

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 5, 2017

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Phil Marler. Councilor Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, Deputy Finance Director Amy Kinnaman, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

No public comments were given.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of 3a: approval of the minutes of June 13 and 20, 2017; 3b: acceptance of the May combined cash report; 3c: acceptance of the 2017-18 Oregon State Marine Board Maintenance Assistance Program (MAP) grant, and; 3d: approval of Oregon Liquor Control Commission (OLCC) annual license renewals for Captain's Cabin, Coos Head Food Co-Op, Cranberry Sweets & More, Eagles Lodge, Empire Bakery, Fred Meyer, Hair Co. Etc. Salon & Day Spa, Oregon Coast Culinary Institute, Outdoor-In, Pueblo Nuevo 2 Mexican Restaurant, Smith's Bay Way Market, and Walt's Pourhouse. Councilor DiNovo moved to approve the consent calendar as presented. Councilor Groth seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, and Marler voting aye. Councilors Kilmer and Kramer were absent.

Public Hearing to Consider Approval of an Amendment to Ordinance 321 for a Telecommunications Franchise Agreement – Approval Would Require Enactment of the Proposed Ordinance

The City had a telecommunications franchise agreement (Ordinance 321) with Tribal One Broadband Technologies, dba ORCA Communications, since 2002. The City was recently notified ORCA sold its fiber and DSL broadband operations along with its customer base to Douglas Services, Inc. dba Douglas Fast Net. As such, Ordinance 321 needed to be amended. The amendment included the change in ownership (Ord. 321, Section 1), updated the insurance requirements (Ord. 321, Section 9), deleted language referencing sovereign immunity (Ord. 321, Section 16) and amended Section 20 which dealt with proper noticing and where notices were to be sent.

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Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor Groth moved to enact the attached ordinance to amend Ordinance 321 to reflect the change in ownership of the telecommunications company now owned by Douglas Fast Net. Councilor Farmer seconded the motion. Deputy Finance Director Amy Kinnaman read the ordinance and announced Ordinance 488 was enacted by the following vote:

Aye: Mayor Benetti and Councilors DiNovo, Farmer, Groth, and Marler
Nay: None
Absent: Councilors Kilmer and Kramer

Award of Contract for North 2nd Street Sewer Main Replacement Project

Public Works and Community Development Director Jim Hossley stated the 2011 Inflow and Infiltration report identified the sanitary sewer along N. 2nd Street between Commercial Avenue and Market Street was in need of repair. The project included replacement of approximately 250 feet of 8-inch pipe and 6 lateral connections. Civil West Engineering completed design for the project and bids were opened June 15, 2017. Four bids were received and accepted: Benny Hempstead Excavating, Inc. bid \$77,256; Johnson Rock Products, Inc. bid \$85,392; Knife River Materials bid \$97,899.50, and; Billeter Marine, LLC. Bid \$150,337.92. Mr. Hossley noted the project was identified on the 20-year takedown list and the 5-year capital improvement project plan. The project would be funded through the Infrastructure Finance Authority (IFA) loan 1 and due to the nature of the underground work and the potential for unknowns staff recommended approving a 15% contingency.

Councilor DiNovo moved to award the construction contract to Benny Hempstead Excavating, Inc. for the N. 2nd Street sanitary sewer replacement project for a total project cost not to exceed of \$88,844 (\$77,256 bid plus 15% contingency of \$11,588). Councilor Marler seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, and Marler voting aye. Councilors Kilmer and Kramer were absent.

Award of Construction Contract for the Sanitary Sewer Replacement West of Wastewater Treatment Plant No. 1 and North 4th Street/Highland Avenue

Public Works and Community Development Director Jim Hossley stated the City bundled two smaller projects in effort to obtain more competitive bids. HGE was the design engineer for both projects and estimated construction costs at \$315,829. The sanitary sewer replacement for wastewater treatment plant no. 1 (WWTP#1) was located along the west side of the treatment plant (located at 680 Ivy Avenue) and consisted of replacing approximately 430 feet of sanitary and 200 feet of storm sewer lines. The N. 4th Street/Highland Avenue project consisted of replacing approximately 260 feet of sanitary sewer replacement along N. 4th Street between Highland and Park Avenue and approximately 200 feet of sanitary sewer along Highland Avenue between N. 4th and 3rd Street. Bids were opened on June 20, 2016; two bids were received and accepted: Johnson Rock Products, Inc. bid \$456,653.50 and Billeter Marine, LLC bid \$335,793.72. Mr. Hossley noted the WWTP#1 project was identified on the 20-year takedown list and the 5-year capital improvement project (CIP) plan. The N. 4th Street/Highland Avenue project was identified on the 5-year CIP plan and was an emergency project identified

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through a video investigation. The projects would be funded through the Infrastructure Finance Authority (IFA) loan 1 and due to the nature of the underground work and the potential for unknowns staff recommended approving a 15% contingency.

Councilor Groth moved to award the construction contract to Billeter Marine, LLC for the sanitary sewer replacement west of WWTP#1 and the N. 4th Street/Highland Avenue sewer replacement projects for a total project cost not to exceed of \$386,162 (\$335,793.72 bid plus 15% contingency of \$50,368.28). Councilor DiNovo seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, and Marler voting aye. Councilors Kilmer and Kramer were absent.

