

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

May 22, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer and Stephanie Kilmer. Councilors Lucinda DiNovo, Jennifer Groth, Stephanie Kramer, and Phil Marler were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, City Attorney Nate McClintock, Public Works and Community Development Director Jim Hossley, Assistant Library Director Ellen Thompson, and Police Chief Gary McCullough.

Review of the Following Council/URA Agenda for June 5, 2018

Resolution 18-15 City and 18-07 URA Public Hearing and Supplemental Budgets

Finance Director Susanne Baker stated during the fiscal year several supplemental budgets were brought to the Council and the Agency to adjust the budget based upon operational needs. A City supplemental budget through the public hearing process was needed to appropriate contingency funds for the General fund due to the additional personnel expenses due to attrition in the Fire Department and the resulting overtime; potential unanticipated electric franchise revenue to transfer through the Gas Tax fund to the Street Improvement fund; and to appropriate carryover in the Building Codes fund for the additional expense of adding personnel during the fiscal year.

An URA supplemental budget through the public hearing process was needed for the Urban Renewal Agency (Downtown and Empire Capital Projects and Empire Bond Reserve Funds) budget. The process would approve a transfer appropriation authority from the Capital Outlay category to the Material and Services category, appropriation of funds for the pending Empire District loan, and appropriation authority to transfer funds to the bond reserve fund for covenant requirements of the pending Empire district loan.

Resolution 18-17 Aligning Credit Card Account Limits with the City's Local Contract Review Board Purchasing Rules

Finance Director Susanne Baker stated the City of Coos Bay utilized credit cards for a variety of purposes which included one-time purchases, travel/training, efficiency to provide materials when needed, and to preserve a cash balance on deposit to earn interest. Over the past several years the City eliminated all individual business credit cards (Chevron for gas) and moved to a general VISA type credit card; changed credit card providers to benefit from cash back rewards, and increased credit card purchases. The increase in credit card purchases necessitated an update to the credit card resolution to align with the City's purchasing rules.

Resolution 18-18 Accepting 2018 Primary Election Official Canvass

Finance Director Susanne Baker stated the City Charter and Oregon Revised Statutes required the City Council to accept the Official Canvass of Votes of the recent May 15, 2018 election as certified by the Coos County Elections Office. The Official Canvass of Votes was anticipated to be generated by June 4, 2018 for acceptance at the June 5, 2018 Council meeting. The City Charter would be updated once the Official Canvass of Votes was accepted.

Acceptance of Oregon Community Foundation Grant

Assistant Library Director Ellen Thompson stated the Coos Bay Public Library received a \$3,000 grant from the Oregon Parks Foundation Fund of The Oregon Community Foundation. The grant would supply the libraries of Coos and Curry Counties with backpacks filled with State Park passes, guides, and related outdoor gear available for checkout to the public.

Appointment of Doug Wuerth as the Coos Bay Out-of-City Representative to the Coos Library Board

Assistant Library Director Ellen Thompson stated the City of Coos Bay had the responsibility to recommend two members of the seven-member Coos Library Board, one representing the area inside of the city limits and one representing the area outside of the city limits but within School District 9. The Coos Bay Library Board of Trustees recommended Doug Wuerth to serve a second full term on the Coos Library Board.

Acceptance of Bay Area Hospital Community Foundation Grant

Fire Chief Mark Anderson stated the Coos Bay Fire Department was awarded a Bay Area Hospital Community Foundation grant in the amount of \$5,000. Hostile events which required first responders such as police and fire personnel occurred across the country and it was prudent for responders to be prepared to assist law enforcement partners with victim triage, treatment, and transport out of danger. The grant award would provide resources to purchase ballistic vests and helmets to equip fire personnel during a rescue operation. Fire Chief Anderson explained the full grant request was not funded and Councilor Kilmer noted the Coos Bay North Bend Rotary had community grant funds available and may be receptive to fund the balance of the equipment needed.

Federal Plan to Allow Offshore Oil & Gas Drilling

City Manager Rodger Craddock stated local representatives of the Coos Bay Chapter of the Surfrider Foundation asked to present their concerns to the Council on President Trump's plan to allow offshore oil and gas drilling in the country's outer continental shelf.

Mr. Craddock stated past Council's did not take action on matters not related to the management or under the control of the City, there were enough matters that kept the Council engaged, and the staff time to prepare information would take from other projects. The final deadline for comment on the offshore oil and gas drilling was 2021. Since the full Council

was not in attendance, the decision of whether to entertain the topic was continued to the last work session in June.

Review of 4th Street Road Improvements

Public Works and Community Development Director Jim Hossley stated at the April 24th Joint CC/URA Work Session the Agency directed Civil West Engineering and staff to further develop three alternatives for traffic safety issues related to the 4th Street corridor. The options included parallel parking only, pedestrian safety improvements, and three different lane configurations. Eric Farmsworth of Civil West Engineering presented three alternatives for consideration.

Alternative 1 included a shared center lane, rapid flashing beacons, bump outs, one travel lane and turn lanes. Bump out on south side of Anderson. The truck turning/maneuvering at Anderson south was generous versus the other two alternatives. A shared center lane would provide a travel lane for emergency services.

Alternative 2 and 3 were similar and included: three travel lanes south (Anderson to mid-block between Curtis and Elrod), rapid flashing beacons, and bump outs. Alternative 2 included motorist transitions in a short area between Curtis and Anderson. No bump out on the south side of Anderson. Truck turning was better than current configuration. Alternative 3 included a motorist transition from two lanes to one at Bennett and 4th Street. No bump out on the south side of Anderson. Allowed more traffic with two travel lanes where possible. Truck turning was better than current configuration.

Mr. Farmsworth noted Alternative 1 was the most safety conscious. City Manager Rodger Craddock noted Councilor Marler relayed he preferred Alternative 3, 2, and 1 the least favorite. Public Works preferred Alternative 3 and then 2 based on the public input, likely traffic stacking with just one lane, and to keep traffic flowing. Both Police and Fire preferred Alternative 1 because it allowed a center lane for emergency services.

Discussion ensued on the traffic pattern on 4th Street, motorists use of 4th Street to travel to Highway 101, and striping would improve the the current condition. Councilor Kilmer noted Alternative 3 was her preferred and did not want to tear out the infrastructure at Golden and 4th. The danger of vehicles stopping to allow a pedestrian to cross at crosswalks with two travel lanes was a concern. Mayor Benetti suggested the topic should be discussed by the full Council and to have the consultant provide another presentation in approximately three weeks.

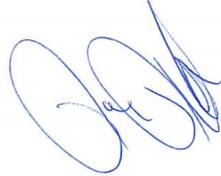
Executive Session

The executive session meeting for the Urban Renewal Agency to discuss real property negotiations was cancelled.

Mayor Benetti congratulated Councilor Kilmer on being honored with receiving the Woody award.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for June 5, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor



Attest:

Amy Kinnaman, Deputy City Recorder