

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 23, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Jennifer Groth, Stephanie Kilmer, and Phil Marler. Councilors Drew Farmer, Lucinda DiNovo, and Stephanie Kramer were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Public Works and Community Development Director Jim Hossley, Resident Project Representative Jan Kerbo, City Engineer Jennifer Wirsing, Library Director Samantha Pierson, and Police Captain Chris Chapanar

Review of the Following Council/URA Agenda for February 6, 2018

Acceptance of Ready to Read Grants

Library Director Samantha Pierson stated both the Coos Bay Public Library and the Extended Services Office were awarded Ready to Read grants from the Oregon State Library, \$2,146 and \$5,898 respectively. Upon acceptance of the grants, the resources would be used to promote early literacy projects through summer reading and emerging readers programs.

Wastewater Treatment Plant 2 Expansion and Upgrade Project Quarterly Status

Resident Project Representative Jan Kerbo presented a report on the construction progress of the Wastewater Treatment Plant 2 upgrade. The project was anticipated to be completed in late 2018, construction was 62% complete, underground conduit placement was complete, all structural steel was in place with the exception of the electrical building, 50% of the decking was installed, \$14.4 million of the budget was expended, testing of the plant infrastructure would begin July 2018 with a live test August 9, 2018, and control components were being tested via the internet. Ms. Kerbo stated the old plant site might provide opportunities in the future for additional wastewater treatment, depending upon future Department of Environmental Quality requirements and processing changes.

Approval of a Facade Improvement Grant, Earlene Brown, 520 N Bayshore Drive

Public Works and Community Development Director Jim Hossley stated a façade improvement grant application was submitted by Earlene Brown for awnings over three entry doors at her building located at 520 North Bayshore Drive.

The Design Assistance Team (DAT) reviewed three different awning designs and did not recommend approval. The DAT determined the proposed awnings were not necessary given the existing three-foot wide canopy and the awnings did not comply with the designated

historic styles or the building's architectural style as regulated by the Waterfront Heritage district goals and standards.

The Planning Commission reviewed an additional submittal on December 12, 2017 and conditionally approved the awnings as long as the awnings were green to match the color stripe above the windows at the same depth, constructed of an allowed material, and did not include internal illumination. The Planning Commission would be reviewing the design standards code relevant to allowing some internal illumination.

The Urban Renewal Agency Façade Improvement Program would provide a 50/50 grant with a maximum award of \$25,000 per fiscal year if approved. The applicant obtained the required bids: \$1,800, \$2,200, and \$3,244.

Consideration of Approval for an Addendum to the CH2M Contract for Facility Planning for Wastewater Treatment Plant 1

Public Works and Community Development Director Jim Hossley stated on August 1, 2017 Council awarded a contract to CH2M to prepare an addendum to the Facility Plan for the Wastewater Treatment Plant 1 (WWTP1). CH2M performed preliminary engineering and conducted meetings with Department of Environmental Quality (DEQ). Subsequently, it was necessary to expand the scope of work with CH2M to include a more in-depth analysis of biosolids, effluent pumping for the outfall during high flows, outfall and diffuser upgrades, additional disinfection alternatives not analyzed in the 2011 West Yost Facility Plan, and updated cost estimates. The addendum to CH2M's contract would be \$103,617. Craig Massie, CH2M Engineer, stated it would provide opportunities to improve the biogas, pumping, and various other components which would increase the energy recovery into the digesters. The potential energy recovery of natural gas could be sold to Northwest Natural Gas. Additionally, evaluating the hydraulic capabilities would improve the mixing zone of the effluent outfall and alleviate surcharging during high tides and storm events. Mr. Massie suggested evaluating a more robust disinfection system to lessen shellfish closures in the bay. Conceptual design of the outfall would be approximately an additional \$30,000.

Request Additional Spending Authority for the Mingus Pool Repair Project

Public Works and Community Development Director Jim Hossley stated the Council report on December 19, 2017 for the Mingus Pool Project unbeknownst to staff, did not include all of the plumber costs. The final contracted plumbing costs were \$63,938.43. Due to a miscommunication between the plumber and staff, the plumber underbid the labor and did not bid the material. Measures have been undertaken to ensure future projects would have a clear line of communication and understanding of the project between staff and contractors.

The project would need additional Council approval for a total project cost not to exceed \$408,000, approval of a supplemental budget to transfer funds to the Parks Improvement Fund from the Major Capital Fund, and Council approval of the increased dollar amount of the task order/contract with All Coast Plumbing due to the final costs.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for February 6, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: 

Susanne Baker, City Recorder