

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

December 21, 2010

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jon Eck, Jennifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Muenchrath. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Intermediate Accountant Amy Kinnaman, Finance Director Rae Lea Cousens, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, Library Director Carol Ventgen, and Police Captain Cal Mitts.

Flag Salute

Mayor Crystal Shoji opened the meeting and asked Public Works and Development Director Jim Hossley to lead the Council and assembly in the salute to the flag.

Public Comments

Steve Pickering, Coos Bay: Expressed concern over the debris covering the sidewalks along Ocean Boulevard; volunteered his time to clean the sidewalks between 27th and 28th Streets.

Council Action - Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of the December 7, 2010 Council Meeting; 3b: acceptance of the November accounts payable and payroll check registers; 3c: acceptance of the November combined cash report; 3d: approval of Council liaison appointments to committees, commissions, and boards; 3e: appointments to the Design Review Committee and Parks Commission; 3f: approval of an Intergovernmental Agreement between the City of Coos Bay and the Coos County Emergency Response Team; 3g: approval of appointments to the Budget Committee, Coos Bay/North Bend Water Board, and Planning Commission; 3h: approval of a card room license for dv8 Lounge located at 1088 Newmark Avenue. Mayor Shoji requested line items 3d: approval of Council liaison appointments to committees, commissions, and boards 3e: appointments to the Design Review Committee and Parks Commission, and 3g: approval of appointments to the Budget Committee, Coos Bay/North Bend Water Board, and Planning Commission be moved down to the agenda as 4a, 4b, and 4c respectively for further consideration. Councilor Kramer moved to approve the consent calendar as amended approving the minutes of the December 7, 2010 Council Meeting, accepting the November accounts payable and payroll check registers, approving the November combined cash report, approving an Intergovernmental Agreement between the City of Coos Bay and the Coos County Emergency Response Team, and approving of a card room license for dv8 Lounge located at 1088 Newmark Avenue. Councilor Muenchrath seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

City Council Minutes – December 21, 2010

Presentation on the Coos Bay/North Bend Water Board by General Manager Rob Schab

Rob Schab, General Manager of the Coos Bay/North Bend Water Board presented an overview of the operation, water quality, and financial condition of the water board. The Water Board was established in 1947, and is co-owned by the Cities of Coos Bay and North Bend. The Water Board provides clean water, fire protection, and sanitary/storm sewer billing services to the Cities. Mr. Schab reported the annual capital budget for repair and replacement of infrastructure was \$850,000. Future projects included: waste treatment plant upgrades, major pipe replacement anticipated around 2030. Ron Hoffine, Operations Director of Engineering System Development for the Coos Bay/North Bend Water Board reported on the ongoing expansion of the Pony Creek Treatment Plant. Project components included: capacity expansion to 12 million gallons daily (MGD), a new transmission main in Ocean Blvd, a solarbee for manganese control, backup manganese treatment, converting contact basins to sedimentation basins, adding one filter (total of five), a new building for chemical feeding, pumping, and standby power, and converting the backwash reservoir to chlorine contact reservoir. Proposed final budget was \$12.6 million with bid advertisement anticipated for February 2011 and construction beginning May 2011 through September 2012.

Public Comments

Peter Cooley, Coos Bay: Inquired where the chromite mine was going to get their water and asked where and how often residual disinfectant testing was done in Eastside.

Mr. Hoffine responded the chromite mine had a large 3 inch meter in place but was unsure of mine's anticipated water consumption. Mr. Schab stated 40 samples were taken monthly to monitor the distribution of water quality; and noted samples were taken from different places within the distribution system which included a couple of different places in Eastside.

Approval of Council Liaison Appointments to Committees, Commissions, and Boards

Mayor Shoji reviewed the council liaison appointments to various committees, commissions, and boards. A consensus of the Council was to approve the council liaison appointments to committees, commissions, and boards, which is attached hereto and thereby made a part of the record.

