

## **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**June 5, 2018**

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Jennifer Groth, Stephanie Kilmer, and Stephanie Kramer. Councilor Phil Marler was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

### **Public Comments**

Stacey Bear, Coos Bay: stated she was the Chair of Eastside Community Watch Group; noted the watch group had formed a neighborhood advisory board; stated Police Chief Gary McCullough indicated the City budgeted to hire a resource officer in new fiscal year to work with homeless. Ms. Bear spoke in support of hiring the resource officer and stated she believed it would be a great step forward for the community; noted the spear of influence the watch group had expanded over the past 10 years; they were now providing emergency training, services, had a 501c3 designation, were making permanent neighborhood improvements, navigating the political arena, and were stepping into empowering themselves on what their economical power was as a neighborhood. The neighborhood advisory board aimed to create a duplicatable model for integration into all of the neighborhood watch groups in Coos Bay; requested to meet with the Police Chief to relate to him how they were improving the quality of their lives and well-being of their neighborhood.

### **Consent Calendar**

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of the City Council minutes of May 15, 2018.
- 3b: Approval of the Council and Urban Renewal Agency Work Session minutes of May 22, 2018.
- 3c: Adoption of Resolution 18-10 extending workers' compensation coverage to City volunteers.
- 3d: Adoption of Resolution 18-11 authorizing interfund borrowing and loans.

- 3e: Adoption of Resolution 18-17 aligning credit card account limits with the City's local contract review board purchasing rules.
- 3f: Adoption of Resolution 18-18 accepting the 2018 Primary Election Official Canvass.
- 3g: Acceptance of Bay Area Hospital Community Foundation grant. The Fire Department received a \$5,000 grant from the Bay Area Hospital Community Foundation. The grant would allow for purchase of ballistic vests and helmets to equip fire personnel when operating as a rescue task force.
- 3h: Acceptance of Oregon Community Foundation grant. The Coos Bay Public Library received a \$3,000 grant from the Oregon Parks Foundation Fund of the Oregon Community Foundation. The grant would supply the libraries of Coos and Curry County with backpacks filled with State Park passes, guides, and related outdoor gear for checkout to the public.
- 3i: Appointment of Doug Wuerth as the Coos Bay Out-of-City Representative to the Coos Library Board. The City of Coos Bay recommended two members of the seven-member Coos Library Board, one representing the area inside city limits and one representing the area outside city limits but within School District 9. Doug Wuerth was originally appointed to fill an unexpired until 2014, and also served a full, regular term that expired in June 2018. The Coos Bay Library Board of Trustees recommended Doug Wuerth to serve a second full term on the Coos Library Board.

Councilor Groth moved to approve consent calendar as presented. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer. Absent: Marler.

### **Report by Marshfield High School Key Club Members**

Marshfield High School (MHS) Key Club representatives Sofi Baho-Munoz and Itzel Ramirez summarized upcoming Key Club activities, shared various ongoing fundraising activities and achievements by various MHS clubs and athletic teams. Ms. Ramirez stated the 10th Street playground community build project was completed thanks to the support and help from many community members; a ribbon cutting ceremony was held on May 18, 2018. Another piece of playground equipment was scheduled to be installed at the park tomorrow; the Club also planned to make additional improvements and hoped the City could help them locate a couple more picnic tables, benches, and a bike rack for the park. Reese Electric recently donated \$2,660 to go towards lighting for the park. Ms. Baho-Munoz noted Key Club raised a total of \$44,463 for the 10th Street Park project which was comprised of \$22,636 in grants and \$21,827 in donations and announced tonight would be the Clubs last presentation at the council meeting until school resumed in the fall.

### **Introduction of New Fire Department Employees Anthony Saccente and Braden Linkenheimer**

Fire Chief Mark Anderson introduced new Fire Department staff Firefighter/Engineer's Anthony Saccente and Braden Linkenheimer. Mr. Saccente and Linkenheimer filled the positions open due the retirements of Battalion Chief Dan McAvoy and Firefighter/Engineer Matthew Fare. Fire Chief Anderson provided a brief background Mr. Saccente and Linkenheimer's qualifications.

### **Public Hearing on the Use of Revenue Sharing Funds - Approval to Accept the Funds Would Require Adoption of Resolution 18-12**

Deputy Finance Director Amy Kinnaman provided a brief history on the State Revenue Sharing Funds program. Ms. Kinnaman stated as a requirement of state revenue sharing funds program, a public hearing was held before the Budget Committee on April 10, 2018. In accordance with ORS 221.770, a public hearing before the City Council was scheduled and published for the purpose of taking public input on the use of State Revenue Sharing funds for June 5, 2018. Approval of the proposed resolution would provide notice to the State of the City's intent to participate in the State Revenue Sharing program. Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor DiNovo moved to adopt Resolution 18-12 accepting state revenue sharing funds. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer. Absent: Marler.

