

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 17, 2012

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Oregon.

### Those Attending

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Jon Hanson, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Economic Revitalization Administrator Joyce Jansen, Public Works and Development Director Jim Hossley, Library Director Sami Pierson, Fire Chief Stan Gibson, Police Chief Gary McCullough, and Police Captain Chris Chapanar.

### Flag Salute

Mayor Shoji opened the meeting and asked American Legion Members Norman Fraser, Kevin Owens, and Allen Fields to lead the Council and assembly in the salute to the flag.

### Public Comments

Phillip Thompson, Coos Bay: suggested there was a vehicle illegally parking all day in a 30 minute parking spot along the west side of the Visitor Information Center and provided the Council with various dates and times he had witnessed the vehicle illegally parked. Bill Davis, Coos Bay: stated he was speaking on behalf of the Bay Area Dog Park Association; noted there was a section in the Parks Master Plan Survey to recommend a dog park and recommended everyone complete the survey; and requested the City's support in helping to find a location for the dog park and for consideration during the upcoming budget process. Tom Leahy, Coos Bay: announced the Tall Ships would be in port May 2<sup>nd</sup> through May 14<sup>th</sup>; and stated the Confederation of Ports was recently formed in effort to work collectively with ports in the Pacific Northwest to bring Class A Tall Ships to Coos Bay for the Tall Ships Races.

### Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of April 3, 2012; 3b: acceptance of March 2012 accounts payable and payroll check registers; and 3c: acceptance of the March 2012 combined cash report. Councilor Melton moved to approve the consent calendar approving the minutes of April 3, 2012, accepting the March 2012 accounts payable and payroll check registers, and accepting the March 2012 combined cash reports. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### Presentation on the Retirement of Police K-9 Patrol Dog Vico

Police Captain Chris Chapanar introduced Police K-9 Vico and stated K-9 Vico began his career as a patrol K-9 with the City of Coos Bay Police Department in January 2006. K-9 Vico's career accomplishments included being deployed over 117 times, locating 35 persons and several key pieces of evidence. Captain Chapanar stated K-9 Vico retired from police work in February

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2012 after a very successful career of service to our community. Captain Chapanar presented Police Sergeant Sean Merritt with a service plaque in honor of K-9 Vico's contributions to the Coos Bay Police Department and community and stated in his retirement, Vico would spend his days relaxing at Sergeant Merritt's home as a true member of the Merritt family.

### **Presentation on the Arbor Day Tree Planting Activities by Public Works and Development Director Jim Hossley**

Public Works and Development Director Jim Hossley stated in recognition of Arbor Day the Public Works and Development Department was partnering with the Harding Learning Center and CH2MHill (OMI) to plant 17 trees. On April 26, 2012 the Harding Learning Center would be planting 15 trees in Mingus Park and OMI staff would be planting two trees on 2<sup>nd</sup> Street; one in front of the Green Spot and one in front of the Coos Bay Library.

### **Presentation on the Volunteer Recognition Week Proclamation by Library Director Sami Pierson**

Library Director Sami Pierson stated the Volunteer Recognition Week proclamation would identify the City of Coos Bay as a community that recognizes the important contributions volunteers make in our City each day. Ms. Pierson and Mayor Shoji read the proclamation aloud, declaring the week of April 15 – 21, 2012 as Volunteer Recognition Week. Councilor Groth moved to approve the Volunteer Recognition Week proclamation. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Award of Contract for an Emergency Sewer Line Replacement**

Public Works and Development Director Jim Hossley stated on April 5, 2012, CH2M Hill (OMI) staff discovered a 60 year old sewer line which served Dairy Queen Restaurant and a single family residence had collapsed on 7<sup>th</sup> Street at Central Avenue. It was also determined that an additional sewer line which served the Green Lightning Laundry and the Myrtle Arms Apartment on Central Avenue was in need of immediate replacement. Pursuant to the City's emergency contracting rules, staff requested emergency repair quotes from three local contractors because the potential for sewer overflow was high due to the high volume of wastewater produced by the businesses and the apartment. The following quotes were received: Laskey-Clifton Corporation \$111,945.30, Knife River Materials \$138,032, and Johnson Rock Products \$138,167. Awarding the contract through the City's emergency procurement process allowed the City to make an immediate repair and minimized the potential for the backflow of sewage into adjacent buildings, residences, and the environment. Mr. Hossley stated Laskey Clifton Corporation provided the lowest quote of \$111,945.30 but noted additional cost could be incurred due to unforeseen subsurface conditions. Councilor Groth inquired since this was the third emergency repair of the season if it was typical and if the emergency repair budget was exceeded. Mr. Hossley advised the number of emergency repairs was on average and budgeted funds were available for the repair. Councilor Vaughan inquired how bids were quantified based on a contractors experience or prior knowledge of working in a specific location. Mr. Hossley stated the subsurface conditions of the emergency repair were unknown and the possibility of a change order was likely. Councilor Groth moved to approve the award of, and authorized the City Manager to sign the emergency contract for the emergency sewer line repair and replacement

