

**MINUTES OF THE PROCEEDINGS OF A JOINT WORK SESSION OF THE CITY COUNCIL,  
PLANNING COMMISSION, AND DESIGN REVIEW COMMITTEE  
June 28, 2011**

The minutes of the proceedings of a work session of the City Council of the City of Coos Bay, Planning Commission, and Design Review Committee, Coos County, Oregon, held at 5:30 p.m. at the Coos Bay Fire Station, 450 Elrod Avenue, Coos Bay, Oregon.

**Those Attending**

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Joanie Johnson, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. Planning Commission Members present were Jim Berg, Christine Coles, Chris Hood, and Bruce Harlan. Design Review Committee Members present were Patrick Erm, Darla Lesan, Andy Locati, Sarah Recken, and Bob Sasanoff. City staff present were City Manager Rodger Craddock, Public Works and Development Director Jim Hossley, Planning Administrator Laura Barron, Planner I Debbie Erler, and Police Chief Gary McCullough.

**Role of the Design Review Committee**

The purpose of the Design Review Committee as defined in Coos Bay Municipal Code (CBMC) 2.40 was jointly discussed between the City Council, Planning Commission, and Design Review Committee to more clearly understand its role. CBMC 2.40 states the purpose of Design Review Committee was to act as an advisory body to the City of Coos Bay, Planning Commission, City Council and, if requested, the Urban Renewal Agency in a variety of architectural, design review, policy, and recommendation capacities.

**Revised Design Review Guidelines and Standards for the Empire Business Area**

The draft revised design review guidelines and standards for the Empire business area were reviewed. Specifically, the design standards were reviewed based upon property located on Newmark Avenue between Ocean and Empire Boulevards.

**Adjourn**

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting is scheduled for July 5, 2011 in the Council Chambers at City Hall.

  
Crystal Shoji, Mayor

Attest:

  
Susanne Baker, Acting City Recorder