

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY CITY COUNCIL**

July 21, 2009

A work session was held July 21, 2009 at 5:30 p.m. in the Public Works Conference Room at City Hall, 500 Central Avenue, Coos Bay, Oregon to interview members for the Building & Fire Code Board of Appeals.

Interviews of Committee Applicants

The City Council interviewed Bruce Harlan, Andrew Locati, and Robert Vandervelden for the openings on the Building & Fire Code Board of Appeals. No decisions were made.

A work session was held July 21, 2009 at 6 p.m. in the Public Works Conference Room to discuss the Capital Improvement Plan followed by a regular meeting at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Review of Capital Improvement Plan

A work session was held to discuss the Capital Improvements Plan. No decisions were made.

Those Attending

Those present were Mayor Jeff McKeown and Councilors Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Pundt. City staff present were City Manager Chuck Freeman, City Attorney Nate McClintock, Deputy Finance Director Susanne Baker, City Engineer Carl Nolte, Finance Director Rae Lea Cousens, Planning Administrator Laura Barron, Fire Chief Stan Gibson, Economic and Community Development Manager Joyce Jansen, Library Director Carol Ventgen, and Police Chief Rodger Craddock.

Flag Salute

Mayor McKeown opened the meeting and led the assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of approval of the minutes of July 7, 2009; approval of the 2009-2011 Regional Team Contract Amendment; and ratification of North Bend's appointment to the Coos Library Board. Councilor Kramer moved to approve the consent calendar. Councilor Pundt seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

**Presentation by the President of the Community Coalition
Of Empire Tom Greaves**

Community Coalition of Empire President Tom Greaves presented a slide show of the Clamboree and stated next year the date is June 26th. Mr. Greaves stated the Concerned Citizens of Empire recently changed their name to the Community Coalition of Empire.

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Appointment to the Building & Fire Code Board of Appeals

The City Council interviewed three applicants for the Building & Fire Code Board of Appeals for a term of three years each expiring June 30, 2012. Councilor Melton moved to appoint Bruce Harlan, Andrew Locati, and Robert Vandervelden to the Building & Fire Code Board of Appeals. Councilor Eck seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye. Robert Vandevelden was appointed to replace Jim Clarkson whose term expired June 30, 2009; and Bruce Harlan and Andrew Locati were reappointed after their term expired June 30, 2009.

Public Hearing on a Proposed Ordinances for Amendments To Economic Development and Housing Elements of the Coos Bay Comprehensive Plan - Approval will Require Enactment of the Proposed Ordinances

Planning Administrator Laura Barron stated the City of Coos Bay was awarded a grant from the Department of Land and Conservation (DLCD) to update the Economic and Housing Elements of the Comprehensive Plan. The changes are based on an updated “buildable lands inventory” which determined the supply of land available for future development. On June 9, 2009 the Planning Commission unanimously recommended approval of the proposed amendments, with conditions, to the Comprehensive Plan. The conditions have been satisfied and are included in the Planning Commission’s final recommendation. Since the June 9, 2009 Planning Commission’s final recommendation, staff incorporated an additional policy into Exhibit B. Mayor McKeown opened the public hearing. No public comments were made. Councilor Kramer moved to adopt the proposed changes to the Comprehensive Plan by adopting the findings and conclusions of the Planning Commission Final Recommendation and enact the draft ordinance amending Volume I of the Comprehensive Plan as set forth in Exhibit B, incorporating the Economic Opportunities and Housing Needs analyses. Councilor Melton seconded the motion. Deputy Finance Director Susanne Baker read the ordinance by title only and Ordinance 416 was enacted by the following vote:

Aye: Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt
No: None
Absent: None

Councilor Kramer moved to adopt the proposed changes to the Comprehensive Plan by adopting the findings and conclusions of the Planning Commission Final Recommendation and enact the draft ordinance amending Volume II of the Comprehensive Plan as set forth in Exhibit B, incorporating the Economic Opportunities and Housing Needs analyses. Councilor Melton seconded the motion. Deputy Finance Director Susanne Baker read the ordinance by title only and Ordinance 417 was enacted by the following vote:

Aye: Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt
No: None
Absent: None

Approval of Adjusting Certain City Fees – Approval will Require Adoption of Resolution 09-22