Appointments to the Design Review Committee and Parks Commission

City Manager Rodger Craddock stated the Planning Commission unanimously recommended Andrew Locati, Sarah Reckon, Robert Sasanoff and Mike Vaughan to be re-appointed to the Design Review Committee. The Planning Commission also unanimously recommended Christine Coles to serve as the Commission representative on the Parks Commission for another term. Councilor Melton moved to approve the re-appointments of Andrew Locati, Sarah Reckon, Robert Sasanoff and Mike Vaughan to the Design Review Committee for a three year term ending December 31, 2013 and re-appoint Chris Coles as the Planning Commission

City Council Minutes – December 21, 2010

representative to the Parks Commission for a four year term. Councilor Johnson seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Approval of appointments to the Budget Committee, Coos Bay/North Bend Water Board, and Planning Commission

City Manager Rodger Craddock stated the City had two openings on the Budget Committee, one opening on the Coos Bay/North Bend Water Board and two openings on the Planning Commission. Budget Committee applications were received from Peter Cooley requesting to be considered for re-appointment and one new application from Philip Marler to fulfill Scott Frasier's term ending December 31, 2010. One application was received from Mike Helfrich requesting to be considered for re-appointment to the Coos Bay/North Water Board. Two applications were received from Chris Hood and Bruce Harlan also requesting to be considered for re-appointment to the Planning Commission. Councilor Kramer moved to appoint Peter Cooley and Philip Marler to the Budget Committee for a three year term ending December 31, 2013, appoint Mike Helfrich to the Coos Bay/North Bend Water Board for a four year term ending December 31, 2014, and appoint Chris Hood and Bruce Harlan to the Planning Commission for a four year term ending December 31, 2014. Councilor Muenchrath seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Consider Approval of an Administrative Directive Setting Insurance Limits

Public Works and Development Director Jim Hossley stated at the November 16, 2010 Council meeting staff was directed to prepare a draft insurance directive in consideration of managing risk and offsetting potential claims while alleviating difficulties for some small projects and special event applicants. The substantial proposed changes for Administrative Directive No. 6 - Insurance included: Five separate levels of insurance requirements for the various types and limits of contracts, agreements, and special events; definitions of the types of insurance; allowing, with approval of the City Manager, increased insurance limits; allowing, with approval of the Council, decreased insurance limits; and stated the minimum exposure per occurrence, if a claim involved more than one claimant, would increase based upon state statute (7/1/10 to \$566,700 and increasing on 7/1/11 to \$633,300).

Harry Abel of Abel Insurance and the city's Insurance Agent of Record advised allowing staff to set insurance limits based on the city's most common need and consider managing other changes on a case by case basis. Councilor Kramer inquired if the city's insurance would cover the required \$566,700 of minimum exposure per occurrence on a given project whereby Mr. Abel clarified the City's insurance would provide protection over and above for the city in the event of a liability claim. However, the purpose of requiring contractors to carry insurance was to transfer liability to the contractor; and added any liability the city assumed had potential of resulting in a claim which in turn could result in an increase of the city's insurance premium.

City Council Minutes – December 21, 2010

Public Comments

Ed Ellington, Coos Bay: Suggested the city was on track in their consideration of revising the current insurance requirements. Steve Pickering, Coos Bay: Expressed concerned over the cost of insurance and the impact on smaller contractors ability to compete with larger contractors.

A consensus of the Council was to direct staff to review additional options for future consideration.

