

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 21, 2015

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Fred Brick, Mark Daily, Jennifer Groth, Thomas Leahy, and Mike Vaughan. Councilor Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Library Director Sami Pierson, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Shoji opened the meeting and led the Council and assembly in the salute to the flag.

Mayor Shoji requested a moment of silence to honor fallen Deputy Sheriff Gil Datan. City Manager Rodger Craddock and Police Chief Gary McCullough commented on Deputy Datan's law enforcement career spanning 20 years in Coos County and the high regard in which Deputy Datan was held in the community.

### **Public Comments**

Connie Stopher: Presented a gift to the Mayor from Sister City Choshi, Japan from Ms. Stopher's recent trade visit. George McNair: Stated concern should be given to the type of plants to be included in the Highway 101 beautification project.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the work session minutes of April 7, 2015; 3b: approval of the minutes of April 7, 2015; 3c: acceptance of the March 2015 accounts payable and payroll check registers, and; 3d: acceptance of the March 2015 combined cash report. Councilor Groth moved to approve the consent calendar approving the work session and regular minutes of April 7, 2015, accepting the March 2015 accounts payable and payroll check registers, and accepting the March 2015 combined cash report. Councilor Brick seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **New Council Business**

No new council business was presented.

### **Presentation of the Boat Building Center by Jim Berg**

Boat Building Center (BBC) President Jim Berg presented an annual report and reviewed various projects and community activities. Mr. Berg referred to a small boat project, the SS Dolphin, which would be launched to travel the ocean currents; and spoke of the excitement

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associated with hosting the upcoming Tall Ships festival and promoting the communities maritime culture. Councilor Leahy referred to the Boat Building Center alignment with the school district's career-technical training and STEM (science, technology, engineering, and mathematics).

### **Presentation by the Coos Historic & Maritime Museum and Approval of Setting a Public Hearing Date for the Proposed Vacation Before the Planning Commission on May 12<sup>th</sup>**

City Manager Rodger Craddock stated a request had been received from the Coos Historic & Maritime Museum to vacate a triangular portion of the City right-of-way southeast of their new facility, "The southwest corner of Lot 19, Block 65 in the Bennett's Addition to Marshfield; thence traveling in a south easterly direction approximately 60 feet; thence, travelling 77 feet in a northerly direction; thence, traveling 50 feet in a south westerly direction to the point of beginning." The applicant secured the required two-thirds signatures from adjacent property owners and the next step would be for the City Council to set a date for the Planning Commission to hold the initial public hearing.

Coos Historic & Maritime Museum Director, Frank Smoot stated the vacation of this street would further the museum's interest to develop a public convening place and walkway in the area. Councilor Daily asked if the vacation would impede the plans for the overall boardwalk development wherein Councilor Groth stated the plans of the museum could be included in the boardwalk plans. Mr. Steve Greif stated the Coos Historic & Maritime Museum would also like to remedy an ongoing erosion issue along their southern boundary wherein their ownership of this area would facilitate the permitting process.

Councilor Groth moved to set the initial public hearing date for the proposed alley vacation before the Planning Commission during their regular meeting on May 12, 2015. Councilor Leahy seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Acceptance of a Transfer Station Grant Award by Public Works Director Jim Hossley**

Public Works Director Jim Hossley stated Coos County Area Transit (CCAT) approached the City in 2011 to partner with them to apply for a grant which would construct a transit station along the South 2<sup>nd</sup> Street public parking lot. The transit station would provide seamless multimodal transportation for connections between CCAT, Curry Public Transportation, and Porter Stage services. The City contracted with Crow Clay and Associates to provide preliminary renderings which proposed two locations in the subject area. The City Council selected Option B, the option along the west side of South 2<sup>nd</sup> Street north of Curtis Avenue. A grant application was submitted to the Oregon Department of Transportation (ODOT) which was awarded for \$480,000. The grant included a \$90,062 in-kind services match for city labor and equipment, demolition, and site preparation; and property value of \$54,938.

Public Works Director stated since this project was first considered, First Call Resolution and Seven Devils Brewery had located in the area and there would be potential for further build out of adjacent businesses. A recent parking survey over the last week for the adjacent parking lots revealed the average use for Lot A was in the 30's with a maximum used in the 40's; Lot D average use was 75 with the maximum 90 used; and the average used in Lot E used 75 with a

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maximum used of 95; leaving around 45 parking spaces net with the transit station construction. Staff confirmed with ODOT the grant would not be transferrable to another location. Upon acceptance of the grant for construction, an Intergovernmental Agreement (IGA) with CCAT would be required for the long term use of the facility with daily maintenance, janitorial, performed by CCAT and mechanical and parking lot maintenance performed by the City. The project would result in a loss of 25 parking spaces.

