

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 21, 2009

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Pundt. Councilor Mark Daily was absent. City staff present were City Manager Chuck Freeman, City Attorney Nate McClintock, City Clerk Amy Kinnaman, Public Works and Development Director Jim Hossley, City Engineer Carl Nolte, Finance Director Rae Lea Cousens, Fire Chief Stan Gibson, Library Director Carol Ventgen, Economic and Community Development Manager Joyce Jansen, and Police Chief Rodger Craddock.

Review of Capital Improvement Plan

A work session was held to discuss the Capital Improvement Plan. No decisions were made.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of the minutes of April 7, 2009. Councilor Eck moved to approve the consent calendar as presented. Councilor Melton seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Presentation of a Tree City USA Award by Nick Morris

Nick Morris of the Oregon Department of Forestry presented the City of Coos Bay with a Tree City USA award for the 15th consecutive year on behalf of the National Arbor Day Foundation and the Oregon Department of Forestry. Mr. Morris briefly reviewed the purpose of the program and reported this was an accomplishment that only 51 other communities in Oregon receive.

Presentation of a Proclamation on Volunteer Appreciation Month and Recognition of City of Coos bay Volunteers by Library Director Carol Ventgen

Library Director Carol Ventgen stated the Proclamation for Volunteer Appreciation Month would identify the City of Coos Bay as a community that recognizes the important contributions volunteers make in our City each day. Councilor Kramer moved to approve the proclamation. Councilor Johnson seconded the motion which carried with Mayor McKeown, Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

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Public Hearing to Consider a Vacation of a Portion of Central Avenue

Public Works and Development Director Jim Hossley stated on February 10, 2009, the Planning Commission recommended approval of the proposed street vacation with a vote of 4 to 1, with the following condition: A utility easement must be recorded allowing the installation, maintenance, repair or replacement of any utility located in the proposed vacation area. Mr. Hossley noted the Port Commission for the Oregon International Port of Coos Bay also recommended approval by letter, dated February 11, 2009. The portion of Central Avenue proposed for the vacation is located between US Highway 101 North (Bayshore) and US Highway 101 South (Broadway). The purpose of the vacation is to provide space for the expansion of the existing Visitors Information Center. Mr. Hossley stated under the current plan the Visitors Information Center would encroach into right of way. Mr. McKeown stated it was his understanding ODOT would not allow the future use of this portion of Central Avenue as a thoroughfare. City Engineer Carl Nolte confirmed that ODOT held they would not allow this portion of Central Avenue as a thoroughfare. Mayor McKeown opened the public hearing. No public comments were made; Mayor McKeown closed the public hearing. Councilor Eck moved to enact the ordinance to vacate a portion of Central Avenue. Councilor Johnson seconded the motion. City Clerk, Amy Kinnaman read the ordinance by title only and Ordinance 413 was enacted by the following vote:

Aye:	Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt
No:	None
Absent:	Councilor Daily

Implement an Identity Theft Prevention Program

City Attorney Nate McClintock stated under the Fair and Accurate Credit Transactions (FACT) Act of 2003 that took into effect on January 1, 2008, cities which provide utilities or consumer accounts are required to establish a policy for dissemination of personal information. The rule requires each entity to identify accounts which there is a reasonably foreseeable risk of identity theft, to develop and implement an Identity Theft Prevention Program to combat identity theft. Councilor Kramer moved to adopt Resolution 09-11. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Award Bid Presentation for the Preparation of a Supervisor Control and Data Acquisition (SCADA) Master Plan

City Engineer Carl Nolte presented a request for bid to be awarded to The Automation Group, Inc. in the amount of \$33,000 for consultation services to assist in the implementation of an industrial control system for the Wastewater Treatment Facilities. Mr. Nolte stated the SCADA Master Plan is a key component in the improvements being made to the Wastewater Treatment System. It would establish an inventory of access controls for all pump stations and treatment plants, evaluate the use of wireless conductivity to replace auto dialers as the primary source to

