

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

November 20, 2018

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7:00 pm in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Elect Joe Benetti and Councilors Elect Phil Marler, Carmen Matthews and Robert Miles; Councilors Lucinda DiNovo, Drew Farmer, and Stephanie Kilmer. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Interim Deputy Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Flag Salute

Mayor Benetti opened the meeting and led the Council and assembly in the salute to the flag.

Administration of the Oath of Office

The oath of office was administered to Mayor Joe Benetti and Councilors Phil Marler, Carmen Matthews, and Robert Miles by City Recorder/Interim Deputy Finance Director Nichole Rutherford.

Election of Council President

Mayor Benetti nominated Councilor Marler as Council President. No further nominations were made. By action of Council ballot Councilor Marler was appointed Council President for a term ending with the next general biennium election.

Public Comments

Library Director Sami Pierson: stated Coos County libraries partnered with Dolly Parton's Imagination Library to bring books into the homes of children ages 0-4, with a goal of reaching 60% of the 32,000 children in the county. Rick Shearer, Coos Bay: stated concern over possible \$10 road repair fee added to water bills, after residents received increased property tax statements and related subsequent rent increases. Mr. Sheer was worried about residents ability to pay; stated a usage fee for those driving should be on drivers not users of water, and hoped it would be on the ballot. Mayor Joe Benetti stated a gas tax wouldn't create enough revenue, the amount of \$10 was only discussed as an option to avoid continual incremental increases and was not final decision. Mr. Sheer also stated there were four potholes on his street, the residents fixed two and City fixed two, the City fixed potholes already needed repair. City Manager Rodger Craddock stated the City had switched to hot

patching from cold patching which provided longer lasting results.

Consent Calendar

Mayor Benetti reviewed the consent calendar which consisted of:

- 3a: Approval of the City Council Work Session Minutes of October 23, 2018
- 3b: Approval of the City Council Minutes of November 6, 2018
- 3c: Acceptance of the October Payroll and Accounts Payable Check Registers
- 3d: Acceptance of the City October Combined Cash Reports
- 3e: Approval to Increase Executech's Monthly Technology Service Hours
- 3f: Adoption of Resolution 18-28 Approving a Supplemental Budget

Councilor DiNovo moved to approve consent calendar as presented. Councilor Kilmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Report by Marshfield High School Key Club Member

Marshfield High School (MHS) Key Club representative Emerald Russell summarized upcoming Key Club activities, shared various ongoing fundraising activities and achievements by various MHS clubs, committees, and athletic teams. Ms. Russell wished everyone a happy Thanksgiving.

Approval to Amend City Ordinance Regarding Closure of Streets - Approval Would Require Enactment of the Proposed Ordinance

Coos Bay Municipal Code (CBMC) required authorization from the City Council to temporarily close a city street regardless of the reason. Public Works and Community Development Director Jim Hossley stated contractors and City crews needed to temporarily close all or portions of roads to vehicular traffic in order to safely perform work related to private and public projects and it took two to four weeks to get City Council approval. On October 23, 2018, Council directed staff to draft an amendment to the Uniform Traffic Ordinance delegating authority to temporarily close streets to City staff. Staff recommended amending CBMC 10.05.030(2)(e), powers of the Council, to delete "the temporary closing of certain streets, or portions thereof" and add to CBMC 10.05.040(2)(1), powers of the City Manager. Council discussed if there was a need to add wording for length of time for closures and possibility of closures coinciding with planned events. Council agreed most closures would be short-term and staff would be knowledgeable of planned events.

Councilor Farmer moved to enact the proposed ordinance amending a portion of ordinance 114, codified as Coos Bay Municipal Code, Chapter 10.05, "Uniform Traffic Ordinance." Councilor Kilmer seconded the motion. Deputy Finance Director Melissa Olson read the ordinance by title only and Ordinance 504 was enacted by the following vote:

Aye: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Nay: None.

Absent: None.

Amendment to CH2M (Jacobs) Contract for the Operations, Maintenance, and Management for the Wastewater System

Public Works and Community Development Director Jim Hossley stated the contract with Jacobs (formally known as CH2M and OMI) for operations, maintenance, and management services for the wastewater system was reviewed and amended on an annual basis for any cost increases. Jacobs requested an increase for operating costs, a contract amendment to \$1,837,843 for the period of July 1, 2018 to June 30, 2019. Mr. Hossley stated additional updated language added to the contract included Jacobs to notify City of anticipated costs by December 15 of each contract year, defined staffing requirements for mid and upper level management personnel, provisions for deduction of costs for failure to adhere to staffing requirements, and provisions for additional salvage services to support decommission of existing plant.

