

**MINUTES OF THE PROCEEDINGS OF THE  
CITY OF COOS BAY CITY COUNCIL**

**August 3, 2010**

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

**Those Attending the City Council Meeting**

Those present were Mayor Jeff McKeown and Councilors Jon Eck, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Pundt. Councilor Mark Daily was absent. City staff present were City Manager Rodger Craddock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Library Director Carol Ventgen, Public Works and Development Director Jim Hossley, Fire Chief Stan Gibson, Public Works Administrator Randy Dixon, Building Codes Administrator Mike Smith, and Acting Police Chief Gary McCullough.

**Flag Salute**

Mayor McKeown opened the meeting and led the Council and assembly in the salute to the flag.

**Consent Calendar**

Mayor McKeown reviewed the consent calendar which consisted of 2a: approval of the minutes for the July 20, 2010 Council Meeting and 2b: approval of the Employee Handbook Chapter 1. Councilor Eck moved to approve the consent calendar approving the minutes of the July 20, 2010 Council Meeting and the Employee Handbook Chapter 1. Councilor Johnson seconded the motion which passed with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

**Introduction of New Employees**

Public Works and Development Director Jim Hossley introduced new employees Public Works Administrator Randy Dixon and Building Codes Administrator Mike Smith.

**Consideration of Youth Art Project at Two City Storm Drain Inlets**

Public Works and Development Director Jim Hossley stated Oregon Coast Community Action approached the City to organize local youth to paint murals near some of the City's storm drain catch basins. The murals would depict a marine theme to remind the public that the storm drain catch basins flow to the bay. The locations proposed would be the storm drain catch basin to the south of the Visitor Information Center and the storm drain catch basin near the Pedway. To assist, CH2MHill (OMI) has offered to donate the materials. Councilor Johnson moved to approve the storm drain catch basin mural project location near the loading dock at the Visitor Information Center, after the parking lot was sealed, and the Pedway. Councilor Kramer seconded the motion which passed with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

**Presentation of the Coos Bay – North Bend Visitor Convention Bureau’s Quarterly Report by Director Katherine Hoppe**

Katherine Hoppe, Director of Promotions and Conventions of the Coos Bay-North Bend Visitor & Conventions Bureau (VCB) presented a quarterly overview of VCB activities. Ms. Hoppe noted the new Intergovernmental Agreement between the City of Coos Bay, City of North Bend, and Coquille Indian Tribe has been executed; stated the Board was comprised of Joanie Johnson (City of Coos Bay), Larry Garboden (City of North Bend), Deana Scott (Coquille Indian Tribe), Mark Mattecheck (Chamber of Commerce), and Joseph Monahan (Lodging Representative); provided the FY 2010 – 2011 budget; provided statistical information on visitors, accommodations used, length of stay, and activities while visiting; and upcoming marketing campaigns.

**Quarterly Management Report of the Visitor Information Center by Executive Director Timm Slater**

Timm Slater, Visitor Information Center Executive Director provided information to the Council on activities of interest at the Visitor Information Center such as tourist inquiries; visitor counts; and details of revenues and expenditures.

**Consideration to Approve the Purchase of Three New Police Vehicles**

Acting Police Chief Gary McCullough stated the Police Department has maintained a vehicle replacement schedule to ensure a fleet of operational vehicles were available for emergency police operations. Earlier this year Ford Motor Company announced they would no longer manufacture the Crown Victoria Police Interceptor after 2011. With extensive research, the two-wheel drive pursuit rated Chevrolet Tahoe was selected as meeting the needs of the Coos Bay Police Department for its new patrol vehicle. Chief McCullough stated with Council approval the City would be authorized to purchase vehicles through the State of Oregon Administrative Purchasing Division. Additional costs would be for technical and safety equipment, emergency overhead light bars, barriers, prisoner transport seats, mobile radios, and other electrical wiring modifications. The FYE 11 budget includes \$135,000 in the Major Capital Reserve Fund 34 for the purchase of police vehicles and additional equipment. Councilor Kramer moved to approve the purchase of three police vehicles through the State of Oregon and the purchase of additional equipment, all not to exceed \$135,000. Councilor Pundt seconded the motion which passed with Mayor McKeown and Councilors Eck, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Daily was absent.

**Fire Department’s Quarterly Report by Fire Chief Stan Gibson**

Fire Chief Gibson presented the quarterly report for April 1, 2010 through June 30, 2010 which included information and statistics on operations, quarterly calls as compared to past years, inspections completed, training provided, department financial report, special projects, stated the fire station final change order would be presented at the next meeting, and approximately \$100,000 would be remaining from the bond funds. Councilor Melton asked what emergency staffing would be placed in the Eastside area when the Isthmus Slough bridge closes for construction. Public Works and Development Director Jim Hossley stated a grant for two police officers and two firefighters was obtained through the Oregon Department of Transportation

(ODOT) to cover staffing requirements during that time. Mr. Hossley stated the time frame has yet not been announced by (ODOT), however he anticipated November and December.

**Public Works & Development Department**  
**Quarterly Report by Director Jim Hossley**

Public Works and Development Director Jim Hossley provided a summary from April 1, 2010 through June 30, 2010 of projects and ongoing activities which included building permit activity, OMI maintenance, planning and land use, engineering projects, the wastewater treatment plants influent flows, and streets and parks maintenance.

**Public Comments**

Robert Cribbins, Coos Bay: Suggested an Entertainment book was needed for our area.  
Steve Pickering, Coos Bay: Stated the name of Coos Bay was well promoted through the Fire Department activities throughout the state; and suggested more recreational vehicle parking downtown, construction of a natural gas refueling station, placement of picnic tables at the Hollering Place wayside; and volunteered to remove graffiti.

**City Attorney's Report**

City Attorney Nate McClintock was absent.

**City Manager's Report**

City Manager Rodger Craddock reported the Urban Renewal work session was scheduled for August 19<sup>th</sup>, 6:00 p.m., at the new fire station to discuss funding capacity and prioritization of projects; the Hollering Place project was progressing; the grand opening of the Visitor Information Center would be August 13th; welcomed new employees Randy Dixon and Mike Smith; and stated the National Night Out was a success at the Ferry Street Park.

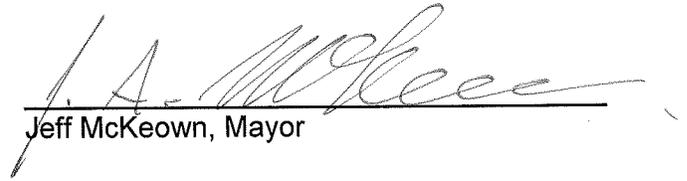
**Council Comments**

Councilor Johnson stated the 3A tournaments would be coming to our area soon and the National Maritime Festival in 2013. Councilor Kramer stated at a recent Port of Coos Bay meeting discussion was held to dredge the bay to allow cruise ships in our area and the first canoe at the Boat Building Center has been built. Councilor Pundt reported the Hollering Place project was exciting and becoming a reality; during heavy traffic the intersection of Newmark and Cammann was hazardous when crossing the street; and encouraged the watering of lawns. Councilor Eck welcomed the new staff and anticipates great things. Mayor McKeown welcomed the new staff; stated the National Night Out was well attended; attended the Coos County Fair; and was interested in exploring how to make our community more recreational vehicle friendly.

**Adjourn**

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting was scheduled for August 17, 2010 in the Council Chambers at City Hall.

City Council Minutes – August 3, 2010

  
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Jeff McKeown, Mayor

Attest:   
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Rae Lea Cousens, City Recorder