

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

May 15, 2012

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Jon Hanson, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Economic Revitalization Administrator Joyce Jansen, Public Works and Development Director Jim Hossley, Library Director Sami Pierson, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Shoji opened the meeting and asked Fire Chief Stan Gibson to lead the Council and assembly in the salute to the flag.

### **Public Comments**

James Fereday, Coos Bay: expressed concern about the City of Coos Bay's current transportation system plan; provided the Council with a proposed bicycle action plan and offered his assistance to help seek funding for transportation.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of March 8 and May 1, 2012; 3b: acceptance of April 2012 accounts payable and payroll check registers; 3c: acceptance of the April 2012 combined cash report; and 3d: approval of Resolution 12-10 accepting an Oregon State Marine Board and Oregon Department of Fish and Wildlife (ODF&W) grant for the Eastside boat ramp improvements. Councilor Melton moved to approve the consent calendar approving the minutes of March 8 and May 1, 2012, accepting the April 2012 accounts payable and payroll check registers, accepting the April 2012 combined cash reports, and approving Resolution 12-10 accepting an Oregon State Marine Board and Oregon Department of Fish and Wildlife (ODF&W) grant for the Eastside boat ramp improvements. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Presentation of a Proclamation on Emergency Medical Services (EMS) Week by Pamela Armijo**

Pamela Armijo from Bay Cities Ambulance stated the Emergency Medical Services proclamation would identify the City of Coos Bay as a community that recognizes the important contributions the Emergency Medical Services provide to our citizens. Ms. Armijo and Mayor Shoji read the proclamation aloud, declaring the week of May 20 – 26, 2012 as Emergency Medical Services Week. Councilor Kramer moved to approve the Emergency Medical Services

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Week proclamation. Councilor Groth seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Presentation of a Proclamation on National Public Works Week by Public Works and Development Director Jim Hossley**

Public Works and Development Director Jim Hossley stated the National Public Works proclamation would raise the public's awareness of public work issues and increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations. Mr. Hossley and Mayor Shoji read the proclamation aloud, declaring the week of May 21 – 26, 2012 as National Public Works Week. Councilor Melton moved to approve the National Public Works Week proclamation. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Approval of a Proposed Sewer Rate Increase – Approval Would Require Adoption of Resolution 12-11**

Public Works and Development Director Jim Hossley stated the City of Coos Bay Budget Committee concluded the FY 2012-2013 budget hearings in April which included a 6.5% increase in sewer user rates. The sewer fee portion on the Coos Bay – North Bend Water Board billing would increase, based upon the rate study average use of 570 cubic feet per household, approximately \$2.99 per month. The revenue would provide funding for sewer line replacements, pump station rehabilitations, storm drain repairs, and the capital improvements at both wastewater treatment plants pursuant to the Dept. of Environmental Quality (DEQ) Mutual Agreement and Orders (MAO). Mr. Hossley stated the rate of \$57.85 noted in section two of the proposed resolution was incorrect and advised the resolution would be updated to reflect the correct rate of \$61.61. Councilor Groth inquired if rates would stabilize once the wastewater treatment projects were completed. Mr. Hossley suggested rates would likely continue to increase to maintain and upgrade the facilities. Councilor Groth moved to adopt Resolution 12-11 as revised. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **Consideration of Approval on a Jordon Cove Reimbursement Agreement**

City Manager Rodger Craddock stated employees and representatives of the Jordan Cove Energy Project (Jordan Cove) have been working through the regulatory requirements to bring their proposed project to fruition. Part of the regulatory requirements included emergency planning and identifying potential impacts on emergency service providers should the project become a reality. Mr. Craddock advised while the fate of the proposed project was still unknown, the City proposed to enter into a reimbursement agreement with Jordon Cove for the following: To reimburse the City for staff time spent during the regulatory process and to reimburse the City for impacts, as required by law, on the City's public safety resources should the project become a reality. Mr. Craddock stated the agreement was not an endorsement of the project; rather it was a mechanism for reimbursements of City resources and would allow for \$10,799.52 in reimbursements for FYE 2013. City Attorney Nate McClintock stated Council may be called upon in the future to make land use decisions on the proposed Jordon Cove project; advised quasi-judicial decisions should be made based upon evidence provided at the

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time of the hearing and recommended the Council focus their attention and consideration on the current reimbursement proposal agreement with Jordon Cove. Councilor Groth inquired how often the fee schedule for the proposed agreement would be considered. Mr. Craddock advised the fee schedule reviewed annually through the budget process. Councilor Vaughan inquired if the City would take on any liability with the proposed agreement. Mr. McClintock advised the proposed agreement did not create liability for the City for Jordan Cove's activities. Jody McCaffree, North Bend: expressed concern about the indemnification clause listed in the proposed Jordon Cove contract. Mr. McClintock stated the indemnification clause noted in the proposed contract was typical of any contract of this type. Councilor Muenchrath moved to direct the City Manager to sign the Jordon Cove Reimbursement Agreement. Councilor Groth seconded the motion which carried with Mayor Shoji and Councilors Groth, Hanson, Kramer, Melton, Muenchrath, and Vaughan voting aye.

### **City Attorney's Report**

No report was given.

### **City Manager's Report**

City Manager Rodger Craddock invitation for dedication of Historic Marker at the Visitor's Information Center on May 19<sup>th</sup> at 11:00 a.m.; noted several committee openings which included: Building and Fire Codes Board of Appeals, Design Review Committee, Library Board, Tree Board, and Parks Commission; and advised phase one of the City Hall Seismic project was completed and phase two was in process.

### **Council Comments**

Councilor Kramer stated the Clamboree was scheduled for June 30<sup>th</sup> and expressed concern about the possible decline in gas tax revenue. Councilor Groth expressed concern about the planning for a construction boom and suggested the City should consider the impact infrastructure and other aspects of the City. Councilor Vaughan stated he was helping to coordinate the 2<sup>nd</sup> Court project to showcase murals; and advised a contractor volunteered to assist with the patchwork on the front of the Egyptian Theatre building. Councilor Melton stated Memorial Day Parade was schedule for May 26<sup>th</sup> and the Avenue of Flags was scheduled for May 28<sup>th</sup>. Mayor Shoji invited citizens to "Walk with the Mayor" in the upcoming Memorial Day Parade; and attended the Oregon Planners Conference last week and suggested the City should consider including gardening in the City's Comprehensive Plan.

### **Adjourn**

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for June 5, 2012 in the meeting room at the Coos Bay Public Library.

  
Crystal Shoji, Mayor

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Attest:   
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Susanne Baker, City Recorder