Councilor Daily stated the city owned property along Bayshore better known as the “Redneck Motors” which would be a better location for a bus transfer station. Councilor Vaughan stated planning efforts for the downtown area seem to be reactionary and not a preferred model. Councilor Leahy stated First Call Resolution used a progressive employee input model and suggested the parking issue be discussed with them for input. Russ Petersen, CCAT representative, stated it would be a good idea to have input from First Call Resolution regarding parking. A transit station would be beneficial in the downtown area regardless of whether First Call Resolution remained at the downtown location. Former CCAT representative Bruce Bennett, answered questions regarding the grant process, CCAT ridership, and CCAT operations. Doug Woolsey, Downtown Association President, stated the board requested consideration to move the transit station and stated concerns on monitoring transients’ downtown. Consensus was to postpone the decision on acceptance of the grant and for staff to look at other options for parking.

### **Approval to Award a Bid for the Michigan Avenue Sewer Line Replacement Project**

Public Works Director Jim Hossley stated a sinkhole on Michigan Avenue between Empire Boulevard and South Marple Street was reported on November 25, 2014 which revealed an 11.5-foot by 30-foot long hole. Due to the Thanksgiving holiday and lack of availability of local contractors, a temporary repair was made and after the fact approval obtained from Council on December 16, 2014. The repair revealed the entire section required repair with bids obtained on April 9, 2015: Johnson Rock Products, \$80,820; Knife River Corporation, \$84,775; and Billeter Marine, \$87,588. Funding for this project would be from the Wastewater Improvement Fund, Emergency Line Item. Councilor Brick moved to award the Michigan Avenue sewer line replacement to Johnson Rock Products for a not to exceed amount of \$92,943. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Consideration of Approval of Traffic Control Striping on South 4<sup>th</sup> Street**

Public Works Director Jim Hossley stated at the March 3, 2014 Council meeting the City and Oregon Department of Transportation (ODOT) partnered 4<sup>th</sup> Street traffic control and striping project was presented. As a result, adjustments to the traffic lane on 4<sup>th</sup> Street south of Anderson Avenue were made to align the travel lanes through intersections; and ODOT recommended directional arrows were painted on southbound 4<sup>th</sup> Street where it transitioned from two to one-lane between Curtis and Donnelly Avenues, consistent with national standards set forth in the Manual on Uniform Traffic Control Devices (MUTCD).

Council directed staff to consider the possible confusion for drivers of the street markings on southbound 4<sup>th</sup> Street north of Golden Avenue and to provide a left hand turn lane on

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northbound 4<sup>th</sup> Street west onto Bennett Avenue. The arrows painted on 4<sup>th</sup> Street between Curtis and Donnelly Avenues appear to have caused driver confusion and a solution would be to remove the painted arrows or prohibit on-street parking and maintain two lanes of southbound traffic to Golden Avenue. There appears to be adequate area which would accommodate striping a left-turn lane on northbound 4<sup>th</sup> Street onto Bennett Avenue. Councilor Daily moved to remove the two merge arrows painted on the southbound 4<sup>th</sup> Street between Bennett and Donnelly Avenues and to add a dedicated left-hand turn lane on northbound 4<sup>th</sup> Street at Bennett Avenue. Councilor Leahy seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Award of Contract to Bay Area Enterprises for Janitorial Services**

Public Works Director Jim Hossley stated the City has been under contract with Bay Area Enterprises (BAE) since 2011 for janitorial services for City Hall, City Shops, and the Visitor Center. BAE, a non-profit organization, was exempt from the public bidding process pursuant to ORS 279C 335(1)(a) and provided a proposal for the upcoming year which would increase the fee for each facility to \$2,686.88, \$328.68, and \$1,210.81 per month, respectively. The janitorial services included cleaning five, three, and six days a week, respectively. Councilor Daily moved to accept the increase and award the janitorial services contract to Bay Area Enterprises. Councilor Brick seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Approval of Purchasing Fire Department Technology by Fire Chief Mark Anderson**

Fire Chief Mark Anderson stated the approved fiscal year end 2015 budget included technology purchases for the Fire Department. Computers were last purchased for the Fire Department in 2008 and due to budget constraints, the replacement schedule was extended from 2014 to 2015. In an effort to ensure reliable technology the City's IT contractors recommended replace of the departments computer equipment, hardware, and software. Councilor Groth moved to approve the purchase of computers, hardware, and software for the Fire Department in the amount of \$26,548.30. Mayor Shoji seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Councilor Appointment to the Coos Bay-North Bend Water Board Budget Committee**

City Manager Rodger Craddock stated staff received a letter from Rob Schab, General Manager of the Coos Bay-North Bend Water Board (CBNBWB) requesting an appointment of a Coos Bay City Council Member to their upcoming Budget Committee. Mr. Craddock stated the CBNBWB Budget Committee did not have term limits; noted Councilor Groth had served as the Council representative for the last four years. Mayor Shoji suggested and the consensus of the Council was to appoint City Manager Rodger Craddock to serve as the City Council representative.

