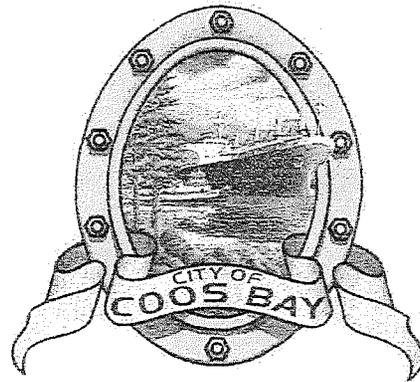
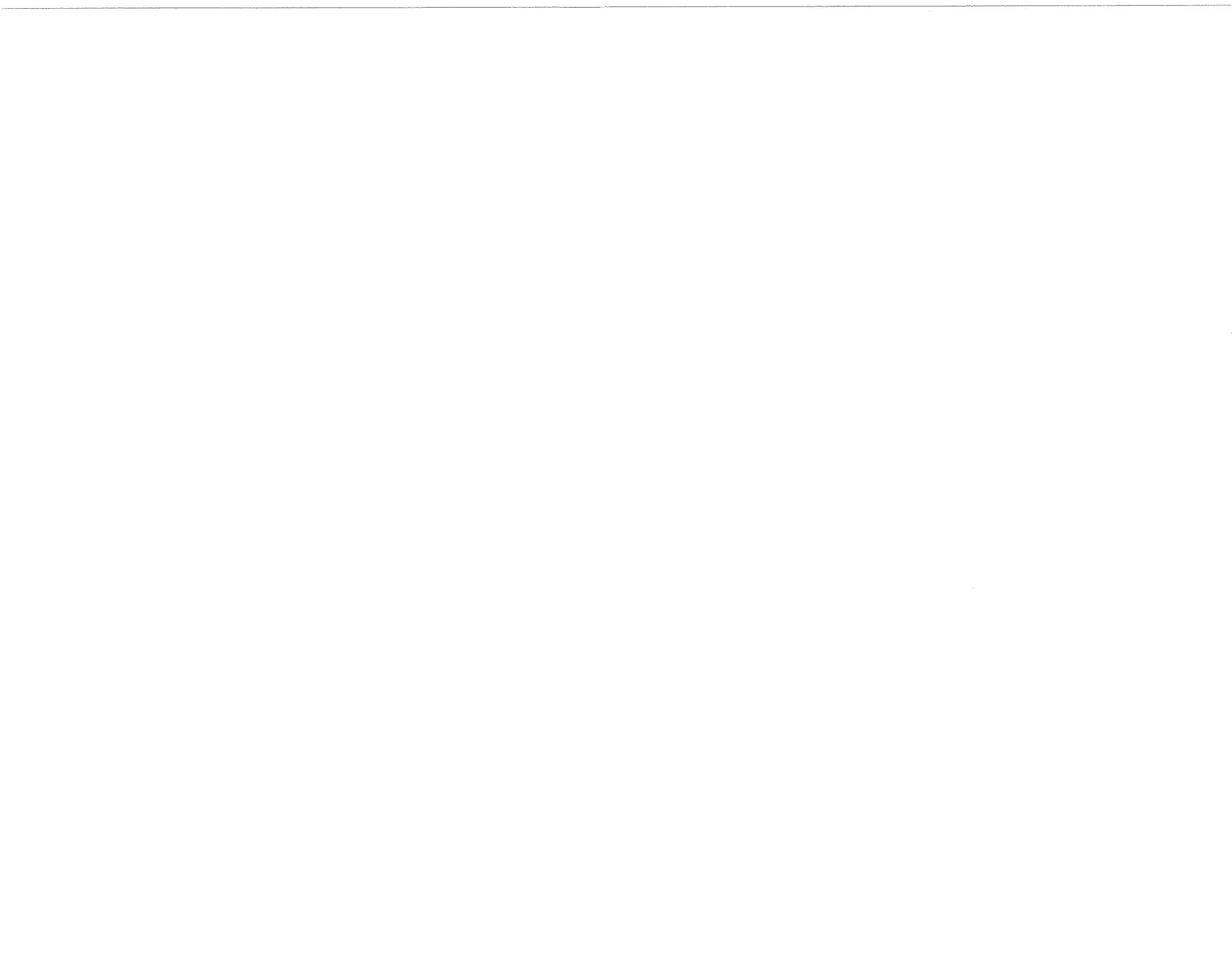


City of Coos Bay



Adopted Budget
FY 2009/2010



City of Coos Bay Budget Committee

Fiscal Year 2009/2010

City Council Members

Jeff McKeown, Mayor
Jon Eck, Council President
Mark Daily
Joanie Johnson
Stephanie Kramer
Gene Melton
John Pundt

Citizen Lay Members

Peter Cooley
Howard Forte
Scott Frasier
Mike Gaudette
Roy Metzger
Gary Rifkin
Jelena "Dudi" Wittwer

Administrative Staff

City Manager
Finance Director
Fire Chief
Library Director
Police Chief
Public Works & Development Director

Chuck Freeman
Rae Lea Cousens
Stan Gibson
Carol Ventgen
Rodger Craddock
Jim Hossley

CITY OF COOS BAY BUDGET MESSAGE FY 2009-2010

To the Honorable Mayor Jeff McKeown, members of the City Council, citizen members of the Budget Committee and the citizens of Coos Bay, Oregon it is my honor and pleasure to submit the City's FY 2009/2010 budget.

The proposed City of Coos Bay annual budget for fiscal year 2009-2010 has been prepared pursuant to Oregon Local Budget Law and presents my recommendations as budget officer, but incorporates the cooperative efforts of the City's management team.

The FY 2009-2010 City of Coos Bay budget recommendations for all funds and accounts totals \$53,410,770. The Budget document is organized into 27 funds. These funds are broadly organized into four categories: Operating Funds, Debt Service Funds, Capital Improvement Funds and Reserve Funds.

- Operating Funds provide for ongoing services such as police and fire protection, building services, street maintenance, wastewater collection and treatment, and library services.
- Debt Service Funds pay for prior debt which was incurred to complete major community capital improvements.

- Capital Improvement Funds provide funding for annual improvements such as street repairs and park enhancements.
- Reserve Funds provide for a mix of physical improvements and equipment and technology replacements.

Financial Practices and Policies. The proposed budget has been prepared based on the following City policy and practices:

- Revenues are estimated conservatively.
- Expenditures are based on actual experience plus inflation.
- Reserves should be maintained at adequate funding levels in accordance to accepted accounting practices, and to provide sufficient cash carryover to meet the City's needs until tax revenues arrive in November.
- "Live within our means" - The budget operating expenses should be balanced with current revenues.

- Funding for outside agencies and city grants. Each request should be weighed against the City Council's Mission Statement and the cost effectiveness of the proposal. Will the proposed project be an investment to aid the city in controlling operational expenses or will it add an additional financial burden should be part of the decision making process.

Personnel Costs – Salaries and Benefits. Salaries paid from more than one source are detailed in the budget document and includes contracted salary adjustments for the city's three bargaining units. In order to maintain parity, an amount has been placed in the budget for increases for non-represented staff equal to 5%. The increase for the Police Officers' Association is 5.0% on 7/1/09. The Firefighter's Association, an increase of 5.0% is budgeted. As for AFSCME, this budget reflects an increase of 5%. Negotiations are underway and I feel confident that 5% increase across the board is at the top end but for budgeting purposes, I thought it prudent to budget high.

Health insurance costs will increase by 17% compared with 15% last year, and \$130,000 has been budgeted for this increased cost in benefits. The Public Employees Retirement System (PERS) rates actually declined.

Personnel expenditures comprise 57.5% of the total City operating budget, with salaries comprising 64% and benefits comprising 36% of this figure.

General Fund Revenues– This fund is expected to begin the new fiscal year with a \$2,400,000 beginning fund balance also known as a "Carry Over". The *Carry Over* is used to carry the general fund over a four month period of time where no substantial revenues are received and will be used to pay employees and pay the general fund bills from July 1st until

mid November when the City expects the first property tax disbursement from Coos County. The General Fund revenue sources are estimated to be:

1. Property taxes:	\$4,781,939
2. Franchise Fees:	\$1,396,000
3. Licenses & Permits:	\$142,800
4. Fines, Grants & State Revenues	\$4,884,984*
5. Use of Money & Property:	\$140,000
6. Services & Repayments	\$411,866
7. Other Revenue	\$19,500
8. Transfers In (Hotel/Motel)	\$41,600

Total: \$14,218,689 (includes carryover)

* Contains \$3,606,283 in CDBG funds.

Gas Tax Fund - Streets. Revenues are projected to be \$36,195 less than last year. Funding for the Streets Division comes from the State gas tax, jurisdictional exchange program, Oregon Department of Transportation, and from funds received from system development charges. Additionally, \$129,725 is a budgeted transfer from the General Fund to the Street Fund. Historically, the City has not had to make such a transfer. This is a recent event due to declining gas sales state wide. Interest continues to accrue on the \$4.8 million held in reserve by the City as part of the "Jurisdictional Exchange" program. Urban Renewal funding is also available for certain street projects. This budget reflects a continuation of the moratorium on System development charges. These funds may only be used for constructing new infrastructure and increasing capacity, not for maintenance and repairs.

Hotel/Motel Fund. These funds are used to pay for parks maintenance and tourism and cultural facilities support. The transient tax projected this fiscal year is projected to be 20% less than the previous year due to the local market conditions and economy. Collections are projected to be \$420,000. This

does not include the carryover (\$138,406). The budgeted disbursement to the Visitors and Convention Bureau is based on the annual projection of which 2/7's or \$120,000 of this year's revenue funds.

Library Fund. Library operations are funded through the County Library District. Administrative costs such as accounts payable/receivable and payroll/personnel tasks associated with the operation of the library are absorbed by the City's general fund.

Wastewater Fund. The Wastewater Fund is able to cover basic operations, however, in order to meet the demands for improvements, the proposed budget includes a 6.5%% rate increase. These rates reflect a policy decision to manage debt as a way to stabilize rates based on the recommendation of the recently commissioned Sewer Rate – Cost of Service Study. The City's facilities improvement plan estimates state mandated improvements over the next 20 years at a cost of \$48 million. This budget reflects the elimination of the Public Works Equipment Reserve Fund. Any equipment purchased will be funded from the Major Capital Fund. Elimination of this one fund is consistent with one our audit team recommendations. Additionally, the renaming of the Wastewater Equipment Reserve fund to the Wastewater Construction Reserve Fund. This fund has been designed to received funds from varying funding sources such as the State Revolving Fund (SRF) and Revenue Bond proceeds. This budget reflects receiving \$5.0M in SRF funds and \$7.0M in from revenue bonds. All future construction projects will be paid from this fund, the wastewater utility will make annual budgeted transfers to this fund,

System Development Funds. The City has several funds established to receive and expend System Development Charges for waste water, storm water and transportation

systems. Stated earlier, this budget continues the established moratorium. Funds may be spent this fiscal, but no new revenues are expected.

Building Codes Fund. The building activity slowed considerably last fiscal year and I anticipate the trend to continue this year. The carry over balance is substantial; \$296,962 but declining. During the last fiscal year, the carryover was reduced \$138,038 due to the homebuilding environment. The outlook is favorable with large projects in plan review. The building codes reserve fund is holding \$74,088 for future expenditures. As the City moves forward with the abatement of dangerous buildings, these funds will be depleted quickly.

Fire Station Reserve Fund. This a newly created fund utilized as the funding source for the construction of the new downtown fire station.

Executive Reserve Fund. I am recommending that the Budget Committee continue funding this program. The committee recommended last year to transfer \$27,692 into this fund. I recommend that the committee support my decision to transfer an additional \$30,000 this year.

Capital Improvements and Reserve Funds. The City utilizes a variety of capital funds to budget for improvements, such as street reconstructions, building renovations, or equipment purchases. However, due to the economic outlook from the State and Federal levels, I recommend that the City utilize the major capital reserve fund for the acquisition on one police cruiser, one unmarked administrative vehicle, lowering the ceilings in the Empire fire station and a funds transfer to the technology reserve fund.

Urban Renewal. In May 1998 the City Council selected "Option 1" as the method to be used in collecting urban renewal property taxes [ORS 457.435(2)(a)]. Accordingly, each year the Budget Committee and City Council must decide during their annual budget meetings whether an "Option 1 Special Levy" should be certified for collection.

The Coos Bay Urban Renewal Agency Budget reflects the imposition of 0% of the Special Levy. If selected, this option may be used to further Urban Renewal priorities such as streets infrastructure, Downtown parking circulation, and the Hollering Place project.

Recommendation. The recommended budget as presented represents an effective use of the City's resources. Staff looks forward to working with the Budget Committee to review the plan and to discuss alternative approaches to delivering key community services while maintaining the financial stability and continue to build to a brighter future for the City of Coos Bay.

Respectfully submitted,



Charles Freeman
City Manager and Budget Officer April 10, 2009

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**City of Coos Bay 2009-10 Budget
Property Tax Levy Summary**

	Actual 2006-07	Actual 2007-08	Adopted 2008-09	Proposed 2009-10	Adopted 2009-10
Assessed Value	722,096,020	750,758,901	774,441,147	793,827,131	793,827,131
General Fund Tax Imposed Within Statutory Limits	4,595,567	4,778,055	4,928,776	5,052,154	5,052,154
G.O. Bonds Tax Imposed	451,151	0	572,826	449,945	449,945
TOTAL PROPERTY TAX IMPOSED	<u>5,046,718</u>	<u>4,778,055</u>	<u>5,501,602</u>	<u>5,502,099</u>	<u>5,502,099</u>
Actual and Estimated Tax Rate (/1000) **					
General Fund	6.3642	6.3643	6.3643	6.3643	6.3643
G.O. Bonds	0.6248	0.0000	0.7397	0.5668	0.5668
Total City Tax Rate Per Thousand (before reductio	<u>6.9890</u>	<u>6.3643</u>	<u>7.1040</u>	<u>6.9311</u>	<u>6.9311</u>

**City of Coos Bay 2009-10 Budget
General Fund Tax Levy Computations**

	Actual 2006-07	Actual 2007-08	Adopted/Amended 2008-09	Recommended 2009-10	Adopted 2009-10
Beginning Fund Balance	2,115,171	1,540,756	2,650,000	2,400,000	2,400,000
Non Property Tax Revenues	2,736,441	2,784,939	5,475,930	6,997,150	7,010,650
Delinquent Taxes	228,512	193,002	235,000	235,000	235,000
Transfers	0	75,000	52,000	41,600	41,600
Property Tax Revenue Within Statutory Limits	0	4,778,055	4,928,776	5,052,154	5,052,154
Uncollectible	0	(477,806)	(394,302)	(505,215)	(505,215)
Taxes Necessary to Balance	<u>4,254,884</u>	<u>4,300,249</u>	<u>4,534,474</u>	<u>4,546,939</u>	<u>4,546,939</u>
Total General Fund Resources	<u><u>9,335,008</u></u>	<u><u>8,893,946</u></u>	<u><u>12,947,404</u></u>	<u><u>14,220,689</u></u>	<u><u>14,234,189</u></u>

**City of Coos Bay 2009-10 Budget
General Obligation Bonds Tax Levy Computations**

	Actual 2006-07	Actual 2007-08	Adopted 2008-09	Proposed 2009-10	Adopted 2009-10
Beginning Fund Balance	579,267	546,332	25,000	86,000	86,000
Non Property Tax Revenues	22,638	5,883	0	0	0
Delinquent Taxes	26,395	23,144	0	0	0
Transfers	36,931	36,575	0	0	0
Tax Levy					
Tax Levy Uncollectible			572,826 (45,826)	449,945 (44,995)	449,945 (44,995)
Taxes Necessary to Balance	424,994	0	527,000	404,950	404,950
Total General Fund Resources	1,090,224	611,934	552,000	490,950	490,950

**City of Coos Bay 2009-10 Budget
Transfers**

	Transfers In	Transfers Out
	-----	-----
GENERAL FUND		
from Hotel/Motel Tax Fund	41,600	
to Hotel/Motel Tax Fund		52,675
to Technology Reserve Fund		28,080
to Rainy Day Fund		30,000
to State Gas		141,747
to Speical Public Safety Fund		10,000
STATE GAS TAX FUND		
to Bike/Pedestrian Path Fund		6,380
to Technology Reserve Fund		0
from General Fund	141,747	
WASTEWATER FUND		
to Wastewater Reserve Construction Fund		942,991
to Insurance Reserve Fund		20,000
to Technology Reserve Fund		1,800
to WW Revenue Bond Fund		686,699
SPECIAL PUBLIC SAFETY FUND		
from General Fund	10,000	
HOTEL/MOTEL TAX FUND		
to General Fund		41,600
from General Fund	52,675	
BICYCLE/PEDESTRIAN PATH FUND		
from State Gas Tax Fund	6,380	
INSURANCE RESERVE FUND		
from Wastewater Fund	20,000	
BUILDING CODES RESERVE FUND		
to Technology Reserve Fund		3,000

City of Coos Bay 2009-10 Budget (Continued)

	Transfers	
	Transfers In	Transfers Out
	-----	-----
WASTEWATER RESERVE FUND		
from Wastewater Fund	942,991	
from Wastewater Fund	686,699	
MAJOR CAPITAL RESERVE FUND		
to Technology Reserve Fund		50,000
TECHNOLOGY RESERVE FUND		
from General Fund	28,080	
from Wastewater Fund	1,800	
from Major Capital Reserve Fund	50,000	
from Building Codes Reserve Fund	3,000	
to County-wide CAD Reserve Fund		3,685
COUNTY-WIDE CAD CORE RESERVE FUND		
from Technology Reserve Fund	3,685	
RAINY DAY FUND		
from General Fund	30,000	
TOTAL TRANSFERS IN & OUT	<u>2,018,657</u>	<u>2,018,657</u>

**City of Coos Bay 2009-10 Budget
Summary of Resources**

Actual 2006-07	Actual 2007-08	Adopted 2008-09		Proposed 2009-10	Committee Approved 2009-10	Council Approved 2009-10
OPERATING RESOURCES						
9,335,008	8,978,473	12,947,403	General Fund	14,218,689	14,220,689	14,234,189
1,178,678	1,082,164	891,000	State Gas Tax Fund	851,530	807,747	807,747
4,767,954	5,822,283	5,417,000	Wastewater Fund	5,777,339	5,777,339	5,777,339
70,648	85,706	61,350	Special Public Safety Fund	51,914	251,978	251,978
824,290	869,899	831,505	Hotel/Motel Tax Fund	560,963	568,803	571,803
1,321,687	1,484,480	1,429,321	Library Fund	1,502,257	1,502,257	1,502,257
802,231	800,872	663,350	Building Codes Fund	467,838	467,838	467,838
265,758	322,678	310,950	9-1-1 Tax Fund	235,354	235,354	235,354
<u>18,566,254</u>	<u>19,446,555</u>	<u>22,551,879</u>	TOTAL OPERATING RESOURCES	<u>23,665,884</u>	<u>23,832,005</u>	<u>23,848,505</u>
DEBT SERVICE RESOURCES						
1,090,224	612,729	552,000	G.O. Bond Redemption Fund	490,950	490,950	490,950
517,026	702,201	579,160	Revenue Bond Fund	1,147,911	1,147,911	1,147,911
<u>1,607,250</u>	<u>1,314,930</u>	<u>1,131,160</u>	TOTAL DEBT SERVICE RESOURCES	<u>1,638,861</u>	<u>1,638,861</u>	<u>1,638,861</u>
CAPITAL IMPROVEMENT RESOURCES						
161,301	150,080	34,200	Special Improvement Fund	182,380	182,380	182,380
333,096	676,375	134,000	Street Improvement Fund	549,897	549,897	549,897
199,762	9,241	174,941	Parks Improvement Fund	61,727	121,727	121,727
120,432	14,717	22,400	Bicycle/Pedestrian Path Fund	29,250	29,130	29,130
57,514	100,148	156,800	Transportation SDC Fund	103,025	103,025	103,025
111,571	233,410	337,580	Wastewater SDC Fund	251,596	251,596	251,596
8,556	17,969	28,100	Stormwater SDC Fund	18,513	18,513	18,513
<u>992,232</u>	<u>1,201,940</u>	<u>888,021</u>	TOTAL CAPITAL IMPROV. RESOURCES	<u>1,196,388</u>	<u>1,256,268</u>	<u>1,256,268</u>

Summary of Resources (Continued)

Actual 2006-07	Actual 2007-08	Adopted 2008-09		Proposed 2009-10	Committee Approved 2009-10	Council Approved 2009-10
RESERVE FUNDS RESOURCES						
180,617	209,023	239,000	Insurance Reserve Fund	255,398	255,398	255,398
44,236	78,192	46,500	Building Codes Reserve Fund	77,088	77,088	77,088
409,514	1,433,965	1,175,900	Wastewater Construction/Reserve Fund	13,847,902	13,847,902	13,847,902
240,417	250,803	0	Public Works Equipment Reserve Fund	0	0	0
0	0	7,000,000	Fire Station Reserve Fund	7,000,000	5,630,000	5,630,000
1,598,221	1,169,535	525,000	Major Capital Reserve Fund	398,700	398,700	398,700
5,526,627	5,627,659	5,620,000	Jurisd. Exchange Streets Reserve Fund	5,027,468	5,027,468	5,027,468
85,891	187,560	207,380	Technology Reserve Fund	183,480	183,480	183,480
18,702	33,319	46,926	County-wide CAD Core Reserve Fund	61,632	61,632	61,632
0	0	27,690	Rainy Day Fund	57,969	57,969	57,969
<u>8,104,225</u>	<u>8,990,056</u>	<u>14,888,396</u>	TOTAL RESERVE FUND RESOURCES	<u>26,909,637</u>	<u>25,539,637</u>	<u>25,539,637</u>
<u>29,269,961</u>	<u>30,953,481</u>	<u>39,459,455</u>	GRAND TOTAL ALL FUNDS RESOURCES	<u>53,410,770</u>	<u>52,266,770</u>	<u>52,283,270</u>

**City of Coos Bay 2008-09 Budget
Summary of Expenditures**

Actual 2006-07	Actual 2007-08	Adopted 2008-09		Proposed 2009-10	Committee Approved 2009-10	Council Approved 2009-10
OPERATING EXPENDITURES						
9,335,008	8,978,473	12,947,403	General Fund	14,218,689	14,220,689	14,234,189
1,178,678	1,082,164	891,000	State Gas Tax Fund	851,530	807,747	807,747
4,767,954	5,822,283	5,417,000	Wastewater Fund	5,777,339	5,777,339	5,777,339
70,648	85,706	61,350	Special Public Safety Fund	51,914	251,978	251,978
824,290	869,899	831,505	Hotel/Motel Tax Fund	560,963	568,803	571,803
1,321,687	1,484,480	1,429,321	Library Fund	1,502,257	1,502,257	1,502,257
802,231	800,872	663,350	Building Codes Fund	467,838	467,838	467,838
265,758	322,678	310,950	9-1-1 Tax Fund	235,354	235,354	235,354
<u>18,566,254</u>	<u>19,446,555</u>	<u>22,551,879</u>	TOTAL OPERATING EXPENDITURES	<u>23,665,884</u>	<u>23,832,005</u>	<u>23,848,505</u>
DEBT SERVICE EXPENDITURES						
1,090,224	612,729	552,000	G.O. Bond Redemption Fund	490,950	490,950	490,950
517,026	702,201	579,160	Revenue Bond Fund	1,147,911	1,147,911	1,147,911
<u>1,607,250</u>	<u>1,314,930</u>	<u>1,131,160</u>	TOTAL DEBT SERVICE EXPENDITURES	<u>1,638,861</u>	<u>1,638,861</u>	<u>1,638,861</u>
CAPITAL IMPROVEMENT EXPENDITURES						
161,301	150,080	34,200	Special Improvement Fund	182,380	182,380	182,380
333,096	676,375	134,000	Street Improvement Fund	549,897	549,897	549,897
199,762	9,241	174,941	Parks Improvement Fund	61,727	121,727	121,727
120,432	14,717	22,400	Bike/Pedestrian Path Fund	29,250	29,130	29,130
57,514	100,148	156,800	Transportation SDC Fund	103,025	103,025	103,025
111,571	233,410	337,580	Wastewater SDC Fund	251,596	251,596	251,596
8,556	17,969	28,100	Stormwater SDC Fund	18,513	18,513	18,513
<u>992,232</u>	<u>1,201,940</u>	<u>888,021</u>	TOTAL CAPITAL IMPROV. EXPENDITURES	<u>1,196,388</u>	<u>1,256,268</u>	<u>1,256,268</u>

Summary of Expenditures (Continued)

Actual 2006-07	Actual 2007-08	Adopted 2008-09		Proposed 2009-10	Committee Approved 2009-10	Council Approved 2009-10
RESERVE FUNDS EXPENDITURES						
180,617	209,023	239,000	Insurance Reserve Fund	255,398	255,398	255,398
44,236	78,192	46,500	Building Codes Reserve Fund	77,088	77,088	77,088
409,514	1,433,965	1,175,900	Wastewater/Construction Reserve Fund	13,847,902	13,847,902	13,847,902
240,417	250,803	0	Public Works Equipment Reserve Fund	0	0	0
0	0	7,000,000	Fire Station Reserve Fund	7,000,000	5,630,000	5,630,000
1,598,221	1,169,535	525,000	Major Capital Reserve Fund	398,700	398,700	398,700
5,526,627	5,627,659	5,620,000	Jurisd. Exchange Streets Reserve Fund	5,027,468	5,027,468	5,027,468
85,891	187,560	207,380	Technology Reserve Fund	183,480	183,480	183,480
18,702	33,319	46,926	County-wide CAD Core Reserve Fund	61,632	61,632	61,632
0	0	27,690	Rainy Day Fund	57,969	57,969	57,969
<u>8,104,225</u>	<u>8,990,056</u>	<u>14,888,396</u>	TOTAL RESERVE FUND EXPENDITURES	<u>26,909,637</u>	<u>25,539,637</u>	<u>25,539,637</u>
<u>29,269,961</u>	<u>30,953,481</u>	<u>39,459,456</u>	GRAND TOTAL ALL FUNDS EXPENDITURES	<u>53,410,770</u>	<u>52,266,770</u>	<u>52,283,270</u>

**City of Coos Bay 2009-10 Budget
Summary of General Fund Resources**

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
2,115,171	1,540,756	2,650,000	Carryover Balance	2,400,000	2,400,000	2,400,000
4,483,396	4,577,779	4,769,474	Property Taxes	4,781,939	4,781,939	4,781,939
1,250,515	1,391,274	1,384,000	Franchise Taxes	1,396,000	1,396,000	1,396,000
118,055	112,593	127,800	Licenses & Permits	142,800	142,800	142,800
875,821	685,909	3,410,803	Fines, Grants & State Revenues	4,884,984	4,884,984	4,884,984
171,834	242,745	152,160	Use of Money & Property	140,000	142,000	142,000
255,085	307,706	387,666	Services and Repayments	411,866	411,866	425,366
65,131	44,711	13,500	Other Revenue	19,500	19,500	19,500
<u>0</u>	<u>75,000</u>	<u>52,000</u>	Transfers In	<u>41,600</u>	<u>41,600</u>	<u>41,600</u>
<u>9,335,008</u>	<u>8,978,473</u>	<u>12,947,403</u>	TOTAL GENERAL FUND RESOURCES	<u>14,218,689</u>	<u>14,220,689</u>	<u>14,234,189</u>

