

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY CITY COUNCIL**

September 7, 2010

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending the City Council Meeting

Those present were Mayor Jeff McKeown and Councilors Mark Daily, Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Pundt. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Library Director Carol Ventgen, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, and Acting Police Chief Gary McCullough.

Flag Salute

Mayor McKeown opened the meeting and requested Public Works and Development Director Jim Hossley lead the Council and assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of 2a: approval of the minutes of the August 17, 2010 Council Meeting; 2b: approval of the Fire Station No. 1 revised HGE contract Amendment No. 6 from a not-to-exceed \$10,000 to \$18,506; and 2c: approval of the Historical Design Review Committee name change to the Design Review Committee – approval would require adoption of Resolution 10-14. Mayor McKeown moved Consent Calendar Item 2c to Agenda Item 3c. Councilor Johnson moved to approve the consent calendar as amended approving the minutes of the August 17, 2010 Council Meeting and approving the Fire Station No. 1 revised HGE contract Amendment No. 6 from a not-to-exceed \$10,000 to \$18,506. Councilor Kramer seconded the motion which passed with Mayor McKeown and Councilors Eck, Daily, Johnson, Kramer, Melton and Pundt voting aye.

Presentation of Appreciation Certificate Award to Joyce Day

Mayor McKeown presented Joyce Day a certificate of appreciation for service on the Library Board from July 2003 through July 2010. Ms. Day was unable to attend the meeting.

Historic Design Review Committee Name Change

Public Works and Development Director Jim Hossley stated the Historic Design Review Committee has been utilized to review both historic and non-historic design review applications. Because the reviews include non-historic applications, the name change would more clearly reflect the work performed. Councilor Daily suggested the mission of the committee was to review historic applications wherein Mr. Craddock suggested a report on the projects reviewed could be provided to review the scope of the committee. Councilor Pundt moved to adopt Resolution 10-14. Councilor Johnson seconded the motion which passed with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily voted no.

Presentation of Appreciation Certificate Award to Jay Noggle

Mayor McKeown presented Jay Noggle a certificate of appreciation for service on the Coos Bay – North Bend Visitor and Convention Bureau from December 2009 through July 2010.

Appointment to the Library Board

Mayor McKeown stated the Library Board has endorsed Tracey Herning to fulfill the unexpired term of Joyce Day until June 30, 2011. Councilor Kramer moved to appoint Tracey Herning to the Library Board. Councilor Eck seconded the motion which passed with Mayor McKeown and Councilors Eck, Daily, Johnson, Kramer, Melton and Pundt voting aye.

CH2MHill OMI Annual Report by Project Manager Patrick Kavan

CH2MHill OMI's Project Manager Patrick Kavan provided an annual report on the activities and projects related to the operations and maintenance of the both wastewater treatment plants and the collection system. Mr. Kavan noted the rebate for FYE 10 would be in excess of \$10,000. Councilor Daily suggested backflow preventers be installed to prevent sewage backups onto private property. Councilor Melton questioned why the new sludge truck was not being used wherein Mr. Craddock stated he would provide further information. Mr. Kavan stated through a grant from the Oregon Energy Trust, variable frequency drives were installed on the blowers at the wastewater treatment plants to more efficiently operate during peak flows. Councilor Johnson stated CH2MHill OMI was a good community partner.

Presentation on the 15th National American Society of Marine Artists Exhibition (ASMA) by Coos Art Museum Executive Director Steven Brooks

Coos Art Museum Executive Director Steven Brooks stated the American Society of Marine Artists (ASMA) will hold their 15th national exhibition at the Coos Art Museum March 22, 2013 through May 18, 2013. The 30th anniversary show travelled to five museums in the mid-atlantic and northeast in 2008 and 2009. Mr. Brooks stated there will be fundraising for the shared costs between the museums involved to print the catalogs for the exhibit.

Police Department Semi-Annual Report by Acting Police Chief Gary McCullough

Acting Police Chief Gary McCullough provided a semi-annual report, January through June 2010, for department statistics: total calls for service, assigned case numbers, crimes against persons, crimes against property, behavioral crimes, traffic citations issued, code enforcement calls, and disabled parking warnings issued by volunteers. Chief McCullough expressed appreciation to Mariah Sullivan who spearheaded a community service project raising over \$2,500 for ballistic vests for police K-9's; announced the September 25th National Prescription Take Back Program, child safety seat check, and offerings of free bike/skateboard helmets.