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### **Approval to Submit a Grant Application to the Oregon Parks and Recreation Department for Rehabilitation of the Mingus Park Pool – Approval Would Require Adoption of Resolution 15-05**

Public Works Director Jim Hossley stated over the years capital maintenance to the Mingus Community Pool was deferred to the point that some components were near failure and nearing the point of becoming a life safety issue which could result in a major injury to either staff or visitors. Staff identified a grant through the Oregon Parks and Recreation Department with a requirement of a grant match and acknowledgment of the use of funds from the City through a resolution. The total cost estimate for repairs, \$371,769.50, would require a City match of \$149,996. Mr. Hossley provided the Council with a list of the needed improvements: removal of two above grade 2,500 gallon surge tanks for pool circulation; construct a below grade 5,000 gallon filter vault with appurtenances; mechanical room ventilation; swimming pool replastering; plumbing and wall repairs in the shower rooms.

Councilor Daily questioned if there was a grant to enclose the pool wherein Mr. Hossley stated there may be grants available. City Manager Rodger Craddock stated the Mingus Park Pool Board preferred the outdoor pool. Mayor Shoji moved to approve Resolution 15-05 authorizing the City Manager to apply for and sign the grant application to the Oregon Park and Recreation Department for the rehabilitation of the Mingus Park Pool. Councilor Daily seconded the motion which carried with Mayor Shoji and Councilors Brick, Daily, Groth, Leahy, and Vaughan voting aye. Councilor Kramer was absent.

### **Discussion of the Geese at Mingus Park**

Public Works Director Jim Hossley stated over the last several months the City had received concerns about the aggressive nature of the geese in Mingus Park. Several individuals, including staff, had been bitten by one or more of the geese. The geese were not owned by the City, not regulated nor managed by the Oregon Department of Fish and Wildlife (ODFW), appeared to be domesticated waterfowl, and illegally abandoned by their owners. The Parks Commission strongly recommended the geese be removed from the park. City Manager Rodger Craddock stated phone calls were received from interested parties volunteering to relieve the City of the geese.

Kristi Kelty, Friends of Mingus Park (FOMP): read a letter regarding the groups desire to care for the waterfowl in the park, including the geese. Denny Schmidt, Coos Bay: stated he walked his 100 pound dog in Mingus Park twice daily, both he and his dog were bitten today; and would like to see the geese removed. Patricia Davis, Coos Bay: urged the Council to take a global look at the geese, suggested a committee to look into options, and offered her services. Mary Feutrier, North Bend: stated the open hand method and jingling keys repel the geese and as a member of the Friends of Mingus Park, education to those in the park which should continue.

Councilor Vaughan suggested taking a scientific stewardship approach to Mingus Park and form a committee, other than the Parks Commission, to provide recommendations. Councilor Leahy stated he was impressed with the comments given and the ecology in Mingus Park was complex. Councilor Daily stated those who use the park could adapt their behavior; additionally there appeared to be too many waterfowl in the park. Councilor Groth asked if pond maintenance was addressed in the parks plan wherein Public Works Director Jim Hossley

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stated it would be an engineering issue and sediment removal was expensive. Councilor Brick stated his family had experienced the aggressive geese and suggested signage to teach the open hand method and not feeding bread to the waterfowl. Mayor Shoji was appreciative of the public comments and suggested an outside evaluation for a solution.

City Manager Rodger Craddock stated staff would contact Oregon Department of Fish and Wildlife for assistance. Mayor Shoji requested FOMP to also consider ideas for a solution.

### City Attorney's Report

No comments were given.

### City Manager's Report

City Manager Rodger Craddock stated the 8<sup>th</sup> annual City (Coos Bay – North Bend) clean-up day would be April 25<sup>th</sup> and the brush pick-up would be May 4<sup>th</sup>; noted the ribbon cutting ceremony at Advantage Dental would be April 23<sup>rd</sup>; and he would be sending out a Doodle calendar to set a meeting date to discuss updating the urban renewal plans.

### Council Comments

Councilor Leahy noted the upcoming "Tall Ships" event; noted a performance on May 3, 2015 at the Egyptian Theatre; and stated the Boat Building Center would be open during the Heritage conference. Mayor Shoji stated the CCAT Board was looking for a member from the City and she would obtain more information on meeting dates. Councilor Vaughan stated the Heritage conference would have a segment on the cemetery. Councilor Brick attended a convention and encouraged everyone to attend educational opportunities. Councilor Daily stated the tourism season had commenced. Councilor Groth stated the Community Enhancement Plan Workgroup was scheduled to meet at 1 p.m. on April 27, 2015; noted the Library Strategic Planning Workgroup online survey was available and a general meeting would be May 2<sup>nd</sup> in the Council Chambers.

### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for May 5, 2015 in the Council Chambers at City Hall.

  
Crystal Shoji, Mayor

Attest:

  
Susanne Baker, City Recorder