

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 18, 2011

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jon Eck, Jennifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Muenchrath. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Susanne Baker, Intermediate Accountant Amy Kinnaman, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, Operations Administrator Randy Dixon, and Police Captain Chris Chapanar.

Flag Salute

Mayor Crystal Shoji opened the meeting and asked Gino Landrum to lead the Council and assembly in the salute to the flag.

Public Comments

No comments were given.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of the December 11, 2010 and January 4, 2011 Council Meetings; 3b: acceptance of the December 2010 accounts payable and payroll check registers; 3c acceptance of the December 2010 combined cash report; 3d: approval to surplus a 1992 Seagrave fire engine; 3e: ratification of an appointment of Joseph Monahan to the Coos Bay/North Bend Visitor and Convention Bureau. Mayor Shoji requested line item 3e: ratification of an appointment of Joseph Monahan to the Coos Bay/North Bend Visitor and Convention Bureau be moved down to the agenda as 4a for further consideration. Councilor Eck moved to approve the consent calendar as amended approving the minutes of the December 11, 2010 and January 4, 2011 Council Meetings, accepting the December 2010 accounts payable and payroll check registers, approving the December 2010 combined cash report, and approving the surplus of a 1992 Seagrave fire engine to Chelan Fire District of Washington for \$27,500 with \$1,925 of those funds being paid to broker, Fenton Fire Equipment, Inc. Councilor Kramer seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Public Hearing to Consider a Supplemental Budget and Approve a Work Order for SHN to Perform a Geotechnical Investigation for Koos Bay Boulevard – Approval Would Require Adoption of Resolution 11-02

Public Works and Development Director Jim Hossley stated in late fall repairs were made to the eastern portion of the eastern edge of northbound Koos Bay Boulevard and the adjacent sidewalk north of 10th Street due to rutting and other damage. Staff consulted with the City's

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Engineer and, Geotechnical Engineer of Record(s), and the Oregon Department of Transportation (ODOT) geotechnical engineer to attempt to determine what might be causing the bluff edge to fail on the east side of Coos Bay Boulevard; the professionals were unable to give a definitive answer or proper course of action without first investigating the slope. SHN, the city's geotechnical firm of record prepared a scope of work for the project. Mr. Hossley reported the fund balance for the Gas Tax Fund had come in higher than budgeted and funds for the geotechnical investigation would require an appropriation for the additional expenditures. Mayor Shoji opened the public hearing. No public comments were given and the hearing was closed. Councilor Kramer moved to adopt Resolution 11-02. Councilor Johnson seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye. Councilor Johnson moved to authorize staff to prepare a work order with SHN to perform a geotechnical investigation of Coos Bay Boulevard between Nutwood Avenue and Pine Drive for an amount not to exceed \$45,000. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Ratification of an Appointment of Joseph Monahan to the Coos Bay/North Bend Visitor and Convention Bureau

City Manager Rodger Craddock stated the new Coos Bay/North Bend Visitor Convention Bureau Intergovernmental Agreement stipulated the Bureau was to be governed by a board of five persons. The Councils of each City and the Tribe would each appoint one member in addition to the Bay Area Chamber of Commerce and the local Hotel Industry each appointing one member, subject to approval by the Councils of the two Cities and the Tribe. Mr. Craddock reported the term for the hotel industry's representative, Joseph Monahan was open. The hotel industry voted to re-appoint Joseph Monahan as the hotel industry representative. Councilor Melton moved to re-appoint Joseph Monahan to the Coos Bay/North Bend Visitor and Convention Bureau for a two year term ending December 31, 2013. Councilor Johnson seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Request for Approval to Purchase Parts for Repairs to Pump Station #1 – Approval Would Require Adoption of Resolution 11-01

Public Works and Development Director Jim Hossley stated Pump Station #1 (PS#1) located just north of the Bayshore Chevron service station along Front Street was responsible for handling a large percentage of flow to wastewater treatment plant #1 (WWTP#1) and was a key component of the city's wastewater system. Mr. Hossley noted this past month, three of the four pumps at PS#1 failed or had started to fail and in effort to maintain the operational needs of PS#1, city staff placed an emergency order for the parts prior to Council's consideration. Mr. Hossley noted repairs to the pump station were anticipated and funds had been allocated during the 2010/2011 budget process however the budgeted amount had been exceeded due to the extent of the necessary repairs. Additionally, due to multiple unanticipated emergency repair projects the emergency repair line item in the wastewater fund was also over budget. Approval to purchase the necessary parts for repair of PS#1 and cover the cost overrun in the emergency repair line item would require \$60,000 to be transferred from the wastewater contingency. Councilor Johnson moved to adopt Resolution 11-01, and approve the purchase of parts to rebuild pump #4 at pump station #1 in the amount of \$38,854. Councilor Groth seconded the

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motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

City Attorney's Report

No comments were given.

City Manager's Report

City Manager Rodger Craddock reminded the Council of the upcoming tours of the wastewater treatment facilities and pump stations.

Council Comments

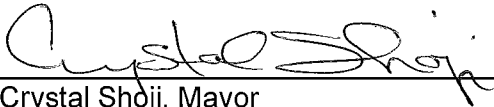
Councilor Johnson reminded everyone of the programs at the Coos Art Museum, encouraged support of the Egyptian Theatre, and to shop local. Mayor Shoji stated Southwestern Oregon Community College (SWOCC) would be celebrating their 50th anniversary; in preparation for the event, Patty Scott, President of SWOCC inquired about placement of a plaque commemorating trail(s) built by students in or around the 1970's at John Toppits Park. Mayor Shoji also reported receiving a gift from the Coos Bay Public Library, a book called, "Highest Tide" by Jim Lynch; and noted Jim Lynch was scheduled to visit the Coos Bay Public Library on April 27th.

Executive Session


An executive session was held pursuant to ORS 192.660 (2) (e) for the Purpose of Discussing Real Property Transactions. No decisions were made. Councilor Johnson moved to reconvene into regular session. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye. The Council reconvened into regular session

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for February 1, 2011 in the Council Chambers at City Hall.



Crystal Shoji, Mayor

Attest: 

Rae Lea Cousens, City Recorder