Approval of the City Hall Seismic Upgrade Grant Contract

Public Works and Development Director Jim Hossley stated the City was awarded \$1,500,000

by the Oregon Military Department, Office of Emergency Management to seismically retrofit and stabilize the roof at city hall over the police and dispatch offices, the entrances/exits to the building, and the entire lower parking structure. The project will ensure the continued operation of vital public safety functions after an earthquake. The additional required funding, \$1,000,000, was budgeted in the Downtown Urban Renewal Fund for contingency, to seismically upgrade the balance of city hall, and to refurbish portions of the interior. Councilor Daily suggested the building was not well placed and suggested determining the cost to relocate City Hall. Mayor McKeown suggested the topic be discussed at a Council goal session. Councilor Kramer moved to accept the grant from the Oregon Military Department, Office of Emergency Management for \$1,500,000. Councilor Eck seconded the motion which passed with Mayor McKeown and Councilors Eck, Daily, Johnson, Kramer, Melton and Pundt voting aye.

Approval of the Pump Station No. 5 Bid

Councilor Eck recused himself from the discussion declaring a conflict of interest because his employer was a first tier subcontractor. Public Works and Development Director Jim Hossley stated the design and DEQ review for Pump Station No. 5, located at the intersection of Woodland Drive and Ocean Blvd, has been completed. The project was advertised and six bids received and opened on August 31st. Councilor Kramer moved to award the bid to R&G Excavating for \$692,503 plus a contingency of \$70,000 for a total of \$762,503. Councilor Pundt seconded the motion which passed with Mayor McKeown and Councilors Daily, Johnson, Kramer, Melton and Pundt voting aye. Councilor Eck abstained from the vote, is deemed, pursuant to the provisions of 4.7.4 of the Rules of the City Council, to have voted with the majority, which approved the motion.

Award of Bid and Approval to Create a New Appropriation for Pump-out/ Dump Station at the City Dock – Approval Would Require Award of Bid and Adoption of Resolution 10-15

Councilor Eck recused himself from the discussion declaring a conflict of interest because his employer was a first tier subcontractor. Public Works and Development Director Jim Hossley stated the City was awarded \$38,000 from the Oregon State Marine Board to replace the pump-out and dump station at the City Dock with an in-kind grant match of \$1,000. The project was advertised and one bid received on August 23rd from Chambers Plumbing & Heating for \$31,536. The grant was unforeseen at the preparation of the FYE 11 budget, which requires an appropriation by resolution. Councilor Johnson moved to adopt Resolution 10-15 and award the bid to Chambers Plumbing & Heating for \$31,536 plus a contingency of \$3,200 for a total of \$34,736. Councilor Kramer seconded the motion which passed with Mayor McKeown and Councilors Daily, Johnson, Kramer, Melton and Pundt voting aye. Councilor Eck abstained from the vote, is deemed, pursuant to the provisions of 4.7.4 of the Rules of the City Council, to have voted with the majority, which approved the motion.

Public Comments

None

City Attorney's Report

City Attorney Nate McClintock suggested the new location of the Blackberry Arts Festival was more accommodating for those attending.

City Manager's Report

City Manager Rodger Craddock stated the Visitor Information Center signs could be installed next week; plans for the Hollering Place wayside dedication were underway and staff would look into adding curbing for the project; and reported the City's auditors reported there were "no findings", complimented staff on their readiness for the audit as not many agencies are ready this early, and the final audit report would be ready in December after the Coos Bay North Bend Water Board's financial statements were prepared to be included as a joint venture disclosure.

Council Comments

Councilor Pundt stated the new location of the Blackberry Arts Festival was ideal and he was pleased with the results of the Hollering Place wayside. Councilor Kramer was pleased with the Hollering Place wayside and the new location of the Blackberry Arts Festival. Councilor Daily suggested the Nancy Devereux Center was in need of repairs and was a good place to donate funds and was impressed with the number of tourists the Tuna Classic brought to our area. Councilor Johnson stated the Coos Art Museum maritime exhibit continues until 9/18; in preparation of the Fall Fling for the Arts, donations are being accepted; suggested the community support our museums and the Egyptian Theatre; the Downtown Association was still accepting applications for the Fun Festival; and was pleased with the historic maritime museum dedication. Councilor Melton agreed the new location of the Blackberry Arts Festival accommodated the vendors and visitors well; the historic maritime museum dedication was great; stated the Veterans Stand Down will be at the Empire Fire Hall, September 10th, 10:00 a.m. – 4:00 p.m.; and announced the Urban Renewal Agency meeting on September 22 at 6:00 p.m. Mayor McKeown stated he would like to see more support for the Tuna Classic next year; the Frontier CEO visited Coos Bay and has made a commitment to more of a presence with the hiring a local manager; attended the Blackberry Arts Festival; the historic maritime museum groundbreaking was a success; and suggested the Council schedule a review for Mr. Craddock before the November elections and consider using a "360 review" process.

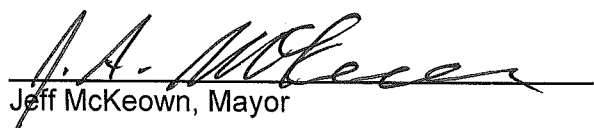
Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting was scheduled for September 21, 2010 in the Council Chambers at City Hall.

Attest:



Rae Lea Cousens, City Recorder



Jeff McKeown, Mayor