

## MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

May 3, 2011

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

### **Those Attending**

Those present were Mayor Crystal Shoji and Councilors Jon Eck, Jenriifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, and John Muenchrath. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Rae Lea Cousens, Deputy Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, Economic Revitalization Administrator Joyce Jansen, Library Director Carol Ventgen, Fire Chief Stan Gibson, and Police Chief Gary McCullough.

### **Flag Salute**

Mayor Crystal Shoji opened the meeting and asked Robert Cribbens to lead the Council and assembly in the salute to the flag.

Mayor Crystal Shoji added Invasive Weed Awareness Week to the agenda as Item No. 12.

### **Public Comments**

Roger Gould, Coos Bay: Presented a check to the City of Coos Bay from the Choshi Sister City Association for \$6,600 to send to Choshi, Japan for the tsunami relief efforts.

### **Consent Calendar**

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of April 19, 2011 and 3b: approval of annual OLCC license renewal for TnT Market. Councilor Eck suggested a clarification be added to the minutes to reflect his intention to extend the improvements to 7<sup>th</sup> Street for the Ocean Blvd and Central Avenue project. Councilor Melton moved to approve the consent calendar approving the minutes of April 19, 2011 as amended and approving the annual OLCC license renewal for TnT Market. Councilor Johnson seconded the motion as amended which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Presentation of a Proclamation on Emergency Medical Services (EMS) Week**

Ms. Pamela Armilio stated the week of May 15<sup>th</sup> was Emergency Medical Services (EMS) and read the Proclamation. Councilor Melton moved to approve the proclamation. Councilor Eck seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Presentation of a Proclamation on National Tourism Week**

Mark Mattecheck stated the week of May 7<sup>th</sup> was Travel and Tourism Week and read the Proclamation. Councilor Eck moved to approve the proclamation. Councilor Melton seconded

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the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Presentation of a Proclamation on Poppy Days**

Ms. Frankie Trask stated May 13<sup>th</sup> through May 15<sup>th</sup> was Poppy Days and read the Proclamation. Councilor Melton moved to approve the proclamation. Councilor Johnson seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Quarterly Management Report of the Visitor Information Center by Executive Director Timm Slater**

Timm Slater, Visitor Information Center Executive Director, provided information to the Council on activities of interest at the Visitor Information Center such as tourist inquiries; visitor counts; customer service training; volunteer recruitment, and upcoming spring training. Mr. Slater reported on the success of the AAA tournament and Tall Ships events.

### **Approval of the Placement of the Purple Heart Monument**

Public Works and Development Director Jim Hossley stated The Military Order of the Purple Heart requested to place a memorial to all Purple Heart recipients in the shrubbery area of the City's parking lot at the southwest corner of North Bayshore Avenue and Commercial Avenue, near the Point Man Ministries American flag. Councilor Kramer moved to approve the placement of The Military Order of the Purple Heart memorial as proposed. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Consideration on Approval of the City of Coos Bay Addendum to the Coos County Hazardous Mitigation Plan – Approval Would Require Adoption of Resolution 11-07**

Public Works and Development Director Jim Hossley stated the addendum was developed to increase the community's resilience to natural hazards. The addendum provides a set of actions aimed at reducing the risk posed by natural hazards through education and outreach programs, development of partnerships, and implementation of preventative activities such as land use or watershed management programs. Implementation would be through existing plans and programs. Mayor Shoji asked if there were any public comments wherein none were made. Councilor Muenchrath asked if the plan would be placed on the City's website wherein Mr. Hossley stated it could be placed online. Councilor Eck moved to adopt Resolution 11-07. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Request for Insurance Waiver for the Memorial Day Parade**

Public Works and Development Director Jim Hossley stated the AMVETS sponsor the annual Memorial Day parade and requested a waiver of the City of Coos Bay Administrative Directive No. 6 Insurance Coverage requirements. Mr. Hossley stated the AMVETS do not carry insurance, do not charge an entrance fee, and subsequently do not collect funds which would