**City of Coos Bay 2009-10 Budget
General Fund Resources Fund 01-000**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
2,115,171	1,540,756	2,650,000	300 0100	CARRYOVER BALANCE	2,400,000	2,400,000	2,400,000
PROPERTY TAXES							
4,254,884	4,384,777	4,534,474	310 0100	Current Property Taxes	4,546,939	4,546,939	4,546,939
228,512	193,002	235,000	310 0200	Delinquent Property Taxes	235,000	235,000	235,000
<u>4,483,396</u>	<u>4,577,779</u>	<u>4,769,474</u>		Total Property Taxes	<u>4,781,939</u>	<u>4,781,939</u>	<u>4,781,939</u>
FRANCHISE TAXES							
846,350	968,642	965,000	320 0100	Electricity	965,000	965,000	965,000
126,622	130,683	124,000	320 0200	Cable TV	124,000	124,000	124,000
149,672	154,037	157,000	320 0300	Solid Waste	157,000	157,000	157,000
97,112	101,312	100,000	320 0400	Telephone	100,000	100,000	100,000
30,759	36,600	38,000	320 0500	Natural Gas	50,000	50,000	50,000
<u>1,250,515</u>	<u>1,391,274</u>	<u>1,384,000</u>		Total Franchise Taxes	<u>1,396,000</u>	<u>1,396,000</u>	<u>1,396,000</u>
LICENSES AND PERMITS							
70,397	69,371	70,000	330 0100	Business Licenses	85,000	85,000	85,000
1,400	1,225	1,300	330 0200	Liquor License Applications	1,300	1,300	1,300
2,220	4,165	4,000	330 0300	Card Table Licenses, Permits & Fees	4,000	4,000	4,000
468	737	500	330 0400	Parking Service Permits	500	500	500
0	0	0	330 1000	Electrical Permits	0	0	0
35,886	31,783	46,000	330 1300	Planning Fees	46,000	46,000	46,000
7,684	5,312	6,000	330 1500	Other Permits	6,000	6,000	6,000
<u>118,055</u>	<u>112,593</u>	<u>127,800</u>		Total Licenses and Permits	<u>142,800</u>	<u>142,800</u>	<u>142,800</u>

General Fund Resources (Continued)

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
FINES, GRANTS & STATE REVENUES							
82,973	81,559	85,000	340 0100	Court Fines	90,224	90,224	90,224
3,345	3,315	8,000	340 0200	Parking Fines	8,000	8,000	8,000
11,400	40,170	11,400	340 0301	State Marine Board Grant	11,400	11,400	11,400
0	0	800,000	340 0302	CDBG Head Start	800,000	800,000	800,000
449,715	185,298	0	340 0303	FEMA/Federal Grant	0	0	0
24,386	53,021	36,000	340 0305	State/County Grants	16,000	16,000	16,000
0	0	2,117,583	340 0313	Grant Match - Head Start	2,117,583	2,117,583	2,117,583
0	0	0	340 0311	CDBG Food Warehouse	500,000	500,000	500,000
0	0	0	340 0314	Grant Match - Food Warehouse	988,700	988,700	988,700
29,017	26,508	27,000	340 0400	Cigarette Tax	23,671	23,671	23,671
168,598	171,537	190,000	340 0500	Alcoholic Beverage Tax	195,206	195,206	195,206
0	2,400	1,200	340 0600	9-1-1 Intergovernmental Agency	1,200	1,200	1,200
106,387	119,101	130,000	340 0700	State Revenue Sharing	130,000	130,000	130,000
0	3,000	4,620	340 0800	CB NB Visitors & Conventions Bureau	3,000	3,000	3,000
<u>875,821</u>	<u>685,909</u>	<u>3,410,803</u>		Total Fines, Grants & State Revenue	<u>4,884,984</u>	<u>4,884,984</u>	<u>4,884,984</u>
USE OF MONEY AND PROPERTY							
145,278	141,470	110,000	350 0100	Interest	80,000	80,000	80,000
0	0	0	350 0200	Empire Lakes C.B. Lease	0	0	0
0	0	0	350 0500	Pay Telephone Revenue	0	0	0
150	0	0	350 0600	Council Chamber Rental	0	0	0
22,416	31,720	25,000	350 0700	Moorage Fees	35,000	35,000	35,000
3,990	69,555	17,160	350 1200	Property Rental	25,000	27,000	27,000
<u>171,834</u>	<u>242,745</u>	<u>152,160</u>		Total Use of Money and Property	<u>140,000</u>	<u>142,000</u>	<u>142,000</u>

General Fund Resources (Continued)

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted/Amend 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
SERVICES AND REPAYMENTS							
3,311	3,956	4,000	360 0100	Copies	4,000	4,000	4,000
22,849	22,056	22,000	360 0200	Lien Search Fees	22,000	22,000	22,000
11,000	12,959	16,000	360 0300	Police Services	16,000	16,000	16,000
44	58	50	360 0400	Tennis Court Lights	50	50	50
240	60	200	360 0500	Alarm Permits & Fees	200	200	200
31,915	32,870	34,750	360 0600	Fire Protection Bunker Hill	34,750	34,750	34,750
0	0	0		Oregon Resources	18,000	18,000	18,000
29,926	32,209	33,485	360 0700	Fire Protection Timber Park	33,485	33,485	33,485
56,567	63,887	66,081	360 0900	Fire Protection Libby Rural	66,081	66,081	66,081
600	0	500	360 1000	Fire Services - Reimbursements	500	500	500
1,444	19,077	500	360 1100	Police Services - Reimbursements	500	500	500
75,000	110,000	205,000	360 2000	Urban Renewal Agency Management	215,250	215,250	228,750
204	0	0	370 0100	Bancroft Principal Payments	0	0	0
0	101	100	370 0200	Bancroft Interest Payments	50	50	50
21,985	10,473	5,000	370 0300	Housing Principal Payments	1,000	1,000	1,000
0	0	0	370 0400	Housing Interest Payments	0	0	0
<u>255,085</u>	<u>307,706</u>	<u>387,666</u>		Total Services and Repayments	<u>411,866</u>	<u>411,866</u>	<u>425,366</u>
OTHER REVENUE							
40,621	38,836	4,000	380 0100	Miscellaneous Revenue	10,000	10,000	10,000
16,841	4,665	8,000	380 0300	State Emergency Response	8,000	8,000	8,000
255	570	500	380 0400	Witness Fees	500	500	500
54	640	1,000	380 0600	Equipment & Scrap Sales	1,000	1,000	1,000
7,360	0	0	380 0900	Special Donations	0	0	0
<u>65,131</u>	<u>44,711</u>	<u>13,500</u>		Total Other Revenue	<u>19,500</u>	<u>19,500</u>	<u>19,500</u>
TRANSFERS IN							
0	75,000	52,000	390 0500	Hotel/Motel Tax Fund	41,600	41,600	41,600
<u>0</u>	<u>75,000</u>	<u>52,000</u>		Total Transfers In	<u>41,600</u>	<u>41,600</u>	<u>41,600</u>
<u>9,335,008</u>	<u>8,978,473</u>	<u>12,947,403</u>		TOTAL GENERAL FUND RESOURCES	<u>14,218,689</u>	<u>14,220,689</u>	<u>14,234,189</u>

**City of Coos Bay 2009-10 Budget
General Fund Expenditures by Department & Division**

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
			General Government			
109,608	77,205	87,550	City Council	80,350	75,350	75,350
179,181	227,917	170,340	City Manager	350,543	350,915	364,415
222,883	253,547	299,965	Finance	199,769	201,419	201,419
87,228	86,706	93,530	City Attorney	45,319	45,319	45,319
120,526	161,978	131,360	City Hall	83,200	83,200	83,200
34,415	48,353	44,810	Community Support	10,000	45,310	47,810
670,649	479,932	280,937	Non-Departmental	258,751	241,235	253,230
<u>2,490,786</u>	<u>2,007,654</u>	<u>2,363,802</u>	Other Financing Uses	<u>2,397,900</u>	<u>2,384,087</u>	<u>2,367,297</u>
3,915,276	3,343,292	3,472,294	Total General Government	3,425,833	3,426,837	3,438,040
			Public Safety			
			Police Department			
284,834	304,223	345,153	Administration	360,077	360,577	360,577
2,299,726	2,468,364	2,745,964	Operations	2,749,603	2,749,603	2,749,603
519,500	477,598	589,954	Communication	656,272	657,772	657,772
0	0	0	Codes Enforcement	<u>57,968</u>	<u>57,968</u>	<u>57,968</u>
3,104,060	3,250,185	3,681,071	Sub Total Police	3,823,920	3,825,920	3,825,920
<u>1,834,073</u>	<u>1,836,435</u>	<u>2,092,172</u>	Fire Department	<u>1,972,944</u>	<u>1,972,942</u>	<u>1,972,942</u>
4,938,133	5,086,620	5,773,243	Total Public Safety	5,796,864	5,798,862	5,798,862
			Public Works and Development			
71,568	99,279	122,432	Administration	58,762	58,762	58,762
148,204	161,811	322,930	Planning	228,241	228,241	228,241
16,000	16,000	46,000	Coastal Implementation Grant	16,000	16,000	16,000
34,280	35,216	63,934	Engineering	38,688	38,688	40,983
211,510	236,232	228,487	Parks	247,518	246,518	246,518
0	0	2,917,583	OECED Block Grant	4,406,283	4,406,283	4,406,283
37	23	500	Oregon Dept. Fish & Wildlife	<u>500</u>	<u>500</u>	<u>500</u>
<u>481,599</u>	<u>548,561</u>	<u>3,701,866</u>	Total Public Works and Development	4,995,993	4,994,992	4,997,287
<u>9,335,008</u>	<u>8,978,473</u>	<u>12,947,403</u>	TOTAL GENERAL FUND	<u>14,218,689</u>	<u>14,220,689</u>	<u>14,234,189</u>

CITY COUNCIL

Program Description

The City Council is responsible for enacting city laws and formulating policy as required by the city charter. The Mayor and six-member City Council form the governing body of the city.

The Mayor presides over the City Council and is elected for a two-year term; each city councilor is elected for alternating four-year terms. The Mayor and City Councilors also serve as Council representatives on city boards and commissions as well as other organizations in the community.

2009-10 Goals

It is the goal of the City Council to provide quality services and to create an environment that will expand economic opportunity in all forms through investment in and expansion of local businesses. This will enhance the quality of life for all local citizens and the quality of the experience of all visitors who explore the cultural and scenic resources of the Bay Area.

In addition to the broad goals of providing quality services, making sound decisions and supporting economic and cultural development.

- Implement recommendations of consulting engineer for the Downtown Traffic Circulation Project
- Resolve Department of State Lands issues for privately held property who seek our assistance.
- Adopt Buildable Lands Inventory and Housing Needs Analysis.
- Work with state legislators and League of Oregon Cities for equitable distribution of funds
- Emphasize Economic Development Efforts and Continue Support of all economic development partners
- Meet annually with City Manager and Department Heads in strategic planning retreat.
- Replace the Downtown Fire Station
- Remodel the Visitor Center that includes public restrooms
- Work with Consultant and implement the Master Plan for the Hollering Place

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
City Council Department 100**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
MATERIALS AND SERVICES							
725	5,333	7,000	520	2001 Meetings, Travel and Dues	6,000	6,000	6,000
11,227	11,801	13,000	520	2002 Dues - LOC, OCZMA, Etc.	13,000	13,000	13,000
0	0	0	520	2102 Telephone	0	0	0
4,305	6,064	4,500	520	2105 Advertising	3,500	3,500	3,500
37,869	0	0	520	2106 Recruitment Expenses	0	0	0
4,797	13,379	15,000	520	2109 Labor Negotiations	1,250	1,250	1,250
36,989	19,856	23,500	520	2113 Audit Fees	30,000	30,000	30,000
2,106	1,628	1,050	520	2122 Duplicating	750	750	750
0	0	1,000	520	2205 Office Supplies	500	500	500
472	289	500	520	2206 Postage	350	350	350
1,118	1,831	0	520	2208 Miscellaneous	0	0	0
0	7,024	7,500	520	2421 Employee/Volunteer Recognition	10,500	10,500	10,500
10,000	10,000	10,000	520	2422 Economic Development	10,000	5,000	5,000
0	0	4,500	520	2423 Government Channel	4,500	4,500	4,500
<u>109,608</u>	<u>77,205</u>	<u>87,550</u>		Total Materials and Services	<u>80,350</u>	<u>75,350</u>	<u>75,350</u>
<u>109,608</u>	<u>77,205</u>	<u>87,550</u>		TOTAL CITY COUNCIL	<u>80,350</u>	<u>75,350</u>	<u>75,350</u>

CITY MANAGER'S OFFICE

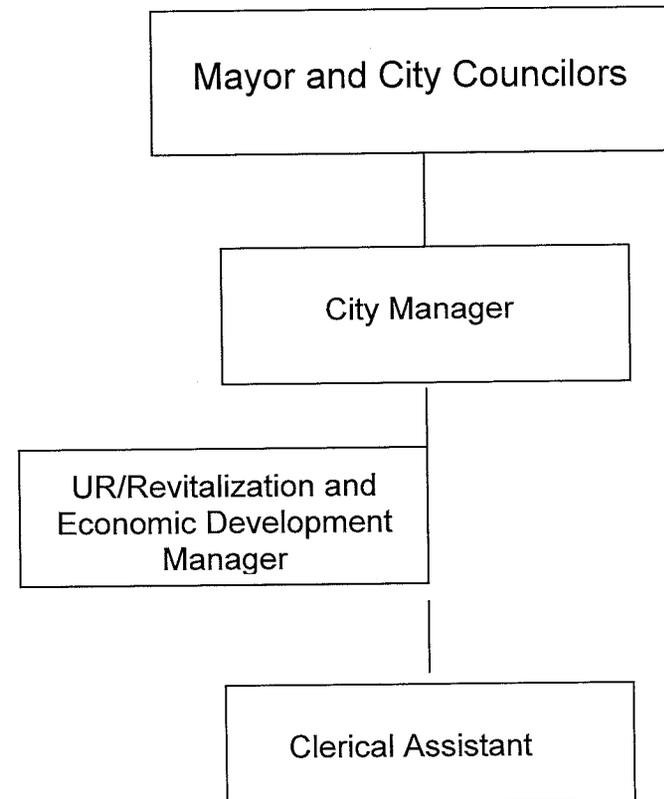
Program Description

The City Manager's Office is responsible for the coordination and operation of all the city departments, community relations, personnel administration, and administering the annual budget. The department also administers the City's collective bargaining agreements, franchises, personnel policies, and provides staff support for the City Council.

2009-10 Goals

1. Work with the City Council to implement Council goals that are set during annual council – staff retreats.
2. Continue to improve the City's relationship with Community and Business groups.
3. Continue to improve dissemination of information to staff and citizens on the City's mission and services.
4. Continue to review each position and job function city wide and implement work place redesign strategies that will improve efficiencies, lower costs and improve service delivery in a customer service orientated environment.
5. Continue to provide timely revenue projections and develop revenue forecasting model in preparedness of reduced revenue sharing with the state.
6. Continue reevaluating local revenue sources and provide options to the council such as a telecommunications user fee and WiFi.

Organization Chart



**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
City Manager Department 120**

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
PERSONAL SERVICES City Mgr							
115,105	147,742	105,944	510	1001 Salaries	83,140	83,140	83,140
3,730	3,600	3,600	510	1001 Car Allowance	3,600	3,600	3,600
277	0	0	510	1002 Overtime	0	0	0
15,656	20,393	20,490	510	1003 P.E.R.S.	13,111	13,111	13,111
8,457	11,366	8,105	510	1004 Social Security	6,514	6,514	6,514
10,925	26,211	18,433	510	1005 Employee Insurance	13,831	13,831	13,831
131	40	420	510	1006 Unemployment	277	277	277
373	512	508	510	1007 Workers' Compensation	291	291	291
14,869	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>169,523</u>	<u>209,864</u>	<u>157,500</u>		Total Personal Services	<u>120,763</u>	<u>120,763</u>	<u>120,763</u>
MATERIALS AND SERVICES							
2,097	8,537	7,500	520	2001 Meetings, Travel and Dues	6,150	6,150	6,150
984	1,254	1,000	520	2102 Telephone	1,000	1,000	1,000
0	0	0	520	2108 Contractual	0	0	0
936	2,237	840	520	2122 Duplicating	1,500	1,500	1,500
239	875	500	520	2123 Printing	0	0	0
3,146	3,543	2,500	520	2205 Office Supplies	2,000	2,000	2,000
270	638	500	520	2206 Postage	500	500	500
237	936	0	520	2208 Miscellaneous	0	0	0
100	33	0	520	2303 Equipment Repairs	0	0	0
<u>8,009</u>	<u>18,053</u>	<u>12,840</u>		Total Materials and Services	<u>11,150</u>	<u>11,150</u>	<u>11,150</u>
CAPITAL OUTLAY							
1,649	0	0	530	3002 Office Equipment	0	0	0
<u>1,649</u>	<u>0</u>	<u>0</u>		Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
<u>179,181</u>	<u>227,917</u>	<u>170,340</u>		TOTAL CITY MANAGER	<u>131,913</u>	<u>131,913</u>	<u>131,913</u>

**URBAN RENEWAL
REVITALIZATION ECONOMIC DEVELOPMENT DEPARTMENT**

Program Description

The Urban Renewal Agency amended the Downtown and Empire urban renewal plans in June 2008 to add the Business Recruitment and Retention program. The purpose of the program is to provide financial assistance to owners and tenants to encourage commercial viability of the district.

Business Recruitment and Retention includes assistance with marketing, advertising, signage, training, and other efforts that support the revitalization, development, and sustainability of businesses in the urban renewal district.

From this program, the Revitalization Plan was developed. The plan is designed to restore viability to our business districts by employing strategies that energize economic activity. The focus of the plan is business retention, business recruitment, and destination marketing.

Components of the Revitalization Plan include:

- **Business Retention Program**

Business questionnaire. Interviews with local business owners/operators were conducted in the Downtown and Empire districts to help the City determine the needs of our business community.

Available Land/Building Inventory. The City is in the process of developing an accurate inventory of buildable lands within the urban renewal districts and the city.

Virtual Business Incubator. The virtual incubator operates within both urban renewal districts. Every business can avail themselves to the program provided they agree to its conditions such as training and developing a business plan. Instead of nurturing new businesses, the virtual incubator provides technical assistance and consulting to existing businesses at risk. The Business Development Center in partnership with the City will work with businesses requesting assistance and training.

Façade Program. The façade grant program was implemented in 2006 and continues to be funded and promoted. A loan program has been developed for the property owner's 50% match.

Main Street Best Practices. Work with Downtown Association to standardize hours of operations; coordinated holiday sale periods; improvements to store facades; coordinated events; coordinated advertising efforts; encourage investment in stores.

Shop Coos Bay Program. In partnership with both downtown associations, a shop local advertising campaign in three markets, Coastal, Eugene and Roseburg highlighting the businesses in our districts and amenities of our community has been developed.

- **Business Recruitment Program**

The goal is to identify each district's trade area. For example, what kinds to retail categories can the market support. Survey of the City's residents and shoppers to discover what

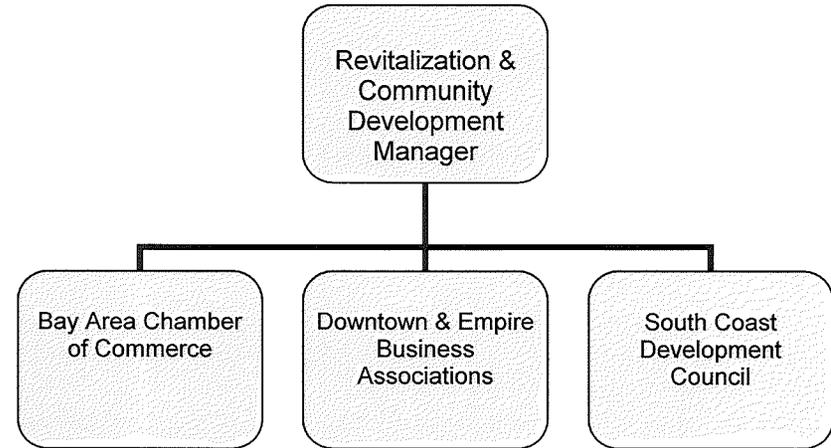
residents and shoppers like and don't like about shopping in Coos Bay. What stores are their favorites and why, which stores they don't like and why, and which stores they wish were located in the districts. Target marketing efforts to meet the need, and provide feedback to the Downtown Associations.

Informal surveys have identified: seafood restaurant, book store, women's apparel, and a bakery as the most popular.

2009/2010 Goals

- Enhance the look and feel of the Downtown and Empire business district
- Improve the curb appeal (beautification) of the business districts
- Improve the appearance of existing stores
- Expand the variety of businesses
- Provide technical assistance to existing businesses
- Assist businesses through training to become more successful
- Develop partnerships with local business owners/operators
- Attract new businesses

Organizational Chart



**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
City Manager Department
Urban Renewal Administration Department 121**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES Urban Renewal							
0	0	0	510 1001	Salaries	143,107	143,403	143,403
0	0	0	510 1002	Overtime	313	313	313
0	0	0	510 1003	P.E.R.S.	22,680	22,728	22,728
0	0	0	510 1004	Social Security	11,023	11,045	11,045
0	0	0	510 1005	Employee Insurance	30,643	30,647	30,647
0	0	0	510 1006	Unemployment	1,800	1,800	1,800
0	0	0	510 1007	Workers' Compensation	575	576	576
0	0	0	510 1009	Accrued Vacation Liability	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	Total Personal Services		<u>210,140</u>	<u>210,512</u>	<u>210,512</u>
MATERIALS AND SERVICES							
0	0	0	520 2001	Meetings, Travel and Dues	2,440	2,440	2,440
0	0	0	520 2003	Publications	500	500	500
0	0	0	520 2102	Telephone	950	950	950
0	0	0	520 2108	Contractual	0	0	0
0	0	0	520 2120	Insurance	0	0	13,500
0	0	0	520 2122	Duplicating	300	300	300
0	0	0	520 2123	Printing	1,000	1,000	1,000
0	0	0	520 2205	Office Supplies	1,000	1,000	1,000
0	0	0	520 2206	Postage	500	500	500
<u>0</u>	<u>0</u>	<u>0</u>	Total Materials and Services		<u>6,690</u>	<u>6,690</u>	<u>20,190</u>
CAPITAL OUTLAY							
<u>0</u>	<u>0</u>	<u>0</u>	530 3002	Office Equipment	<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
<u>0</u>	<u>0</u>	<u>0</u>	Total Capital Outlay		<u>1,800</u>	<u>1,800</u>	<u>1,800</u>
<u>0</u>	<u>0</u>	<u>0</u>	TOTAL URBAN RENEWAL ADMIN		<u>218,630</u>	<u>219,002</u>	<u>232,500</u>
<u>0</u>	<u>0</u>	<u>0</u>	TOTAL ALL CITY MANAGER		<u>350,543</u>	<u>350,915</u>	<u>364,415</u>

FINANCE DEPARTMENT

Program Description

The Finance Department provides financial, recorder, risk management, and personnel support services for the entire City organization. These activities are guided by State and Federal statutes, generally accepted accounting principles, and local ordinances and policies.

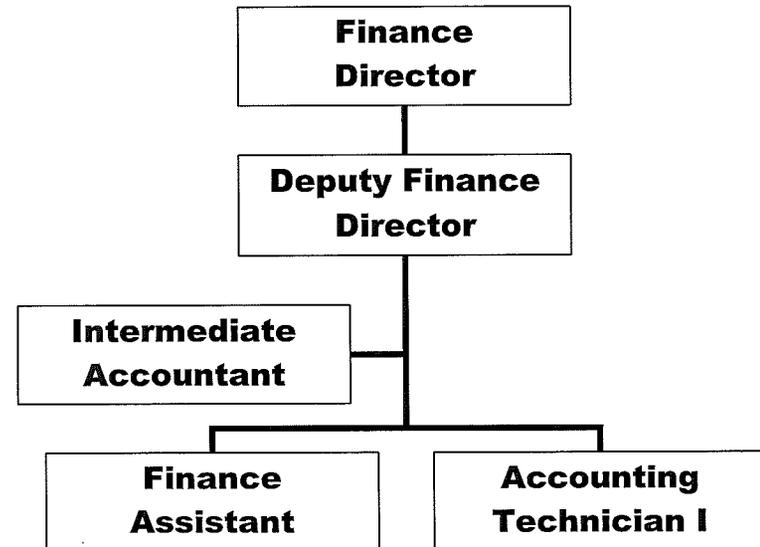
Financial services include budgeting, general ledger accounting, cash receipting, payroll, accounts payable, improvement districts, fixed asset management, and property/liability insurance. Recorder services include Council and budget minutes, public hearing notices, elections, ballots, and liens. Personnel support services include payroll and leave benefits, health insurance, workers' compensation, compliance with labor contract provisions and ongoing labor relations support.

Support is provided to all of the City departments for reporting aspects of revenues and expenditures. The Finance Department works closely with the Public Works and Development Department to track capital projects, improvement districts, engineering and architectural contracts, management plans, development of Requests of Proposals and Qualifications, and various special projects.

2009-2010 Goals

1. Continue to cross-train to better serve staff and the public.
2. Provide timely and up-to-date financial information to staff, Council, and interested parties.
3. Offer report only access to the financial software for other managerial city staff.
4. Maintain audit schedules throughout the year to facilitate a timely audit.
5. Maintain and gather statistical information to comply with required disclosures regarding bonds and other statements.

Organization Chart



**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Finance Department 130**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
131,804	140,385	170,875	510	1001 Salaries	107,216	107,216	107,216
265	395	0	510	1002 Overtime	1,291	1,291	1,291
28,732	26,729	33,047	510	1003 P.E.R.S.	17,046	17,046	17,046
9,841	10,494	13,072	510	1004 Social Security	8,202	8,202	8,202
31,460	34,175	40,799	510	1005 Employee Insurance	19,887	19,887	19,887
251	78	738	510	1006 Unemployment	10,549	10,549	10,549
426	420	564	510	1007 Workers' Compensation	279	279	279
(14,083)	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>188,696</u>	<u>212,676</u>	<u>259,095</u>		Total Personal Services	<u>164,469</u>	<u>164,469</u>	<u>164,469</u>
MATERIALS AND SERVICES							
1,225	2,373	2,500	520	2001 Meetings, Travel and Dues	2,500	2,500	2,500
5,223	4,498	6,900	520	2005 Training	6,900	6,900	6,900
560	860	700	520	2102 Telephone	700	700	700
18,733	20,555	20,500	520	2108 Contractual	14,500	16,150	16,150
1,472	1,286	1,070	520	2122 Duplicating	1,500	1,500	1,500
1,803	608	2,200	520	2123 Printing	2,200	2,200	2,200
1,212	2,119	1,500	520	2205 Office Supplies	1,500	1,500	1,500
1,851	1,762	1,900	520	2206 Postage	1,900	1,900	1,900
121	835	500	520	2208 Document Recording	500	500	500
739	4,521	800	520	2216 Small Equipment	800	800	800
1,116	1,190	2,100	520	2224 Data Processing Supplies	2,100	2,100	2,100
132	264	200	520	2303 Equipment Repairs	200	200	200
<u>34,187</u>	<u>40,871</u>	<u>40,870</u>		Total Materials and Services	<u>35,300</u>	<u>36,950</u>	<u>36,950</u>
<u>222,883</u>	<u>253,547</u>	<u>299,965</u>		TOTAL FINANCE DEPARTMENT	<u>199,769</u>	<u>201,419</u>	<u>201,419</u>

CITY ATTORNEY

Program Description

The City Attorney is the legal advisor, attorney and counsel to the City Manager and City Council, city staff, boards and commissions in matters relating to their official duties, and represents the City in legal proceedings in which it may have an interest. The City Attorney attends the City Council meetings and as requested, attends advisory committee and commission meetings; provides specialized counsel in specific areas such as planning, zoning, and personnel; attends litigation and legal proceedings to which the city is a party; and provides legal counsel for labor negotiations with the City's three labor unions.

