

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

October 9, 2018

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Drew Farmer, Stephanie Kilmer, and Phil Marler. Councilors Lucinda DiNovo, Jennifer Groth, and Stephanie Kramer were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Acting Finance Director Amy Kinnaman, Public Works and Community Development Director Jim Hossley, and Police Chief Gary McCullough,

Review of the Following Council/URA Agenda for October 16, 2018

Request for Funding for the Oregon Coast Historical Railway Museum Train Shed Project

Dick Jamesgard, President of the Oregon Coast Historical Railway Society (OCHRS) stated in 2010 OCHRS requested the Agency to provide up to \$220,000 to construct a train shed/awning over some of the rail exhibits. The purpose of the shed was to protect the engine and train cars from the weather. The Agency did not approve the request at that time, and Agency members suggested OCHRS undertake fundraising activities including applying for grants to fund the project. Mr. Jamesgard expressed concern about the continued deterioration of the train cars; noted OCHRS had \$20,000 secured in grant funding specifically reserved for building the train shed. Requested the Agency considering funding the project in their next budget cycle. Mayor Benetti inquired who was managing OCHRS since Mr. Jamesgard announced his retirement whereby Mr. Jamesgard advised he was still running OCHRS. Mayor Benetti inquired when OCHRS would know status of other grant applications. Mr. Jamesgard advised he hoped to receive an additional \$100,000 in grants, but nothing was guaranteed.

National League of Cities Services Insurance Warranty Program

City Manager Rodger Craddock stated in Coos Bay, homeowners were responsible to maintain their private water and sewer laterals that connected to public utilities. The National League of Cities and the League of Oregon Cities recently endorsed Utility Service Partners, Inc. which provided the National League of Cities Service Line Warranty program. The warranty program was an insurance program which covered the unexpected and expensive utility line repair for a low monthly fee of \$25 per month with no deductibles or service fees. Plan would pay for repair up to \$8,000 per occurrence; insurance was available for single family residential customers only. Mayor Benetti noted City would need to change current reimbursement process for street/trench repair of asphalt and sidewalk. Councilor Marler advised City would receive \$0.50 per month for every policy sold and in force or City could elect to pass that savings on to the policy holder. Mayor Benetti questioned if it would be feasible for City to pay for insurance for single family residential customers. City Manager Rodger Craddock suggested sewer rates would likely have to increase to cover the additional costs; noted there was no negative implications to the City to endorse the insurance.

Request for Road Closure of H Street During Construction

Public Works and Community Development Director Jim Hossley stated due to the 6th Avenue culvert repair, the detour route (H Street, F Street & 9th Avenue) received significantly more traffic than what was designed. The road surface along the detour route was already in poor condition, but the additional traffic caused by the 6th Avenue culvert repair project made the condition worse. Due to budget constraints, it was determined the project could not be started until the new fiscal year (FYE 2019). The City contracted with the Dyer Partnership and expedited preparation of final design plans and specifications. The project was awarded to Knife River Materials and was approved by the Council on August 21, 2018. To safely complete the project, the closure of H Street from 6th Avenue to 9th Avenue would be required during construction. Staff planned to move forward with sending notice of the project to residents in surrounding area of the project.

Discussion of Street Banner Program Cost

City Manager Rodger Craddock stated one task of the Public Works Operations Division was to install event banners across Broadway for special events. The cost associated to install the banners was absorbed within the City's budget, primarily the Operations budget of the Public Works Department. Staff requested Council consider charging for the banner installation services. Installation and removal of a fabric banner required two bucket trucks and two personnel at a cost of \$527.46 per application. On average 27 banners were hung per year. City Manager Craddock stated Council could also consider installing a LED reader board in place of hanging banners. Estimated cost for the LED reader board and installation was \$26,931. A fee to advertise on the reader board could be collected to pay the cost of the staff person inputting the information. Staff recommended fee valuation should be priced to recover cost of purchase and maintenance of the reader board. City Manager Craddock suggested City could work with the Coos Bay - North Bend Visitor Convention Bureau (VCB) to split the cost to purchase a LED reader board and have the VCB manage the reader board. Mayor Benetti noted Oregon Department of Transportation was going to require City to replace the poles used to hang the banners; estimated replacement cost was \$40,000. Councilor Kilmer expressed concern about quality noted some reader boards were difficult to read especially while driving; inquired how the purchase and installation of the LED reader board would be funded. City Manager Craddock stated staff had not discussed funding but noted Gas Tax funds would not be appropriate, Hotel/Motel Tax did not have sufficient funds, and he did not think project would qualify for urban renewal dollars.

Solid Waste Franchise Rate Adjustment

City Manager Rodger Craddock stated staff received a formal request from Coos Bay Sanitary and Les' Sanitary Services for a residential and commercial rate increase equal to 75% of last year's (2017) Consumer Price Index (CPI) which equated to a 3.15% rate increase. If approved, the adjustment would result in a \$0.87 per month increase for a basic 35 gallon residential cart service. The proposed rate increase, if approved by the Council, would take effect on or after November 1, 2018. Mayor Benetti questions if franchise fees could be increased or an additional \$2.00 fee per customer could be charged and remitted back to City to help offset the cost of public garbage enclosures; noted there were four enclosures that needed to be replaced. Mayor Benetti suggested City should require mandatory garbage service for everyone. Bill Richardson of Les Sanitary stated there were a few cities in Oregon that required mandatory garbage service; expressed concern about the complexity to implement, additional burden, and increased disposal costs. Councilor Marler questioned why a residential customer should be responsible for covering the cost of garbage enclosure for a restaurant in downtown. City Manager Craddock stated he would look into how other cities managed and regulated public garbage enclosures. Councilor Kilmer recommended working with the Downtown Association to help seek grants for replacing the

garbage enclosures. Discussion continued regarding garbage enclosures and the recycling program.

Evaluation of Wastewater Treatment Plant 1 Proposal by Advanced Clean Water Technologies

Mayor Benetti stated this agenda item was carried over from the last Council Work Session and noted the matter would be presented for Council consideration at the October 16, 2018 City Council meeting. Inquired if anyone had any questions or comments on the matter. No questions or comments were made.

Adjourn

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for October 16, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor



Attest:

Amy Kinnaman, Deputy City Recorder