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pay for the insurance coverage. Section 5 of the Administrative Directive allows the insurance coverage to be reduced or waived by the City Council. The Memorial Day parade requires the use of City and ODOT (Oregon Department of Transportation) personnel to close roads and direct traffic which could subject the City to liability under the Oregon Tort Claims Act. Councilor Muenchrath moved to waive the insurance requirements for the AMVETS Memorial Day parade. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

### **Presentation of a Proclamation on Vibrant Community – Healthy Population**

City Manager Rodger Craddock stated one of Mayor Shoji's goals was to engage the community through various venues to connect with Council and government with the citizens through exploration of the City's parks, infrastructure, waterfront, public spaces, and through various community partnerships. Mayor Shoji invited people to join her in walking in the Memorial Day parade, encouraged participation in the Memorial Day parade, encouraged community respect of the day, and to be physically active. Councilor Johnson moved to approve the proclamation for a vibrant community and healthy living. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Eck, Groth, Johnson, Kramer, Melton, and Muenchrath voting aye.

Councilor Johnson asked for a list of unimproved rights of way which could provide gardening areas for the public wherein City Manager Rodger Craddock stated staff could provide information.

### **Presentation of a Proclamation on Oregon Invasive Weed Awareness Week**

Mike Vaughn stated a connection was made with the Coos Waterfront Walkway Partnership through Jennifer Groth to formulate a group to focus on eradication of invasive weeds along the waterfront starting at Coalbank Slough. Mr. Vaughn stated the week of May 15<sup>th</sup> was Oregon Invasive Weed Awareness Week and read the Proclamation.

### **City Attorney's Report**

No comments were given.

### **City Manager's Report**

City Manager Rodger Craddock stated the citywide Brush Pick-up and Coos Bay – North Bend Cleanup Day resulted in over 10 tons of garbage picked up with over 200 people participating, thanked the garbage companies for their efforts, and attributed some of the success to the United Way cleanup also occurring at the same time. Mr. Craddock stated there would be two openings on the Building and Fire Codes Board of Appeals, two openings on the Library Board, and three openings on the Tree Board with applications being taken until June 10<sup>th</sup>. A work session was scheduled for Thursday, May 5<sup>th</sup> at 3:30 p.m. to discuss the Seismic Retrofit Project and how to move forward the goals of the Egyptian Theatre Preservation Association.

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### Council Comments

Councilor Kramer asked to discuss installing Wi-Fi in Empire and enjoyed the recent Lab Band performance at the Hale center. Councilor Muenchrath asked to place on the agenda the placement of cameras at the Skateboard park. Councilor Melton thanked the sanitation companies for the brush pickup. Councilor Johnson stated the brush pickup was wonderful; reminded of the Expressions West exhibition; suggested to shop local and to support the Coos Art Museum and Library. Councilor Groth stated on Saturday, at 9:00 a.m. the Women's Health Coalition was sponsoring an event at Mingus park; stated SCDC (South Coast Development Council) was organizing meetings for implementation of the SDAT (Sustainable Design Assessment Team) report. Mayor Shoji would like to place on a future agenda the Old Marshfield concepts; participated as a speaker in the kick-off of Southwestern Oregon College's 50<sup>th</sup> Anniversary; responded to an opportunity for a regional marker for the Oregon Tourism Council by the Visitor Information Center; announced on Saturday at 11:00 a.m. Frontier would have their grand opening of their local center and fundraising kick-off for the Egyptian Theatre Preservation Association; stated Nikki Whitty's memorial service would be Saturday in Coquille; and thanked City staff for installation of the bike rack and benches at the Visitor Information Center.

Robert Cribbens, Coos Bay: Stated the Farmer's Market was opening. Mike Vaughn, Coos Bay: Suggested a news release when the invasive weed eradication event commences.

### Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for May 17, 2011 in the Council Chambers at City Hall.

  
Crystal Shoji, Mayor

Attest:



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Rae Lea Cousens, City Recorder