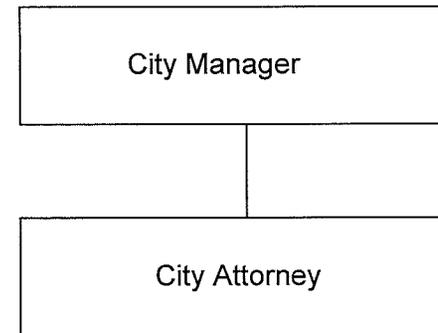
The City Attorney maintains office hours at city hall on Tuesday afternoons. The City attorney's hours are budgeted for 15 hours per week. The City Attorney has a key role in labor relations issues. The special counsel line item remains at \$2,000 to be used if needed to pay for extra hours worked on special, unforeseen matters requiring the attorney's services that fall outside the 15 hours per week work, or special counsel such as bond counsel.

2009-10 Goals

1. Assist staff with DEQ permitting process for wastewater treatment facilities.
2. Continue to review and revise ordinances for compliance with changes in state law, i.e. wastewater and land development ordinances.

3. Provide legal analysis and opinions to staff, City Council, and the Urban Renewal Agency on an ongoing basis.
4. Work with Staff and Urban Renewal Agency regarding Department of State Lands ownership claims within the City.

Organization Chart



**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
City Attorney Department 140**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
53,444	53,744	56,406	510	1001 Salaries	27,876	27,876	27,876
12,121	10,394	10,909	510	1003 P.E.R.S.	4,510	4,510	4,510
3,993	4,010	4,315	510	1004 Social Security	2,133	2,133	2,133
12,451	13,212	14,901	510	1005 Employee Insurance	7,528	7,528	7,528
71	22	213	510	1006 Unemployment	100	100	100
154	140	186	510	1007 Worker's Compensation	72	72	72
3,383	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>85,617</u>	<u>81,522</u>	<u>86,930</u>		Total Personal Services	<u>42,219</u>	<u>42,219</u>	<u>42,219</u>
MATERIALS AND SERVICES							
130	80	500	520	2001 Meetings, Travel and Dues	500	500	500
395	795	800	520	2003 Publications	800	800	800
0	0	100	520	2102 Telephone	100	100	100
0	4,084	5,000	520	2114 Special Counsel	1,500	1,500	1,500
87	225	200	520	2205 Office Supplies	200	200	200
<u>612</u>	<u>5,184</u>	<u>6,600</u>		Total Materials and Services	<u>3,100</u>	<u>3,100</u>	<u>3,100</u>
CAPITAL OUTLAY							
999	0	0	530	3002 Office Equipment	0	0	0
<u>999</u>	<u>0</u>	<u>0</u>		Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
<u>87,228</u>	<u>86,706</u>	<u>93,530</u>		TOTAL CITY ATTORNEY	<u>45,319</u>	<u>45,319</u>	<u>45,319</u>

CITY HALL

Program Description

The City Hall budget includes expenses for the operations and maintenance of the city hall building. Materials and services cover utility costs such as electricity, water, cable services, and phone expenses.

All expenses for building maintenance and any physical modifications for better operations are included here as well as the custodial supplies and equipment. This also includes the cost of landscape maintenance; however, the expense for Parks division staff to patrol and police the grounds for is within the Parks budget.

2009/2010 Goals

Paint the interior of the south half of City Hall facilities.

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
City Hall Department 170**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
22,261	25,524	27,859	510	1001 Salaries	0	0	0
5,011	4,936	5,388	510	1003 P.E.R.S.	0	0	0
1,663	1,907	2,131	510	1004 Social Security	0	0	0
4,861	5,473	6,193	510	1005 Employee Insurance	0	0	0
51	16	193	510	1006 Unemployment	0	0	0
916	845	1,596	510	1007 Workers' Compensation	0	0	0
(460)	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>34,303</u>	<u>38,701</u>	<u>43,360</u>		Total Personal Services	<u>0</u>	<u>0</u>	<u>0</u>
MATERIALS AND SERVICES							
34,752	39,337	40,000	520	2101 Utilities	40,000	40,000	40,000
9,153	8,936	10,000	520	2102 Telephone	10,000	10,000	10,000
11,549	7,945	5,000	520	2108 Contractual	21,200	21,200	21,200
2,136	1,501	2,500	520	2225 Janitorial Supplies	2,000	2,000	2,000
187	169	500	520	2231 Small Tools	0	0	0
28,446	61,715	30,000	520	2309 Building & Grounds Maintenance	10,000	10,000	10,000
<u>86,223</u>	<u>119,603</u>	<u>88,000</u>		Total Materials and Services	<u>83,200</u>	<u>83,200</u>	<u>83,200</u>
0	3,674	0		Total Capital Outlay	0	0	0
<u>120,526</u>	<u>161,978</u>	<u>131,360</u>		TOTAL CITY HALL	<u>83,200</u>	<u>83,200</u>	<u>83,200</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Community Contributions Department 180**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
MATERIALS AND SERVICES							
10,000	15,000	10,000	520	2416 Boys and Girls Club	10,000	10,000	10,000
5,000	8,000	8,000	520	2418 T.H.E. House	0	5,000	5,000
3,000	4,000	4,000	520	2419 RSVP	0	4,000	4,000
4,000	6,000	6,000	520	2420 Coos County Area Transit	0	6,000	6,000
2,673	3,220	3,360	520	2421 Women's Safety and Resource	0	3,360	3,360
1,750	2,000	2,500	520	2422 Neighbor to Neighbor	0	1,000	1,000
5,000	6,141	2,000	520	2423 SMART	0	4,000	4,000
2,992	2,992	5,000	520	2424 Bob Belloni Ranch	0	5,000	5,000
0	1,000	1,500	520	2425 Mental Health Association of SW Oreg	0	500	500
0	0	2,450	520	2426 Pregnancy Resource Center	0	2,450	2,450
0	0	0		D-9 Homeless Liaison	0	3,500	3,500
0	0	0		Senior Center	0	0	2,500
0	0	0		Bay Area First Step	0	500	500
<u>34,415</u>	<u>48,353</u>	<u>44,810</u>		Total Materials and Services	<u>10,000</u>	<u>45,310</u>	<u>47,810</u>
<u>34,415</u>	<u>48,353</u>	<u>44,810</u>		TOTAL CONTRIBUTIONS	<u>10,000</u>	<u>45,310</u>	<u>47,810</u>

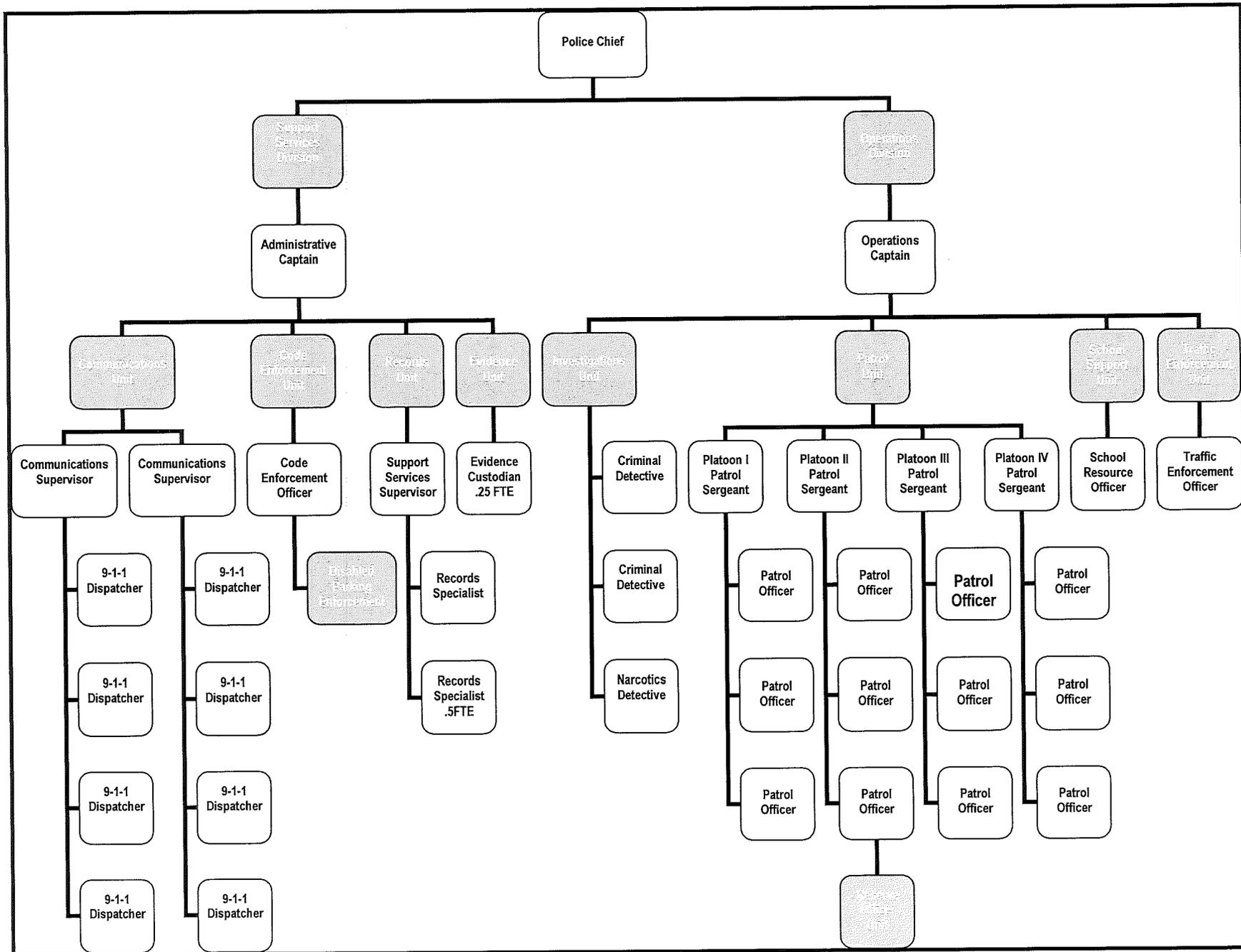
**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Non Departmental Department 190**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
0	29,209	33,798	510	1001 Salaries	37,099	37,099	37,099
0	0	0	510	1002 Overtime	1,767	1,767	1,767
0	4,720	5,703	510	1003 P.E.R.S.	4,875	4,875	4,875
0	2,189	2,586	510	1004 Social Security	2,838	2,838	2,838
0	5,432	13,837	510	1005 Employee Insurance	6,583	6,583	6,583
0	0	10,220	510	1006 Unemployment	220	220	220
0	1,183	1,943	510	1007 Workers' Compensation	1,503	1,503	1,503
0	0	0	510	1008 City Council Volunteer W/Compensatic	16	5,000	5,000
19,204	45,807	30,000	510	1009 Accrued Vacation/Sick Liability	30,000	0	0
19,204	88,540	98,087	Total Personal Services		84,901	59,885	59,885
MATERIALS AND SERVICES							
21,139	482	0	520	2108 Contractual - Tourist Center Rental	0	7,500	17,695
19,275	32,485	0	520	2109 Contractual - Fire Station	0	0	0
460,970	193,988	0	520	2112 Storm/flood Damage Repairs	0	0	0
7,774	10,206	8,350	520	2116 Internet Costs	2,850	2,850	2,850
136,837	128,264	162,500	520	2120 Insurance	162,500	162,500	164,300
285	1,500	3,000	520	2121 Self-Insurance	3,000	3,000	3,000
(1,324)	(3,065)	0	520	2122 Duplicating	0	0	0
0	2,639	0	520	2208 Miscellaneous	0	0	0
0	3,000	500	520	2301 ADA Program	500	500	500
1,501	1,469	2,000	520	2302 Postage/Machine Rental	2,000	2,000	2,000
4,500	19,916	6,000	520	2320 Library Building Maintenance	2,500	2,500	2,500
488	508	500	520	2412 Health & Safety (OSHA)	500	500	500
0	0	0	520	2413 Health Promotions Committee	0	0	0
651,445	391,392	182,850	Total Materials and Services		173,850	181,350	193,345
670,649	479,932	280,937	TOTAL NON-DEPARTMENTAL		258,751	241,235	253,230

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Other Financing Uses Department 195**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
TRANSFERS OUT							
0	0	150,000	550	5000 Gas Tax Fund	129,725	141,747	141,747
12,200	0	90,000	550	5002 Parks Improvement Fund	0	0	0
0	0	550	550	5005 Transfer to Hotel/Motel Fund	0	49,675	52,675
6,788	0	5,000	550	5016 Special Public Safety Fund	0	10,000	10,000
0	14,600	33,380	550	5020 Technology Reserve Fund	28,080	28,080	28,080
0	0	0	550	5021 Major Capital Reserve Fund	0	0	0
0	0	27,690	550	5022 Rainy Day Fund	30,000	30,000	30,000
<u>18,988</u>	<u>14,600</u>	<u>306,070</u>		Total Transfers Out	<u>187,805</u>	<u>259,502</u>	<u>262,502</u>
OPERATING CONTINGENCY							
0	0	150,000	560	6001 Contingency	2,210,095	2,124,585	2,104,795
<u>2,471,798</u>	<u>1,993,054</u>	<u>1,907,732</u>	560	6002 Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>2,471,798</u>	<u>1,993,054</u>	<u>2,057,732</u>		Total Operating Contingency and	<u>2,210,095</u>	<u>2,124,585</u>	<u>2,104,795</u>
<u>2,490,786</u>	<u>2,007,654</u>	<u>2,363,802</u>		TOTAL OTHER FINANCING USES DEPT.	<u>2,397,900</u>	<u>2,384,087</u>	<u>2,367,297</u>
<u>3,915,276</u>	<u>3,343,292</u>	<u>3,472,294</u>		TOTAL GENERAL GOVERNMENT	<u>3,425,833</u>	<u>3,426,836</u>	<u>3,438,040</u>

CBPD Organizational Chart



POLICE DEPARTMENT

The Mission of the Coos Bay Police Department is to efficiently provide quality law enforcement services to our community by promoting a safe environment through a police-citizen partnership with an emphasis on mutual trust, integrity, fairness and professionalism.

Police Administration

The Police Administration provides leadership to Police Department personnel as it relates to the enforcement of State of Oregon laws and City ordinances.

Police Operations

Police Operations delivers direct law enforcement and investigative services to the community. Police officers handle over twenty thousand calls for law enforcement services each year. Nearly five thousand of those calls for service require investigation, documentation, (written reports), referral and/or follow up action each year. In addition to their patrol and investigations, officers serve as active members on the following interagency teams:

- South Coast Interagency Narcotics Team
- Traffic Crash Investigation Team
- Major Crime and Incident Team
- Family Violence Council
- Health Emergency Response Team

Code Enforcement

In an effort to enhance the quality of life in our community, to protect citizens and their property, the Code Enforcement Officer provides education and enforcement of our city ordinances to businesses, property owners on, but not limited to, waste disposal, junked and abandoned vehicles, noxious vegetation, etc.

Communications

The Department's Emergency Communications Center receive, dispatch and/or route all incoming calls for medical, fire and police service in the North County 9-1-1 service area. Annually they process more than 33,000 calls for emergency services.

Support Services

Support Services is responsible for most non-operational activities that allow the Coos Bay Police Department to provide law enforcement services to the community.

2009-2010 Goals

1. Increase the department's ability to meet its mission by expanding the department's Reserve Police Officer Unit.
2. In an increased effort to curb the abuse and illegal substance use along with the associated crimes, assign a detective to SCINT.
3. In an effort to reduce motor vehicle accidents, accident related injuries and increase the numbers of arrests of impaired drivers assign an officer to a full-time traffic enforcement position.
4. Increase the supervision and service delivery evaluation capacity in the department's communications center by the reclassification of a current dispatch position to that of communication supervisor.

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Police Administration Division 240**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
164,627	160,174	194,161	510	1001 Salaries	199,366	199,366	199,366
0	0	0	510	1002 Overtime	0	0	0
36,204	34,462	36,042	510	1003 P.E.R.S.	28,726	28,726	28,726
12,388	15,187	14,854	510	1004 Social Security	15,251	15,251	15,251
28,855	32,507	41,451	510	1005 Employee Insurance	58,471	58,471	58,471
257	80	838	510	1006 Unemployment	1,000	1,000	1,000
4,483	5,295	7,657	510	1007 Worker's Compensation	5,263	5,263	5,263
2,248	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>249,062</u>	<u>247,705</u>	<u>295,003</u>		Total Personal Services	<u>308,077</u>	<u>308,077</u>	<u>308,077</u>
MATERIALS AND SERVICES							
732	3,616	3,000	520	2001 Meetings, Travel and Dues	2,000	2,000	2,000
1,379	1,457	5,000	520	2005 Training	5,000	5,000	5,000
8,820	12,518	14,000	520	2102 Telephone	14,000	14,000	14,000
3,846	6,980	4,500	520	2106 Recruitment Expense	2,000	2,000	2,000
0	0	3,000	520	2108 Contractual	3,000	3,000	3,000
0	5,950	0	520	2110 Accreditation	0	0	0
9,112	8,586	5,350	520	2122 Duplicating	8,000	8,000	8,000
2,761	3,078	5,000	520	2123 Printing	5,000	5,000	5,000
4,465	8,650	4,700	520	2205 Office Supplies	6,000	6,000	6,000
2,867	3,713	3,500	520	2206 Postage	5,000	5,000	5,000
1,790	1,970	2,100	520	2303 Equipment Repairs	2,000	2,500	2,500
<u>35,772</u>	<u>56,518</u>	<u>50,150</u>		Total Materials and Services	<u>52,000</u>	<u>52,500</u>	<u>52,500</u>
<u>284,834</u>	<u>304,223</u>	<u>345,153</u>		TOTAL POLICE ADMINISTRATION	<u>360,077</u>	<u>360,577</u>	<u>360,577</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Police Operations Division 241**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
1,209,061	1,298,854	1,415,095	510	1001 Salaries	1,483,822	1,483,822	1,483,822
164,042	178,770	195,526	510	1002 Overtime	189,760	189,760	189,760
296,516	288,383	314,853	510	1003 P.E.R.S.	268,468	268,468	268,468
103,593	110,585	123,212	510	1004 Social Security	128,029	128,029	128,029
275,386	324,484	373,564	510	1005 Employee Insurance	371,275	371,275	371,275
1,813	351	6,250	510	1006 Unemployment	6,000	6,000	6,000
81,430	69,493	127,164	510	1007 Worker's Compensation	90,275	90,275	90,275
0	0	0	510	1008 Volunteer Worker's Compensation	7,024	7,024	7,024
1,552	205	0	510	1009 Accrued Vacation Liability	0	0	0
<u>2,133,393</u>	<u>2,271,125</u>	<u>2,555,664</u>		Total Personal Services	<u>2,544,653</u>	<u>2,544,653</u>	<u>2,544,653</u>
MATERIALS AND SERVICES							
1,610	1,749	2,100	520	2001 Meetings, Travel and Dues	2,000	2,000	2,000
26,719	24,327	30,000	520	2005 Training	28,000	28,000	28,000
3,164	0	0	520	2102 Telephone	0	0	0
683	1,943	2,000	520	2107 Police Reserves	7,000	7,000	7,000
910	430	1,500	520	2109 Health Screenings	1,500	1,500	1,500
1,772	1,586	2,100	520	2201 Uniform Allowance	2,100	2,100	2,100
7,641	9,989	10,000	520	2202 New Uniforms	10,000	10,000	10,000
7,787	7,957	10,000	520	2209 Ammunition and Supplies	13,750	13,750	13,750
394	0	0	520	2210 Photographic Supplies	0	0	0
5,930	5,246	7,000	520	2212 Dog Care	7,000	7,000	7,000
9,711	16,761	12,600	520	2213 Safety Supplies	12,600	12,600	12,600
732	1,061	1,500	520	2217 Evidence Materials	1,500	1,500	1,500
124	326	0	520	2220 Crime Prevention Materials	0	0	0
0	0	0	520	2221 SCINT	10,000	10,000	10,000
49,177	62,526	62,000	520	2229 Gasoline, Oil and Lube	60,000	60,000	60,000
12,003	15,378	5,000	520	2303 Equipment Repairs	5,000	5,000	5,000
7,908	7,402	12,000	520	2304 Equipment Maintenances Contracts	12,000	12,000	12,000
27,083	34,044	30,000	520	2308 Automotive Parts	30,000	30,000	30,000

Police Operations (Continued)

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
632	1,066	1,500	520	2406 Reimbursable	1,500	1,500	1,500
1,850	962	0	520	2408 Range Enhancements	0	0	0
503	4,486	1,000	520	2409 Special Investigations	1,000	1,000	1,000
<u>166,333</u>	<u>197,239</u>	<u>190,300</u>		Total Materials and Services	<u>204,950</u>	<u>204,950</u>	<u>204,950</u>
<u>2,299,726</u>	<u>2,468,364</u>	<u>2,745,964</u>		TOTAL POLICE OPERATIONS	<u>2,749,603</u>	<u>2,749,603</u>	<u>2,749,603</u>

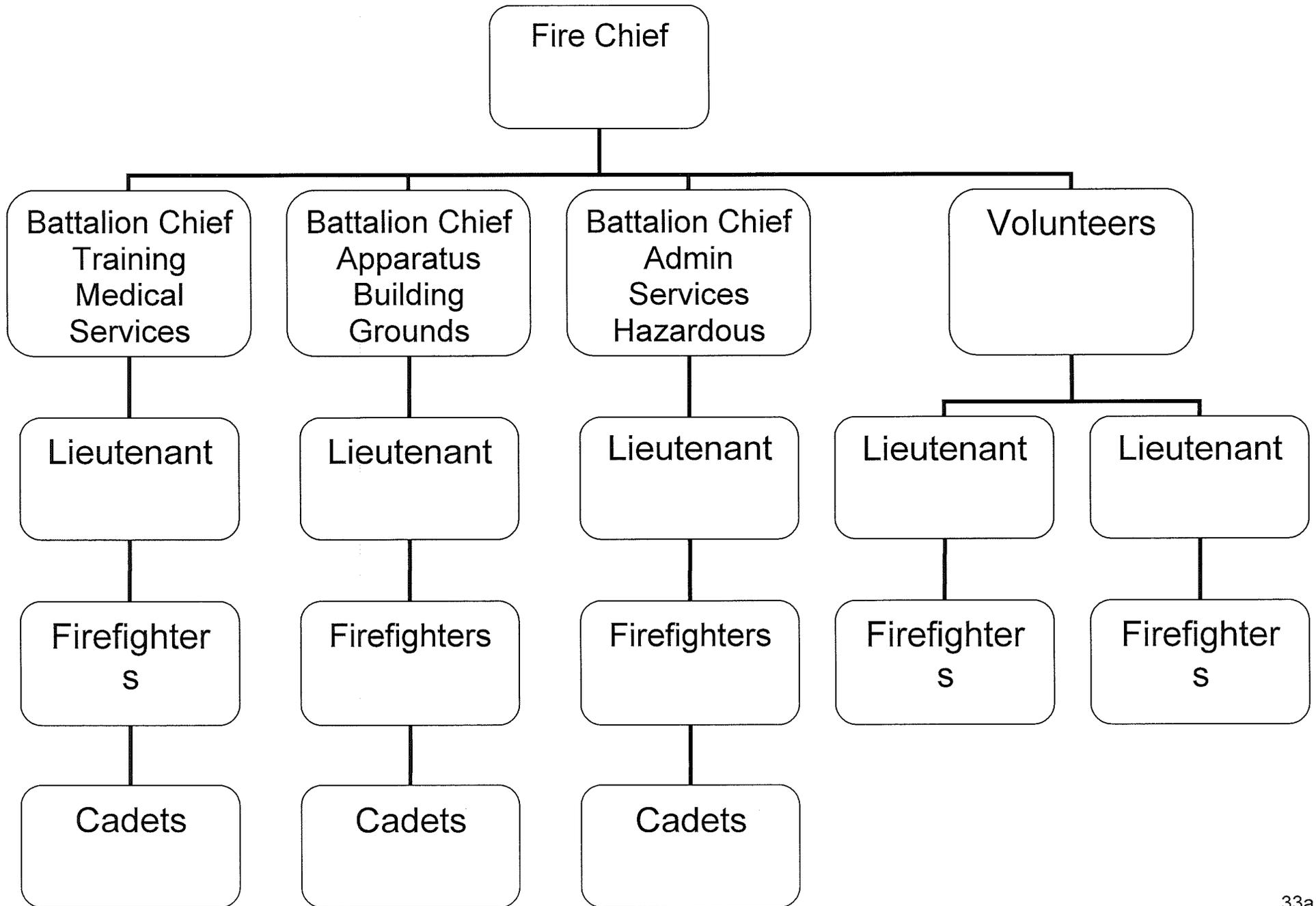
**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Police Communications Division 242**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
270,891	284,604	337,707	510	1001 Salaries	391,758	391,758	391,758
17,187	19,482	36,133	510	1002 Overtime	31,341	31,341	31,341
64,970	58,810	72,301	510	1003 P.E.R.S.	67,098	67,098	67,098
21,517	22,674	28,599	510	1004 Social Security	32,368	32,368	32,368
61,844	69,602	95,230	510	1005 Employee Insurance	115,608	115,608	115,608
474	179	1,750	510	1006 Unemployment	2,000	2,000	2,000
879	854	1,234	510	1007 Worker's Compensation	1,100	1,100	1,100
(279)	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>437,483</u>	<u>456,205</u>	<u>572,954</u>		Total Personal Services	<u>641,272</u>	<u>641,272</u>	<u>641,272</u>
MATERIALS AND SERVICES							
158	115	1,000	520	2001 Meetings, Travel and Dues	500	500	500
1,786	4,078	5,000	520	2005 Training	0	5,000	5,000
607	0	0	520	2102 Telephone	0	0	0
5,177	7,396	6,000	520	2104 CADS/RMS	6,000	6,000	6,000
13,967	7,113	0	520	2119 Computer Support	0	0	0
62	0	0	520	2122 Duplicating	0	0	0
7	0	0	520	2205 Office Supplies	0	0	0
1,666	1,922	2,500	520	2303 Equipment Repairs	6,000	2,500	2,500
965	769	2,500	520	2410 Chaplain/Volunteer Program	2,500	2,500	2,500
<u>24,395</u>	<u>21,393</u>	<u>17,000</u>		Total Materials and Services	<u>15,000</u>	<u>16,500</u>	<u>16,500</u>
CAPITAL OUTLAY							
57,622	0	0	530	3023 Equipment	0	0	0
<u>57,622</u>	<u>0</u>	<u>0</u>		Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
<u>519,500</u>	<u>477,598</u>	<u>589,954</u>		TOTAL POLICE COMMUNICATIONS	<u>656,272</u>	<u>657,772</u>	<u>657,772</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Codes Enforcement Division 243**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES						
0	0	0	510 1001	22,327	22,327	22,327
0	0	0	510 1002	0	0	0
0	0	0	510 1003	3,613	3,613	3,613
0	0	0	510 1004	1,708	1,708	1,708
0	0	0	510 1005	3,989	3,989	3,989
0	0	0	510 1006	150	150	150
0	0	0	510 1007	232	232	232
<u>0</u>	<u>0</u>	<u>0</u>	Total Personal Services	<u>32,018</u>	<u>32,018</u>	<u>32,018</u>
MATERIALS AND SERVICES						
0	0	0	520 2001	250	250	250
0	0	0	520 2005	500	500	500
0	0	0	520 2108	10,000	10,000	10,000
0	0	0	520 2109	15,000	15,000	15,000
0	0	0	520 2201	200	200	200
<u>0</u>	<u>0</u>	<u>0</u>	Total Materials and Services	<u>25,950</u>	<u>25,950</u>	<u>25,950</u>
<u>0</u>	<u>0</u>	<u>0</u>	TOTAL CODES ENFORCEMENT	<u>57,968</u>	<u>57,968</u>	<u>57,968</u>
<u>3,104,060</u>	<u>3,250,185</u>	<u>3,681,071</u>	TOTAL POLICE DEPARTMENT	<u>3,823,920</u>	<u>3,825,920</u>	<u>3,825,920</u>

CBFD Organizational Chart



FIRE DEPARTMENT

Program Description

Services provided by the Fire Department include fire/rescue, emergency medical, fire/safety prevention, and public fire education, training and emergency readiness. The staffing of the department consists of the Fire Chief, three shift Battalion Chiefs, and three Lieutenants and nine Firefighter/Engineers all assisted by Volunteer and Cadet Firefighters.