Approval to Use Federal Emergency Management Agency Grant Funds to Purchase Self-Contained Breathing Apparatus

Fire Chief Mark Anderson stated the Fire Department had 36 self-contained breathing apparatus (SCBA) for firefighting. The SCBAs provided clean compressed air to personnel operating in smoke and toxic environments and were purchased with grant funds in 2004. The bottles, by National Fire Protection Association (NFPA) standards, had a 15-year life cycle and would be non-compliant within the next two years. The cost of new SCBA units was estimated at \$5,500-6,000 each. In May of 2017, the City was awarded a grant from Federal Emergency Management Agency (FEMA) to replace the SCBAs; and on May 16th, the City Council approved to accept the grant funds. Fire Department staff conducted an evaluation of the five (5) SCBA brands currently on the market using a variety of criteria. The evaluation found the comfort and visibility of the MSA SCBA to be far superior to the other models. Chief Anderson noted all SCBA manufacturers used alkaline AA disposable batteries to power the electronics. Department staff currently replaced 576 batteries in SCBA's each year at a cost of roughly \$250 annually. MSA was the only manufacturer that offered a lithium Ion rechargeable battery pack as a cost saving alternative. Seawestern Firefighting Equipment was the sole authorized distributor of MSA products in the State of Oregon. The Fire Department solicited four (4) competitive written quotes from vendors: Deltair distributed by Life Safety Corp at a cost of \$178,200; Drager – PSS 700 distributed by Curtis at a cost of \$179,600; MSA – G1 distributed by Seawestern at a cost of \$214,740, and; Scott – X3 distributed by Shur-sales, no bid response.

Fire Chief Anderson noted the MSA SCBA was not the lowest price. However, based on the results of the equipment evaluation and comments from staff, the Fire Department believed it was in the best interest of the City to purchase the MSA – G1 SCBA's. The recommendation was consistent and in accordance with the purchasing contract rules outlined in section 7, item (b). The cost of the 36 MSA "G1" SCBA systems was \$217,740. The FEMA grant award was for \$212,572 and a condition of the grant required the City to contribute a 5% cost match (\$10,628) for a total amount of \$223,200. With the remaining balance of \$8,460 staff planned to request permission from FEMA to purchase additional items that would assist with the respirator fitness program which included extra masks, fittings to ease connection to the filling station, a rechargeable battery bank with spare batteries, and brackets to allow mounting the large SCBA bottles on the trucks. City Manager Rodger Craddock stated the required 5% grant match was budgeted and approved for fiscal year 2018 and noted he was contacted by Oregon vendor (distributor of Scott – X3 equipment) who was upset because his company was not awarded the bid. City Manager Craddock noted City did do business with the vendor but City was not

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required to award bid based on vendor location. Fire Chief Anderson stated award was based on equipment evaluation and specifications not on vendors.

Councilor Farmer moved to approve the purchase of 36 MSA “G1” SCBA’s from Seawestern Firefighting Equipment Company at a cost of \$214,740 (95% FEMA grant and 5% general fund). Councilor DiNovo seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, and Marler voting aye. Councilors Kilmer and Kramer were absent.

Councilor Kilmer entered the meeting at 7:34 p.m.

City Manager Report

City Manager Rodger Craddock shared highlights from the 2017 4th of July Mingus Park event and expressed his thanks to Fire Department and community volunteers for another successful event. Other updates included status of the Boardwalk walking path and coordination of repair with the Oregon International Port of Coos Bay (Port). Engineering firm of KPFF provided an estimate of \$75,000 to engineer and design (only; did not include construction) repair of dike; staff planned to meet with the Port later in the week on the matter. Since November 2016, staff had been working with the two other dispatch centers in the area to form an agreement to consolidate public safety dispatch services in effort to save funding due to rising PERS retirement costs and provide higher level of customer service. Coos Bay dispatch normal staff level was nine employees but was currently at five due to retirements, fear of job loss due to consolidation, and other life events; noted Coos Bay made proposal to City of North Bend last week to consolidate with North Bend dispatchers.

Replacement of wastewater pump station #1 estimated completion was September 2017. South Empire Boulevard was 80% complete; anticipated completion was end of July but date was conditional upon availability of Knife River’ asphalt plant. Wastewater treatment plant No. 2 (WWTP#2) project was 26% and noted over 80% of all required concrete had been poured. Installation of John Toppits exercise equipment was scheduled for end of July, 2017. Mingus Park pool project would commence in August 2017. Golden Avenue pavement project design was completed and staff was in process of soliciting for construction bids. North and south Highway 101 entrance streetscape designs were complete and City was in process of negotiating with Oregon Department of Transportation (ODOT) on the matter.

Council Comments

Mayor Benetti Thanked Councilor DiNovo for serving on the Coos Bay – North Bend Water Board; noted 2nd Street diagonal parking project was underway.

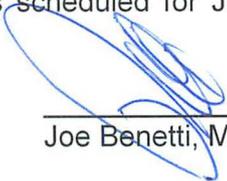
Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for July 18, 2017 in the Council Chambers at City Hall.

Attest:



Susanne Baker, City Recorder



Joe Benetti, Mayor