

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 24, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, Stephanie Kramer, and Phil Marler. Councilors Lucinda DiNovo and Jennifer Groth were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, City Attorney Nate McClintock, Public Works and Community Development Director Jim Hossley, Resident Project Representative Jan Kerbo, City Engineer Jennifer Wirsing, and Police Chief Gary McCullough.

Review of the Following Council/URA Agenda for May 1, 2018

Wastewater Treatment Plant 2 Expansion and Upgrade Project Quarterly Report

The Wastewater Treatment Plant 2 expansion and upgrade project completed its first year of construction with final completion scheduled for late 2018. The City's Resident Project Representative, Jan Kerbo, presented a quarterly report which included budget, percent complete, project challenges, and milestones. Ms. Kerbo stated the walls for the treatment basins were complete, the site piping and underground conduit were 95% complete, all of the mechanical components were on site with some of the components installed, the generator was on site, the electrical metering cabinet was on site, the stairs and roofing were nearly complete, interior framing was in progress, the discharge pipeline was in place, and the waste activated sludge pipeline was in construction. Due to inclement weather and uncontrollable equipment delivery delays, the contractor requested consideration for a delay of 50 work days. The project budget was still on track with over \$900,000 remaining in contingency.

Update for the Fats, Oil, and Grease Reduction Program

City Engineer Jennifer Wirsing stated at the August 2017 work session staff presented information on a potential Fats, Oil, and Grease (FOG) program. The new program would assist food service establishments in management of their discharge and would be tracked through the City's business license program. The implementation of a FOG program was delayed pending the new business license program installation; and time to allow staff to research and develop an ordinance and to prepare public education plans. Ms. Wirsing presented a PowerPoint presentation with highlights of FOG program and stated an incentive could be to place a surcharge on the Water Board sewer billing for those businesses who did not choose to participate in a FOG program.

Ms. Wirsing stated there were a variety of pollutants routinely discharged into the collection

system which negatively impacted the system. An education program which focused on pollution prevention activities based on best management practices to reduce toxic discharges for the public would have a significant impact to minimize FOG issues.

During the business license renewal process a question was included on the renewal application inquiring if the businesses prepared food. This resulted in 83 businesses responding affirmatively, which did not include school cafeterias or churches. Staff proposed to utilize the information obtained as a baseline of those to contact for the public education process.

Approval of the Arbor Day Proclamation

Public Works and Community Development Director Jim Hossley stated a proclamation would be presented to Council for the City's 25th year as a Tree City USA program participant. The nationwide movement provided a framework for communities to manage and expand their public trees.

Approval of an Empire District Minor Plan Amendment - Approval Would Require Adoption of Resolution 18-03

Finance Director Susanne Baker stated the purchase of property utilizing Empire District urban renewal funds required a minor plan amendment because the properties were not specifically defined in the Empire Urban Renewal Plan. Recent direction for staff to purchase property for a future fire station and library would require adoption of Resolution 18-03.

Discussion of Possible 4th Street Improvements

Public Works and Community Development Director Jim Hossley stated the City contracted with Civil West Engineering Services to explore solutions for safety and parking concerns along 4th Street. The area explored was 4th Street from Market Avenue to Southwest Boulevard with the major focus on the section from Market to Golden. Eric Farmsworth with Civil West Engineering, presented information to the Council on solutions which identified improved safety for pedestrians, motorists, and bicyclists and would result in increased parking, economic development, and improved livability. Areas of 4th Street with 65' of pavement were identified as areas which could be better utilized to meet the aforementioned goals. A road diet would provide an area, for example, of a pedestrian refuge area, bicycle lanes, landscaped medians, transit lanes, on street parking, or a center turn lane. Additional benefits of a road diet included reduction in car crashes, reduction in conflicting points at intersections, less aggressive driving, and lower speeds.

Comments received during the public outreach sessions (Feb 2nd and 26, 2018) included questions regarding thru access for emergency vehicles, truck traffic turning southbound from Anderson onto 4th Street, and elimination of ambiguity on driving lanes. Conceptual diagrams were presented which included curb bump outs, center turn lanes, single lanes of travel, large zebra striped pedestrian crosswalks, and on street parking. Concerns were

noted with decreasing travel lanes in the downtown area at 4th and Anderson, the ambiguity of a turn lane on Anderson at 4th Street, turning radius from Anderson onto 4th Street, and the bump outs. Discussion ensued on the dislike of the Ocean Blvd road diet, flashing lights needed for pedestrian crossing at Outdoor-In, the use of the public parking lots instead of the on street parking, distinctive striping, and consistency. At Bennett and 4th Street the bump outs would be extended further into the drive lane to accommodate 45 degree parallel parking adjacent to the Outdoor-In which created a difficult traffic transition and stopped traffic as vehicles were backing out. City Manager Rodger Craddock suggested to have the engineer provide two plans, one with and one without the road diet, showing the transitions in a better fashion, keeping the sidewalk next to Old City Hall, no angled parking, and consideration of the turning radius at 4th and Anderson.

Approval of the Re-designation of the Bay Area Enterprise Zone - Approval Would Require Adoption of Resolution 18-14

City Manager Rodger Craddock stated in 1986, the governing bodies of Coos Bay, North Bend, Coos County, and the Oregon International Port of Coos Bay (Port) entered into an Intergovernmental Agreement (IGA); and with the approval of the State of Oregon, created an enterprise zone within Coos County. The enterprise zone, known as the Bay Area Enterprise Zone, was approximately 10.24 square miles with areas in and adjacent to the cities of Coos Bay and North Bend. The CCD Business Development Corporation served as the Bay Area Enterprise Zone Manager.

The Enterprise Zone designation for the Bay Area Enterprise Zone was set to expire later this year. On March 5, 2018, the Bay Area Enterprise Zone Committee voted to recommend continuation of the current Bay Area Enterprise Zone for an additional ten years. The application for re-designation required in part, resolutions of support by the member organizations (cities of Coos Bay and North Bend, Coos County, and the Oregon International Port of Coos Bay). An enterprise zone program was designed to encourage businesses to make new or additional investments to improve employment opportunities, spur economic growth, and diversify business activity within the community.

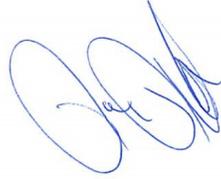
The primary benefit to qualifying businesses was 100 percent abatement from local property taxes for up to five years in some circumstances. Property tax exemption of seven to 15 years might be available to businesses making a sizeable investment and bringing well-paying jobs.

Executive Session

Finance Director Susanne Baker read the executive session meeting disclosure statement and the Urban Renewal Agency met in an executive session pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for May 1, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: 

Susanne Baker, City Recorder