The Chief and Battalion Chiefs provide support, direction, control, coordination, and evaluation of the department and personnel. Lieutenants and Firefighters/Engineers provide emergency services in the areas of hazardous materials, fire, emergency medical and various rescue practices. All firefighters are trained to both Oregon OSHA and Department of Public Safety Standards & Training certification levels and provide personnel at large incidents. Cadet Firefighters are students enrolled in the fire science or paramedic program at Southwestern Oregon Community College preparing for a fire service career.

The department performs a number of routine functions including testing and/or maintenance of apparatus, hydrants, fire safety inspections, buildings and equipment; training in routine and emergency operations; and provision of safety equipment and materials. A number of community based education and enhancement programs are conducted by the department including a community based fire prevention program, a juvenile fire setter program, the City fire extinguisher program, a regional chaplain program, school based fire/safety programs, and is responsible for citywide safety program administration.

2009-2010 Goals

1. Complete design and construction of new station.
2. Pursue grant funding for equipment and training.
3. Update and train on the City's emergency response and preparedness plan and program.
4. Continue the Health & Wellness Program for all firefighters.
5. Update firefighter training with computer based programs.
6. Continued updating of the department's Standard Operating Procedures and Guideline.
7. Restore staff as stable funding allows. (clerical position, fire marshal or inspector position, three firefighters)
8. Place in service new engine.

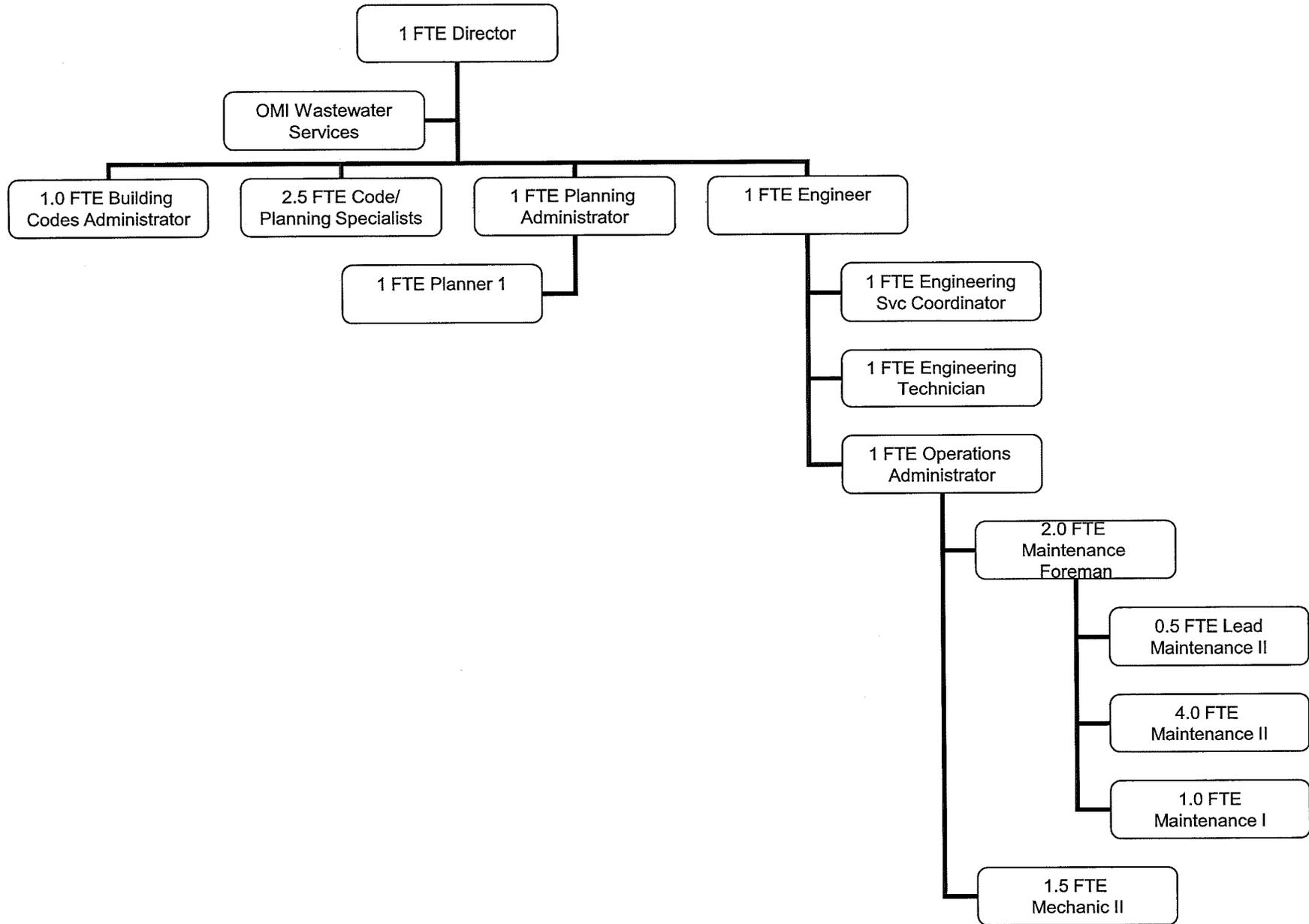
**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Fire Department 261**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
946,322	1,023,995	1,079,332	510	1001 Salaries	1,124,310	1,124,309	1,124,309
102,367	71,414	135,365	510	1002 Overtime	100,000	100,000	100,000
222,743	214,454	238,436	510	1003 P.E.R.S.	197,222	197,221	197,221
79,165	82,659	92,312	510	1004 Social Security	93,660	93,660	93,660
158,824	185,429	221,530	510	1005 Employee Insurance	159,072	159,072	159,072
1,234	377	4,250	510	1006 Unemployment	4,000	4,000	4,000
46,070	38,051	71,407	510	1007 Workers' Compensation	52,278	52,278	52,278
5,618	253	5,000	510	1008 Volunteer Workers' Compensation	9,612	9,612	9,612
25,141	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>1,587,484</u>	<u>1,616,632</u>	<u>1,847,632</u>		Total Personal Services	<u>1,740,154</u>	<u>1,740,152</u>	<u>1,740,152</u>
MATERIALS AND SERVICES							
2,111	3,275	5,400	520	2001 Meetings, Travel and Dues	4,400	4,400	4,400
9,938	11,842	15,000	520	2005 Training	15,000	15,000	15,000
9,056	8,958	12,500	520	2101 Utilities	18,000	18,000	18,000
10,214	8,685	6,500	520	2102 Telephone	6,500	6,500	6,500
1,586	58	1,500	520	2106 Recruitment Expense	1,500	1,500	1,500
14,044	1,065	1,200	520	2108 Contractual	2,300	2,300	2,300
37,500	37,500	41,000	520	2109 Contractual-Volunteers	41,000	41,000	41,000
1,808	2,699	1,740	520	2122 Duplicating	1,740	1,740	1,740
345	574	1,000	520	2123 Printing	1,600	1,600	1,600
7,297	8,183	8,000	520	2202 New Uniforms	7,500	7,500	7,500
19,173	26,217	18,000	520	2203 Fuel Oil	16,200	16,200	16,200
2,717	2,561	3,000	520	2205 Office Supplies	3,000	3,000	3,000
565	836	800	520	2206 Postage	800	800	800
2,232	2,133	4,700	520	2207 Special Department Supplies	4,100	4,100	4,100
1,024	493	0	520	2208 Miscellaneous	0	0	0
822	46	900	520	2210 Photographic Supplies	500	500	500
14,535	16,751	22,000	520	2213 Personal Safety Equipment	16,000	16,000	16,000

Fire Department (Continued)

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
3,588	4,780	4,050	520	2218	4,800	4,800	4,800
3,246	4,042	4,500	520	2221	3,500	3,500	3,500
7,247	4,326	12,100	520	2223	9,000	9,000	9,000
2,659	2,353	3,000	520	2225	2,700	2,700	2,700
5,802	6,655	7,200	520	2229	6,500	6,500	6,500
13,234	16,199	20,950	520	2230	14,000	14,000	14,000
15,732	15,698	18,000	520	2303	17,900	17,900	17,900
1,758	1,397	2,000	520	2306	1,900	1,900	1,900
16,162	20,460	14,000	520	2308	20,300	20,300	20,300
10,942	11,202	11,500	520	2309	6,450	6,450	6,450
31,252	815	4,000	520	2315	5,600	5,600	5,600
<u>246,589</u>	<u>219,803</u>	<u>244,540</u>			<u>232,790</u>	<u>232,790</u>	<u>232,790</u>
<u>1,834,073</u>	<u>1,836,435</u>	<u>2,092,172</u>		TOTAL FIRE DEPARTMENT	<u>1,972,944</u>	<u>1,972,942</u>	<u>1,972,942</u>
<u>4,938,133</u>	<u>5,086,620</u>	<u>5,773,243</u>		TOTAL PUBLIC SAFETY	<u>5,796,864</u>	<u>5,798,862</u>	<u>5,798,862</u>

Public Works & Development Department



PUBLIC WORKS AND DEVELOPMENT DEPARTMENT– ADMINISTRATION

Program Description

The Administration Division budget includes the support expenses for all divisions of the Public Works and Development Department. A portion of the personnel costs for the Public Works and Development Director, two Code/Planning Specialists and Codes Administrator are included here, with the remainder of their costs distributed among the Building Code, Wastewater, Hotel/Motel Tax and Gas Tax funds.

Staff provides leadership, direction, performs complex clerical, customer service, computer, and administrative support for the entire department (Planning, Engineering, Streets, Parks, Wastewater, and Building Codes). Division staff also provides coordination and backup for all divisions to meet Department goals.

Materials and services included in this budget cover expenses for Planning, Engineering and Administration Divisions such as copying, office supplies, computer and data processing supplies, telephone charges, and postage. The cost of providing citywide mailings and legal ads for special projects and mandated land use actions are also covered in this budget. Contractual expenses cover the cost of the maintenance agreement for Permit Plan (the database system used to track all department permits), business licenses, planning and code enforcement activities.

2009/2010 Goals

1. Continue to refine delivery of accurate, timely information and education on Departmental permitting.
2. Focus training on customer service skills.
3. Continue to cross-train employees to provide better customer service and opportunity for advancement.
4. Grants

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Public Works and Development Administration Division 300**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	Proposed 2009-10	Committee Approved 2008-09	Council Adopted 2008-09	
PERSONAL SERVICES							
33,446	53,107	58,989	510 1001	23,401	23,401	23,401	
0	1	0	510 1002	68	68	68	
5,685	9,919	11,371	510 1003	3,075	3,075	3,075	
2,499	3,976	4,513	510 1004	1,790	1,790	1,790	
7,589	10,827	18,460	510 1005	5,166	5,166	5,166	
49	15	280	510 1006	75	75	75	
217	284	579	510 1007	83	83	83	
0	0	0	510 1008	5	5	5	
3,136	0	0	510 1009	0	0	0	
<u>52,621</u>	<u>78,129</u>	<u>94,192</u>	Total Personal Services		<u>33,662</u>	<u>33,662</u>	
MATERIALS AND SERVICES							
1,057	1,279	2,500	520 2001	2,000	2,000	2,000	
158	190	590	520 2003	300	300	300	
432	340	4,000	520 2005	2,000	2,000	2,000	
3,468	3,175	2,900	520 2102	3,000	3,000	3,000	
1,683	1,508	1,500	520 2105	1,800	1,800	1,800	
2,223	2,336	3,000	520 2108	3,000	3,000	3,000	
2,758	2,780	3,650	520 2122	3,500	3,500	3,500	
1,213	804	1,200	520 2123	1,000	1,000	1,000	
860	1,622	1,500	520 2205	1,500	1,500	1,500	
3,821	4,013	3,700	520 2206	3,500	3,500	3,500	
100	603	150	520 2208	200	200	200	
458	403	950	520 2216	800	800	800	
487	1,238	1,700	520 2224	1,700	1,700	1,700	
52	354	300	520 2228	300	300	300	
118	0	300	520 2303	300	300	300	
59	505	300	520 2308	200	200	200	
<u>18,947</u>	<u>21,150</u>	<u>28,240</u>	Total Materials and Services		<u>25,100</u>	<u>25,100</u>	
<u>71,568</u>	<u>99,279</u>	<u>122,432</u>	TOTAL C.S. ADMINISTRATION				<u>58,762</u>

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PLANNING

Program Description

The Planning Division budget includes funding for planning and zoning related activities provided by the Public Works and Development Department, including personnel costs. The Planning Division provides professional planning assistance to the public, City Council, the Historic Design Review Committee, the Planning Commission and staff. The Division staff provides prompt and consistent responses to inquiries from citizens, elected officials, commission members and developers.

Division staff reviews submitted plans and applications for compliance with the requirements of the Land Development Ordinance and state law. Staff reviews the Comprehensive Plan and implementing ordinances to insure they are prepared to meet growth management issues and reflect the City Council's policy direction. Division staff also recommends changes to streamline and simplify Department review processes and provide services that are increasingly responsive to citizens. Another major duty for Division staff includes codes enforcement. Division staff is also preparing and providing data for the U.S. Census Bureau in advance of the 2010 census.

This year's budget excludes the codes enforcement officer. This position was moved to the Police Department in 2008. This year's budget still includes the line item for a Hearings Officer. This contract position will decide cases involving violations of the nuisance ordinance and the substandard/dangerous building portions of the building code. Cost for the Hearing Officer's time is expected to be collected

from persons appealing staff decisions and/or penalties accessed by the Hearings Officer.

2009/2010 Goals

1. Continue making the necessary revisions to the Comprehensive Plan and the Land Development Ordinance.
2. Continue to enforce the Land Development Ordinance.

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Public Works and Development Planning Division 301**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2008-09
PERSONAL SERVICES							
84,084	94,930	158,943	510	1001 Salaries	120,942	120,942	120,942
5	1	0	510	1002 Overtime	1,134	1,134	1,134
22,243	21,243	33,744	510	1003 P.E.R.S.	19,060	19,060	19,060
7,460	8,255	13,383	510	1004 Social Security	9,252	9,252	9,252
25,277	29,200	46,948	510	1005 Employee Insurance	34,542	34,542	34,542
275	62	835	510	1006 Unemployment	558	558	558
336	327	577	510	1007 Workers' Compensation	314	314	314
2,338	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>142,018</u>	<u>154,018</u>	<u>254,430</u>		Total Personal Services	<u>185,801</u>	<u>185,801</u>	<u>185,801</u>
MATERIALS AND SERVICES							
821	327	550	520	2001 Meetings and Travel	550	550	550
78	934	750	520	2005 Training	750	750	750
5,215	5,654	40,000	520	2108 Contractual	40,000	40,000	40,000
0	296	10,000	520	2109 Nuisance Abatement	0	0	0
0	0	15,000	520	2110 Hearings Officer	0	0	0
0	0	200	520	2216 Small Equipment	190	190	190
0	203	1,000	520	2228 Petroleum Products	400	400	400
0	0	250	520	2303 Equipment Repairs	150	150	150
0	29	500	520	2308 Automotive Parts	150	150	150
72	350	150	520	2417 Planning Commission	150	150	150
0	0	100	520	2419 Design Review Board	100	100	100
<u>6,186</u>	<u>7,793</u>	<u>68,500</u>		Total Materials and Services	<u>42,440</u>	<u>42,440</u>	<u>42,440</u>
<u>148,204</u>	<u>161,811</u>	<u>322,930</u>		TOTAL C.S. PLANNING	<u>228,241</u>	<u>228,241</u>	<u>228,241</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
DCLD/Coastal Implementation Grant Division 302**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2008-09
<u>16,000</u>	<u>16,000</u>	<u>16,000</u>		PERSONAL SERVICES			
16,000	16,000	16,000	510 1011	Salary Transfers	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
				Total Personal Services	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
				MATERIALS AND SERVICES			
<u>0</u>	<u>0</u>	<u>30,000</u>	520 2108	Contractual	<u>0</u>	<u>0</u>	<u>0</u>
0	0	30,000		Total Materials and Services	<u>0</u>	<u>0</u>	<u>0</u>
<u>16,000</u>	<u>16,000</u>	<u>46,000</u>		TOTAL DCLD/COASTAL IMPL. GRANT	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – ENGINEERING

Program Description

The Engineering Division budget includes personnel expenses for a portion of the Engineering staff. Contractual expenses are incurred for procurement of specialized engineering services.

Engineering services provided include surveying and limited engineering design of city-owned infrastructure improvement projects; estimating project improvement costs; infrastructure improvement project contract administration; maintaining records concerning improvement projects, underground utilities, right of way use, survey information, city statistics, all city maps, etc.; performing sewer lateral locations for city projects or to respond to the locate system prior to construction projects; research and write legal descriptions for city easements and property actions; and review building plans for drainage, access, availability of utilities, assessments and easements; inspection of construction on public right-of-way.

This division assists all city departments in the areas of engineering, surveying, drafting and map creation. Significant assistance is given to the general public in understanding the relationship between city services, right of way and private property interactions.

This division also fields citizen concerns regarding right-of-way. These issues are prioritized with high priority placed on fire, life and safety issues. Response times for other concerns are processed as time is available. In an effort to streamline this process as much as possible, the Administration staff performs the intake of the concerns that can be resolved by

the city and matches the person calling with the correct agency to address their concern. Engineering addresses the concern in the field and follows up as necessary.

2009/2010 Goals

1. Oversee design and construction of planned road sanitary and storm water improvements.
2. Address emergency sanitary sewer and storm water infrastructure repairs as they occur.
3. Continue to update the geographic information system.
4. Provide assistance to citizens for problem resolution.
5. Provide contract management for the Visitor Information Center and Fire Station design and construction.

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
Public Works and Development Engineering Division 305**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2008-09
PERSONAL SERVICES							
16,176	20,132	30,544	510	1001 Salaries	18,787	18,787	21,082
11	0	0	510	1002 Overtime	101	101	101
3,642	3,854	5,907	510	1003 P.E.R.S.	3,133	3,133	3,133
1,209	1,497	2,337	510	1004 Social Security	1,481	1,481	1,481
3,791	5,498	8,237	510	1005 Employee Insurance	5,359	5,359	5,359
25	8	125	510	1006 Unemployment	75	75	75
191	199	434	510	1007 Workers' Compensation	201	201	201
6,111	0	0	510	1009 Comp/Vacation Accruals	0	0	0
<u>31,156</u>	<u>31,188</u>	<u>47,584</u>		Total Personal Services	<u>29,138</u>	<u>29,138</u>	<u>31,433</u>
MATERIALS AND SERVICES							
153	65	600	520	2001 Meetings, Travel and Dues	1,200	1,200	1,200
0	20	850	520	2004 Permits, Licenses & Fees	500	500	500
89	82	400	520	2005 Training	800	800	800
1,042	2,988	12,500	520	2108 Contractual	5,000	5,000	5,000
0	60	200	520	2201 Uniform Allowance	100	100	100
315	384	500	520	2228 Petroleum Products	550	550	550
562	299	500	520	2231 Small Equipment	600	600	600
963	0	400	520	2303 Equipment Repairs	400	400	400
0	130	400	520	2308 Automotive Parts	400	400	400
<u>3,124</u>	<u>4,028</u>	<u>16,350</u>		Total Materials and Services	<u>9,550</u>	<u>9,550</u>	<u>9,550</u>
<u>34,280</u>	<u>35,216</u>	<u>63,934</u>		TOTAL C.S. ENGINEERING	<u>38,688</u>	<u>38,688</u>	<u>40,983</u>

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – PARKS

Program Description

The budget for the Parks Division includes funding for division personnel, park operations, park maintenance and utilities for operations of the Mingus Pool. Division personnel maintain the park system, including all park grounds, buildings, structures, equipment, adjacent parking areas, pedestrian and bicycle walks/paths, landscaped and native areas. Staff coordinates with the park hosts to ensure that the park restrooms are clean when a host is not available. Staff paint and stain structures, street furniture, planters, and appurtenances, and maintain lighting, electrical and irrigation systems in the parks.

City parks include Mingus Park, John Topits Park, Ed Lund Park, Eastside Park, Windy Hill Park, Taylor & Wasson Street Park, Bay Area Optimists 10th Street Park, Empire and Eastside Boat Ramps, Coos Bay Boardwalk, Timber Inn Island, and Newmark, Broadway and Bayshore Streetscapes. The Parks Division also responds to maintenance and landscaping needs at City Hall, Ed Lund Building, Scout Cabin, Mingus Park Pool and Pool house, Tennis Courts, and Mingus Park Ball field.

The Parks Division also maintains the mechanical systems of the Mingus Park pool including daily maintenance on the boiler and filtration system and chemical disbursement for maintaining safe swimming levels. Staff supervises inmate work crews that are utilized to perform labor-intensive tasks in the park system.

The Parks Division also provides support to various festival activities including the Memorial Day parade, 4th of July celebration, Blackberry Arts Festival, and Bay Area Fun Festival including litter patrol, setting up and taking down barricades, and responding to any other special requests. This year they will also support the Clamboree.

The Litter Patrol and Beautification line item is funded from Hotel/Motel funds to provide for inmate labor and Star of Hope used to perform specialized maintenance and special projects; fund the hanging baskets in the Downtown area; and yearly replacement of the banners and flags used on the Boardwalk and along Bayshore, Broadway, and in Empire.

2009/2010 Goals

1. Continue implementation of elements of the Park Development Plan.
2. Implement formalized park inspection and safety evaluation program.
3. Continue to upgrade playground equipment at all parks.
4. Train additional personnel in pool maintenance duties.

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01**

Public Works and Development Parks Division 306

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2008-09
15,144	16,505	18,067	510	1001 Salaries	19,474	19,474	19,474
238	186	0	510	1002 Overtime	900	900	900
3,481	3,153	3,494	510	1003 P.E.R.S.	3,075	3,075	3,075
1,154	1,232	1,382	510	1004 Social Security	1,490	1,490	1,490
4,214	4,933	5,654	510	1005 Employee Insurance	5,684	5,684	5,684
29	9	95	510	1006 Unemployment	98	98	98
2,279	904	1,945	510	1007 Workers' Compensation	1,734	1,734	1,734
0	0	0	510	1008 Volunteer Worker's Compensation	2,665	2,665	2,665
11,953	0	0	510	1009 Accrued Vacation Liability	0	0	0
<u>38,492</u>	<u>26,922</u>	<u>30,637</u>		Total Personal Services	<u>35,118</u>	<u>35,118</u>	<u>35,118</u>
				MATERIALS AND SERVICES			
138	229	400	520	2001 Meetings, Travel and Dues	400	400	400
871	2,168	1,650	520	2004 Permits, Licenses & Fees	500	500	500
0	25	2,000	520	2005 Training	1,000	1,000	1,000
13,821	14,371	21,000	520	2101 Utilities	21,000	21,000	21,000
279	263	0	520	2102 Telephone	100	100	100
8,686	19,591	12,500	520	2108 Contractual	2,000	2,000	2,000
41,874	41,453	50,000	520	2112 Litter Patrol and Beautification	63,500	52,500	52,500
0	0	250	520	2201 Uniform Allowance	250	250	250
892	438	1,000	520	2213 Safety Supplies	500	500	500
886	782	2,500	520	2225 Janitorial Supplies	1,000	1,000	1,000
4,233	5,842	3,500	520	2228 Petroleum Products	5,000	5,000	5,000
826	982	1,200	520	2231 Small Equipment	1,200	1,200	1,200
289	1,296	2,000	520	2303 Equipment Repair	1,200	1,200	1,200
197	267	1,200	520	2307 Concrete, Asphalt & Gravel	5,000	5,000	5,000
1,884	931	1,500	520	2308 Automotive Parts	1,000	1,000	1,000
39,280	25,418	25,000	520	2309 Building & Grounds Maintenance	25,000	25,000	25,000
0	420	900	520	2311 Ed Lund Maintenance	2,500	2,500	2,500
3,959	38,136	11,250	520	2313 Boat Ramps Maintenance	11,250	11,250	11,250
54,903	56,698	60,000	520	2314 Pool Operation - Mingus Pool Mgmt	60,000	60,000	60,000
<u>173,018</u>	<u>209,310</u>	<u>197,850</u>		Total Materials and Services	<u>202,400</u>	<u>191,400</u>	<u>191,400</u>
0	0	0	530	3015 Play Structures	10,000	20,000	20,000
<u>0</u>	<u>0</u>	<u>0</u>		Total Capital Outlay	<u>10,000</u>	<u>20,000</u>	<u>20,000</u>
<u>211,510</u>	<u>236,232</u>	<u>228,487</u>		TOTAL C.S. PARKS DIVISION	<u>247,518</u>	<u>246,518</u>	<u>246,518</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
OECCD Block Grant Division 307**

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2008-09</u>
				CAPITAL OUTLAY			
0	0	800,000	530	3102 Construction Head Start	800,000	800,000	800,000
0	0	2,117,583	530	3103 Construction - Match Head Start	2,117,583	2,117,583	2,117,583
0	0	0	530	3104 Construction Food Warehouse	500,000	500,000	500,000
0	0	0	530	3105 Construction - Match Food Warehouse	988,700	988,700	988,700
<u>0</u>	<u>0</u>	<u>2,917,583</u>		Total Capital Outlay (Special Pymts)	<u>4,406,283</u>	<u>4,406,283</u>	<u>4,406,283</u>
<u>0</u>	<u>0</u>	<u>2,917,583</u>		TOTAL OECCD GRANT	<u>4,406,283</u>	<u>4,406,283</u>	<u>4,406,283</u>

**City of Coos Bay 2009-10 Budget
Expenditures General Fund 01
ODF&W Division 312**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2008-09	Committee Approved 2009-10	Council Adopted 2008-09
				MATERIALS AND SERVICES			
0	0	100	520 2102	Telephone	100	100	100
37	23	300	520 2122	Duplicating	300	300	300
0	0	100	520 2206	Postage	100	100	100
<u>37</u>	<u>23</u>	<u>500</u>		Total Materials and Services	<u>500</u>	<u>500</u>	<u>500</u>
<u>37</u>	<u>23</u>	<u>500</u>		TOTAL ODF&W	<u>500</u>	<u>500</u>	<u>500</u>
<u>481,599</u>	<u>548,561</u>	<u>3,701,866</u>		TOTAL PUBLIC WORKS & DEVELOP.	<u>4,995,993</u>	<u>4,994,993</u>	<u>4,997,287</u>
9,335,008	8,978,473	12,947,403		TOTAL GENERAL FUND EXPENDITURE	14,218,689	14,220,689	14,234,189

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – STREETS & MAINTENANCE

Program Description

The Streets Division primarily maintains the street and right of way system. Asphalt street surfaces are patched and gravel streets are graded with additional gravel spread as funding allows. Drainage ditches are maintained through a combination of dig outs, brush cutting and weed killing. Street sweeping is done on asphalt streets and public parking lots.

Staff supervises inmate work crews involved in brush clearing or garbage pick-up along city streets. Staff maintains the street signs, working with engineering staff to insure city maps reflect current signage. Staff also lay all thermoplastic crosswalks and parking lines, paint some street legends and coordinate services for major street painting. Brush cutting along City streets to maintain visibility is a major task in the spring growing season, and a lesser task during the summer and fall months.

