

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 18, 2017

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, Stephanie Kramer, and Phil Marler. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, and Police Chief Gary McCullough.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

Jen Shafer, Coos Bay: announced the Coos Bay Area Habitat for Humanity 2nd Annual Kickball Tournament and silent auction event was scheduled for July 22, 2017 from 10 a.m. to 3 p.m. Event would raise money to support homebuilding and critical home repair programs.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of 3a: approval of the minutes of June 27 and July 5, 2017; 3b: acceptance of the June 2017 accounts payable and payroll check registers; 3c: acceptance of the June combined cash report; 3d: approval of 2017-2018 annual contract between City and Coos County Library Service District, and; 3e: approval of Oregon Liquor Control Commission annual license renewals for Barrels Bar LLC, Sharkbites Seafood Café, and Wal-Mart Super Center. Councilor DiNovo moved to approve the consent calendar as presented. Councilor Marler seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, Kilmer, Kramer, and Marler voting aye.

Semi-Annual Report from Downtown Association Main Street Manager EC Knox

The Downtown Association (DTA) Main Street Manager, Elizabeth-Claire (EC) Knox, provided a PowerPoint presentation recap of 2017 events and projects. Highlights included promotion of the 3A basketball state championship, festival of sail, farmers market, downtown flower baskets, music on the corner, replaced street banners, promoted wine walk, 4th of July events; projects included updated wayfinding signs, welcomed several new business in downtown. Ms. Knox noted this was her last report with the DTA and introduced the new DTA Executive Director, Courtney Flathers. Staff and Council expressed their thanks and presented Ms. Knox with a gift for her efforts as the DTA Executive Director.

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Award of Contract to Reconstruct Golden Avenue

Public Works and Community Development Director Jim Hossley stated the Golden Avenue project went out to bid in June. A construction site walk through occurred July 6th, it was determined at that time the bid opening for the project should be extended from July 11th to July 18th in order to procure bids more favorable to the City. Construction was expected to commence in August. Engineers cost estimate for the project was \$789,070. City received two bids: Johnson Rock bid \$1,105,237 and Knife River bid 841,348.75. Knife River was low bid; project cost would be split \$286,573 for utility costs (sewer/storm) and \$554,775.75 for street/sidewalk/curb/retaining; noted there was a total of \$598,836.22 in funds available from the Oregon Department of Transportation Surface Transportation Program (STP). Mr. Hossley noted the bid was over the estimate and staff planned to renegotiate costs as allowed by the City's purchasing and procurement rules. Mayor Benetti asked if the award could be cancelled if negotiations failed wherein City Attorney Nate McClintock stated yes, the sooner the better. Councilor Groth moved to award the bid for construction of the Golden Avenue reconstruction project to Knife River for \$841,348.75 plus a 5% contingency of \$42,070 for total not to exceed \$883,418.75. Councilor DiNovo seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, Kilmer, Kramer, and Marler voting aye.

Approval of Fund Exchange Agreement with Oregon Department of Transportation to Fund the Golden Avenue Project

Public Works and Community Development Director Jim Hossley stated the City intended to use Oregon Department of Transportation (ODOT) STP funds to pay for the Golden Avenue reconstruction project. Mr. Hossley provided the Council with a draft copy of the 2017 Fund Exchange Agreement, Golden Avenue Enhancement document between the City and ODOT and noted the document must be fully executed to authorize reimbursement of eligible project costs. The proposed agreement authorized the City to expend up to \$598,836.22 in STP funds for the Golden Avenue reconstruction project. The State would reimburse the City for all eligible expenses related to the project up to the authorized amount. Any costs beyond the authorized amount would have to be paid using other funds. Councilor Kilmer moved to authorize the City Manager to sign the 2017 Fund Exchange Agreement, Golden Avenue enhancement document between the City and ODOT. Councilor Groth seconded the motion which carried with Mayor Benetti and Councilors DiNovo, Farmer, Groth, Kilmer, Kramer, and Marler voting aye.

