

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

October 16, 2018

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Jennifer Groth (via phone), Stephanie Kilmer, Stephanie Kramer, and Phil Marler. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Interim Deputy Finance Director Nicki Rutherford, City Engineer Jennifer Wirsing, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Public Comments

No public comments were given.

Consent Calendar

- 3a: Approval of the City Council Work Session Minutes of September 25, 2018
- 3b: Approval of the City Council Minutes of October 2, 2018
- 3c: Approval of the City Council Work Session Minutes of October 9, 2018
- 3d: Acceptance of the September Payroll and Accounts Payable Check Registers
- 3e: Acceptance of the City September Combined Cash Reports

Councilor DiNovo moved to approve consent calendar. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

Report by Marshfield High School Key Club Members

Marshfield High School (MHS) Key Club representative Emerald Russell summarized upcoming Key Club activities, shared various ongoing fundraising activities and achievements by MHS clubs and athletic teams. Key Club planned to participate in Soroptomist's annual Backpacks for Kids drive. Upcoming projects included participation in installation of holiday lights at Shore Acres, October Anti-bullying month campaign, FAFSA Help Night, and Marshfield Jazz Ensemble event including dinner and entertainment.

Introduction of Prefontaine Production & Consulting LLC

Linda Prefontaine shared a program developed by her company to provide exposure of the Coos Bay Area and Steve Prefontaine. Tour de Pre provided tours of the Coos Bay area which included beaches and dunes, track and training areas frequented by Mr. Prefontaine, Prefontaine Gallery, and Mr. Prefontaine's final resting place. Ms. Prefontaine planned to include hiking and water tours, as well as develop group of motivational speakers to share life challenges and successful goal completion despite challenges present at local high school. A no cost speaker and movie event was planned for October 30, 2018 at 6:00 at the Egyptian Theater, showcasing Billy Mills, gold medalist, who would be available for questions after movie.

Presentation of the National League of Cities Service Insurance Warranty Program

Dennis Lyon of Utility Service Partners, Inc presented information on the National League of Cities (LOC) Service Line Warranty program administered by Utility Service Partners, Inc. The warranty program was an insurance program which covered the unexpected and expensive utility line repair for a low monthly fee with no deductibles or service fees. The program provided a free public awareness campaign, with no costs to local government. Homeowners who participated in the program had immediate access to contractors to repair broken lines. Plan options offered under the program included inside plumbing repairs, outside water line breakage repair, and outside sewer line breakage repair. Royalty money was paid annually to participating cities on a \$0.50 per contract, per month basis. Marketing was done only by direct mail, with a limit of three mailings per year. Nearly 550 municipal partners throughout United States, including five Oregon partners, servicing 3.6 million customers and over 1,300 contractors within network. The total cost of premiums for participation in all three programs was \$23.49 per month, and without royalty to City cost could be adjusted to \$21.99.

Public Hearing to Consider a Proposed Solid Waste Franchise Rate Adjustment - Approval Would Require Adoption of Resolution 18-27

City Manager Rodger Craddock stated staff recently received a formal request from Coos Bay Sanitary and Les' Sanitary Services for a residential and commercial rate increase equal to 75% of last year's (2017) Consumer Price Index (CPI) which equated to a 3.15% rate increase. If approved, the adjustment would result in a \$0.65 per month increase for a basic 35 gallon residential cart service. The proposed rate increase would take effect on or after November 1, 2018. Bill Richardson of Les Sanitary, thanked the community for their assistance in cleaning recycle materials and for efforts to understand changes in the recycle collection process.

Mayor Benetti opened the public hearing. No public comments were made and the hearing was closed.

Councilor DiNovo moved to adopt Resolution 18-27 amending the solid waste rates. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

A Public Hearing Held to Consider Approval of the Proposed Empire Urban Renewal Plan Amendment – Approval Would Require Enactment of the Proposed Ordinance

City Manager Rodger Craddock noted Coos Bay City Council held a hearing on October 2, 2018 to gain input regarding the Council's consideration and potential adoption of the proposed Empire Urban Renewal Plan Amendment (Amendment). The Empire Urban Renewal Plan was designed specifically for the Empire Area, an area of 273.54 acres that included the Empire Business District. The reason for urban renewal was to provide a financing mechanism to fund improvements.

