

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

April 19, 2011

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Jon Eck, Jennifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Muenchrath. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Library Director Carol Ventgen, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Crystal Shoji opened the meeting and asked Brandon Turner to lead the Council and assembly in the salute to the flag.

### **Public Comments**

Joann Moss, Coos Bay: Requested the "no skate zone" be extended to her business on North Broadway at Alder Avenue. Mayor Shoji suggested staff review the area designated as a "no skate zone". City Manager Rodger Craddock stated staff would provide a map of downtown C-1 and C-2 zones. Mark Daily, Coos Bay: Stated the Oregon Coast Lab Band would have a concert on May 1<sup>st</sup> at 4:00 p.m. at Southwestern Oregon Community College. Amy Wauer, North Bend: Requested immediate action to provide safety for the residents of the Ocean Blvd and Central Ave area with regards to traffic infractions at that intersection.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of the April 5, 2011; 3b: acceptance of the March 2011 accounts payable and payroll check registers; 3c: acceptance of the March 2011 combined cash report; and 3d: acceptance of the Annual Report of the City of Coos Bay Urban Renewal Agency for Fiscal Year Ending 2010. Mayor Shoji requested the Annual Report of the City of Coos Bay Urban Renewal Agency for Fiscal Year Ending 2010 be presented at this meeting and accepted at a future meeting. Councilor Eck disclosed receiving a travel reimbursement check in March for Fire Department business. Councilor Muenchrath moved to approve the consent calendar as amended approving the minutes of the April 5, 2011, accepting the March 2011 accounts payable and payroll check registers, accepting the March 2011 combined cash report, and presenting the Annual Report of the City of Coos Bay Urban Renewal Agency for Fiscal Year Ending 2010. Councilor Groth seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Presentation on the Mingus Park Trail project**

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Scott Goodman introduced John Lemmons, Harding Learning Center teacher, who thanked the students and City staff involved with the Mingus Park Trails project. Over 50 students were involved in clearing overgrowth, building trails and bridges, building paths at the north end of the pond and continuing to the Scout Cabin, and cutting down ivy and dangerous trees.

### **Presentation on the Earthquake and Tsunami Proclamation by Fire Chief Stan Gibson**

Fire Chief Stan Gibson reviewed the City's Emergency Operations plan and read the Proclamation for Earthquake and Tsunami Awareness Month. Councilor Melton moved to approve the proclamation. Councilor Johnson seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Councilor Melton asked if additional sirens would be installed. Fire Chief Gibson stated an interested organization, Safe Coast, was currently fund raising to purchase additional sirens. Fire Chief Gibson encouraged citizens to purchase NOAA radios to receive emergency alerts at the same time as emergency personnel; stated Millicoma, Sunset, Southwestern, and Marshfield High School were emergency assembly areas; recommended households have 72 hours of food and water supplies on hand; stated emergency preparedness resources were available at [www.ready.gov](http://www.ready.gov), [www.fema.gov](http://www.fema.gov), and [www.redcross.org](http://www.redcross.org); and stated in case of emergency the continuity of government was imperative and the Council would be requested to come to the Emergency Operations Center.

### **Consideration of Approval of a Supplemental Budget Appropriating Funds in the Police and Fire Public Safety Funds – Approval would Require Adoption of Resolution 11-05**

City Manager Rodger Craddock stated the Special Public Safety Fund ended FYE10 with an unanticipated carryover of \$4,124. The FYE11 budget closed the Special Public Safety Fund and the fund balance must be transferred to the General Fund and then to the Police Special Public Safety Fund and Fire Public Safety Fund to properly segregate the resources and requirements and to meet Oregon Budget Law. Resolution 11-05 would appropriate the funds and reconcile the Police Public Safety Fund and Fire Public Safety Fund to correct balances. Councilor Kramer moved to adopt Resolution 11-05. Councilor Melton seconded the motion which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Approval of Work Order Award for City Hall Structural Design Seismic Retrofit**

Public Works and Development Director Jim Hossley stated the City was awarded a Seismic Rehabilitation Grant by the Oregon Emergency Management. The City of Coos Bay's structural engineer of record, ZCS Engineering, was proposed to provide engineering design services for \$304,066. Councilor Kramer asked what the new seismic rating would be wherein Operations Administrator Randy Dixon stated the design would withstand a 9.0 earthquake. Councilor Groth asked if the appropriate funding source for a project of this nature was urban renewal. City Manager Rodger Craddock stated the project was commenced with a different Council and different City Manager; stated the project was discussed with the City Attorney and urban renewal expert Jeff Tashman who confirmed the project funding was allowed for the nature of the project. Councilor Muenchrath questioned the use of urban renewal funds for the City Hall

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seismic project; suggested consideration be given to move the 9-1-1 center; and stated the placement of City Hall was an error and disruptive for business downtown.

Mark Daily, Coos Bay: Stated he was concerned the grant match was entirely funded with urban renewal funds and a proportionate amount should be from another funding source.