Councilor DiNovo moved to approve the amendment for fiscal year ending 2019 to CH2M (Jacobs) for the wastewater operations, maintenance, and management services. Councilor Farmer seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

Approval of Amendment #3 to Contract with Stantec for Brownfields Consulting Services

The City of Coos Bay was awarded an Environmental Protection Agency (EPA) Brownfields Grant of \$400,000. The City contracted Stantec to do work associated with the EPA grant for \$375,800. The City received two additional grants for \$25,000 and \$60,000 associated with the EPA Brownfield's Grant. The City Council amended the Stantec contract to \$445,800 to include work associated with these grants.

Public Works and Community Development Director Jim Hossley stated the EPA grant had concluded, the overall project was completed, and the City could use the remaining EPA grant funds to pay Stantec for additional work they did on the environmental investigation of 891 Front Street, a contract amendment for \$9,087.69 for total contract amount of \$454,887.69.

Councilor Kilmer moved to approve Amendment 3 to Stantec's Brownfields Professional Services Agreement, the fee for services associated with the amendment not to exceed \$9,087.69 and the total contract with Stantec not to exceed \$454,887.69. Councilor Marler seconded the motion which carried. Ayes: Benetti, DiNovo, Farmer, Kilmer, Marler, Matthews, Miles.

City Manager's Report

City Manager Rodger Craddock stated it was the time of year we got to take stock of what we were thankful for and he was generally blessed to have great staff. Over 100 employees worked to provide services to our citizens and they also had the privilege to work with volunteers in the community who generously gave their time to boards, commissions, and committees. Mr Craddock stated it made his job easier having professional employees and professional volunteers who came to work together for the benefit of all our constituents and those that visited. City Hall and Coos Bay Public Library were scheduled to be closed in observance of Thanksgiving on Thursday, November 22 and Friday, November 23, with additional day of closure of Coos Bay Public Library on Saturday, November 24.

Council Comments

Councilor DiNovo reminded the Empire Community Coalition hosted a tree lighting ceremony and Santa visit at Star of Hope on December 1, 2018 from 5:00-7:00, stated the tree was beautiful, was excited for the new Council members, and wished everyone a great holiday. Councilor Farmer stated he was grateful to City staff for making Council's job easier, grateful to the neighbors throughout the City, and hoped everyone had a great Thanksgiving. Councilor Kilmer welcomed the new Councilors and Councilor Marler back, thanked staff, was happy to see the size of the tree that went up this year at the Visitor's Information Center, and the tree lighting was scheduled for November 23, 2018 with the help of the Coos Bay Downtown Association and Santa, a Christmas tree challenge between North Bend and Coos Bay with voting on K-DOCK for Battle of the Bay. Ms. Kilmer stated the K-DOCK Bus Jam was scheduled for December 1, 2018 with a friendly competition between cities of North Bend and Coos Bay. The toy and food drive had been going for 17 years with 7,400 children served and 322,000 pounds of food given back to Coos County communities. Councilor Marler stated he was thankful for staff and a great Council, grateful for more time on the Council and the vote of confidence, and thanked the Council for their cooperation and support of the Zonta Organization. Councilor Matthews stated he was very grateful to be sitting on the Council, to have the opportunity to service the community that created such a wonderful home for his family, excited to be apart of it, to lend his hand, time, and energy to collaborate with everyone to make this a better place to live, and thankful to all the people working hard to make this place home. Councilor Miles thanked the city staff and Council members for the support he received, looked forward to working with everyone, and wished everyone a happy Thanksgiving. Mayor Benetti thanked the City staff and volunteers, welcomed the new Councilors and re-elected Councilor Marler, looked forward to working with everyone, and wished everyone a happy Thanksgiving.

Adjourn

There being no further business to come before the Council, Mayor Benetti adjourned the meeting. The next regular Council meeting was scheduled for December 4, 2018 in the Council Chambers at City Hall.



Joe Benetti, Mayor

Attest: Nichole Rutherford
Nichole Rutherford, City Recorder