

# **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL**

**December 11, 2018**

The minutes of the proceedings of a City Council and Urban Renewal work session of the City of Coos Bay, Coos County, Oregon, held at 5:30 pm in Fire Station No. 1 Conference Room - 450 Elrod Avenue, Coos Bay, Oregon.

## **Those Attending**

Those present were Mayor Joe Benetti and Councilors Lucinda DiNovo, Drew Farmer, Stephanie Kilmer, Phil Marler, Carmen Matthews, and Robert Miles. City Staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Nichole Rutherford, Deputy Finance Director Melissa Olson, Library Director Sami Pierson, Public Works and Community Development Director Jim Hossley, Operations Administrator Randy Dixon, and Police Chief Gary McCullough.

## **Review of the Following Council/URA Agenda for December 18, 2018**

### **Consider Acceptance of Oregon Community Foundation Grant**

Library Director Sami Pierson stated the Coos Bay Public Library received an \$8,000 grant from Oregon Community Foundation to hire a consultant for creation of a three-year strategic plan to guide the library in better meeting community needs.

### **Request for Additional Equipment at Pirate Park**

On September 20, 2018, Stacy Gulseth and students from the Marshfield Key Club presented to the Parks Commission a request to install outdoor exercise equipment at the newly renovated Pirate Park. The Parks Commission was willing to work with Marshfield Key Club regarding site amenities as long as they were in line with the Parks Master Plan (PMP). Since outdoor exercise equipment was not a site amenity for neighborhood parks, the Parks Commission requested time to research the PMP and the National Park and Recreation Association benchmark standards for neighborhood parks. The purpose of updating the PMP was to objectively assess leisure and recreation needs in the community with a goal of ensuring the city resources were invested in facilities that were most important to all citizens of Coos Bay. During the creation of the PMP the community provided input regarding what park site amenities should be included in the PMP. On November 1, 2018, the Parks Commission reviewed input and research done on example obstacle course equipment for Pirate Park and agreed to support an obstacle course at Pirate Park as a site amenity for neighborhood parks. Council direction to amend or not amend the PMP to include cardio fitness zone or outdoor exercise equipment for neighborhood parks was tabled until a Marshfield Key Club representative could make a presentation to the City Council.

### **Request for Ordinance Banning Plastic Bags**

The Surf Rider Foundation representative Brea Goodwin made a presentation over

concern for environmental and recycling issues and requested an ordinance banning plastic bags. Ms. Goodwin stated there was support from Northwest Grocery Association for an ordinance banning single-use plastic bags with a pass-through fee for recyclable bags and the Surf Rider Foundation had a model ordinance defining what types of materials the banned items were made of, types of businesses and institutions affected, exemption for anyone on government assistance, pass-through fees for recyclable bags, and pass-through fee listed on receipts. To increase compliance, the Surf Rider Foundation would provide support and outreach to businesses in the community. City Manager Rodger Craddock stated a plastic bag ban came to the City Council in 2012 and Council decided not to move forward in a split decision wanting statewide legislation instead. Council discussed support of a plastic bag ban, if a ban would pass at state level, and the need for continued education in the community. Mayor Benetti requested a copy of the ordinance from the Surf Rider Foundation and suggested a written resolution banning plastic bags, straws, and styrofoam be sent to the State of Oregon and council members promote a plastic bag ban at City Day at the Capital January 24, 2019 in Salem, Oregon. Mayor Benetti recommended to discuss a combined plastic bag ban with the City of North Bend and Coos County, and address a plastic bag ban locally only if the state did not take up a ban during their legislative session. Council to review again July 2019 after the state legislative session.