Councilor Kramer suggested using last year's timber receipts as a funding source wherein Mr. Craddock stated the timber receipts were budgeted to provide for capital purchases such as public safety vehicles and fire engines and there were insufficient resources to meet those demands on a continuing basis. Councilor Groth asked if the project involved more than the 9-1-1 area wherein Mr. Craddock stated the improvements stabilized the building for the public safety staff, vehicles parked underneath the structure, protected the utilities for the building (HVAC system, etc), and computer room. Consensus of the Council was to schedule a work session to discuss options.

### **Ocean Blvd/Central Avenue Intersection Improvement Implementation Plan**

Public Works and Development Director Jim Hossley stated Civil West Engineering completed the implementation plan for the Downtown Traffic Circulation Plan and Ocean Blvd/Central Ave intersection improvements. Garrett Pallo, Civil West Engineering, stated interim improvements would include placement of candlesticks, temporary stop sign, rumble bumps, flashing stop sign, flashing caution sign, new guardrail and chevron, and moving the stop sign into the intersection. Permanent improvements would include converting a section of Central Ave and Ocean Blvd to three lanes through the use of a "Road Diet"; removal of the crosswalk and relocating it further down Central Ave; creating a refuge area for residents to access their driveway; placement of rumble strips in two different locations on Ocean Blvd; placement of flashing stop ahead sign and stop ahead pavement markings; and moving the stop bar for the church patrons farther east by re-angling the eastbound traffic.

Mr. Pallo stated the improvements to the intersection were estimated to be \$48,500. The "Road Diet" limited to only 10<sup>th</sup> Street to Highland would be \$30,000; limited to only 10<sup>th</sup> Street to Butler would be \$50,000; and limited to only 10<sup>th</sup> Street to Woodland would be \$75,000. Mr. Pallo recommended selecting the "Road Diet" option from 10<sup>th</sup> Street to Woodland. A potential funding source could be the Oregon Department of Transportation (ODOT) Surface Transportation Program (STEP). Mr. Pallo suggested because of the traffic accident history at this intersection the Council could establish findings to declare the project an emergency and authorize design and interim improvements to begin immediately with construction completed by the end of June. City Attorney Nate McClintock reviewed the City's contracting rules and confirmed the project would qualify with findings as an emergency. Councilor Muenchrath asked the process to choose a contractor if an emergency were declared. Public Works and Development Director Jim Hossley stated local contractors would be asked for a quote rather than a formal bid with the possibility that the restriping could be completed by the Oregon Department of Transportation.

Mitch Harper, Coos Bay: Stated his family was in immediate peril without the suggested improvements and requested the emergency declaration be approved to protect his family. Mr. Harper stated if Ms. Ritchie's car had not been parked in his driveway last weekend his son's bedroom would have been struck by the vehicle and his son killed.

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Cindy Ritchie, Coos Bay: Stated her vehicle was struck at Mr. Harper's house and she was now without resources to go to work because of the accident. Ms. Ritchie stated she witnessed cars not stopping at the intersection and was in fear for Mr. Harper and his family.

Councilor Muenchrath moved to declare an emergency, approve the changes as presented, and accept the current estimates. Councilor Kramer seconded the motion. Councilor Melton clarified the project would be from 7<sup>th</sup> Street to Woodland. Councilor Muenchrath amended the motion. Councilor Kramer amended the second which passed with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### City Attorney's Report

No comments were given.

### City Manager's Report

City Manager Rodger Craddock stated the citywide Brush Pick-up would be May 2<sup>nd</sup>; the Coos Bay – North Bend Cleanup Day would be April 30<sup>th</sup>; budget meetings would commence April 21<sup>st</sup>; and stated with the consensus of the Council, Councilor Groth would fill the opening on the Bay Area Enterprise Zone Committee and the Coos Bay – North Bend Water Board Budget Committee.

### Council Comments

Councilor Kramer was pleased with the community involvement during the Tall Ships event. Councilor Melton stated the Council needed to approve the placement of the memorial by the Military Order of the Purple Heart at the intersection of Hwy 101 and Commercial. Councilor Muenchrath suggested the item be placed on the Council's consent calendar. Councilor Johnson reminded everyone to shop local and visit the Coos Art Museum. Councilor Groth stated she would not be attending the city clean-up day and reported on the County home rule discussion sponsored by the Association of Oregon Counties on March 9<sup>th</sup>. Mayor Shoji thanked City Manager Rodger Craddock and staff for the tours provided to the visitors associated with the Rotary international exchange program.

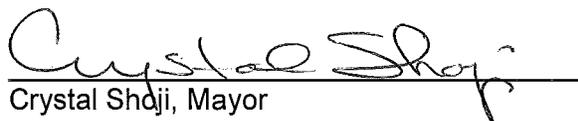
### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for May 3, 2011 in the Council Chambers at City Hall.

Attest:



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Rae Lea Cousens, City Recorder

  
Crystal Shoji, Mayor