Staff has participated in construction projects in other departments including assisting OMI by blocking streets for sewer repairs. As a public service and as staffing has allowed, staff has used city equipment to dig out sidewalks prior to replacement work paid for by adjacent property owners.

The Division maintains 130 lane miles of asphalt road, 15 lane miles of gravel road (including alleys), and 11 public parking lots. The Division is also responsible for maintaining vehicles and heavy equipment for all departments of the City. There are approximately 80 vehicles and pieces of heavy equipment.

Staff also assists by maintaining and repairing tools for all departments and fabricating needed fixtures as time and skills allow.

Streets and vehicle maintenance personnel provide support for several special events in the City such as the Memorial Day parade, Blackberry Arts Festival, and Bay Area Fun Festival. Funds for the overtime for these events are reflected in the Hotel/Motel Fund.

This year's budget includes a recommendation to supplement the Gas Tax fund with General Fund to maintain the existing level of service delivered by the Streets and Maintenance Division.

2009/2010 Goals

1. Maintain the street infrastructure as funding allows.
2. Overlay 10th Street, Central to Cedar Avenue
3. Overlay Commercial and Central from 4th Street to 10th Street

**City of Coos Bay 2009-10 Budget
State Gas Tax Resources Fund 2**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>403,840</u>	<u>366,132</u>	<u>64,228</u>		CARRYOVER BALANCE	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
				REVENUE FROM OTHER AGENCIES			
8,778	0	0	340	0300 Grants	0	0	0
740,299	699,509	665,772	340	0800 State Gas Tax	<u>693,805</u>	<u>638,000</u>	<u>638,000</u>
<u>749,077</u>	<u>699,509</u>	<u>665,772</u>		Total Revenue from Other Agencies	<u>693,805</u>	<u>638,000</u>	<u>638,000</u>
				USE OF MONEY AND PROPERTY			
18,779	13,445	10,000	350	0100 Interest	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
<u>18,779</u>	<u>13,445</u>	<u>10,000</u>		Total Use of Money & Property	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
				OTHER INCOME			
6,856	2,554	900	380	0100 Miscellaneous Revenue	5,000	5,000	5,000
126	524	100	380	0600 Equipment & Scrap Sales	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<u>6,982</u>	<u>3,078</u>	<u>1,000</u>		Total Other Income	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
				TRANSFERS IN			
0	0	150,000	390	0800 Transfer in from General Fund	<u>129,725</u>	<u>141,747</u>	<u>141,747</u>
<u>0</u>	<u>0</u>	<u>150,000</u>		Total Transfers in	<u>129,725</u>	<u>141,747</u>	<u>141,747</u>
<u>1,178,678</u>	<u>1,082,164</u>	<u>891,000</u>		TOTAL GAS TAX FUND REVENUE	<u>851,530</u>	<u>807,747</u>	<u>807,747</u>

**City of Coos Bay 2009-10 Budget
State Gas Tax Fund 2 Expenditures
Maintenance Division 320**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10	
PERSONAL SERVICES								
217,016	267,008	281,833	510	1001	Salaries	280,336	280,632	280,632
1,942	1,609	8,134	510	1002	Overtime	9,830	9,830	9,830
43,989	46,038	54,281	510	1003	P.E.R.S.	41,990	42,037	42,037
15,726	19,335	22,182	510	1004	Social Security	21,629	21,651	21,651
53,973	75,479	87,883	510	1005	Employee Insurance	83,373	83,376	83,376
382	132	1,499	510	1006	Unemployment	1,414	1,414	1,414
11,807	14,056	22,694	510	1007	Workers' Compensation	18,953	18,956	18,956
744	0	0	510	1009	Accrued Vacation Liability	0	0	0
<u>345,579</u>	<u>423,657</u>	<u>478,506</u>			Total Personal Services	<u>457,524</u>	<u>457,897</u>	<u>457,897</u>
MATERIALS AND SERVICES								
914	979	700	520	2001	Meetings, Travel and Dues	700	700	700
894	1,056	670	520	2004	Permits, Licenses, Fees	670	670	670
90	859	1,000	520	2005	Training	1,000	1,000	1,000
7,848	10,675	11,000	520	2101	Utilities	11,000	11,000	11,000
841	1,126	1,000	520	2102	Telephone	1,000	1,000	1,000
13,172	23,114	10,000	520	2108	Contractual	10,000	10,000	10,000
0	0	0	520	2109	Master Plan and SDC	0	0	0
6,119	6,839	10,500	520	2120	Insurance	10,500	10,500	10,500
26,596	29,459	30,000	520	2124	Traffic Signals	30,000	30,000	30,000
150,048	176,445	200,000	520	2125	Street Lights	200,000	200,000	200,000
10,829	10,424	12,000	520	2126	Street Lights-State Shared	12,000	12,000	12,000
586	781	1,000	520	2201	Uniform Allowance	1,000	1,000	1,000
431	993	300	520	2205	Office Supplies	300	300	300
1,126	2,226	2,000	520	2213	Safety Supplies	2,000	2,000	2,000
20,344	19,067	15,000	520	2222	Traffic Safety Supplies	15,000	15,000	15,000
383	266	300	520	2225	Janitorial Supplies	300	300	300
17,195	22,645	15,000	520	2228	Petroleum Products	15,000	15,000	15,000
1,471	952	1,000	520	2231	Small Equipment	1,000	1,000	1,000
122	768	1,000	520	2303	Equipment Repairs	1,000	1,000	1,000
12,299	23,305	70,000	520	2307	Concrete, Asphalt & Gravel	20,000	20,000	20,000
3,339	5,273	2,000	520	2308	Automotive Parts	2,000	2,000	2,000
3,946	4,952	2,000	520	2309	Building & Plant Maintenance	2,000	2,000	2,000
18,075	13,080	7,000	520	2316	Heavy Equipment Parts	7,000	7,000	7,000
<u>296,668</u>	<u>355,284</u>	<u>393,470</u>			Total Materials and Services	<u>343,470</u>	<u>343,470</u>	<u>343,470</u>

State Gas Tax Fund (Continued)

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
				CAPITAL OUTLAY			
1,200	0	0	530	3001 Computer Hardware & Software	0	0	0
<u>1,200</u>	<u>0</u>	<u>0</u>		Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
				OTHER FINANCING USES			
80,000	80,000	0	550	5005 Transfer to Street Improvement Fund	0	0	0
7,409	6,995	7,500	550	5006 Transfer to Bike/Pedestrian Path Fund	6,500	6,380	6,380
100,000	152,000	0	550	5011 Transfer to Public Works Reserve Fund	0	0	0
0	0	1,200	550	5020 Transfers to Technology Reserve Fund	0	0	0
0	0	10,324	560	6001 Contingency	44,036	0	0
<u>187,409</u>	<u>238,995</u>	<u>19,024</u>		Total Other Financing Uses	<u>50,536</u>	<u>6,380</u>	<u>6,380</u>
347,822	64,228	0		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,178,678</u>	<u>1,082,164</u>	<u>891,000</u>		TOTAL GAS TAX EXPENDITURES	<u>851,530</u>	<u>807,747</u>	<u>807,747</u>

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – WASTEWATER

Program Description

Wastewater funds are used for the operation and maintenance of the City's sewer and storm water system. Operation of the City's sewer and storm water system is a public-private partnership between the City of Coos Bay and Operations Management, Inc. (OMI). OMI provides services to collect, treat, and discharge the City's wastewater as permitted through DEQ and EPA. OMI also cleans and repairs lines and catch basins (minor repairs within their contractual limit), inspects lines manually and using video equipment, performs dike maintenance and flood control emergency work.

The City continues to have responsibility for major repairs and replacement of the system due to age, condition, changing technology, DEQ mandates and EPA mandates. Infrastructure includes 26 pump stations, 74.3 miles of pipe, two wastewater treatment plants and sludge disposal system. City staff maintains the Capital Improvements Plan that includes maintenance and rehabilitation projects. Each year city staff considers funding when determining priorities in the plan.

No full time City employees are included in this budget, but portions of the personnel expenses for staff involved to administer the systems are funded with Wastewater revenues.

This budget includes an Unappropriated Ending Fund Balance to serve as a working capital account. Industry standards, and

good fiscal management, recommend two months of O&M expenses be held in unappropriated funds.

This budget transfers funds to the Wastewater Reserve account. These funds will be used for match for grants and loans as well as for debt service for the design and construction of the DEQ mandated projects. These include Plant #1 effluent outfall repair, the construction of Pump Station No. 5, the Isthmus Slough Crossing as well as design for improvements to Plant #2 and other projects. Funds are also set aside toward the purchase of a replacement street sweeper in three years.

This budget includes the transfer to Insurance Reserve Fund. The City does not carry environmental insurance, but funds this reserve account. The City is exploring purchasing environmental Insurance.

This budget also includes a 6% rate increase to raise revenue for debt service of wastewater treatment and collections upgrades.

2009/2010 Goals

1. Implement DEQ requirements to the wastewater treatment plants and collections system per the facilities plans and Mutual Agreement Orders.

**City of Coos Bay 2009-10 Budget
Wastewater Resources Fund 3**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>1,097,717</u>	<u>1,692,941</u>	<u>925,000</u>		CARRYOVER BALANCE	<u>1,218,000</u>	<u>1,218,000</u>	<u>1,218,000</u>
				REVENUE FROM OTHER AGENCIES			
201,579	0	0	340	0300 Grants	64,254	64,254	64,254
116,700	144,000	187,000	340	2000 Charleston Sanitary District	187,000	187,000	187,000
74,948	125,887	107,000	340	2100 Bunker Hill Sanitary District	107,000	107,000	107,000
<u>393,227</u>	<u>269,887</u>	<u>294,000</u>		Total Revenue from other Agencies	<u>358,254</u>	<u>358,254</u>	<u>358,254</u>
				USE OF MONEY AND PROPERTY			
81,407	90,314	40,000	350	0100 Interest	45,000	45,000	45,000
<u>81,407</u>	<u>90,314</u>	<u>40,000</u>		Total Use of Money & Property	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
				CHARGES FOR CURRENT SERVICES			
22,260	13,599	15,000	360	1200 Sewer Permits/Connection Fees	8,000	8,000	8,000
3,001,297	3,640,464	3,885,000	360	1400 Sewer Use Fees	4,103,985	4,103,985	4,103,985
364	597	500	360	1500 Sewer Principal Payments	0	0	0
2,517	2,368	2,500	360	1600 R.V. Dump Fees	2,500	2,500	2,500
108,276	116,580	120,000	360	1700 Alum Sludge Disposal Payments	41,600	41,600	41,600
<u>3,134,714</u>	<u>3,773,608</u>	<u>4,023,000</u>		Total Charges for Current Services	<u>4,156,085</u>	<u>4,156,085</u>	<u>4,156,085</u>
				OTHER INCOME			
60,130	(4,467)	5,000	380	0100 Miscellaneous Revenue	0	0	0
0	0	130,000	380	0400 Reimbursements	0	0	0
759	0	0	380	0600 Equipment & Scrap Sales	0	0	0
<u>60,889</u>	<u>(4,467)</u>	<u>135,000</u>		Total Other Income	<u>0</u>	<u>0</u>	<u>0</u>
<u>4,767,954</u>	<u>5,822,283</u>	<u>5,417,000</u>		TOTAL WASTEWATER REVENUE	<u>5,777,339</u>	<u>5,777,339</u>	<u>5,777,339</u>

**City of Coos Bay 2009-10 Budget
Wastewater Expenditures Fund 3
Administration Division 350**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
29,433	34,359	34,618	510	1001	52,847	52,847	52,847
0	39	0	510	1002	285	285	285
5,664	5,861	6,695	510	1003	8,607	8,607	8,607
2,121	2,569	2,648	510	1004	4,080	4,080	4,080
4,953	7,711	7,303	510	1005	11,813	11,813	11,813
36	11	113	510	1006	1,443	1,443	1,443
87	103	131	510	1007	155	154	154
<u>42,294</u>	<u>50,653</u>	<u>51,508</u>		Total Personal Services	<u>79,229</u>	<u>79,229</u>	<u>79,229</u>
MATERIALS AND SERVICES							
0	714	500	520	2105	500	500	500
350	343	750	520	2108	750	750	750
0	0	100	520	2122	100	100	100
47,031	51,736	54,322	520	2127	57,037	57,037	57,037
<u>47,381</u>	<u>52,793</u>	<u>55,672</u>		Total Materials and Services	<u>58,387</u>	<u>58,387</u>	<u>58,387</u>
OTHER FINANCING USES							
36,931	36,575	0	550	5007	0	0	0
			550	5009	686,699	686,699	686,699
400,000	987,000	128,000	550	5008	942,991	942,991	942,991
20,000	0	20,000	550	5015	20,000	20,000	20,000
0	0	1,800	550	5020	1,800	1,800	1,800
0	0	88,299	560	6001	901,836	898,858	898,858
<u>456,931</u>	<u>1,023,575</u>	<u>238,099</u>		Total Other Financing Uses	<u>2,553,326</u>	<u>2,550,348</u>	<u>2,550,348</u>
<u>546,606</u>	<u>1,127,021</u>	<u>345,279</u>		TOTAL WW ADMINISTRATION	<u>2,690,942</u>	<u>2,687,964</u>	<u>2,687,964</u>

**City of Coos Bay 2009-10 Budget
Wastewater Expenditures Fund 3
Plant 1 Division 351**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
34,355	39,031	56,519	510	1001 Salaries	66,388	66,832	66,832
23	0	0	510	1002 Overtime	641	641	641
6,331	6,760	10,730	510	1003 P.E.R.S.	10,573	10,644	10,644
2,510	2,911	4,324	510	1004 Social Security	5,200	5,234	5,234
6,604	9,158	13,992	510	1005 Employee Insurance	15,529	15,534	15,534
44	14	216	510	1006 Unemployment	3,651	3,651	3,651
240	274	610	510	1007 Workers' Compensation	486	490	490
<u>50,107</u>	<u>58,148</u>	<u>86,391</u>		Total Personal Services	<u>102,468</u>	<u>103,026</u>	<u>103,026</u>
MATERIALS AND SERVICES							
0	75	800	520	2001 Meetings, Travel & Dues	800	800	800
21,157	8,674	45,000	520	2004 Permits, Licenses & Fees	25,000	25,000	25,000
81,812	38,087	305,000	520	2108 Contractual	10,000	10,000	10,000
25,465	24,882	26,000	520	2120 Insurance	26,000	26,000	26,000
651,355	674,152	776,118	520	2131 OMI Contract	735,961	735,961	735,961
2,905	2,059	2,000	520	2308 Automotive Parts	2,000	2,000	2,000
10,857	13,329	10,000	520	2317 Equipment Parts & Maintenance	10,000	10,000	10,000
<u>793,551</u>	<u>761,258</u>	<u>1,164,918</u>		Total Materials and Services	<u>809,761</u>	<u>809,761</u>	<u>809,761</u>
CAPITAL OUTLAY							
600	0	0	530	3001 Computer Hardware & Software	0	0	0
950	591,539	70,000	530	3004 Construction-DEQ Compliance	15,000	15,000	15,000
23,444	5,222	26,800	530	3023 Equipment & Tools	13,250	13,250	13,250
<u>24,994</u>	<u>596,761</u>	<u>96,800</u>		Total Capital Outlay	<u>28,250</u>	<u>28,250</u>	<u>28,250</u>
<u>868,652</u>	<u>1,416,167</u>	<u>1,348,109</u>		TOTAL PLANT 1 EXPENDITURES	<u>940,479</u>	<u>941,037</u>	<u>941,037</u>

**City of Coos Bay 2009-10 Budget
Wastewater Expenditures Fund 3
Plant 2 Division 352**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
44,642	50,309	68,835	510	1001 Salaries	78,522	78,966	78,966
23	0	0	510	1002 Overtime	666	666	666
8,388	8,881	13,108	510	1003 P.E.R.S.	12,395	12,467	12,467
3,278	3,752	5,266	510	1004 Social Security	6,143	6,177	6,177
9,090	11,899	17,179	510	1005 Employee Insurance	18,219	18,224	18,224
60	19	264	510	1006 Unemployment	3,689	3,689	3,689
304	334	701	510	1007 Workers' Compensation	558	563	563
<u>65,785</u>	<u>75,194</u>	<u>105,353</u>		Total Personal Services	<u>120,193</u>	<u>120,751</u>	<u>120,751</u>
MATERIALS AND SERVICES							
0	75	300	520	2001 Meetings, Travel & Dues	300	300	300
14,759	8,156	9,000	520	2004 Permits, Licenses & Fees	1,000	1,000	1,000
5,195	9,909	55,000	520	2108 Contractual	75,000	75,000	75,000
23,714	23,102	24,000	520	2120 Insurance	24,000	24,000	24,000
468,502	484,899	454,295	520	2131 OMI Contract	467,352	467,352	467,352
749	0	0	520	2308 Automotive Parts	0	0	0
25,396	10,957	10,000	520	2317 Equipment Parts & Maintenance	10,000	10,000	10,000
<u>538,315</u>	<u>537,098</u>	<u>552,595</u>		Total Materials and Services	<u>577,652</u>	<u>577,652</u>	<u>577,652</u>
CAPITAL OUTLAY							
600	0	0	530	3001 Computer Hardware & Software	0	0	0
949	343	134,000	530	3004 Construction-DEQ Compliance	30,000	30,000	30,000
2,197	1,695	2,800	530	3023 Equipment & Tools	75,800	75,800	75,800
<u>3,746</u>	<u>2,038</u>	<u>136,800</u>		Total Capital Outlay	<u>105,800</u>	<u>105,800</u>	<u>105,800</u>
<u>607,846</u>	<u>614,330</u>	<u>794,748</u>		TOTAL PLANT 2 EXPENDITURES	<u>803,645</u>	<u>804,203</u>	<u>804,203</u>

**City of Coos Bay 2009-10 Budget
Wastewater Expenditures Fund 3
Collection Systems/Sanitary Division 353**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
37,208	50,520	89,529	510	1001 Salaries	106,149	107,183	107,183
57	0	0	510	1002 Overtime	1,190	1,190	1,190
7,423	9,394	16,811	510	1003 P.E.R.S.	17,227	17,394	17,394
2,782	3,756	6,849	510	1004 Social Security	8,419	8,498	8,498
7,984	13,190	23,165	510	1005 Employee Insurance	26,091	26,102	26,102
59	19	369	510	1006 Unemployment	2,951	2,951	2,951
442	528	1,274	510	1007 Workers' Compensation	1,014	1,025	1,025
<u>55,955</u>	<u>77,407</u>	<u>137,997</u>		Total Personal Services	<u>163,041</u>	<u>164,344</u>	<u>164,344</u>
MATERIALS AND SERVICES							
0	7	525	520	2001 Meetings and Travel	350	350	350
1,136	489	5,000	520	2004 Permits, Licenses & Fees	5,000	5,000	5,000
24,500	174,694	190,000	520	2108 Contractual	105,000	105,000	105,000
(3,469)	0	0	520	2109 Collection Systems Master Plan & SDC	0	0	0
82,842	86,493	100,000	520	2110 Emergency Repairs	100,000	100,000	100,000
10,402	10,848	11,000	520	2120 Insurance	11,000	11,000	11,000
381,753	395,114	392,169	520	2131 OMI Contract	422,237	422,237	422,237
268	409	500	520	2228 Petroleum Products	500	500	500
5,084	7,647	10,000	520	2308 Automotive Parts	6,000	6,000	6,000
20,746	29,238	12,000	520	2316 Heavy Equipment parts	10,000	10,000	10,000
2,253	6,098	10,000	520	2317 Equipment Parts & Maintenance	10,000	10,000	10,000
<u>525,515</u>	<u>711,037</u>	<u>731,194</u>		Total Materials and Services	<u>670,087</u>	<u>670,087</u>	<u>670,087</u>
CAPITAL OUTLAY							
450	0	0	530	3001 Computer Hardware & Software	0	0	0
0	0	0	530	3004 Construction-DEQ Compliance	0	0	0
34,347	23,995	51,150	530	3023 Equipment & Tools	90,100	90,100	90,100
140,761	30,539	1,062,000	530	3102 Construction	0	0	0
<u>175,558</u>	<u>54,534</u>	<u>1,113,150</u>		Total Capital Outlay	<u>90,100</u>	<u>90,100</u>	<u>90,100</u>
<u>757,028</u>	<u>842,978</u>	<u>1,982,341</u>		TOTAL COLLECTIONS EXPENDITURES	<u>923,228</u>	<u>924,531</u>	<u>924,531</u>

**City of Coos Bay 2009-10 Budget
Wastewater Expenditures Fund 3
Collection/Stormwater Division 355**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10	
PERSONAL SERVICES								
36,131	35,658	57,500	510	1001	Salaries	73,450	73,893	73,893
136	63	0	510	1002	Overtime	1,670	1,670	1,670
6,943	6,006	10,927	510	1003	P.E.R.S.	11,155	11,227	11,227
2,548	2,475	4,399	510	1004	Social Security	5,743	5,777	5,777
8,243	8,728	15,784	510	1005	Employee Insurance	19,497	19,502	19,502
63	24	259	510	1006	Unemployment	1,596	1,596	1,596
2,248	1,472	2,010	510	1007	Workers' Compensation	2,988	2,993	2,993
<u>56,312</u>	<u>54,426</u>	<u>90,879</u>			Total Personal Services	<u>116,099</u>	<u>116,657</u>	<u>116,657</u>
MATERIALS AND SERVICES								
434	1,124	7,500	520	2004	Permits, Licenses & Fees	5,000	5,000	5,000
15,433	99,423	30,000	520	2108	Contractual	44,000	44,000	44,000
0	0	0	520	2109	Collection Systems Master Plan & SDC	0	0	0
57,641	13,396	100,000	520	2110	Emergency Repairs	100,000	100,000	100,000
990	1,171	2,500	520	2120	Insurance	2,500	2,500	2,500
127,251	131,705	122,294	520	2131	OMI Contract	140,746	140,746	140,746
90	108	200	520	2228	Petroleum Products	200	200	200
0	157	3,750	520	2308	Automotive Parts	2,500	2,500	2,500
7	26	2,750	520	2316	Heavy Equipment parts	1,500	1,500	1,500
1,679	0	5,000	520	2317	Equipment Parts & Maintenance	2,500	2,500	2,500
<u>203,525</u>	<u>247,110</u>	<u>273,994</u>			Total Materials & Services	<u>298,946</u>	<u>298,946</u>	<u>298,946</u>
CAPITAL OUTLAY								
150	0	0	530	3001	Computer Hardware & Software	0	0	0
2,394	0	3,650	530	3023	Equipment & Tools	4,000	4,000	4,000
32,500	1,107	158,000	530	3102	Construction	0	0	0
<u>35,044</u>	<u>1,107</u>	<u>161,650</u>			Total Capital Outlay	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>294,881</u>	<u>302,643</u>	<u>526,523</u>			TOTAL COLL./STORMWATER EXPEND.	<u>419,045</u>	<u>419,603</u>	<u>419,603</u>
<u>1,692,941</u>	<u>1,519,144</u>	<u>420,000</u>			Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>4,767,954</u>	<u>5,822,283</u>	<u>5,417,000</u>			TOTAL WASTEWATER EXPENSE	<u>5,777,339</u>	<u>5,777,339</u>	<u>5,777,339</u>

Special Public Safety Fund

Program Description

Police Special Fund: This program records revenues and expenses for grants and donations dedicate for the traffic enforcement (DUII), seat belt, and drug recognition expert (DRE). This fund has also been used for canine procurement, firearms range enhancements, and bullet proof vest replacement.

Fire Special Fund: This program records revenues and expenses for grants and donations dedicate for specific acquisitions such as the thermal imaging camera and other fire service equipment.

**City of Coos Bay 2009-10 Budget
Special Public Safety Fund 4
Police/Fire**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>38,748</u>	<u>45,135</u>	<u>31,600</u>		RESOURCES POLICE (000)	<u>32,470</u>	<u>26,479</u>	<u>26,479</u>
3,490	0	0	340	CARRYOVER BALANCE Police	0	0	0
0	0	0	340	3030 Revenue from other agencies	0	76,816	76,816
0	0	0	340	0302 Cops Grant	0	25,000	25,000
1,580	0	0	340	0303 Bryne Grant	0	7,000	7,000
<u>43,818</u>	<u>45,135</u>	<u>0</u>	340	0300 Seat Belt Enforcement Grant	<u>0</u>	<u>7,000</u>	<u>7,000</u>
				Total Revenue from other Agencies	<u>32,470</u>	<u>135,295</u>	<u>135,295</u>
				USE OF MONEY AND PROPERTY			
1,418	2,080	600	350	0100 Interst Police	326	326	326
<u>1,418</u>	<u>2,080</u>	<u>600</u>		Total Use of Money and Property	<u>326</u>	<u>326</u>	<u>326</u>
				CURRENT SERVICES			
7,690	8,000	7,000	360	1900 DUII Impact Panel Class Fees	7,000	7,000	7,000
0	499	750	360	2600 Range User Fees	0	499	499
0	0	100	380	2100 Product Sales	0	0	0
445	1,006	100	380	1300 Gifts and Donations	0	0	0
680	0	0	380	1200 Gifts and Donations Safety Town	0	0	0
10	0	0	380	1500 Gifts and Donations Bicycle Education	0	0	0
0	0	5,000	390	0800 Transfers in from General Fund	0	0	0
0	1,600	0	360	2000 Seat Belt Class fees	<u>3,400</u>	<u>0</u>	<u>0</u>
<u>8,825</u>	<u>11,105</u>	<u>12,950</u>		Total Current Services	<u>10,400</u>	<u>7,499</u>	<u>7,499</u>
<u>54,061</u>	<u>58,320</u>	<u>45,150</u>		TOTAL POLICE REVENUE	<u>43,196</u>	<u>143,120</u>	<u>143,120</u>

**City of Coos Bay 2009-10 Budget
Special Public Safety Fund 4**

EXPENDITURES POLICE (402)

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted/Amend 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>	
PERSONAL SERVICES								
0	0	8,000	510	1001	Salaries (Cops Grant)	8,000	45,228	45,228
1,727	1,711	0	510	1002	Overtime (DUII Impact Grant)	0	10,500	10,500
358	302	1,717	510	1003	P.E.R.S. (Cops Grant)	1,717	7,318	7,318
119	117	612	510	1004	Social Security (Cops Grant)	612	3,460	3,460
268	326	450	510	1005	Employee Insurance (Cops Grant)	450	18,359	18,359
67	54	221	510	1007	Workers' Compensation (Cops Grant)	221	2,451	2,451
<u>2,539</u>	<u>2,510</u>	<u>11,000</u>			Total Personal Services	<u>11,000</u>	<u>87,316</u>	<u>87,316</u>
MATERIALS AND SERVICES								
1,670	0	11,400	520	2425	Canine Program	0	6,000	6,000
0	0	6,500	520	2240	Police Equipmant (Bryne Grant & Other)	0	39,600	39,600
2,598	1,791	0	520	2243	Bullet proof vest Grant	0	0	0
0	0	750	520	2408	Range Enhancements	0	499	499
859	2,410	8,500	520	2430	Crime Prevention	1,500	2,500	2,500
1,260	4,833	7,000	520	2428	Traffic Enforcement Program	10,400	7,205	7,205
<u>6,387</u>	<u>9,034</u>	<u>34,150</u>			Total Materials and Services	<u>11,900</u>	<u>55,804</u>	<u>55,804</u>
OTHER FINANCING USES								
0	0	0			Contingency	20,296	0	0
45,135	46,776	0			Unappropriated	0	0	0
<u>45,135</u>	<u>46,776</u>	<u>0</u>				<u>20,296</u>	<u>0</u>	<u>0</u>
<u>54,061</u>	<u>58,320</u>	<u>45,150</u>			TOTAL POLICE EXPENDITURES	<u>43,196</u>	<u>143,120</u>	<u>143,120</u>

**City of Coos Bay 2009-10 Budget
Special Public Safety Fund 4**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.	<u>RESOURCES FIRE (000)</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
915	16,587	11,500	300	0500 CARRYOVER BALANCE FIRE	8,631	8,771	8,771
				REVENUE FROM OTHER AGENCIES			
500	5,690	0	340	3030 Grants (various)	0	90,000	90,000
500	5,690	0		Total Revenue from other Agencies	0	90,000	90,000
				USE OF MONEY AND PROPERTY			
448	856	400	350	0200 Interest Fire	87	87	87
448	856	400		Total Use of Money and Property	87	87	87
				CURRENT SERVICES			
100	0	2,000	360	2100 Fire Education Class	0	0	0
400	800	800	360	2200 Burn to Learn Fees	0	0	0
500	800	2,800		Total Current Services	0	0	0
				MISCELLANEOUS			
6,788	0	0	390	0800 Transfers in from General Fund	0	10,000	10,000
5,244	2,525	1,000	380	0900 Gifts and Donations (Bricks)	0	0	0
2,192	928	500	380	2200 Product Sales	0	0	0
14,224	3,453	1,500		Total Current Services	0	10,000	10,000
16,587	27,386	16,200		TOTAL FIRE REVENUE	8,718	108,858	108,858

**City of Coos Bay 2009-10 Budget
Special Public Safety Fund 4**

EXPENDITURES FIRE (411)

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted/Amend 2008-09</u>	<u>Acct. No.</u>		<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
MATERIALS AND SERVICES							
0	3,681	2,000	520	2108	Contractual	0	0
0	5,668	7,200	520	2240	Fire Equipment	0	4,500
0	0	0	520	2250	Memorial Bricks	0	4,358
0	9,349	9,200			Total Materials and Services	0	8,858
CAPITAL OUTLAY							
0	0	7,000	530	3037	Thermal Imaging Camera	0	0
0	0	7,000			Grants (various)	0	100,000
Other Financing Sources							
0	0	0	560	6001	Contingency	8,718	0
16,587	18,037	0			Unappropriated	0	0
16,587	18,037	0				8,718	0
16,587	27,386	16,200			TOTAL FIRE EXPENDITURE	8,718	108,858
Special Public Safety Fund Summarized							
<u>70,648</u>	<u>85,706</u>	<u>61,350</u>			TOTAL POLICE/FIRE REVENUE	<u>51,914</u>	<u>251,978</u>
<u>70,648</u>	<u>85,706</u>	<u>61,350</u>			TOTAL POLICE/FIRE EXPENSE	<u>51,914</u>	<u>251,978</u>

Hotel/Motel Tax Fund

Program Description

This fund provides funds for maintenance of the Coos Art Museum, Marshfield Sun Building, Egyptian Theater, and Tourist Information Center; promotion of community events such as the Coos Bay fireworks display; and Christmas light replacement. A portion of the personnel costs for Public Works and Development, Finance, City Manager's office as well as funding for two temporary summer workers for vegetation management and maintenance of the downtown is included in this fund.

