

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY CITY COUNCIL**

October 5, 2010

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending the City Council Meeting

Those present were Mayor Jeff McKeown and Councilors Mark Daily, Joanie Johnson, Stephanie Kramer, Gene Melton and John Pundt. Councilor Jon Eck was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Library Director Carol Ventgen, Public Works and Development Director Jim Hossley, Engineering Project Manager Jennifer Wirsing, Economic Revitalization Administrator Joyce Jansen, Battalion Chief Mark Anderson, and Acting Police Chief Gary McCullough.

Flag Salute

Mayor McKeown opened the meeting and requested Battalion Chief Mark Anderson to lead the Council and assembly in the salute to the flag.

Consent Calendar

Mayor McKeown reviewed the consent calendar which consisted of 2a: approval of the minutes of the September 21, 2010 Council Meeting; 2b: approval of an OLCC license application for additional privileges for off premises sales for the Captain's Cabin; 2c: approval of the Fire Station No. 1 Change Order No. 17 to Team Construction for \$19,791.75; and 2d: consideration of an amendment to the Downtown Urban Renewal District Plan.

Councilor Melton moved to approve the consent calendar approving the minutes of the September 21, 2010 Council Meeting, approving an OLCC license application for additional privileges for off premises sales for the Captain's Cabin, approving Fire Station No. 1 Change Order No. 17 to Team Construction for \$19,791.75, and amending the Downtown Urban Renewal District Plan. Councilor Johnson seconded the motion which passed with Mayor McKeown and Councilors Daily, Johnson, Kramer, Melton and Pundt voting aye. Councilor Eck was absent.

Introduction of New Employees

Public Works and Development Director Jim Hossley introduced new employee, Engineering Services Coordinator Jennifer Wirsing. Acting Police Chief Gary McCullough introduced new employee, 9-1-1 Dispatcher Jennifer Pickett

Presentation of Proclamation on Oregon Cultural Trust

Oregon Cultural Trust representatives Steven Brooks and John Griffith provided a history of the formation of the Oregon Cultural Trust and the cultural activities supported through the State and donations. McKeown read the proclamation declaring October 1st through 8th, Oregon

Days of Culture. Councilor Daily moved to approve the proclamation. Councilor Johnson seconded the motion which carried with Mayor McKeown and Councilors Daily, Johnson, Kramer, Melton, and Pundt voting aye. Councilor Eck was absent.

**Public Hearing on the City of Coos Bay Addendum
To the Coos County Multi-Jurisdictional Natural
Hazards Mitigation Plan**

Public Works and Development Director Jim Hossley stated in 2005 the City participated in Coos County's planning process and developed a Natural Hazards Mitigation Plan addendum, adopted in July of 2005. The plan has since been updated, reflecting primarily housekeeping changes over the past five years. By adopting the updated 2010 plan, the risk posed by natural hazards would be reduced through education, the development of partnerships, implementation of preventive activities, storm water management plans, water management conservation plans, and outreach programs. The updated 2010 plan has been available for public review since September 7, 2010 on the City's website, at City Hall, and at the Library. Mayor McKeown opened the public hearing. No public comments were made. Mayor McKeown closed the public hearing.

**Approval of the Amending Ordinance for Renaming
The Historic Design Review Committee – Approval Would
Require Enactment of the Proposed Amending Ordinance**

Public Works and Development Director Jim Hossley stated at the September 7, 2010 Council meeting Resolution 10-14 was adopted renaming the Historic Design Review Committee to the Design Review Committee. The lawful venue to effect the change would be through an amending ordinance. Councilor Kramer moved to repeal Resolution 10-14 and enact the ordinance. Councilor Johnson seconded the motion. Deputy Finance Director Susanne Baker read the ordinance by title only and Ordinance No. 439 was enacted by the following roll-call vote:

Aye:	Mayor McKeown, Councilors Daily, Johnson, Kramer, Melton and Pundt
No:	None
Absent:	Eck

**Approval to Enter into a Contract for Services
With FBB Federal Relations**

City Manager Rodger Craddock stated the City owns and operates two wastewater treatment plants; 138 combined miles of sanitary collection sewer lines and storm water lines; and 27 pump stations. The infrastructure continues to age and regulatory requirements continue to increase. Long range facilities plans have been completed which included capital improvement recommendations along with substantial unfunded Department of Environmental Quality (DEQ) mandates estimated to be in excess of \$48,000,000. The 2008 Wastewater Rate and Cost of Service Study advised an annual rate increase of 6.4% to fund the capital requirements and fund operations. Recently changed regulatory mandates, combined with the cost to incorporate the proposed \$48,000,000 in capital expenditures reveal the required funds to implement the

changes exceed the funding capacity of the wastewater rate plan. Staff and the Mayor have discussed with Senators Wyden and Merkley the need for federal funding for these unfunded mandates. Many governmental agencies contract with firms to advocate for a share of the limited federal funds and are successful in obtaining earmarks and grants. While at the recent League of Oregon Cities conference Councilor Johnson, Pundt and City Manager Craddock met with Peter Friedman of FBB Federal Relations to request a proposal for services to secure federal earmarks and grants. FBB Federal Relations has a successful track record for obtaining federal funding and received positive recommendations from congressional staffers, the Oregon International Port of Coos Bay (Port), Coos Historical and Maritime Society, and League of Oregon Cities. The proposal from FBB Federal Relations would be \$7,500 monthly plus approved expenses.