Approval of Agreement for Co-Locator of Public Safety Dispatch Center

City Manager Rodger Craddock stated there had been a considerable amount of discussion and effort over the last 30+ years in regards to moving from a multiple dispatch center model to a single countywide public safety dispatch center (center). Over the years, several studies were undertaken, and a few attempts towards a single entity which would serve the collective needs of the community were tried, but all were unsuccessful. City Manager Craddock stated the latest collective (Coos Bay, North Bend, and the County) efforts resumed more than half a year ago and were slowly heading in the right direction. Staff initially hoped when discussions began in late 2016 that a single center could be a reality on or before July 2017. Unfortunately, there were a number of issues which need to be resolved which included coordinating/consolidating three different collective bargaining agreements, modifications to the County's radio system and the building used to house their center.

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One of the desired outcomes of a single center was increased efficiencies in the delivery of services to the public safety agencies in the County and citizens. Additionally, it was expected the cost of providing public safety dispatching services from a single entity would provide a cost savings over the collective cost of providing those services from three separate locations. A large part of the anticipated savings would be realized by a reduction in the necessary personnel to operate a single center.

When staff began discussions with North Bend and the County last year, Coos Bay had an open and unfilled position in the dispatch center. Staff chose not to fill the position since the City was working towards a single center and the position would be eliminated once that was achieved. While work towards the single center progressed, Coos Bay experienced three additional openings in dispatch. In effort to continue providing the necessary services the department transitioned a records specialist to dispatch, and the City temporarily rehired two retired employees. Staff was also in the process of negotiating with the City of North Bend to co-locate their collective dispatch personnel into Coos Bay's center. Collectively, the two cities had ten (10) full-time personnel and could effectively and efficiently provide public safety dispatching services for the two entities; while continuing to work with the County to create a single Center in Coquille.

City Manager Craddock stated Coos Bay had a tentative agreement with the City of North Bend which included the co-location of both cities collective personnel who would work out of Coos Bay's center for a period of not more than one year. During that period, North Bend's personnel would continue to be North Bend employees and would be supervised by a Captain from the North Bend Police Department (NBPD). Coos Bay Police Department Captain Chapanar and NBPD Captain Bennett would work together and jointly oversee the overall operations of the Center. Coos Bay would compensate the City of North Bend an amount equal to the average monthly employment costs for two dispatch positions for each month of joint dispatch operation. The tentative agreement would provide a cost savings to both Coos Bay and North Bend. Council consensus was to authorize staff to move forward to enter into an agreement with the City of North Bend to co-locate public safety dispatching services.

Presentation of Semi-Annual Bay Area Chamber of Commerce Activity Report

Jessica Engelke, President of the Bay Area Chamber of Commerce (BACC), provided information on BACC's various committees and boards. Other updates included information on the Chambers efforts to promote tourism, business development and support group, Chamber operations, membership, and upcoming events. Announced first annual marathon event scheduled for October 7, 2017.

City Manager's Report

City Manager Rodger Craddock explained Coos Bay Municipal Code currently prohibited camping in City Parks without a valid special event permit. The prior development code regulated residential use types and prohibited the occupying (living in) of vehicles unless it was located in an approved RV park. Noted there were various forms of camping occurring inside city limits such as RV's in the Walmart parking lot, people living inside vehicles, tents, and RV's parked at private residences. City Manager Craddock stated city needed to develop a holistic

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camping policy that defined acceptable practice; suggested it unhealthy and unsanitary to have people camping in local parks and living in vehicles.

Council Comments

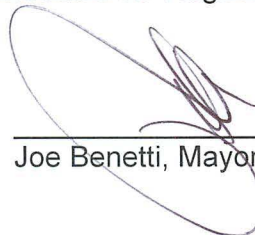
Councilor Kilmer Marshfield Key Club car wash Umpqua Bank Saturday. Councilor Marler supported consolidation of Coos Bay and North Bend dispatch centers. Councilor DiNovo commended the DTA and BACC for the efforts to improve the community. Councilor Groth noted the City of Eugene would be hosting the 2021 World Outdoor Track & Field Championships and suggested coordinating with those also interested in hopes that Coos Bay would be a training camp city. Councilor Farmer questioned if the anning Commission could look into zoning issues to accommodate zoning issues for tiny homes. Mayor Benetti welcomed Courtney Flathers (new executive director for the Downtown Association) back to the community.

Executive Session

An executive session was held pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property transactions and (2) (h) for consultation with legal counsel concerning legal rights and duties regarding current litigation likely to be filed. No decisions were made.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for August 1, 2017 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest:



Susanne Baker, City Recorder