This fund also provides funding for the Visitor's Convention Bureau and the Tourist Information Center.

**City of Coos Bay 2009-10 Budget
Hotel/Motel Tax Fund 5**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>256,370</u>	<u>294,676</u>	<u>295,505</u>		CARRYOVER BALANCE	<u>138,406</u>	<u>49,280</u>	<u>49,280</u>
				TAXES			
396,470	400,948	375,000	311 0100	Hotel/Motel Tax - General	300,000	333,205	333,205
158,194	160,312	150,000	311 0200	Hotel/Motel Tax - Promotions Committee	120,000	134,086	134,086
<u>554,664</u>	<u>561,260</u>	<u>525,000</u>		Total Taxes	<u>420,000</u>	<u>467,291</u>	<u>467,291</u>
				USE OF MONEY AND PROPERTY			
12,536	13,243	10,000	350 0100	Interest	1,557	1,557	1,557
720	720	1,000	350 0900	Coos Art Museum Rents	1,000	1,000	1,000
<u>13,256</u>	<u>13,963</u>	<u>11,000</u>		Total Use of Money and Property	<u>2,557</u>	<u>2,557</u>	<u>2,557</u>
				TRANSFERS IN			
0	0	150,000	390 0800	Transfer in from General Fund	0	49,675	52,675
<u>0</u>	<u>0</u>	<u>150,000</u>		Total Transfers in	<u>0</u>	<u>49,675</u>	<u>52,675</u>
<u>824,290</u>	<u>869,899</u>	<u>831,505</u>		TOTAL HOTEL/MOTEL TAX REV.	<u>560,963</u>	<u>568,803</u>	<u>571,803</u>

**City of Coos Bay 2009-10 Budget
Hotel/Motel Tax Fund 5
Department 410**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.		EXPENDITURES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
					PERSONAL SERVICES			
89,054	118,365	126,263	510	1001	Salaries	150,830	150,830	150,830
1,778	1,519	8,245	510	1002	Overtime	7,497	7,497	7,497
20,556	22,201	25,901	510	1003	P.E.R.S.	24,081	24,081	24,081
6,715	8,825	10,290	510	1004	Social Security	11,545	11,545	11,545
25,709	36,922	42,919	510	1005	Employee Insurance	46,350	46,350	46,350
177	57	729	510	1006	Unemployment	2,051	2,051	2,051
5,953	7,024	14,978	510	1007	Workers' Compensation	14,064	14,064	14,064
<u>149,942</u>	<u>194,913</u>	<u>229,325</u>			Total Personal Services	<u>256,417</u>	<u>256,417</u>	<u>256,417</u>
					MATERIALS AND SERVICES			
14,728	16,794	20,000	520	2101	Tourism-related Utilities	17,500	17,500	17,500
3,128	3,211	3,350	520	2108	Contractual	3,100	3,100	3,100
0	480	600	520	2110	Festival Support	0	0	0
0	0	4,000	520	2113	Audit	4,000	0	0
13,477	15,610	16,000	520	2204	Community Events & Promotion	12,600	12,600	12,600
11,811	10,069	10,000	520	2309	Museum & Sun Building Maintenance	246	10,000	10,000
193	24	5,000	520	2310	Tourist Center Building Maintenance	1,500	1,500	1,500
1,383	1,018	5,000	520	2311	Egyptian Theater Maintenance	2,500	2,500	2,500
8,619	0	10,000	520	2401	Egyptian Theater Insurance	10,000	0	0
14,713	18,606	12,000	520	2402	Art Museum Utilities	12,000	12,000	12,000
720	720	1,000	520	2403	Art Museum Rents	1,000	1,000	1,000
1,149	1,149	1,500	520	2404	Art Museum Insurance	1,500	1,500	1,500
158,194	160,312	150,000	520	2429	Promotions Committee	120,000	134,086	134,086
4,367	1,977	5,000	520	2430	Christmas Lights	7,000	5,000	5,000
22,119	9,479	118,000	520	2433	Special Projects	5,000	5,000	5,000
53,071	53,031	53,000	520	2434	Tourist Information Center	53,000	53,000	53,000
12,000	12,000	12,000	520	2435	Art Museum Management	12,000	12,000	15,000
<u>319,672</u>	<u>304,480</u>	<u>426,450</u>			Total Materials and Services	<u>262,946</u>	<u>270,786</u>	<u>273,786</u>
					OTHER FINANCING USES			
0	75,000	52,000	550	5010	Transfer to General Fund	41,600	41,600	41,600
60,000	0	0	550	5011	Transfer to Public Works Reserve	0	0	0
0	0	8,225	560	6001	Contingency	0	0	0
<u>60,000</u>	<u>75,000</u>	<u>60,225</u>			Total Other Financing Uses	<u>41,600</u>	<u>41,600</u>	<u>41,600</u>
<u>294,676</u>	<u>295,506</u>	<u>115,505</u>			Total Unappropriated Ending Fund Balance	<u>560,963</u>	<u>568,803</u>	<u>571,803</u>
<u>824,290</u>	<u>869,899</u>	<u>831,505</u>			TOTAL HOTEL/MOTEL TAX EXPENSE	<u>560,963</u>	<u>568,803</u>	<u>571,803</u>

LIBRARY

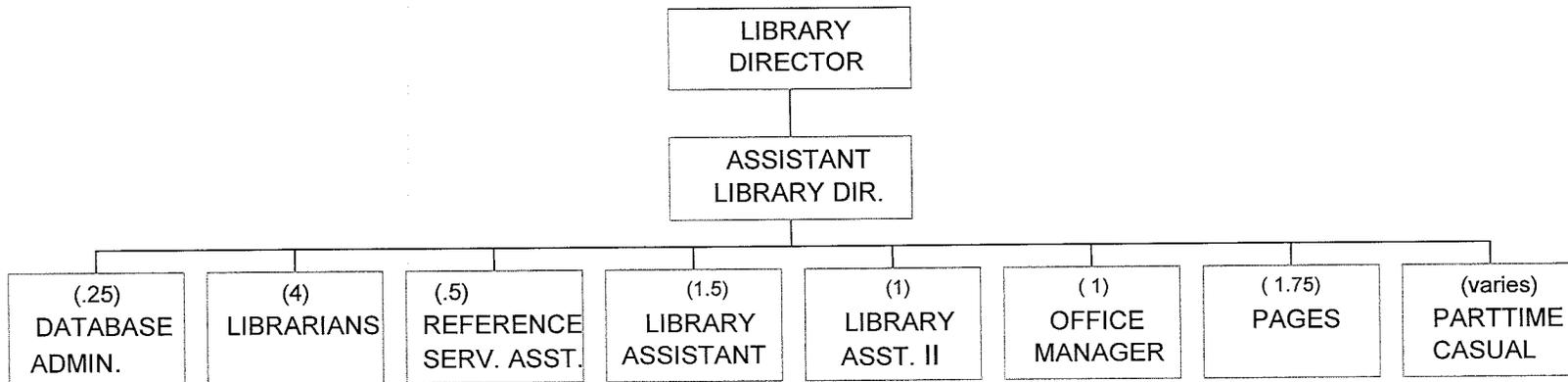
Program Description

As a member of the Coos County Library Service District, the Coos Bay Public Library provides many services for the citizens of Coos Bay and the surrounding area with a state-designated service area of approximately 24,000 people. It serves as a popular materials library, a research and information service, an educational center and provides a community forum.

2009/10 Goals

1. Celebrate the library's 100th anniversary all year.
2. Strengthen partnerships with library support groups.
3. Continue pursuing measures to live within revenues received.
4. Promote awareness of library services to a changing community.

Organization Chart



**City of Coos Bay 2009-10 Budget
Library Fund Resources Fund 7**

<u>Actual 2006-07</u>	<u>Actual 2007-08</u>	<u>Adopted 2008-09</u>	<u>Acct. No.</u>	<u>RESOURCES</u>	<u>Proposed 2009-10</u>	<u>Committee Approved 2009-10</u>	<u>Council Adopted 2009-10</u>
CARRYOVER BALANCE							
306,726	387,000	375,000	300 0100	Carryover Balance - Regular	417,726	383,140	383,140
50,441	69,015	41,000	300 0200	Carryover Balance - Memorial/Board	46,414	81,000	81,000
<u>357,167</u>	<u>456,015</u>	<u>416,000</u>		Total Carryover Balance	<u>464,140</u>	<u>464,140</u>	<u>464,140</u>
REVENUE FROM OTHER AGENCIES							
3,748	2,341	3,800	340 0300	State Library Grant	2,800	2,800	2,800
0	0	0	340 0301	Memorial Grants	0	0	0
831,985	848,654	882,700	340 0900	Library Tax Base	882,700	882,700	882,700
<u>835,733</u>	<u>850,995</u>	<u>886,500</u>		Total Revenue from other Agencies	<u>885,500</u>	<u>885,500</u>	<u>885,500</u>
USE OF MONEY AND PROPERTY							
20,636	17,340	15,000	350 0100	Interest	15,000	15,000	15,000
1,247	1,151	1,200	350 0200	Interest-Memorial	1,200	1,200	1,200
1,399	1,271	1,200	350 0300	Interest-Library Board	1,200	1,200	1,200
3,380	2,677	3,400	350 1100	Auditorium Rental	3,500	3,500	3,500
<u>26,662</u>	<u>22,439</u>	<u>20,800</u>		Total Use of Money & Property	<u>20,900</u>	<u>20,900</u>	<u>20,900</u>
CHARGES FOR CURRENT SERVICES							
2,842	3,060	3,000	360 0100	Copies	3,100	3,100	3,100
51,939	49,500	57,021	360 1700	Data Base Specialist Fees	57,000	57,000	57,000
0	0	0	360 1700	PC & Peripherals Tech Fees	28,617	28,617	28,617
27,028	22,656	26,000	360 1800	Library Fees	23,000	23,000	23,000
<u>81,809</u>	<u>75,216</u>	<u>86,021</u>		Total Charges for Current Services	<u>111,717</u>	<u>111,717</u>	<u>111,717</u>
OTHER INCOME							
468	0	0	380 0100	Miscellaneous	0	0	0
99	0	0	380 0400	Reimbursements	0	0	0
0	480	0	380 0200	Cash over/short	0	0	0
19,749	79,335	20,000	380 0900	Gifts & Donations	20,000	20,000	20,000
<u>20,316</u>	<u>79,815</u>	<u>20,000</u>		Total Other Income	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
<u>1,321,687</u>	<u>1,484,480</u>	<u>1,429,321</u>		TOTAL LIBRARY REVENUE	<u>1,502,257</u>	<u>1,502,257</u>	<u>1,502,257</u>

**City of Coos Bay 2009-10 Budget
Library Fund Expenditures Fund 7
Department 510**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>EXPENDITURES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
469,666	489,155	508,223	510 1001	Salaries	558,937	558,937	558,937
94,373	85,707	89,618	510 1003	P.E.R.S.	82,450	82,450	82,450
35,151	36,547	38,879	510 1004	Social Security	42,759	42,759	42,759
93,160	103,446	118,329	510 1005	Employee Insurance	133,526	133,526	133,526
868	270	2,750	510 1006	Unemployment	2,875	2,875	2,875
1,765	1,488	1,733	510 1007	Workers' Compensation	1,453	1,453	1,453
0	0	0	510 1008	Volunteer Worker's Compensation	44	44	44
8,886	0	0	510 1009	Accrued Vacation Liability	0	0	0
703,869	716,613	759,532		Total Personal Services	822,044	822,044	822,044
MATERIALS AND SERVICES							
1,648	0	0	520 2001	Meetings, Travel and Dues	0	0	0
1,491	1,531	4,600	520 2005	Training, Meetings, Travel, and Dues	3,600	3,600	3,600
27,632	30,289	30,000	520 2101	Utilities	30,000	30,000	30,000
2,719	2,848	5,500	520 2102	Telephone	9,798	9,798	9,798
558	23	600	520 2105	Advertising	500	500	500
290	0	1,000	520 2108	Contractual	1,000	1,000	1,000
0	0	3,000	520 2114	Special Counsel	0	0	0
2,189	2,683	2,200	520 2122	Duplicating	2,200	2,200	2,200
754	1,184	1,000	520 2123	Printing	1,000	1,000	1,000
80	327	500	520 2128	Program & Display	600	600	600
1,370	1,412	1,400	520 2205	Office Supplies	1,400	1,400	1,400
6,852	6,171	7,000	520 2206	Postage	7,100	7,100	7,100
381	491	400	520 2208	Miscellaneous	400	400	400
1,403	955	1,400	520 2224	Data Processing supplies	1,400	1,400	1,400
2,673	3,030	2,900	520 2225	Janitorial Supplies	3,200	3,200	3,200
295	0	0	520 2234	Library Grant Materials	0	0	0
11,822	10,670	12,000	520 2235	Library Supplies	13,500	13,500	13,500
74,446	75,513	80,000	520 2236	Library Books and Records	80,000	80,000	80,000
13,432	11,963	14,000	520 2237	Periodicals	14,000	14,000	14,000

Library Expenditures (Continued)

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
331	253	400	520	2238	200	200	200
3,951	3,281	3,800	520	2239	2,300	2,300	2,300
12,746	17,899	25,000	520	2302	13,600	13,600	13,600
0	362	700	520	2303	200	200	200
9,773	8,425	10,300	520	2304	12,100	12,100	12,100
27,229	32,810	26,000	520	2309	30,000	30,000	30,000
0	0	0	520	2406	650	650	650
141	211	400	520	2424	400	400	400
<u>204,206</u>	<u>212,331</u>	<u>234,100</u>		Total Materials and Services	<u>229,148</u>	<u>229,148</u>	<u>229,148</u>
				CAPITAL OUTLAY			
6,608	5,656	10,000	530	3001	10,000	10,000	10,000
0	0	2,650	530	3023	0	0	0
0	45,685	0	530	3118	0	0	0
<u>6,608</u>	<u>51,341</u>	<u>12,650</u>		Total Capital Outlay	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
				OPERATING CONTINGENCY			
0	0	359,639	560	6001	346,065	346,065	346,065
24,816	40,165	63,400	560	6003	95,000	95,000	95,000
<u>24,816</u>	<u>40,165</u>	<u>423,039</u>		Total Operating Contingency	<u>441,065</u>	<u>441,065</u>	<u>441,065</u>
<u>382,188</u>	<u>464,030</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,321,687</u>	<u>1,484,480</u>	<u>1,429,321</u>		TOTAL LIBRARY EXPENDITURES	<u>1,502,257</u>	<u>1,502,257</u>	<u>1,502,257</u>

PUBLIC WORKS AND DEVELOPMENT DEPARTMENT – BUILDING CODES

Program Description

The Building Codes Division budget includes expenses for the administration of the building and mechanical inspection and plan review programs within the City of Coos Bay. By vote of the taxpayers this budget is mandated to operate as an enterprise fund with the revenue from the permits fully supporting the related expenses.

Portions of the personnel costs for the Code/Planning Specialists, code specialist, the Administrative Assistant, Public Works and Development Director, Finance staff and a portion of the Mechanic II are paid for by this program for complete cost accounting.

The Administrator serves as the City's Building Official and inspects and evaluates built-on-site and manufactured residential and commercial structures while they are being constructed, remodeled or repaired in areas of structural, mechanical and fire and life safety, thereby insuring compliance with the city's building codes. Fill/Excavation and construction plans are reviewed for code compliance, and permits are issued.

The Division is responsible for implementing the City's dangerous and substandard building codes. Implementing the dangerous and substandard building code can cover issues such as tenants who wish to complain about their water heaters and gutters, significant analysis involved in dilapidated buildings or buildings that have suffered significant damage due to fire or earthquake.

Staff evaluates the current valuation tables used to base permit fees. This review is part of an ongoing monitoring process to ensure that Building Codes program operates as an enterprise fund and keeps pace with the changing economy of the construction trade. Recommendations will be forwarded to Council for any adjustments.

This year's budget includes additional expenditures to cover the cost of abating and Hearing Officer time for substandard and dangerous buildings.

2009/2010 Goals

1. Implement the updated city building code.
2. Implement improved service delivery methods for inspection services.
3. Continue customer service training for building codes personnel.

**City of Coos Bay 2009-10 Budget
Building Codes Fund
Fund 8 Department 304**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
472,820	545,452	435,000		CARRYOVER BALANCE	296,962	296,962	296,962
				LICENSES AND PERMITS			
84,988	77,035	68,000	330 0600	Plan Check Fees	51,000	51,000	51,000
139,323	90,133	86,000	330 0700	Building Permits	76,165	76,165	76,165
1,006	792	1,000	330 0800	Plumbing Permits	1,000	1,000	1,000
41,442	23,000	22,000	330 0900	Mechanical Permits	19,225	19,225	19,225
423	327	500	330 1000	Electrical Permits	500	500	500
666	921	750	330 1100	Sign Permits	500	500	500
2,728	2,112	3,000	330 1400	Mobile Home Permits	3,000	3,000	3,000
30,146	35,203	30,000	330 1500	Other Permits	15,000	15,000	15,000
<u>300,722</u>	<u>229,523</u>	<u>211,250</u>		Total Licenses and Permits	<u>166,390</u>	<u>166,390</u>	<u>166,390</u>
				USE OF MONEY AND PROPERTY			
28,262	25,536	17,000	350 0100	Interest	4,386	4,386	4,386
<u>28,262</u>	<u>25,536</u>	<u>17,000</u>		Total Use of Money & Property	<u>4,386</u>	<u>4,386</u>	<u>4,386</u>
				OTHER INCOME			
427	361	100	380 0100	Miscellaneous	100	100	100
0	0	0	380 0600	Equipment and Scrap Sales	0	0	0
<u>427</u>	<u>361</u>	<u>100</u>		Total Other Income	<u>100</u>	<u>100</u>	<u>100</u>
<u>802,231</u>	<u>800,872</u>	<u>663,350</u>		TOTAL BUILDING CODE REVENUE	<u>467,838</u>	<u>467,838</u>	<u>467,838</u>

**City of Coos Bay 2009-10 Budget
Building Codes Fund
Fund 8 Department 304**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>EXPENDITURES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
PERSONAL SERVICES							
133,524	151,003	229,107	510	1001 Salaries	183,077	183,077	183,077
6	58	0	510	1002 Overtime	789	789	789
22,575	23,938	43,946	510	1003 P.E.R.S.	26,093	26,093	26,093
9,927	11,268	17,527	510	1004 Social Security	14,018	14,018	14,018
36,420	36,770	64,210	510	1005 Employee Insurance	49,652	49,652	49,652
325	85	1,120	510	1006 Unemployment	1,555	1,555	1,555
1,191	1,303	3,127	510	1007 Workers' Compensation	1,715	1,715	1,715
(460)	3,196	0	510	1009 Comp/Vacation Accruals	0	0	0
<u>203,508</u>	<u>227,621</u>	<u>359,037</u>		Total Personal Services	<u>276,899</u>	<u>276,899</u>	<u>276,899</u>
MATERIALS AND SERVICES							
2,183	3,167	3,000	520	2001 Meetings, Travel and Dues	2,750	2,750	2,750
936	241	1,100	520	2003 Publications	700	700	700
1,924	1,895	10,000	520	2005 Training	8,000	8,000	8,000
0	416	0	520	2200 Merchant Fees	0	0	0
595	1,725	1,200	520	2102 Telephone	1,200	1,200	1,200
0	11,400	11,760	520	2104 Property/office lease	12,113	12,113	12,113
466	416	2,000	520	2105 Advertising	1,250	1,250	1,250
3,141	1,876	20,000	520	2108 Contractual	20,000	20,000	20,000
5,240	4,029	5,000	520	2120 Insurance	5,000	5,000	5,000
104	211	500	520	2122 Duplicating	500	500	500
561	796	1,000	520	2123 Printing	750	750	750
1,257	1,298	1,300	520	2205 Office Supplies	1,200	1,200	1,200
0	67	800	520	2206 Postage	175	175	175
22	583	200	520	2208 Miscellaneous	200	200	200
244	1,448	1,000	520	2216 Small Equipment	750	750	750
806	1,042	750	520	2224 Data Processing Supplies	500	500	500
792	1,023	1,200	520	2228 Petroleum Products	1,700	1,700	1,700
0	0	700	520	2303 Equipment Repairs	500	500	500
0	14	500	520	2308 Automotive Parts	350	350	350
<u>18,271</u>	<u>31,647</u>	<u>62,010</u>		Total Materials and Services	<u>57,638</u>	<u>57,638</u>	<u>57,638</u>

**City of Coos Bay 2009-10 Budget
9-1-1 Tax Fund
Fund 10 Department 380**

Actual 2006-07	Actual 2007-08	Adopted 2008-09		<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>108,258</u>	<u>132,135</u>	<u>143,950</u>		CARRYOVER BALANCE	<u>70,149</u>	<u>70,149</u>	<u>70,149</u>
				REVENUE FROM OTHER AGENCIES			
86,229	81,375	89,000	340 1600	City of Coos Bay	89,000	89,000	89,000
22,728	21,275	69,300	340 2000	City of Coquille	69,300	69,300	69,300
44,764	85,200	6,200	340 2300	911 Contracts	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>
<u>153,721</u>	<u>187,850</u>	<u>164,500</u>		Total Revenue from Other Agencies	<u>164,500</u>	<u>164,500</u>	<u>164,500</u>
				USE OF MONEY AND PROPERTY			
3,779	2,693	2,500	350 100	Interest	<u>705</u>	<u>705</u>	<u>705</u>
<u>3,779</u>	<u>2,693</u>	<u>2,500</u>		Total Use of Money and Property	<u>705</u>	<u>705</u>	<u>705</u>
				TOTAL 911 TAX REVENUE			
<u>265,758</u>	<u>322,678</u>	<u>310,950</u>			<u>235,354</u>	<u>235,354</u>	<u>235,354</u>

**City of Coos Bay 2009-10 Budget
9-1-1Tax Fund
Fund 10 Department 380**

Actual 2006-07	Actual 2007-08	Adopted 2008-09			<u>EXPENDITURES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
					PERSONAL SERVICES			
75,653	82,452	89,040	510	1001	Salaries	105,503	105,503	105,503
3,354	5,716	10,685	510	1002	Overtime	10,550	10,550	10,550
15,419	16,600	18,820	510	1003	P.E.R.S.	18,777	18,777	18,777
5,928	6,606	7,629	510	1004	Social Security	8,878	8,878	8,878
13,973	16,663	18,825	510	1005	Employee Insurance	31,859	31,859	31,859
0	0	500	510	1006	Unemployment	500	500	500
255	255	329	510	1007	Worker's Compensation	302	302	302
561	0	0	510	1009	Accrued Vacation Liability	0	0	0
<u>115,143</u>	<u>128,292</u>	<u>145,828</u>			Total Personal Services	<u>176,370</u>	<u>176,370</u>	<u>176,370</u>
					MATERIALS AND SERVICES			
6,448	6,453	7,500	520	2102	Telephone	7,500	7,500	7,500
2,219	0	2,500	520	2104	CAD/RMS Lease	2,500	2,500	2,500
0	2,400	77,350	520	2108	Contractual	18,350	18,350	18,350
1,755	0	2,500	520	2304	Equipment Maintenance Contracts	2,500	2,500	2,500
<u>10,422</u>	<u>8,853</u>	<u>89,850</u>			Total Materials and Services	<u>30,850</u>	<u>30,850</u>	<u>30,850</u>
					CAPITAL OUTLAY			
8,057	41,943	0	530	3023	Equipment	0	0	0
<u>8,057</u>	<u>41,943</u>	<u>0</u>			Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
					DEBT SERVICE			
0	0	0	540	4001	Principal	0	0	0
0	0	0	540	4002	Interest	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>			Total Debt Service	<u>0</u>	<u>0</u>	<u>0</u>
					OTHER FINANCING USES			
0	0	5,272	560	6001	Operating Contingency	28,134	28,134	28,134
<u>0</u>	<u>0</u>	<u>5,272</u>			Total Other Financing Uses	<u>28,134</u>	<u>28,134</u>	<u>28,134</u>
<u>132,136</u>	<u>143,590</u>	<u>70,000</u>			Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>265,758</u>	<u>322,678</u>	<u>310,950</u>			TOTAL 9 1 1 TAX EXPENDITURES	<u>235,354</u>	<u>235,354</u>	<u>235,354</u>