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on 7<sup>th</sup> Street and Central Avenue with Laskey-Clifton Corporation for \$111,945.30 pursuant to the Emergency Contract rules found in Section 11 of the City of Coos Bay Ordinance O-365. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Council Appointment to the Coos Bay - North Bend Water Board Budget Committee**

City Manager Rodger Craddock stated a letter was received from Rob Schab, General Manager of the Coos Bay – North Bend Water Board (CBNBWB), requesting an appointment of a Coos Bay City Council Member to their Budget Committee. The CBNBWB Budget Committee meetings were scheduled for May 24 and 31, and June 7, 2012. Mr. Craddock advised that Councilor Groth had served last year as the Council representative on the committee and noted Councilor Groth could be reappointed since there were no term limits for serving on the committee. It was the consensus of the Council to re-appoint Councilor Groth to represent the City of Coos Bay on the Coos Bay – North Bend Water Board Budget Committee.

### **Consideration of Boardwalk Flags**

Public Works and Development Director Jim Hossley stated when the boardwalk was completed in the early 1990's, the City initiated a project to place flags along the new boardwalk. A total of 23 flags were chosen based on the following criteria: Countries whose ships called on Coos Bay, color, and cost. American flags replaced the international flags on Memorial Day and the 4<sup>th</sup> of July. On July 21, 2009 the City Council adopted Resolution 09-21 declaring continual display of the United States flag on all Coos Bay boardwalk flag poles until such time as all United States military personnel were withdrawn from Iraq and Afghanistan. During Council comments of the April 3, 2012 Council meeting, Mayor Shoji recommended the American Flags be replaced by the international flags in honor of the arrival of the Tall Ships. Mr. Hossley advised the international flags that previously flew over the boardwalk were not in good condition and were not recommended for use; estimated cost for replacement was \$1,475 and availability and delivery of the flags was unknown.

Councilor Muenchrath inquired if new American flags had been purchased whereby Mr. Hossley confirmed new flags were purchased. Kevin Owens, North Bend: expressed his support that the American flags remain on the boardwalk until all United States military personnel were withdrawn from Iraq and Afghanistan. Dick Sandburg, North Bend: suggested the international flags were no longer applicable since ships from many of the flagged countries no longer called on Coos Bay. Tom Leahy, Coos Bay: suggested displaying the flags of Allied countries who were also serving with United States military personnel in Iraq and Afghanistan as a compromise. Norman Fraser, Coos Bay: stated he was a Korean War Veteran; and suggested the flags should be flown at half staff and expressed his support of continual display of the American flags on the boardwalk. Councilors Hanson, Kramer, and Melton expressed their support for continuing to display the American flags; Councilor Muenchrath suggested the prior Council's commitment to display the American flags should be honored. Councilor Vaughan suggested recognizing countries who supported Democracy; suggested the continual display of American flags along the boardwalk was passé; recommended displaying thirteen American flags around the entry of the boardwalk and incorporating other democratic flags for the remainder. Councilor Groth suggested displaying the international flags was an educational opportunity but would also support keeping the American flags. Mayor Shoji stated she enjoyed

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the international flags and was in favor for switching out the American flag for the international flags for the arrival of the Tall ships but would also support keeping the American flags; suggested the American flags should be lit at night if they were to remain on the boardwalk. It was the consensus of the Council to continue to display the American flag on the Coos Bay boardwalk.

### City Attorney's Report

No report was given.

### City Manager's Report

City Manager Rodger Craddock reminded the Council City brush pickup was scheduled for April 30, 2012. Community cleanup would take place on April 28, 2012; and citizens could dispose of up to four – 35 gallon cans of household garbage with the donation of four cans of food. Mr. Craddock reported the City received two grants for the expansion of the Eastside Boat Ramp; an Oregon State Marine Board grant for \$20,000 and Oregon Department of Fish and Wildlife grant for \$140,000. Public Works and Development Director Jim Hossley stated the City was approved by Oregon Business Development Department for an Infrastructure Financing Authority (IFA) loan of \$4.3 million dollar loan in addition to receiving a \$500,000 grant for wastewater improvements.

### Council Comments

Councilor Groth expressed her appreciation to the Council for their ability to work together; suggested coordinating a work session to checkup on status of existing projects and goals; expressed concern about the City's need to plan for potential short and long term growth; and suggested revisiting consideration of system development charges if infrastructure growth was a possibility. Councilor Vaughan suggested a different species of tree should be planted within the City; expressed concern about the negative impact of storm water runoff on the fish population in the Bay. Councilor Melton stated the Boat Building Center was holding classes and building boats and noted work continued on the Egyptian Theatre. Councilor Kramer stated on Saturday, April 21<sup>st</sup> a silent auction would be held to benefit the Lab Band and the Egyptian Theatre. Councilor Hanson thanked the members from the American Legion for attending the meeting and Tom Leahy for his efforts in coordinating the arrival of the Tall Ships; and stated he was honored to attend the Fire Departments awards ceremony last weekend. Mayor Shoji expressed her thanks and appreciation for the Fire Department staff and volunteers.

### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for May 1, 2012 in the Meeting Room at the Coos Bay Public Library.

  
Crystal Shoji, Mayor

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Attest:

  
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Susanne Baker, City Recorder