

# MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

July 24, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

## **Those Attending**

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Jennifer Groth, Stephanie Kilmer, and Phil Marler. Councilors Drew Farmer and Stephanie Kramer were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Acting Finance Director Amy Kinnaman, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, and Police Chief Gary McCullough.

## **Review of the Following Council/URA Agenda for August 7, 2018**

### **Approval of the Proposed Ordinance Granting Douglas Fast Net to Construct, Operate, and Maintain a Telecommunications Network – Approval Would Require Enactment of the Ordinance**

Acting Finance Director Amy Kinnaman stated on July 5, 2017, the City Council approved an amendment to a Telecommunication Franchise Agreement Ordinance No. 321 which reflected a change of ownership due to Tribal One Broad Band Technologies, LLC dba ORCA (ORCA) selling their fiber, DSL broadband operations, and customer base to Douglas Services, Inc. dba Douglas Fast Net (DFN). Upon receipt of the amended ordinance, DFN reviewed and requested the document be corrected to address errors and concerns raised by DFN. Ms. Kinnaman noted the majority of the changes in the new ordinance reflected clerical corrections and clarified concerns identified by DFN which included elimination of references related to sections that were previously removed from the amended ordinance. Enacting the ordinance would set forth the contract with Douglas Fast Net to continue remittance of the seven percent (7%) in franchise fees to the City, approximately \$26,000 each year.

### **Consideration of Amending the Restoration Policy for Utility and Service Lateral Installation**

Public Works and Community Development Director Jim Hossley stated in December 2017, the Council adopted Resolution 17-25 creating the Restoration Policy for Utility and Service Lateral Installation in Coos Bay Right-of-Way. To provide time for impacted utility providers to budget for changes, the resolution was written with an effective begin date of September 1, 2018. Since adoption of the policy, staff found some areas of the policy that should be considered for revision. Staff recommended Section V 3 be revised to have owners of owner occupied single family residences be responsible for the installation of pavement surfaces when they created sewer lateral trench cuts. The City would then reimburse the owner for the cost of the pavement installation. As currently written, the policy required the

City install the trench pavement. Discussion included adding language to include a maximum price for reimbursement and reviewing reimbursement costs as part of the permitting process.

### **Approval of the Refreshing Youth Collections Grants 2017**

Library Director Sami Pierson stated the Library was awarded a Refreshing Youth Collections Grant 2017 through the State Library of Oregon. The \$3,000 grant award would allow for the purchase of new reading materials for the youth collections. Council approval of the grant award was requested.

### **Discussion of Possible Urban Renewal Agency Road Projects**

City Manager Rodger Craddock noted staff was looking to increase the maximum indebtedness of the Empire Urban Renewal District to allow for additional funding for street improvements within the District. Staff used the 2015 pavement condition survey to identify (highlighted red on the attached map) nine different street section repair projects for the Agency's consideration. The streets were located throughout the Empire Urban Renewal District. The Pavement Condition Index (PCI) was shown on the attached map for each street section. Highlighted green were two street improvement projects related to the Hollering Place project. Mr. Hossley noted the two Hollering Place projects were accounted for in current Empire URA funding. The additional nine projects were estimated to cost close to \$6 million. The cost was for pavement and some road bed replacement. The cost estimate did not include any sidewalk, curb, or utility improvements. Councilor Kilmer inquired how the street improvements would be prioritized. City Manager Craddock suggested prioritization could be based on various considerations including funding, capacity to repay, PCI index, and bids. Councilor Marler recommended working with the Coos Bay-North Bend Water Board to financially assist if they had any infrastructure improvement projects slated in the vicinity of any of the street improvement projects.

Councilor Lucinda DiNovo entered the meeting at 5:40 pm.

### **Discussion of 2019 Potential League of Oregon Cities (LOC) Legislative Priorities to Determine Top Four**

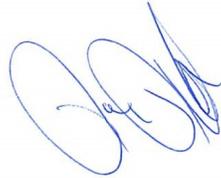
City Manager Rodger Craddock stated the League of Oregon Cities (LOC) advocated for cities with the Oregon Legislature as well as state boards, commissions, and agencies. The LOC made it a practice to involve representatives from its member cities to assist the League in determining legislative issues affecting municipalities. Several months ago, LOC staff formed eight policy committees which were tasked with identifying and proposing specific actions as part of the League's effort to develop a pro-active legislative agenda for the upcoming 2019 session. Each of the committees reviewed and discussed a large array of issues affecting municipalities that could be addressed in part or in whole through legislative action. The groups worked together with LOC's lobbyist to determine what were the most important of the identified issues within their committees along with which had the best possibility of receiving legislative support. The committees finished their work which resulted in a list of twenty-nine potential priorities. The LOC sent each city in Oregon a list of potential legislative priorities to review, evaluate, and identify our top four choices as well as

the bottom four, or least desirable legislative proposals.

Staff recommendations for top four consideration included 9-1-1 tax, PERS reform, PERS unfunded liability, beer and cider tax increase, city comparability for compensation, lodging tax definition broadening, mental health investment, property tax reform, and right of way and franchise fee authority. Council consensus for top four initiative recommendations were mental health investment, PERS unfunded liability, property tax reform, and city comparability for compensation. Staff recommendations for bottom four initiatives were auto theft, local control over speed limits on city streets, speed cameras, and wood smoke reduction program support. Council provided consensus to staff's recommendation for bottom four initiatives.

### **Adjourn**

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for August 7, 2018 in the Council Chambers at City Hall.



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Joe Benetti, Mayor



Attest:

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Amy Kinnaman, Acting City Recorder