**City of Coos Bay 2009-10 Budget
Bond and Coupon Redemption**

Due Dates		Series	Principal	Interest	Total
Month	Day				
<u>2009</u>					
August	15	Jurisdictional Exchange Loan	49,376.78	9,670.30	59,047.08
December	1	State Revolving Fund (estimate)	125,000.00	0.00	125,000.00
December	1	Wastewater Projects (estimate)	211,698.11	350,000.00	561,698.11
December	1	Water 2005-OECDD	3,113.45	5,506.55	8,620.00
December	1	Refunding Water 2006	225,000.00	115,883.75	340,883.75
December	1	Fire Station	0.00	122,975.00	122,975.00
<u>2010</u>					
February	15	Jurisdictional Exchange Loan	50,225.98	8,821.10	59,047.08
June	1	Refunding Water 2006	0.00	111,102.50	111,102.50
June	1	Fire Station	122,975.00	245,000.00	367,975.00
Annual Debt		TOTAL	787,389.32	968,959.20	1,756,348.52
Fund 39	118,094	Jurisdictional Exchange Fund (39)	99,602.76	18,491.40	118,094.16
Fund 12	1,147,304	State Revolving Fund (12)	125,000.00	0.00	125,000.00
		Wastewater Projects (12)	211,698.11	350,000	561,698
		Water 2005-OECDD (12)	3,113.45	5,506.55	8,620.00
		Refunding Water (12)	225,000.00	226,986.25	451,986.25
Fund 11	<u>490,950</u>	Fire Station (11)	122,975.00	367,975.00	490,950.00
Annual Debt	1,756,349	TOTAL	787,389.32	968,959.20	1,756,348.52

**City of Coos Bay 2009-10 Budget
General Obligation Bond Redemption Fund
Fund 11 Department 600**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
579,267	546,332	25,000		CARRYOVER BALANCE	86,000	86,000	86,000
				PROPERTY TAXES			
424,994	0	527,000	310	0100 Current Property Taxes	404,950	404,950	404,950
26,395	23,144	0	310	0200 Delinquent Property Taxes	0	0	0
0	795	0	380	0100 Misc Revenue	0	0	0
<u>451,389</u>	<u>23,939</u>	<u>527,000</u>		Total Property Taxes	<u>404,950</u>	<u>404,950</u>	<u>404,950</u>
				USE OF MONEY AND PROPERTY			
22,638	5,883	0	350	0100 Interest	0	0	0
<u>22,638</u>	<u>5,883</u>	<u>0</u>		Total Use of Money and Property	<u>0</u>	<u>0</u>	<u>0</u>
				TRANSFERS IN			
36,931	36,575	0	390	0900 Wastewater Fund	0	0	0
<u>36,931</u>	<u>36,575</u>	<u>0</u>		Total Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,090,224</u>	<u>612,729</u>	<u>552,000</u>		TOTAL G.O. BOND FUND REVENUE	<u>490,950</u>	<u>490,950</u>	<u>490,950</u>
				EXPENDITURES			
				DEBT SERVICE			
505,000	525,000	0	540	4001 Principal (WW GO)	0	0	0
38,098	12,863	0	540	4002 Interest (WW GO)	0	0	0
<u>543,098</u>	<u>537,863</u>	<u>0</u>		Total Debt Service	<u>0</u>	<u>0</u>	<u>0</u>
0	0	225,000	540	4003 Principal (Fire GO)	122,975	122,975	122,975
0	0	327,000	540	4004 Interest (Fire GO)	367,975	367,975	367,975
<u>0</u>	<u>0</u>	<u>552,000</u>		Total Debt Service	<u>490,950</u>	<u>490,950</u>	<u>490,950</u>
<u>547,126</u>	<u>74,866</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,090,224</u>	<u>612,729</u>	<u>552,000</u>		TOTAL G.O. BOND EXPENDITURES	<u>490,950</u>	<u>490,950</u>	<u>490,950</u>

**City of Coos Bay 2009-10 Budget
Revenue Bond Fund
Fund 12 Department 610**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	0	0		CARRYOVER BALANCE	600	600	600
				REVENUE FROM OTHER AGENCIES			
517,026	702,201	579,160	340 1100	Water Board Bond Payments	460,606	460,606	460,606
517,026	702,201	579,160		Total Revenue from Other Agencies	460,606	460,606	460,606
				USE OF MONEY AND PROPERTY			
0	0	0	350 0100	Interest	6	6	6
0	0	0		Total Use of Money and Property	6	6	6
				TRANSFERS IN			
0	0	0	390 0900	Transfer from WW Fund	686,699	686,699	686,699
0	0	0		Total Other Financing Sources	686,699	686,699	686,699
517,026	702,201	579,160		TOTAL REVENUE BOND REVENUE	1,147,911	1,147,911	1,147,911
				EXPENDITURES			
				DEBT SERVICE			
220,501	439,531	334,781	540 4001	Principal (2005 & 2006)	228,113	228,113	228,113
296,525	262,670	244,379	540 4002	Interest	232,493	232,493	232,493
517,026	702,201	579,160		Total Debt Service (Water Bond Payments)	460,606	460,606	460,606
0	0	0	540 4003	Principal (2009 estimated)	211,698	211,698	212,305
0	0	0	540 4004	Interest	350,000	350,000	350,000
517,026	702,201	579,160		Total Debt Service (WW Bond Payments)	561,698	561,698	562,305
			540 4005	Principal (2009 estimated)	125,000	125,000	125,000
				Total Debt Service (State Revolving Fund)	125,000	125,000	125,000
				Total Debt Service Payments	1,147,304	1,147,304	1,147,911
				OTHER FINANCING USES			
0	0	0	560 6001	Contingency	607	607	0
0	0	0		Total Other Financing Uses	607	607	0
517,026	702,201	579,160		TOTAL REVENUE BOND EXPENSE	1,147,911	1,147,911	1,147,911

CAPITAL IMPROVEMENT FUNDS

STREET IMPROVEMENT FUND

This budget provides for improvements to the street infrastructure of the City. Historically funds are carried over from year to year to accumulate enough funding to complete asphalt overlay projects over several areas as economically as possible. This fund has typically served to receive Fund Exchange dollars. These are Oregon Department of Transportation pass-through dollars from the Federal Government and are used for overlay projects in the City. This year the City will received federal stimulus funds for street repair.

2009/2010 Goals

Fund the resurfacing a portion of 10th Street and depending upon the amount of stimulus funding, improve portions of Donnelly and/or Elrod Avenues.

PARKS IMPROVEMENT FUND

This budget provides for major upgrades and a venue for expenditure of donations specifically for the park system. The funds for park improvements come from a variety of sources; donations, grants, general fund, and bonds. This fund is used to accumulate donations for ongoing improvements in Choshi Gardens.

2009/2010 Goals

Replace the restrooms at the Empire Boat ramp.

BIKE/PEDESTRIAN PATH FUND

This budget provides for improvements to the bike and pedestrian areas of the City. As required by law, one percent of the funds received from the State gas tax revenue are set-aside in this fund each year specifically for bike and pedestrian improvements in a designated right of way. The fund money was used in the past to partially fund replacement of Choshi Bridge. The money in the fund need not be used in a specific year and can be carried over from year to year to build enough money to do a project. The money can also be used as a match to grants from the Oregon Department of Transportation to construct a large-scale project.

2009/2010 Goals

Funds this year will be allowed to accumulate for projects in future years.

SPECIAL IMPROVEMENT FUND

The budget provides for improvements to the sewer, storm water or street infrastructure of the City through development of Local Improvement Districts. This fund has most recently been utilized for street asphalt overlays. These funds are used as loan funds to allow citizens to complete infrastructure projects that may not ever be prioritized by the City. The loans are made using City funds.

2009/2010 Goals

No projects are expected for this coming fiscal year.

**City of Coos Bay 2009-10 Budget
Special Improvement (LID) Fund
Fund 15 Department 760**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
152,346	145,183	29,000		CARRYOVER BALANCE	34,125	34,125	34,125
				USE OF MONEY AND PROPERTY			
8,026	4,557	1,200	350 0100	Interest	343	343	343
8,026	4,557	1,200		Total Use of Money and Property	343	343	343
				LIENS & LOANS REPAYMENT			
761	340	2,000	370 0100	Principal Payments (District 98)	2,000	2,000	2,000
168	0	2,000	370 0200	Interest Payments (District 98)	2,000	2,000	2,000
929	340	4,000		Total Liens & Loans Repayments	4,000	4,000	4,000
0	0	0	370 0300	Principal Payments (Minnesota LID)	132,030	132,030	132,030
0	0	0	370 0400	Interest Payments (Minnesota LID)	11,882	11,882	11,882
0	0	0		Total Liens & Loans Repayments	143,912	143,912	143,912
161,301	150,080	34,200		TOTAL SPECIAL IMPROV. REVENUE	182,380	182,380	182,380
				EXPENDITURES			
				MATERIALS AND SERVICES			
1,327	(529)	15,000	520 2108	Contractual	4,396	4,396	4,396
1,327	(529)	15,000		Total Use of Money and Property	4,396	4,396	4,396
				CAPITAL OUTLAY			
0	0	19,200	530 3102	Construction	43,954	43,954	43,954
14,791	117,745	0	530 3113	Minnesota LID Collections, Other Construction	132,030	132,030	132,030
0	0	0	560 6001	Contingency	2,000	2,000	2,000
14,791	117,745	19,200		Total Capital Outlay	177,984	177,984	177,984
145,183	32,864	0		Total Unappropriated Ending Fund Balance	0	0	0
161,301	150,080	34,200		TOTAL SPECIAL IMPROV. EXPENSE	182,380	182,380	182,380

**City of Coos Bay 2009-10 Budget
Street Improvement Fund
Fund 16 Department 710**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
201,434	319,605	0		CARRYOVER BALANCE	37,718	37,718	37,718
				REVENUE FROM OTHER AGENCIES			
0	271,549	134,000	340 1200	STP Funds	511,800	511,800	511,800
0	271,549	134,000		Total Revenue From Other Agencies	511,800	511,800	511,800
				USE OF MONEY AND PROPERTY			
11,661	5,221	0	350 0100	Interest	379	379	379
11,661	5,221	0		Total Use of Money and Property	379	379	379
				OTHER REVENUE			
40,000	0	0	380 0100	Miscellaneous Revenue	0	0	0
40,000	0	0		Other Revenue	0	0	0
				TRANSFERS IN			
80,000	80,000	0	390 1000	Gas Tax	0	0	0
80,000	80,000	0		Total Transfers In	0	0	0
333,095	676,375	134,000		TOTAL ST. IMPROVEMENT REVENUE	549,897	549,897	549,897
				EXPENDITURES			
				CAPITAL OUTLAY			
0	629	0	530 3101	Construction - Minor	0	0	0
0	274,735	134,000	530 3102	Construction (STP)	511,800	511,800	511,800
0	0	0	560 6001	Contingency	38,097	38,097	38,097
13,490	344,685	0	530 3108	Street Overlay	0	0	0
13,490	620,049	134,000		Total Capital Outlay	549,897	549,897	549,897
319,606	56,326	0		Total Unappropriated Ending Fund Balance	0	0	0
333,096	676,375	134,000		TOTAL ST. IMPROVEMENT EXP.	549,897	549,897	549,897

**City of Coos Bay 2009-10 Budget
Parks Improvement Fund
Fund 17 Department 720**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
2,656	0	0		CARRYOVER BALANCE			
750	2,480	900		Carryover Balance - Regular	34,459	34,459	34,459
0	0	0		Carryover Balance - Choshi Gardens	2,200	2,200	2,200
0	3,424	1,241		Carryover Balance - Firefighter Memorial	0	0	0
3,406	5,905	2,141		Carryover Balance - Skateboard Park	0	0	0
				Total Carryover Balance	36,659	36,659	36,659
				REVENUE - OTHER AGENCIES			
141,550	0	0	340 0300	Grants	20,000	80,000	80,000
141,550	0	0		Total Revenue - Other Agencies	20,000	80,000	80,000
				USE OF MONEY AND PROPERTY			
373	178	0	350 0100	Interest	346	346	346
107	97	100	350 0300	Interest-Choshi Gardens	22	22	22
34	0	0	350 0400	Interest - Firefighter Memorial	0	0	0
514	275	100		Total Use of Money and Property	368	368	368
				OTHER REVENUE			
2,117	2,345	2,200	380 0900	Donations-Choshi Gardens	2,200	2,200	2,200
0	716	0	380 1000	Gifts and Donations other	0	0	0
1,241	0	70,500	380 1100	Donations-Skateboard Park	2,500	2,500	2,500
38,734	0	0	380 1200	Donations-Firefighter Memorial	0	0	0
42,092	3,061	72,700		Total Other Revenue	4,700	4,700	4,700
				TRANSFERS IN			
0	0	10,000	390 0850	Trsfr from Major Capital Fund	0	0	0
12,200	0	90,000	390 0800	General Fund	0	0	0
12,200	0	100,000		Total Transfers In	0	0	0
199,762	9,241	174,941		TOTAL PARKS IMPROV. REVENUE	61,727	121,727	121,727

**City of Coos Bay 2009-10 Budget
Parks Improvement Fund
Fund 17 Department 720**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.	EXPENDITURES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	0	<u>90,000</u> 90,000	various	PERSONAL SERVICES	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0
				MATERIALS AND SERVICES			
2,526	2,430	2,700	520 2108	Contractual	2,700	2,700	2,700
<u>2,526</u>	<u>2,430</u>	<u>2,700</u>		Total Materials and Services	2,700	2,700	2,700
				CAPITAL OUTLAY			
146,564	0	0	530 3102	Construction	15,000	102,000	102,000
0	0	0	530 3103	Mingus Park Pool	0	0	0
6,000	0	81,741	530 3116	Skateboard Park	0	0	0
0	0	0	530 3118	Scout Cabin	0	0	0
0	2,463	0	530 3119	Memorial Benches	0	0	0
	0	0	530 3120	Firefighter Memorial	0	0	0
<u>38,768</u>	<u>0</u>	<u>0</u>	560 6001	Contingency	43,527	17,027	17,027
<u>191,332</u>	<u>2,463</u>	<u>81,741</u>		Total Capital Outlay	58,527	119,027	119,027
5,904	4,348	500		Total Unappropriated Ending Fund Balance	500	0	0
<u>199,762</u>	<u>9,241</u>	<u>174,941</u>		TOTAL PARKS IMPROV EXPENSE	<u>61,727</u>	<u>121,727</u>	<u>121,727</u>

**City of Coos Bay 2009-10 Budget
Bike/Pedestrian Path Fund
Fund 18 Department 730**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
CARRYOVER BALANCE							
61,954	7,409	14,300		Carryover Balance - General	22,524	22,524	22,524
	0	0		Carryover Balance - Choshi Bridge	0	0	0
<u>61,954</u>	<u>7,409</u>	<u>14,300</u>		Total Carryover Balance	<u>22,524</u>	<u>22,524</u>	<u>22,524</u>
REVENUE - OTHER AGENCIES							
50,000	0	0	340 0300	Grants	0	0	0
<u>50,000</u>	<u>0</u>	<u>0</u>		Total Revenue - Other Agencies	<u>0</u>	<u>0</u>	<u>0</u>
USE OF MONEY AND PROPERTY							
1,069	313	600	350 0100	Interest	226	226	226
0	0	0	350 0200	Interest-Choshi Bridge	0	0	0
<u>1,069</u>	<u>313</u>	<u>600</u>		Total Use of Money and Property	<u>226</u>	<u>226</u>	<u>226</u>
MISCELLANEOUS REVENUE							
0	0	0	380 0900	Donations-Choshi Bridge	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>		Total Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>
TRANSFERS IN							
7,409	6,995	7,500	390 1000	State Gas Tax Fund	6,500	6,380	6,380
<u>7,409</u>	<u>6,995</u>	<u>7,500</u>		Total Transfers In	<u>6,500</u>	<u>6,380</u>	<u>6,380</u>
<u>120,432</u>	<u>14,717</u>	<u>22,400</u>		TOTAL BIKE/PED REVENUE	<u>29,250</u>	<u>29,130</u>	<u>29,130</u>
EXPENDITURES							
CAPITAL OUTLAY							
0	0	22,400	530 3102	Construction	29,000	29,000	29,000
	0	0	530 3103	Construction-Choshi Bridge	0	0	0
113,023	0	0	560 6001	Contingency	250	130	130
<u>113,023</u>	<u>0</u>	<u>22,400</u>		Total Capital Outlay	<u>29,250</u>	<u>29,130</u>	<u>29,130</u>
<u>7,409</u>	<u>14,717</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>120,432</u>	<u>14,717</u>	<u>22,400</u>		TOTAL BIKE/PED EXPENDITURES	<u>29,250</u>	<u>29,130</u>	<u>29,130</u>

**City of Coos Bay 2009-10 Budget
Transportation SDC Fund
Fund 19 Department 760**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
				CARRYOVER BALANCE			
0	47,737	80,000		Carryover-Improvement Fee	84,660	84,660	84,660
0	6,902	11,500		Carryover-Reimbursement Fee	12,240	12,240	12,240
0	2,875	4,500		Carryover-Compliance Fee	5,100	5,100	5,100
0	57,514	96,000		Total Carryover Balance	102,000	102,000	102,000
				USE OF MONEY AND PROPERTY			
1,612	3,234	3,200	350 0102	Interest-Improvement Fee	851	851	851
235	471	450	350 0103	Interest-Reimbursement Fee	123	123	123
92	182	150	350 0104	Interest-Compliance Fee	51	51	51
1,939	3,887	3,800		Total Use of Money and Property	1,025	1,025	1,025
				CHARGES FOR CURRENT SERVICES			
46,204	32,214	47,000	360 0100	SDC Improvement Fees	0	0	0
6,725	4,688	7,000	360 0200	SDC Reimbursement Fees	0	0	0
2,646	1,845	3,000	360 0300	SDC Compliance Fees	0	0	0
55,575	38,747	57,000		Total Charges for Current Services	0	0	0
57,514	100,148	156,800		TOTAL TRANSPORTATION SDC REVENUE	103,025	103,025	103,025
				EXPENDITURES			
				CAPITAL OUTLAY			
0	8	0	520 2200	Merchant Fees	0	0	0
0	0	130,200	530 3102	Construction-Improvement Fee	85,511	85,511	85,511
0	0	18,950	530 3103	Construction-Reimbursement Fee	12,363	12,363	12,363
	147	7,650	530 3104	Construction-Compliance Fee	5,151	5,151	5,151
0	0	0	560 6001	Contingency	0	0	0
0	155	156,800		Total Capital Outlay	103,025	103,025	103,025
57,514	99,993	0		Total Unappropriated Ending Fund Balance	0	0	0
57,514	100,148	156,800		TOTAL TRANSPORTATION SDC EXPENSE	103,025	103,025	103,025

**City of Coos Bay 2009-10 Budget
Wastewater SDC Fund
Fund 20 Department 770**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
CARRYOVER BALANCE							
0	9,000	13,000		Carryover-Treatment Improvement Fee	18,088	18,088	18,088
0	9,000	13,000		Carryover-Treatment Reimbursement Fee	17,374	17,374	17,374
0	850	1,300		Carryover-Treatment Compliance Fee	1,666	1,666	1,666
0	89,000	152,000		Carryover-Collections Improvement Fee	184,930	184,930	184,930
0	1,500	3,500		Carryover-Collections Reimbursement Fee	4,760	4,760	4,760
0	1,500	3,500		Carryover-Collections Compliance Fee	4,760	4,760	4,760
0	600	2,000		Carryover-CSD Treatment Improvement Fee	4,760	4,760	4,760
0	71	500		Carryover-CSD Treatment Reimb. Fee	1,190	1,190	1,190
0	50	300		Carryover-CSD Treatment Compliance Fee	477	477	477
<u>0</u>	<u>111,571</u>	<u>189,100</u>		Total Carryover Balance	<u>238,005</u>	<u>238,005</u>	<u>238,005</u>
USE OF MONEY AND PROPERTY							
151	565	520	350	0101 Interest-Treatment Improvement Fee	182	182	182
146	548	520	350	0102 Interest-Treatment Reimbursement Fee	175	175	175
15	55	50	350	0103 Interest-Treatment Compliance Fee	17	17	17
1,211	6,324	6,000	350	0201 Interest-Collections Improvement Fee	1,856	1,856	1,856
39	145	140	350	0202 Interest-Collections Reimbursement Fee	48	48	48
37	146	140	350	0203 Interest-Collections Compliance Fee	48	48	48
0	36	80	350	0301 Interest-CSD Treatment Improvement Fee	48	48	48
0	6	20	350	0302 Interest-CSD Treatment Reimb. Fee	12	12	12
0	6	10	350	0303 Interest-CSD Treatment Compliance Fee	5	5	5
<u>1,599</u>	<u>7,831</u>	<u>7,480</u>		Total Use of Money and Property	<u>2,391</u>	<u>2,391</u>	<u>2,391</u>
CHARGES FOR CURRENT SERVICES							
6,867	10,183	10,000	360	0100 SDC Treatment Improvement Fees	0	0	0
6,634	9,912	10,000	360	0200 SDC Treatment Reimbursement Fees	0	0	0
675	1,005	1,000	360	0300 SDC Treatment Compliance Fees	0	0	0
92,149	81,871	100,000	360	1100 SDC Collections Improvement Fees	0	0	0
1,764	2,626	2,700	360	1200 SDC Collections Reimbursement Fees	0	0	0
1,883	2,490	2,700	360	1300 SDC Collections Compliance Fees	0	0	0
0	4,583	2,400	360	2100 CSD Treatment Improvement Fees	0	0	0
0	1,165	650	360	2200 CSD Treatment Reimbursement Fees	0	0	0

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	CHARGES FOR CURRENT SERV CONT		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	173	350	360	2300	CSD Treatment Compliance Fees	0	0	0
0	0	1,300	360	3100	BHSD Treatment Improvement Fees	1,300	1,300	1,300
0	0	200	360	3200	BHSD Treatment Reimbursement Fees	200	200	200
0	0	100	360	3300	BHSD Treatment Compliance Fees	100	100	100
0	0	9,000	360	4100	BHSD Collections Improvement Fees	9,000	9,000	9,000
0	0	300	360	4200	BHSD Collections Reimbursement Fees	300	300	300
0	0	300	360	4300	BHSD Collections Compliance Fees	300	300	300
109,972	114,008	141,000			Total Charges for Current Services	11,200	11,200	11,200
111,571	233,410	337,580			TOTAL WASTEWATER SDC REVENUE	251,596	251,596	251,596

**City of Coos Bay 2009-10 Budget
Wastewater SDC Fund
Fund 20 Department 770**

EXPENDITURES

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.		Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
CAPITAL OUTLAY							
0	17	0	520	2200 Merchant Fees WW Collection	0	0	0
0	71	0	520	2201 Merchant Fees WW Treatment	0	0	0
0	0	23,520	530	3102 Construction-Treatment Improvement	18,270	18,270	18,270
0	0	23,520	530	3103 Construction-Treatment Reimbursement	17,549	17,549	17,549
0	0	2,350	530	3104 Construction-Treatment Compliance	1,683	1,683	1,683
0	0	258,000	530	3105 Construction-Collections Improvement	186,786	186,786	186,786
0	0	6,340	530	3106 Construction-Collections Reimbursement	4,808	4,808	4,808
0	0	6,340	530	3107 Construction-Collections Compliance	4,808	4,808	4,808
0	0	4,480	530	3108 CSD Const.-Treatment Improvement	4,808	4,808	4,808
0	0	1,170	530	3109 CSD Const.-Treatment Reimbursement	1,202	1,202	1,202
0	0	660	530	3110 CSD Const.-Treatment Compliance	482	482	482
0	0	1,300	530	3111 BHSD Const.-Treatment Improvement	1,300	1,300	1,300
0	0	200	530	3112 BHSD Const.-Treatment Reimbursement	200	200	200
0	0	100	530	3113 BHSD Const.-Treatment Compliance	100	100	100
0	0	9,000	530	3114 BHSD Const.-Collections Improvement	9,000	9,000	9,000
0	0	300	530	3115 BHSD Const.-Collections Reimbursement	300	300	300
0	0	300	530	3116 BHSD Const.-Collections Compliance	300	300	300
<u>0</u>	<u>88</u>	<u>337,580</u>		Total Capital Outlay	<u>251,596</u>	<u>251,596</u>	<u>251,596</u>
<u>111,571</u>	<u>233,322</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>111,571</u>	<u>233,410</u>	<u>337,580</u>		TOTAL WASTEWATER SDC EXPENSE	<u>251,596</u>	<u>251,596</u>	<u>251,596</u>

**City of Coos Bay 2009-10 Budget
Stormwater SDC Fund
Fund 21 Department 780**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
				CARRYOVER BALANCE			
0	8,556	13,000		Carryover-Improvement Fee	14,663	14,663	14,663
0	0	3,000		Carryover-Compliance Fee	3,666	3,666	3,666
0	8,556	16,000		Total Carryover Balance	18,329	18,329	18,329
				USE OF MONEY AND PROPERTY			
112	514	500	350	0102 Interest-Improvement Fee	147	147	147
31	116	100	350	0104 Interest-Compliance Fee	37	37	37
143	630	600		Total Use of Money and Property	184	184	184
				CHARGES FOR CURRENT SERVICES			
6,997	6,473	9,500	360	0100 SDC Improvement Fees	0	0	0
1,416	2,310	2,000	360	0300 SDC Compliance Fees	0	0	0
8,413	8,783	11,500		Total Charges for Current Services	0	0	0
8,556	17,969	28,100		TOTAL STORMWATER SDC REVENUE	18,513	18,513	18,513
				EXPENDITURES			
				CAPITAL OUTLAY			
0	0	23,000	530	3102 Construction-Improvement Fee	14,810	14,810	14,810
	0	5,100	529	3103 Construction-Compliance Fee	3,703	3,703	3,703
0	0	0	560	6001 Contingency	0	0	0
0	0	28,100		Total Capital Outlay	18,513	18,513	18,513
8,556	17,969	0		Total Unappropriated Ending Fund Balance	0	0	0
8,556	17,969	28,100		TOTAL STORMWATER SDC EXPENSE	18,513	18,513	18,513

**City of Coos Bay 2009-10 Budget
Insurance Reserve Fund
Fund 23 Department 860**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
152,427	180,617	210,000		CARRYOVER BALANCE	233,057	233,057	233,057
				USE OF MONEY AND PROPERTY			
8,190	8,406	9,000	350 0100	Interest	2,341	2,341	2,341
8,190	8,406	9,000		Total Use of Money and Property	2,341	2,341	2,341
				TRANSFERS IN			
20,000	20,000	20,000	390 0900	Transfer from Wastewater	20,000	20,000	20,000
20,000	20,000	20,000		Total Transfers In	20,000	20,000	20,000
180,617	209,023	239,000		TOTAL INSURANCE RESERVE REV.	255,398	255,398	255,398
				EXPENDITURES			
				Other Financing Uses			
0	0	239,000	560 6005	Reserve for Future Expenditures	255,398	255,398	255,398
0	0	239,000		Total Other Financing Uses	255,398	255,398	255,398
180,617	209,023	0		Total Unappropriated Ending Fund Balance	0	0	0
180,617	209,023	239,000		TOTAL INSURANCE RESERVE EXP.	255,398	255,398	255,398