### **Baseball / Softball Complex Proposal**

City Manager Rodger Craddock stated over the years the City had been approached and discussed the need for additional baseball / softball fields. On May 8, 2018, Rod Olsen, Giovanna Height, and Dean Martin presented to the Council their desire to develop a sports complex on a 40-acre site owned by the city above Cascade Farm & Outdoor. Development of the subject property was challenged as it was zoned as part of the watershed, and the city lacked an access easement to the property. The Council directed Mr. Olsen, Ms. Height, and Mr. Martin to investigate securing an access easement from one of the abutting property owners and if the water board would approve such a development on the area of the property zoned as watershed before the Council would consider the request further. Mr. Olsen stated they secured conditional approval from the water board, but they have been unable to obtain the consent for access easement to the property. Additional concerns were raised by business owners of use of parking lot and possible traffic issues. Mr. Olsen requested that the Council consider assistance to obtain the needed easement and participate in workshops to research access, costs to build and maintain, funding, affects to surroundings, and who would own and/or lease the complex. City Manager Rodger Craddock stated he was meeting with the current land owner, a potential buyer, and a developer in the next month regarding another potential property off of Linday Lane would know more at that time. Council stated the city did not want to own a complex and wanted a business plan with timelines before Council would move forward.

### **Discussion of a Transportation User Fee**

The City Council has been committed to improved street maintenance throughout the community. Traditional funding resources for city street maintenance, state gas tax, had not kept pace with the increase cost to perform maintenance. A transportation utility fee

(TUF) was one possible new resource for street maintenance. On October 23, 2018, City Council requested staff to provide additional information on various TUF amounts and the number of years it would take to fix roads based on TUF amounts for consideration. It would take 75 years to complete repairs to all city streets, 50 years with a five dollar TUF, and 35 years with a ten dollar TUF. The city could maintain and repair approximately 1.7 more miles of street over the next five years with a ten dollar TUF. November 27, 2018, Mayor Joe Benetti requested Council to defer any decision until the January 15, 2019 Council meeting to allow for additional discussion and public input. Public Works and Community Development Director Jim Hossley stated the road repair list was split evenly and by cost, the first three years addressed asphalt only. Council discussed multi-family dwellings being charged equivalently and the road repair list may change as needs arise. No public comments were made.

### **Request to Partner with Southwest Oregon Regional Airport in Providing an Airline Revenue Guarantee**

Mayor Joe Benetti stated the Coos County Airport District Board (CCAD) believed nonstop service to Portland International Airport from the Southwest Oregon Regional Airport was important to the local economy. CCAD was working with BOOST Southern Oregon, South Coast Economic Development Council and the Bay Area Chamber of Commerce to enter into an agreement with Alaska Airlines for twice daily air service between North Bend airport (OTH) and Portland airport (PDX). It was estimated the airline would require a revenue guarantee at minimum of \$1,000,000 annually. CCAD had requested financial commitments of \$25,000 for three years in the community and was close to the revenue guarantee annual goal. The letters of commitment would be used to obtain a letter of intention from Alaska Airlines and all letters would be submitted with the Small Community Air Service Development (SCASD) Grant application for \$750,000, due by January 10, 2019. CCAD requested a financial commitment from the City of Coos Bay for \$25,000, renewable each year for a period of three years. Council was in favor of providing a letter of commitment and discussed implementation of a lodging room tax fee to cover the commitment cost to be put on future Council agenda.

### **Adoption of Resolution 18-30 Correcting Resolution 18-10 Extending Workers' Compensation Insurance Coverage to City Volunteers**

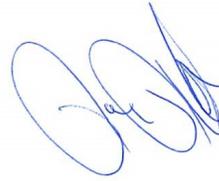
Finance Director Nichole Rutherford stated the Citycounty Insurance Services (CIS) local government risk pool members are required to adopt a resolution each fiscal year to extend workers' compensation insurance coverage to volunteers. June 5, 2018, City Council adopted Resolution 18-10 for fiscal year 2018-19 to extend workers' compensation insurance coverage to volunteers. During the CIS audit, performed every three years, it was found clarification was necessary for coverage of emergency services volunteers as the current resolution did not fit with the premiums the City was paying.

### **Executive Session**

Deputy Finance Director Melissa Olson read the executive session meeting disclosure statement. The City Council met in an executive session pursuant to ORS 192.660 (2) (e) for the purpose of discussing real property negotiations. No decisions were made.

**Adjourn**

There being no further items for discussion, Mayor Benetti adjourned the work session. The next regular Council meeting was scheduled for December 18, 2018 in the Council Chambers at City Hall.



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Joe Benetti, Mayor

Attest: Nichole Rutherford  
Nichole Rutherford, City Recorder