Approval of the Ocean Blvd Sidewalk Improvement Project Change Order #2

Public Works and Development Director Jim Hossley presented a change order #2 for Hard Rock Concrete for a total of \$58,457.50. The changes included installing handrail behind approximately 300 linear feet of sidewalk on the south end of the project (\$21,150); rerouting private property storm drains beneath the sidewalk (\$2,000); actual installed quantities of the gravity retaining wall exceeding the estimated square footage (\$33,050); requirement of additional perforated piping due to the added retaining wall (\$712.50); repairing two catch basins to connect new ADA ramps in order to meet ADA requirements (\$900); and an additional 30 feet of tall curbing to protect a storm drain line (\$645). Councilor Johnson moved to approve change order #2 for a total of \$58,457.50 to Hard Rock Concrete. Councilor Eck seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock stated the City was awarded a \$30,000 grant from The Collins Foundation for the Coos Art Museum Elevator. Mr. Craddock advised the Lockhart building abatement was on schedule and reported upcoming contract negotiations with the Fire Fighters Union. Economic Revitalization Administrator Joyce Jansen reported on the 1st Annual Coos Bay Winterfest Downtown Decorating Contest: People's choice award of \$500 went to Web Marketing, 1st place of \$500 went to Black Cat Antiques, 2nd place of \$350 went to South Coast Office Supply, and 3rd place of \$150 went to Mossy Rose. Ms. Jansen stated the purpose of the Winterfest contest was for downtown business to decorate for Christmas and was designed to bring people into the downtown area also noting over 40 businesses participated in the decorating event. The event was sponsored by the City of Coos Bay, the Coos Bay Downtown Association, Pacific Power and Light, Northwest Natural Gas, and The World Newspaper.

Council Comments

Councilor Groth reported the Coos Historical & Maritime Center received a \$250,000 challenge grant from the Ford Family Foundation and a \$125,000 grant from The Collins Foundation; and was pleased with the sidewalk improvements on Ocean Boulevard. Councilor Johnson wished


City Council Minutes – December 21, 2010

everyone a Merry Christmas and Happy New Year; and noted Coos Art Museum exhibits through February 18th were Fish Art Competition, Tony Adam's Peaceable Kingdom, and Truth to Tell. Councilor Melton wished everyone a Merry Christmas and Happy New Year; reported the Ford Family Foundation completed their project of installing new signage at John Toppits park. Councilor Eck also wished everyone a Merry Christmas and Happy New Year and stated the Fire Department would be hosting the Shore Acres Holiday Lights on December 26th and invited everyone to attend. Councilor Muenchrath also wished everyone a Merry Christmas and Happy New Year and reminded everyone to shop local. Mayor Shoji stated she had received several suggestions for improvements around the City; and highlighted the importance of the Bob Belloni Ranch.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for January 4, 2011 in the Council Chambers at City Hall.


Crystal Shoji, Mayor

Attest: 

Rae Lea Cousens, City Recorder

MAYOR AND COUNCILOR COMMITTEES & BOARDS

December 2010

<p>Council President Jon Eck Citizen Committee/Transportation System Coos County Urban Renewal Agency Parks Commission</p>	<p>Councilor Gene Melton Boat Building Center Board Egyptian Theatre Preservation Association Enterprise Zone Committee Library Board South Coast Development Council</p>
<p>Councilor Jennifer Groth Boys & Girls Club Community Coalition of Empire Historic Museum Project Committee</p>	<p>Councilor John Muenchrath Egyptian Theatre Preservation Association Oregon Coast Historical Railway Com. Committee to End Homelessness</p>
<p>Councilor Joanie Johnson CB-NB Visitors and Convention Bureau Coos Art Museum Historic Museum Project Committee Oregon Coast Zone Management Assn Tree Board</p>	<p>Mayor Crystal Shoji Bay Area Chamber of Commerce Coos Bay Downtown Association Coquille Tribe Community Trust Fund Oregon Coast Zone Management Assn</p>
<p>Councilor Stephanie Kramer Alternative Youth Activities Boat Building Center Board Community Coalition of Empire Mingus Park Pool Management Board</p>	<p>Others Coos County Weed Advisory Board – Mike Vaughan agreed to server and report to Council.</p>

URBAN RENEWAL AGENCY

December 2010

<p><u>Chair</u> Gene Melton <u>Vice-Chair</u> Stephanie Kramer</p>	<p><u>Secretary</u> Jennifer Groth</p>
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