offers are eligibility for “Acting in Capacity” pay and a memorandum of agreement created to assist current lieutenants complete their Fire Officer I certification. Mr. McClintock stated that we are waiting to hear from the association’s attorney.

City Manager’s Report

Chuck Freeman, City Manager reported that the Farmer’s Market will start operating on Sundays starting August 3rd and will operate through October. Mr. Freeman commented that the Market will be opening up to other crafters. Mr. Freeman reported the Hollering Place Master Planning Process that was scheduled for July 16th and 17th was cancelled due to lack of interest. Mr. Freeman said he was not clear if the lack of interest was due to the economy or the consultants. Mr. Freeman stated the ground breaking ceremony at the Skate Park went well. Mr. Freeman said he would like some feedback from Council regarding a follow up retreat to discuss what we want for this community and to talk about a vision.

Council Comments

Councilor Melton reported that on July 17th, a group of Eastside citizens will be meeting at the Eastside Fire Hall to discuss starting a Neighborhood Watch Program. Councilor Melton also stated that he will not be at the August 5th meeting. Councilor Kramer commented that the skateboard ground breaking ceremony was great. Councilor Kramer also urged the public to be positive about Coos Bay and to look forward to the great things ahead of us. Councilor Burnette said she went to Eugene to visit the booth at the Olympic Trials and complimented everyone on what a great job they did. Councilor Daily asked Council if the Lab Band Evolution could come to a meeting and perform. Consensus of the Council was to schedule them to perform a song or two at an upcoming Council Meeting. Councilor Eck said the Skate Park ground breaking was exciting and a long time coming. Councilor Eck thanked the staff and the citizens for their support. Mayor McKeown said that the ground breaking was fun and is hopeful that grant money will encompass the next phase.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting at 8:22 p.m. until August 5, 2008 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Janell K. Howard, City Recorder