Councilor Pundt stated because the funding needs are significant it would be logical to have representation in Washington to advocate for federal funds in order to alleviate raising sewer rates. Councilor Johnson stated she was encouraged with Mr. Friedman's track record and did not believe the economy would support higher sewer rate increases. Councilor Daily stated he was concerned there may be a conflict of interest because the Port utilizes this firm and suggested proposals be solicited. Councilor Pundt stated there were critical federal time lines that could be missed in as soon as December. Mr. Craddock stated he did research other firms wherein he found a more expensive firm and believes an economy of scale would be achieved due to the current relationship with the Port. Councilor Melton suggested a cost savings may be achieved if we partner with other local cities. Councilor Kramer questioned whether FBB Federal Relations would be focused on the City specifically when advocating for limited funds. Mayor McKeown suggested City Attorney McClintock provide a review of the contract to ensure there would not be any conflicts of interest and for staff to monitor the monthly progress.

Councilor Pundt moved to approve the professional services contract with FBB Federal Relations for \$7,500 a month plus approved expenses. Councilor Johnson seconded the motion which passed with Mayor McKeown and Councilors Daily, Johnson, Kramer, Melton and Pundt voting aye. Councilor Eck was absent.

**Coos Bay Public Library's Quarterly Report by
Library Director Carol Ventgen**

Library Director Carol Ventgen provided a quarterly report from April - June 2010 of library activities and services offered to the public, circulation, visitors, questions answered, Library building expansion, Centennial Celebration, children services and programs, and adult programs and services.

Public Comments

Suzanne Adams, North Bend: Stated the storm drain murals were successfully completed, presented a slide show of the finished project, and thanked CH2MHill and the City of Coos Bay for their sponsorship. Ms. Adams announced the Octoberfish program on October 9th at the old Charleston school and spoke of the first responder's dinner prepared by students using the Southwestern Culinary Arts facilities. Exalena Daylen, 330 S Camman and Mike Wright, 330 S Camman: Stated many cars drive excessively fast through this area and requested assistance wherein Mayor McKeown stated this would be referred to staff.

City Attorney's Report

City Attorney Nate McClintock stated he has distributed the City Manager evaluation forms to the Council and community partners and requested they be returned soon.

City Manager's Report

City Manager Rodger Craddock stated two staff members would update the Council on current events. Battalion Chief Mark Anderson stated this week was Fire Prevention week which included open houses at all of the fire stations and visitations to the schools; and stated the first Citizens Fire Academy would start at the end of October on Tuesday and Thursday evenings and continue through the end of November with a focus on disaster preparedness and fire safety. Acting Chief Gary McCullough stated this next week the Zonta club and Commission on Children and Families would be hosting training on human trafficking at The Mill Casino on October 12th, 1:00 p.m. and 7:00 p.m. at the Coos Bay Library for a fee of \$10 with a training for local law enforcement at City Hall on October 13th.

Council Comments

Councilor Kramer was saddened to learn of graffiti at the new Hollering Place Wayside and congratulated Councilor Daily for the best chowder award. Councilor Daily thanked the Fire Department for allowing the Lab Band to participate in Fire Prevention Week, announced the advanced Lab Band would participate in an upcoming festival in Medford, and stated the band was looking for beginning saxophone players. Councilor Johnson was thankful to attend the recent training at the League of Oregon Cities; was impressed with community neighborhood events and community gardens in Eugene/Springfield, learned of alternatives for crosswalks in high traffic areas wherein the Oregon Department of Transportation (ODOT) provides grants, and community murals to reduce graffiti. Councilor Melton stated recreational vehicle (RV) parking has been a challenge downtown in the past and he was discouraged to witness a downtown business employee park a regular car in a designated RV only parking stall and solicited ideas from others on how to prevent such actions. Mayor McKeown encouraged everyone to participate in the upcoming election by being informed and stated he recently enjoyed a visit to Wyoming and was pleased to be back in Coos Bay.

Adjourn

There being no further business to come before the Council, Mayor McKeown adjourned the meeting. The next regular Council meeting was scheduled for October 19, 2010 in the Council Chambers at City Hall.

Attest:



Rae Lea Cousens, City Recorder



Jeff McKeown, Mayor