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City Manager Chuck Freeman stated the fees have been discussed for the past several months and Resolution 09-22 is brought forward to comply with new state regulations. Councilor Melton and Johnson questioned the impact business license fees have on small businesses. Councilor Daily suggested 1-5 employees \$25, 30-100 employees \$30, and over 100 employees \$200. Mayor McKeown suggested 1-5 employees \$25 and 6-10 employees \$50. Councilor Daily moved to adopt Resolution 09-22. Councilor Johnson seconded the motion. The motion was amended by Councilor Eck and the seconded amended by Councilor Melton to revise the fee schedule 1-5 employees \$25 and 6-10 employees \$50 which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Approval of the Continual Display of the American Flag – Approval will Require Adoption of Resolution 09-21

City Manager Chuck Freeman stated pursuant to direction from the City Council at the July 7, 2009 meeting staff was directed to prepare a resolution in support of continually displaying the American flags along the boardwalk until all of the United States military personnel are withdrawn from Iraq and Afghanistan. The resolution states the flag at the southwest corner of Commercial and Bayshore will be lowered in lieu of the flags along the boardwalk as necessary. Councilor Pundt moved to adopt Resolution 09-21. Councilor Johnson seconded the motion. Councilor Melton suggested amending the resolution to revisit the policy after one year. Councilor Pundt moved to adopt Resolution 09-21 as amended to revisit the policy after one year. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Reward Fund for Conviction of Graffiti

Police Chief Rodger Craddock stated the increase in graffiti has prompted the need to institute a Graffiti Rewards Program. The program is anticipated to lead to the identification, apprehension, and conviction of vandals who damage or deface both public and private property. Chief Craddock proposed a \$50 reward. Councilor Pundt moved to authorize staff to institute a Graffiti Rewards Program. Councilor Eck seconded the motion which carried with Mayor McKeown, Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Councilor Appointments for Sub-Committee To Meet with Bay Area Chamber of Commerce

Mayor McKeown stated he would like to appoint Councilor Pundt, Councilor Daily, and himself to the subcommittee. Mayor McKeown stated the meetings will be public and all of the Councilors are welcome to attend. Councilor Melton moved to appoint Councilor Pundt, Councilor Daily, and Mayor McKeown to a sub-committee to meet with Bay Area Chamber of Commerce. Councilor Eck seconded the motion which carried with Mayor McKeown, Councilors Daily, Eck, Johnson, Kramer, Melton, and Pundt voting aye.

Presentation on the Lockhart South Wall Structural Report By City Engineer Carl Nolte

City Engineer Carl Nolte stated at the June 2, 2009 Council meeting staff was instructed to obtain a structural evaluation on the common wall between the Lockhart Building and the Tree

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House Mini-Mall and obtain a copy of the asbestos survey. Marquess & Associates Engineer Eric Hutchens performed the structural evaluation and stated the common wall does not support the roof or side walls of the Tree House Mini-Mall. Mr. Hutchens stated the cost of the remedial measures may classify the Tree House Mini-Mall into a seismic retrofit. The consensus of the Council was to direct staff to review the options; and provide scenarios and cost estimates to assist in the decision making. Mr. Nolte stated he has been and will continue to be in contact with the owner of the Treehouse Mini-Mall. The asbestos survey performed by Koos Environmental Services indicates there is asbestos present in the building floor tile and pipe insulation. The quantity is undetermined as it is not clearly seen with the walls intact.

Public Comments

Steve Pickering 2170 N 28th St: Encouraged the Council to eliminate graffiti immediately.

City Attorney's Report

No report was given.

City Manager's Report

City Manager Chuck Freeman stated the boat building site will be toured on Thursday with interviews at 5:00; the Pedway RFP is advertised; the fire station preconstruction conference is Friday at 10:00; and the Coos County video conferencing project is nearing completion.

Council Comments

Councilor Daily suggested more wi-fi signage and the beautification of the Hwy 101 corridor; Councilor Johnson suggested a crosswalk at Lumberman's and mowing the nearby median; Councilor Melton stated the audit is starting soon; Councilor Pundt encouraged attention to the Empire corridor, a Hollering Place update, and revisiting the historic design standards; Councilor Kramer stated the Empire corridor is important and reminded all of the Oregon Energy Trust meeting July 22nd; Mayor McKeown asked staff to place on the agenda the beautification of Hwy 101 and stated he will be working on communication between himself and Mr. Freeman.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting is scheduled for August 4, 2009 in the Council Chambers at City Hall.

Jeff McKeown, Mayor

Attest:

Rae Lea Cousens, City Recorder