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alert of an event and create a plan for the type of controls necessary to provide consistent controls throughout the system. Mayor McKeown questioned since The Automation Group was the only qualifying bid, if the City approved of this decision. Mr. Nolte stated based upon references from other firms that he felt very comfortable with The Automation Group, Inc. Councilor Eck moved to award the bid in the amount of \$33,000 to The Automation Group, Inc. Councilor Kramer seconded the motion which carried with Mayor McKeown, Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Approval of an Issuance of Work Order for Performing System-Wide Smoke Testing of the Collection System

City Engineer Carl Nolte stated DEQ has stipulated by Mutual Agreement Order (MAO), smoke testing for the entire Wastewater Collection System to reduce Inflow and Infiltration (I/I). Previously required smoke testing was completed by The Engineer of Record, Civil West. City staff requested a cost proposal from Civil West to provide continuity to the I/I investigation and ensure consistency in evaluation of potential improvement projects. City Manager Chuck Freeman stated the funds were included in the Wastewater Fund and part of the budgeted upgrades and planning underway. Councilor Kramer questioned if a 10% contingency was necessary. Mr. Nolte stated the contract stipulated a "not to exceed" order. Councilor Eck moved to award the work order in the amount of \$122,124 to Civil West to smoke test the remaining Wastewater Collection System. Councilor Johnson seconded the motion which carried with Mayor McKeown, Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

Report on the Cascadia Peril 2009 Emergency Exercise by Fire Chief Stan Gibson

Fire Chief Stan Gibson stated on Tuesday, April 28th from 9:00 AM until 3:00 PM staff will be conducting an emergency response exercise which will simulate a 9.0 earthquake. The scenario is based on day five after a large scale earthquake. The purpose of the operation is to test the City's response, ability to communicate with other local, county, state and federal partners and to be a learning experience to guide in future responses. The library has been designated as the Emergency Operation Center for this exercise. Mr. Gibson requested two hours of each Council Member's time to assist and participate in the emergency response exercise; first group from 9:30 AM to noon and the second group from 1:00 PM to 3:00 PM with any person welcome to participate for the full exercise. Mayor McKeown asked that Council Members follow up with City Manager Chuck Freeman as to the hours they are able to participate in the emergency response exercise.

Public Comments

No public comments were made.

City Attorney's Report

No report was given.

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City Manager's Report

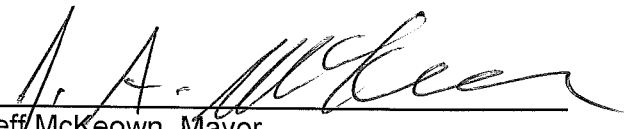
City Manager Chuck Freeman stated the last pour of concrete for the Skate Park was completed today; the City's next objective for the Skate Park is a ribbon cutting celebration tentatively scheduled for May 22nd; the Elk Committee met and is awaiting ODFW to return with a plan; Budget Committee reminder for Thursday April 23rd at 7 PM at the Library. Mr. Freeman requested Public Works and Development Director Jim Hossley to speak on a joint process between the Planning Commission and the City Council on a Comprehensive and Economic Development Plan to update the Economic Development and Housing plan which are more than 20 years old. Mr. Hossley stated the Planning Commission will be meeting tomorrow evening at 6:00 PM in the City Council Chambers to update the goals and policy portion of the plan. Mr. Hossley invited City Council Members to review the plan and to attend the Planning Commission meeting to provide feedback. Mr. Freeman stated he would like to schedule the City Council and Planning Commission to meet jointly during the first week of May.

Council Comments

Councilor Johnson stated hunting clubs in the Grants Pass area may be interested in trapping and testing young elk for possible relocation. Councilor Melton stated he would like to discontinue Monday night Council Work Sessions and would like the Standing Committee Chairs to report items at the Council Meeting. Councilor Pundt was encouraged by the level of enthusiasm and response at the Boat Building School Meeting and the great support from volunteers. Councilor Kramer reported that her involvement with Leadership Coos has been a wonderful experience and encouraged others to participate. Mayor McKeown also attended the Boat Building School Meeting and was encouraged by the outcome; attended an architectural review of the new Historical Museum and is pleased by the continued progress; encouraged the public to attend the Budget Committee Meeting to be held at 7:00 PM on Thursday April 23, 2009 at the Library.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting is scheduled for May 5, 2009 in the Council Chambers at City Hall.



Jeff McKeown, Mayor

Attest:



Rae Lea Cousens, City Recorder