### **Public Hearing on the Approved Budget for Fiscal Year 2018-2019 - Adoption of Resolution 18-13 Would Adopt the Budget, Make Appropriations, and Levy Ad Valorem Taxes**

Deputy Finance Director Amy Kinnaman stated the proposed budget for fiscal year 2018-2019 was reviewed on April 10, 2018 by the Coos Bay Budget Committee and was approved to be forwarded to the Coos Bay City Council for adoption. The presented budget also included the May 1, 2018 Council consensus action to add \$3,000 to the Community Contributions budget, offsetting the unappropriated ending fund balance, to allow for the additional contribution to the Coos County Area Transit (CCAT) project. Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor Kilmer moved to adopt Resolution 18-13 for the fiscal year 2018-2019 budget. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer. Absent: Marler.

### **Public Hearing to Consider Approval on a Supplemental Budget to Appropriate Funds in the General, Gas Tax, Building Codes, Library ESO, and Street Improvement Funds - Approval Would Require Adoption of Resolution 18-15**

Deputy Finance Director Amy Kinnaman stated a supplemental budget through the public hearing process was needed to appropriate contingency funds for the General fund due to additional personnel expenses as a result of attrition in the Fire Department and related

overtime; potential unanticipated electric franchise revenue to transfer through the Gas Tax fund to the Street Improvement fund; Library ESO fund required a transfer in appropriation authority from capital outlay to material & services category to allow for purchase of computers and technology upgrades which were not of an amount equal to the capital outlay threshold; and to appropriate carryover in the Building Codes fund for the additional expense of adding personnel during the fiscal year. Mayor Benetti opened the public hearing. No comments were made and the hearing was closed.

Councilor Groth moved to adopt Resolution 18-15 to appropriate funds in the General, Gas Tax, Street Improvement, Library ESO, and Building Codes funds. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer. Absent: Marler.

### **City Manager's Report**

City Manager Rodger Craddock noted in response to Stacy Bear's public comments, the fiscal year 2019 budget included funding to fill an additional position for possible resource officer in the Police Department; noted there had been considerable discussion during the Homeless Work Group in support of hiring a community service officer to work directly with the homeless and neighborhood watch groups. Mr. Craddock noted staff recently installed solar powered high impact crosswalk lights in response to the increased foot traffic in the vicinity of the Dolphin Theatre in Empire; repairs to Ross Inlet and Coos River Highway, Lindberg, Dunn, and Brule Streets were completed. Design work was in process for streets in Eastside and N. Cammann; and invited the public to weigh in on the three proposed design configurations for S. 4th Street lane reconfiguration.

City Manager Craddock noted the Council accepted the official 2018 primary voter canvass which included a measure to amend the City Charter; one of those amendments was specifically related to council meetings and allowed for more flexibility on setting meetings; noted the first Council meeting in July was scheduled for July 3, 2018, just before the 4th of July holiday. Council consensus was to cancel the July 3, 2018 council meeting. Mr. Craddock noted due to the housing shortage in Oregon, the Department of Land Conservation and Development was offering a technical assistance grant which provided for an audit of city codes to make sure the codes did not contain overly burdensome code that would otherwise prevent development; Council provided consensus to move forward and submit an application for the grant. City Manager Craddock stated he would be at Abby's Pizza on behalf of Lions Club on June 6, 2018 from 11 am -7 pm to help raise funds to purchase eye glasses and hearing aids for the less fortunate in the community; also noted he would be on vacation next week and Public Works and Community Development Director Jim Hossley would be in charge while he was away.

### **Council Comments**

Councilor Kilmer: stated she was pleased with the progress of homeless work group; noted Clamboree and Glass Art Festival was scheduled to take place June 9, 2018 from 9 am to 4 pm in Empire. Councilor DiNovo: stated the Mill Casino was hosting the FMCA Northwest Area RV Rally June 19-24, 2018; the event was expected to bring over 800 people to the area. Councilor Groth: noted there was a large amount of public interest related to homeless concerns and suggested it would be prudent to share information about the homeless work

group's progress; noted there were two positions open on the Library Board. Mayor Benetti: commended the homeless work group for their efforts; thanked citizens for supporting the charter amendment, and was pleased with the progress on the recent street improvements.

### **Executive Session**

Deputy Finance Director Amy Kinnaman read the executive session meeting disclosure statement. An executive session was held pursuant to Oregon Revised Statute (ORS) 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

### **Adjourn**

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for June 19, 2018 in the Council Chambers at City Hall.



---

Joe Benetti, Mayor



Attest:

---

Amy Kinnaman, Deputy City Recorder