**City of Coos Bay 2009-10 Budget
Building Codes Reserve Fund
Fund 24 Department 850**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
<u>7,574</u>	<u>41,237</u>	<u>45,000</u>		CARRYOVER BALANCE	<u>76,321</u>	<u>76,321</u>	<u>76,321</u>
				USE OF MONEY AND PROPERTY			
<u>1,662</u>	<u>1,955</u>	<u>1,500</u>	350 0100	Interest	<u>767</u>	<u>767</u>	<u>767</u>
<u>1,662</u>	<u>1,955</u>	<u>1,500</u>		Total Use of Money and Property	<u>767</u>	<u>767</u>	<u>767</u>
				TRANSFERS IN			
<u>35,000</u>	<u>35,000</u>	<u>0</u>	390 0100	Transfer from Building Codes Fund	<u>0</u>	<u>0</u>	<u>0</u>
<u>35,000</u>	<u>35,000</u>	<u>0</u>		Total Transfers In	<u>0</u>	<u>0</u>	<u>0</u>
<u>44,236</u>	<u>78,192</u>	<u>46,500</u>		TOTAL BUILDING CODE RES. REV.	<u>77,088</u>	<u>77,088</u>	<u>77,088</u>
				EXPENDITURES			
				CAPITAL OUTLAY			
<u>3,000</u>	<u>0</u>	<u>0</u>	530 3001	Computer Hardware & Software	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>35,000</u>	530 3008	Vehicles	<u>0</u>	<u>0</u>	<u>0</u>
<u>3,000</u>	<u>0</u>	<u>35,000</u>		Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
				TRANSFERS			
<u>0</u>	<u>0</u>	<u>3,000</u>	550 5020	Transfer to Technology Reserve Fund	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<u>0</u>	<u>0</u>	<u>3,000</u>		Total Transfers	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
				Other Financing Uses			
<u>0</u>	<u>0</u>	<u>8,500</u>	560 6005	Reserve for Future Expenditures	<u>74,088</u>	<u>74,088</u>	<u>74,088</u>
<u>0</u>	<u>0</u>	<u>8,500</u>		Total Other Financing Uses	<u>74,088</u>	<u>74,088</u>	<u>74,088</u>
<u>41,236</u>	<u>78,192</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>44,236</u>	<u>78,192</u>	<u>46,500</u>		TOTAL BLDG CODES RESERVE EXP.	<u>77,088</u>	<u>77,088</u>	<u>77,088</u>

**City of Coos Bay 2009-10 Budget
Wastewater Reserve/Construction Fund
Fund 25 Department 810**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
7,871	409,514	1,011,900		CARRYOVER BALANCE	892,698	892,698	892,698
				USE OF MONEY AND PROPERTY			
1,643	57,451	36,000	350 0100	Interest	12,213	12,213	12,213
1,643	57,451	36,000		Total Use of Money and Property	12,213	12,213	12,213
0	0	0	340 0100	State Revolving Fund	5,000,000	5,000,000	5,000,000
0	0	0	380 0200	Loan/Bond Proceeds	7,000,000	7,000,000	7,000,000
0	0	0		Total Other Financing Sources	12,000,000	12,000,000	12,000,000
400,000	967,000	128,000	390 0900	Wastewater Fund	942,991	942,991	942,991
400,000	967,000	128,000		Total Transfers In	942,991	942,991	942,991
409,514	1,433,965	1,175,900		TOTAL WW RESERVE REVENUE	13,847,902	13,847,902	13,847,902
				EXPENDITURES			
				Debt Service			
				MATERIALS AND SERVICES			
0	622	55,000	520 2108	Contractual	869,991	869,991	869,991
0	622	55,000		Total Materials and Services	869,991	869,991	869,991
				CAPITAL OUTLAY			
0	0	0	530 3002	Plant 1 - Outfall Construction	2,850,000	2,850,000	2,850,000
0	0	0	530 3003	Plant 2 - SCADA Construction	247,000	247,000	247,000
0	0	0	530 3004	Collections Energy Trust Construction	2,075,000	2,075,000	2,075,000
0	0	933,000	530 3001	Stormwater Construction	469,000	469,000	469,000
0	352,745	187,900	530 3008	Vehicles	75,000	75,000	75,000
0	352,745	1,120,900		Total Capital Outlay	5,716,000	5,716,000	5,716,000
				OTHER FINANCING USES			
0	0	0	560 6001	Contingency	2,535,213	2,535,213	0
0	0	0	560 6005	Reserve for Future Expenditures	4,726,698	4,726,698	7,261,911
0	0	0		Total Other Financing Uses	7,261,911	7,261,911	7,261,911
409,514	1,080,598	0		Total Unappropriated Ending Fund Balance	0	0	0
0	0	0			0	0	0
409,514	1,433,965	1,175,900		TOTAL WW RESERVE EXP.	13,847,902	13,847,902	13,847,902

**City of Coos Bay 2009-10 Budget
Public Works Equipment Reserve Fund
Fund 26 Department 820**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
32,074	5,190	0		CARRYOVER BALANCE	0	0	0
				USE OF MONEY AND PROPERTY			
2,643	1,613	0	350 0100	Interest	0	0	0
2,643	1,613	0		Total Use of Money and Property	0	0	0
				TRANSFERS IN			
60,000	0	0	390 0500	Hotel/Motel Fund	0	0	0
100,000	152,000	0	390 1000	State Gas Tax Fund	0	0	0
45,700	92,000	0	390 1400	Major Capital Reserve Fund	0	0	0
205,700	244,000	0		Total Transfers In	0	0	0
240,417	250,803	0		TOTAL P.W. RESERVE REVENUE	0	0	0
				EXPENDITURES			
				CAPITAL OUTLAY			
192,378	51,485	0	530 3008	Vehicles	0	0	0
42,849	181,386	0	530 3023	Equipment	0	0	0
235,227	232,871	0		Total Capital Outlay	0	0	0
				OTHER FINANCING USES			
0	0	0	560 6005	Reserve for Future Expenditures	0	0	0
0	0	0		Total Reserve for Future Expenditures	0	0	0
5,190	17,932	0		Total Unappropriated Ending Fund Balance	0	0	0
240,417	250,803	0		TOTAL P.W. RESERVE EXP.	0	0	0

**City of Coos Bay 2009-10 Budget
Fire Station Reserve Fund
Fund 27 Department 835**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	0	0	300 0100	CARRYOVER BALANCE	0	5,400,000	5,400,000
				USE OF MONEY AND PROPERTY			
0	0	0	340 0100	Grant	0	130,000	130,000
0	0	100,000	350 0100	Interest	100,000	50,000	50,000
0	0	0	380 0200	Proceeds from Sale of Fire Truck	0	50,000	50,000
0	0	100,000		Total Use of Money and Property	100,000	230,000	230,000
				OTHER FINANCING SOURCES			
0	0	6,900,000	390 4000	Bond Proceeds	6,900,000	0	0
0	0	6,900,000		Total Other Financing Sources	6,900,000	0	0
0	0	7,000,000		Total Other Financing Sources	6,900,000	0	0
0	0	7,000,000		TOTAL FIRE STATION RESERVE REV.	7,000,000	5,630,000	5,630,000
				EXPENDITURES			
				CAPITAL OUTLAY			
0	0	7,000,000	530 3023	Fire Station	7,000,000	5,630,000	5,630,000
0	0	7,000,000		Total Capital Outlay	7,000,000	5,630,000	5,630,000
0	0	0		Total Unappropriated Ending Fund Balance	0	0	0
0	0	7,000,000		TOTAL FIRE STATION RESERVE EXPENSE	7,000,000	5,630,000	5,630,000

**City of Coos Bay 2009-10 Budget
Major Capital Reserve Fund
Fund 34 Department 000**

Actual 2006-07	Actual 2007-08	Adopted/Amend 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
1,407,758	1,097,374	510,000	100	1001 CARRYOVER BALANCE	232,500	232,500	232,500
				REVENUE - OTHER AGENCIES			
125,736	8,674	0	340	0300 Grant (Matching)	10,000	10,000	10,000
	0	0	340	0302 Grant (Fire)	17,500	17,500	17,500
125,736	8,674	0		Total Revenue - Other Agencies	27,500	27,500	27,500
				USE OF MONEY AND PROPERTY			
64,066	43,223	15,000	350	0100 Interest	2,700	2,700	2,700
64,066	43,223	15,000		Total Use of Money and Property	2,700	2,700	2,700
				OTHER REVENUE			
0	14,014	0	380	0100 Miscellaneous	0	0	0
0	0	0	380	0500 Property Sales	136,000	136,000	136,000
0	6,250	0	380	600 Equipment and Scrap Sales	0	0	0
661	0	0	380	0700 Timber Sales	0	0	0
661	20,264	0		Total Other Revenue	136,000	136,000	136,000
				TRANSFERS IN			
0	0	0	390	0800 General Fund	0	0	0
0	0	0		Total Transfers In	0	0	0
1,598,221	1,169,535	525,000		TOTAL MAJOR CAPITAL RESERVE REVENUE	398,700	398,700	398,700

**City of Coos Bay 2009-10 Budget
Major Capital Reserve Fund
Fund 34 Department 870**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>EXPENDITURES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
				MATERIALS AND SERVICES			
57,364	25,000	20,000	520 2301	Timber Costs	10,000	10,000	10,000
<u>57,364</u>	<u>25,000</u>	<u>20,000</u>		Total Materials and Services	10,000	10,000	10,000
				CAPITAL OUTLAY			
0	0	0	530 3006	City Hall Improvements	0	0	0
87,961	124,312	87,000	530 3008	Vehicles	60,000	60,000	60,000
157,037	101,836	0	530 3012	Police Equipment	0	0	0
0	13,674	25,000	530 3023	Equipment	0	0	0
52,044	26,728	62,000	530 3026	Fire Safety Equipment	0	0	0
0	0	0	530 3043	Mingus Pool Equipment	0	0	0
36,225	29,262	70,000	530 3044	Public Works Projects	0	0	0
17,515	0	0	530 3046	Library Improvements	0	0	0
0	0	0	530 3047	Empire Station - Ceilings	10,000	10,000	10,000
0	0	0	530 3048	Empire Station - Ramp	0	0	0
<u>350,782</u>	<u>295,812</u>	<u>244,000</u>		Total Capital Outlay	70,000	70,000	70,000
				TRANSFERS			
45,700	92,000	0	550 5011	Transfer to Public Works Reserve Fund	0	0	0
47,000	162,810	147,000	550 5020	Transfer to Technology Fund	50,000	50,000	50,000
0	0	10,000	550 5021	Transfer to Parks Improv Fund	0	0	0
<u>92,700</u>	<u>254,810</u>	<u>157,000</u>		Total Transfers	50,000	50,000	50,000
				OTHER FINANCING USES			
0	0	0	560 6001	Contingency	164,700	164,700	0
0	0	104,000	560 6005	Reserve for Future Expenditures	104,000	104,000	268,700
<u>0</u>	<u>0</u>	<u>104,000</u>		Total Other Financing Uses	268,700	268,700	268,700
<u>1,097,375</u>	<u>593,913</u>	<u>0</u>		Total Unappropriated Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
<u>1,598,221</u>	<u>1,169,535</u>	<u>525,000</u>		TOTAL MAJOR CAPITAL RESERVE EXPENSE	<u>398,700</u>	<u>398,700</u>	<u>398,700</u>

**City of Coos Bay 2009-10 Budget
Jurisdictional Exchange Streets Reserve Fund
Fund 39 Department 880**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	RESOURCES	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
5,248,492	5,381,818	5,400,000		CARRYOVER BALANCE	4,977,465	4,977,465	4,977,465
				USE OF MONEY AND PROPERTY			
278,135	245,841	220,000	350 5001	Interest	50,003	50,003	50,003
278,135	245,841	220,000		Total Use of Money and Property	50,003	50,003	50,003
				OTHER FINANCING SOURCES			
0	0	0	390 4000	Bond Proceeds	0	0	0
0	0	0		Total Other Financing Sources	0	0	0
5,526,627	5,627,659	5,620,000		TOTAL STREETS RESERVE FUND	5,027,468	5,027,468	5,027,468
				EXPENDITURES			
				MATERIALS AND SERVICES			
9,140	1,438	50,000	520 2108	Contractual	0	0	0
9,140	1,438	50,000		Total Materials and Services	0	0	0
				CAPITAL OUTLAY			
17,575	975	231,905	530 3102	Construction	0	0	0
0	186,472	420,000	530 3103	Newmark Project	0	0	0
0	0	0	530 3103	Ocean Blvd.	0	0	0
17,575	187,447	651,905		Total Capital Outlay	0	0	0
				DEBT SERVICE			
88,302	91,920	95,621	350 4001	Principal	99,603	99,603	99,603
29,792	26,174	22,474	350 4002	Interest	18,491	18,491	18,491
118,094	118,094	118,095		Total Debt Service	118,094	118,094	118,094
				OTHER FINANCING USES			
0	0	0	560 6005	Reserve for Future Expenditures	109,374	109,374	109,374
0	0	0		Total Other Financing Uses	109,374	109,374	109,374
5,381,818	5,320,680	4,800,000		Total Unappropriated Ending Fund Balance	4,800,000	4,800,000	4,800,000
5,526,627	5,627,659	5,620,000		TOTAL STREET RESERVE EXPENSE	5,027,468	5,027,468	5,027,468

**City of Coos Bay 2009-10 Budget
Technology Reserve Fund
Fund 40 Department 000**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
37,714	9,105	20,000	300 0100	CARRYOVER BALANCE	100,000	100,000	100,000
USE OF MONEY AND PROPERTY							
1,177	1,045	1,000	350 0100	Interest	600	600	600
1,177	1,045	1,000		Total Use of Money and Property	600	600	600
TRANSFERS IN							
0	14,600	33,380	390 0800	Transfer from General Fund	28,080	28,080	28,080
0	0	1,800	390 0900	Transfer from Wastewater Fund	1,800	1,800	1,800
0	0	1,200	390 1000	Transfer from Gas Tax Fund	0	0	0
47,000	162,810	147,000	390 1400	Transfer from Major Capital Reserve	50,000	50,000	50,000
0	0	3,000	390 1600	Transfer from Building Codes Reserve	3,000	3,000	3,000
47,000	177,410	186,380		Total Transfers In	82,880	82,880	82,880
85,891	187,560	207,380		TOTAL TECH. RESERVE REVENUE	183,480	183,480	183,480
EXPENDITURES							
MATERIALS AND SERVICES							
2,717	30,433	35,000	520 2108	Contractual	35,000	35,000	35,000
2,717	30,433	35,000		Total Materials and Services	35,000	35,000	35,000
CAPITAL OUTLAY							
70,384	68,347	71,395	530 3001	Computer Hardware & Software	50,000	50,000	50,000
	59,205	92,000	530 2922	Equipment	0	0	0
70,384	127,552	163,395		Total Capital Outlay	50,000	50,000	50,000
TRANSFERS							
3,685	3,685	3,685	550 5020	Transfer to County-wide CAD Reserve Fund	3,685	3,685	3,685
3,685	3,685	3,685		Total Transfers	3,685	3,685	3,685
OTHER FINANCING USES							
0	0	0	560 6001	Contingency	94,795	94,795	0
0	0	0	560 6005	Reserve for Future Expenditures	0	0	94,795
0	0	0		Total Other Financing Uses	94,795	94,795	94,795
9,105	25,890	5,300		Total Unappropriated Ending Fund Balance	0	0	0
85,891	187,560	207,380		TOTAL TECH. RESERVE EXPENSE	183,480	183,480	183,480

**City of Coos Bay 2009-10 Budget
County-wide CAD Core Reserve Fund
Fund 41 Department 890**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	RESOURCES			Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	14,047	27,700	CARRYOVER BALANCE			42,776	42,776	42,776
			REVENUE FROM OTHER AGENCIES					
553	553	553	340	4011	City of Bandon	553	553	553
7,554	7,555	7,555	340	4012	Coos County Sheriffs Office	7,555	7,555	7,555
1,474	1,474	1,474	340	4013	Coos County District Attorneys Office	1,474	1,474	1,474
737	737	737	340	4014	SCINT	737	737	737
737	737	737	340	4015	City of Coquille	737	737	737
737	737	737	340	4016	City of Myrtle Point	737	737	737
2,948	2,948	2,948	340	4017	City of North Bend	2,948	2,948	2,948
14,740	14,741	14,741	Total Revenue from Other Agencies			14,741	14,741	14,741
			USE OF MONEY AND PROPERTY					
277	846	800	350	5001	Interest	430	430	430
277	846	800	Total Use of Money and Property			430	430	430
			TRANSFERS IN					
3,685	3,685	3,685	390	9015	Transfer from Technology Fund	3,685	3,685	3,685
3,685	3,685	3,685	Total Transfers In			3,685	3,685	3,685
18,702	33,319	46,926	TOTAL COUNTY-WIDE CAD RESERVE REVENUE			61,632	61,632	61,632
			EXPENDITURES					
			MATERIALS AND SERVICES					
4,565	5,454	5,500	520	2108	Contractual	5,500	5,500	5,500
4,565	5,454	5,500	Total Materials and Services			5,500	5,500	5,500
			CAPITAL OUTLAY					
90	630	41,426	530	3001	Computer Hardware & Software	40,961	40,961	40,961
0	0	0	560	6001	Contingency (Other Financing Uses)	0	0	15,171
90	630	41,426	Total Capital Outlay			40,961	40,961	56,132
			OTHER FINANCING USES					
0	0	0	560	6001	Contingency	15,171	15,171	0
0	0	0	560	6005	Reserve for Future Expenditures	0	0	15,171
0	0	0	Total Other Financing Uses			15,171	15,171	15,171
14,047	27,235	0	Total Unappropriated Ending Fund Balance			0	0	0
18,702	33,319	46,926	TOTAL COUNTY-WIDE CAD RESERVE EXPENSE			61,632	61,632	61,632

**City of Coos Bay 2009-10 Budget
Rainy Day Reserve Fund
Fund 42 Department 890**

Actual 2006-07	Actual 2007-08	Adopted 2008-09	Acct. No.	<u>RESOURCES</u>	Proposed 2009-10	Committee Approved 2009-10	Council Adopted 2009-10
0	0	0		CARRYOVER BALANCE	27,690	27,690	27,690
				USE OF MONEY AND PROPERTY			
0	0	0	350 5001	Interest	279	279	279
0	0	0		Total Use of Money and Property	279	279	279
				TRANSFERS IN			
0	0	27,690	390 9008	Transfer from General Fund	30,000	30,000	30,000
0	0	27,690		Total Transfers In	30,000	30,000	30,000
0	0	27,690		TOTAL RAINY DAY RESERVE REVENUE	57,969	57,969	57,969
				<u>EXPENDITURES</u>			
				Other Financing Uses			
0	0	27,690	560 6005	Reserve for Future Expenditures	57,969	57,969	57,969
0	0	27,690		Total Other Financing Uses	57,969	57,969	57,969
0	0	0		Total Unappropriated Ending fund Balance	0	0	0
0	0	27,690		TOTAL RAINY DAY RESERVE EXPENSES	57,969	57,969	57,969
29,269,961	30,953,481	39,459,456		TOTAL OF ALL CITY FUNDS	53,410,768	52,266,770	52,283,270

City of Coos Bay 2008-09 Budget
Salaries Charged to more than one department - By Percentage

01-190

Fund Department	General	General	General	General	General	General	General	General	General	General	Gas Tax	WW	WW	WW	WW	WW	Hotel/			
	Manager	UR	Finance	Attorney	Non-dept.	Police/ Codes	CS Admin	Planning	Eng.	Parks	Maint	Admin.	Plant 1	Plant 2	Coll/Sanitary	Coll/Storm	Motel	Library	Codes	
Position																				
City Manager	50%	10%																		
UR Revitalization and Development Manager		100%									2%	12%	5%	7%	5%	3%	2%			4%
Assistant to City Mngr	60.6%	10.0%	27.4%									2%								
Finance Director		10%	45%								7%	14%	5%	5%	3%	3%	5%			3%
Deputy Finance Director		5%	12%								8%	5%	10%	10%	10%	5%	5%			30%
Finance Assistant		5%	55%								7%	5%	5%	5%	5%	5%	5%			3%
Accounting Tech I		5%	40%								7%	5%	10%	10%	10%	5%	5%			3%
Intermediate Accountant		5%	40%								7%	5%	10%	10%	10%	5%	5%			3%
City Attorney		10%		40%							1%	14%								35%
Public Works Director		10%					20%				18%		10%	15%	12%	5%				10%
Planning Administrator		10%						90%												
Planner I								85%				15%								
Codes Enforcement		5%				60%														35%
Planning/Codes Spec.		5%					5%	24%			5%		3%	4%	3%	1%				50%
Planning/Codes Spec.		5%					5%	24%			5%		3%	4%	3%	1%				50%
Codes Administrator		5%																		95%
Eng. Services Coord.		5%							5%		20%		12%	13%	32%	13%				
Engineer		10%									10%		15%	15%	35%	15%				
Engineer Technician		5%							5%		10%		15%	15%	35%	15%				
Operations Administrator									20%	5%	50%		3%	8%	6%	3%	5%			
PW Foreman										5%	60%					5%	30%			
PW Foreman										10%	20%						70%			
Contract Maintenance II										2%	70%					20%	8%			
Maintenance II										10%	20%						70%			
Maintenance II										2%	60%					10%	28%			
Maintenance II										2%	40%					30%	28%			
Maintenance II										2%	70%						28%			
Maintenance I										2%	70%						28%			
Mechanic II					22%						47%		5%	5%	13%	5%	3%			
Mechanic II					77%						10%		2%	2%	5%	2%	1%			1%

City of Coos Bay Salary Schedule - Effective July 1, 2009

AFSCME

Effective 7/1/09, with projected 5% (Probation: 9 months-date becomes annual review date)	I	II	III	IV	V	VI	VII
Codes Inspector II, Engineering Svc Coord.	3756	3906	4062	4225	4394	4570	4684
Codes Inspector I	3435	3572	3715	3863	4017	4178	4283
Foreman (Maintenance)	3187	3314	3446	3584	3726	3876	3972
Planner I	3187	3314	3446	3584	3726	3876	3972
GIS	3793	3945	4103	4267	4437	4615	4799
Engineering Tech, Codes/Planning Tech	2999	3119	3243	3374	3508	3649	3740
Mechanic II, Master Mechanic	2999	3119	3243	3374	3508	3649	3740
Lead Maintenance Worker II	2990	3110	3234	3363	3498	3637	3728
Engineering Aide II/Draftsman	2865	2980	3100	3224	3353	3487	3574
Office Mgr., Data Base Specialist	2865	2980	3100	3224	3353	3487	3574
Maintenance Worker II	2858	2973	3091	3215	3343	3477	3564
Planning Technician, Codes Enforcement	2784	2895	3010	3131	3256	3386	3471
Codes/Planning Specialist	2638	2743	2852	2966	3085	3209	3289
Librarian	2638	2743	2852	2966	3085	3209	3289
Maintenance Worker I	2622	2727	2836	2949	3067	3190	3269
Engineering Aide I	2619	2724	2833	2946	3064	3187	3266
Codes Specialist, Secretary	2537	2639	2745	2855	2969	3088	3166
Custodian	2537	2639	2745	2855	2969	3088	3166
Library Assistant II	2419	2516	2617	2722	2831	2944	3017
Library Assistant, Reference Service Asst.	2264	2354	2449	2546	2648	2754	2823
Clerk Typist	2210	2298	2391	2486	2586	2689	2757
Parks Utility Worker	1862	0	0	0	0	0	0
PC & Peripherals Technician (Half time position)	1488	1562	1640	1722	1808	1898	1993

CBPOA

Effective 7/1/09,5%	I	II	III	IV	V	VI
Sergeant	4577	4806	5046	5298	5563	5841
Police Officer	3769	3957	4155	4363	4581	4811
Communication Supv.	3540	3717	3903	4098	4303	4518
Dispatcher	3079	3233	3395	3565	3743	3930
Clerical Specialist	2665	2798	2938	3085	3239	3401
Evidence/Prop. Clerk/Civilian Police Asst.	2665	2798	2938	3085	3239	3401

CBPOA Certification Pay:

	Dispatcher	Officer
Intermediate BPST Cert.	137.54	168.37
Advanced BPST Cert.	235.78	288.63

CBPOA Longevity Pay:

	Clerical & Non-Cert. Dispatchers	Officers & Cert. Dispatchers	
10 years	2.0%	0.0%	of base pay
15 years	4.5%	2.5%	of base pay
20 years	7.0%	5.0%	of base pay
25 Years	9.0%	7.0%	of base pay

Master PO, Bilingual, and Canine Pay: 5% of base pay for each category

Motorcycle Pay: 5% of base pay during time on motorcycle (May-Oct.)

NON-REPRESENTED EMPLOYEES

Effective 7/1/09, with projected 5% increase	I	II	III	IV	V	VI
City Manager	8812	9252	9715	10201	10711	11246
UR/Revitalization & Development Manager	4691	4926	5172	5431	5702	5988
City Attorney	4550	4777	5016	5267	5530	5807
FD, Fire Chief, Police Chief, PW Director	6473	6797	7137	7494	7868	8262
Library Director	5318	5584	5863	6157	6464	6788
Police Captain	5600	5880	6174	6482	6806	7147
Fire Battalion chief	5438	5710	5995	6295	6610	6940
Bdkg Codes Admin, Planning Director	5271	5535	5811	6102	6407	6727
Engineer	5675	5959	6257	6570	6898	7243
PW Engineer Admin, PW Operations Admin, PW Planning Admin, Deputy PW Director Deputy Finance Director	4691	4926	5172	5431	5702	5988
Assistant Library Director	3850	4043	4245	4457	4680	4914
PW Admin Asst, Police Support Services Supervisor, Library Data Base Admin	3413	3583	3762	3950	4148	4355
Acct Tech II, Finance Asst, Library Staff Services Supervisor, Intermediate Accountant	3074	3228	3390	3559	3737	3924
Acct Tech I, Clerical Asst II	2735	2872	3016	3166	3325	3491
Clerical Asst I	2389	2508	2634	2765	2904	3049

Projected 5% increase

NON-REPRESENTED EMPLOYEES, PART-TIME (NO PERS)

	I	II	III	IV	V	
PD Clerical Aide	9.71					per hr.
Library Substitute	12.67	13.55	14.77			per hr.
Library Page	8.35	8.40	8.53	8.94		per hr.

IAFF

Effective 7/1/09, 5%	I	II	III	IV	V	VI
Lieutenant	4083	4287	4501	4726	4962	5210
Firefighter/Engineer	3889	4083	4287	4501	4726	4962

IAFF Certification Pay:

NFPA FF II	3.0%	of base pay
EMT Intermediate	4.0%	of base pay
Fire Officer I	1.0%	of base pay
Hazardous Materials Team Member	1.5%	of base pay

**City of Coos Bay Budget
Acronyms**

ADA	Americans with Disabilities Act	NEPA	National Environmental Policy Act
AFSCME	American Federal State County Municipal Employees	NPDES	National Pollution Discharge Elimination System
AIRS	Area Information Regional System	OCDBG	Oregon Community Development Block grant
BM	Ballot Measure	OCMA	Oregon Coast Music Association
CAM	Coos Art Museum	OCZMA	Oregon Coastal Zone Management Association
CCAT	Coos County Area Transit	ODDA	Oregon Downtown Development Association
CMI	Custom Micro Inc.	ODOT	Oregon Department of Transportation
COLA	Cost of Living Adjustment	OEDD	Oregon Economic Development Department
CPI	Consumer Price Index	OMI	Operations Management International
DARE	Drug and Alcohol Resistance Education	ORS	Oregon Revised Statutes
DEQ	Department of Environmental Quality	OSP	Oregon State Prevention Grant
DSL	Division of State Lands	PERS	Public Employees Retirement System
DUII	Driving Under the Influence of Intoxicants	RSVP	Retired Senior Volunteer Program
ELCB	Empire Lakes Community Building	SCBEC	South Coast Business Employment Corporation
FEMA	Federal Emergency Management Agency	SCDC	South Coast Development Council
FTE	Full Time Employee	SCINT	South Coast Interagency narcotics Team
FY	Fiscal Year – July 1 st through June 30 th	SDC	System Development Charge
G.O. Bonds	General Obligation Bonds	SMART	Start Making a reader today
LCDC	Land Conservation and Development Commission	SWOYA	Southwestern Oregon Youth Activities (Boys and Girls Club)
LDO	Land Development Ordinance		
LEDS	Law Enforcement Data Systems	SARA	Survey Analyze review Assess (Community Policing term)
LGPI	Local Government Personnel Institute		
LID	Local Improvement District	SRO	School Resource Officer
LOC	League of Oregon Cities	STIP	State Transportation Improvement Program
LUBA	Land Use Board of Appeals	The House	Temporary Help in Emergency House
MOA	Mutual Order Agreement	UGB	Urban Growth Boundary
MOU	Memorandum of Understanding	URA	Urban Renewal Agency
		WW	Wastewater