Mayor Benetti opened the public hearing. No further public comments were made and the hearing was closed.

Councilor Marler moved to enact the proposed ordinance amending the Empire Urban Renewal Plan. Councilor Kilmer seconded the motion. Interim Deputy Finance Director Nicki Rutherford read the ordinance by title only and Ordinance 502 was enacted by the following vote:

Aye: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

Nay: None.

Request for Road Closure of H Street During Construction

City Engineer Jennifer Wirsing shared due to the 6th Avenue culvert repair, the detour route (H Street, F Street & 9th Avenue) received significantly more traffic than designed. The road surface along the detour route was already in poor condition, but the additional traffic caused by the detour during the 6th Avenue culvert repair project made the condition worse. The City contracted with the Dyer Partnership and expedited the preparation of final design plans and specifications. The project was awarded to Knife River Materials and was approved by Council on August 21, 2018. To safely complete the project, the closure of H Street from 6th Avenue to 9th Avenue would be required during construction.

Councilor Farmer moved to approve the closure of H Street from 6th Avenue to 9th Avenue during construction hours for a two (2) week period. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

Evaluation of Wastewater Treatment Plant 1 Proposal by Advanced Clean Water Technologies

City Engineer Jennifer Wirsing stated Mr. Dennis Beetham was interested in the City's project to upgrade Waste Water Plant Treatment I (WWTP1). A number of months ago after advertising for proposals and qualifications, the City contracted with CH2M to perform planning and engineering services to update the facility plan for WWTP1. CH2M completed the facility plan amendment (FPA) which was presented to the Council, and was under review by Department of Environmental Quality (DEQ). Mr. Beetham did not submit a proposal to undertake the work of the FPA, but asked to make a presentation to staff on an alternative. Staff met with Mr. Beetham and his team from Advanced Clean Water Technologies, LLC (ACWT) during which time he proposed the City not pursue the recommendations in the FPA but rather build a facility that would treat up to 2.5 million gallons per day (MGD) utilizing

membrane bio reactor (MBR) technology and flows that exceed that up to 18.7 MGD would be treated utilizing bioactiflo technology.

Councilor Kilmer announced she had a family member employed ACWT. City Attorney Nate McClintock thanked Councilor Kilmer for her declaration and confirmed there was not a conflict of interest. Discussion ensued regarding timely submission of proposals following proposal acceptance guidelines, ACWT's proposal treatment technology below required levels, constructions costs under ACWT's proposal exceeding costs estimated in FPA, overall costs associated with construction and operation under both options, and previous experience with Mr. Beetham and lack of complete, timely information which extended project timelines. Alyssa Kilmer of ACWT explained the dual treatment system contained in their proposal.

Councilor Kramer moved to deny Advanced Clean Water Technologies, LLC request to submit an alternative plan for consideration with the City's WWTP1 facility plan amendment value analysis. Councilor DiNovo seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Groth, Kilmer, Kramer, Marler.

City Manager's Report

City Manager Rodger Craddock stated Safe Routes to School grant for \$2.5 million was submitted; draft for request for development proposal to build apartment complex on vacant lot behind Empire Fire Station sent to local developers; Oregon Department of Transportation (ODOT) planned to do street stripping within City and included stripping on 4th Street; and new Veteran Ink exhibit was on display at Coos History Museum starting October 17, 2018.

Council Comments

Councilor Kilmer shared Community Coalition of Empire was holding Empire Business Meet and Greet October 18, 2018 at 5:00 pm at Star of Hope. Councilor DiNovo requested a progress report on pothole project. City Manager Rodger Craddock stated pothole project was completed a couple of weeks ago. Councilor Kramer thanked Dominos Pizza for advertising on potholes and subsequent \$5,000 grant award. Councilor Groth thanked Council for opportunity to join by phone.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for November 6, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder