

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

August 4, 2015

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Vice-Chair Mark Daily and Board Members Thomas Leahy, Crystal Shoji, and Mike Vaughan. Chair Jennifer Groth and Board Members Fred Brick and Stephanie Kramer were absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Captain Chris Chapanar.

Public Comments

No comments were given.

Consent Calendar

Vice-Chair Daily reviewed the consent calendar which consisted of 2a: approval of the minutes of July 21 2015. Board Member Shoji moved to approve the consent calendar approving the minutes of July 21, 2015. Board Member Leahy seconded the motion which passed with Vice-Chair Daily and Board Members Leahy, Shoji, and Vaughan voting aye. Chair Groth and Board Members Brick and Kramer were absent.

New Urban Renewal Business

Vice-Chair Daily noted the Egyptian fund raising obelisk painting in the Pedway was obsolete; recommended staff look into the possibility of replacing the image with a Prefontaine mural.

Approval of Change Order to Manufacture Additional Fence Railing for Highway 101 Sidewalk Project

Public Works Director Jim Hossley stated on the March 19, 2013, the Urban Renewal Agency (URA) authorized an intergovernmental agreement between the City of Coos Bay, Oregon Department of Transportation (ODOT), and the International Port of Coos Bay to create a pedestrian access and construct a fence along the eastside of Highway 101/Bayshore. On April 15, 2014 the URA awarded a contract to Coast Metal Works, Inc. to fabricate 50 new metal fence rails and clean up the remaining ones to be reused for the project in the amount of \$68,354.50. Additional work was required due to unforeseen issues with the unused metal fence rails which resulted in two change orders; \$1,523.60 for shim plates and \$24,111.18 to shorten and straighten metal fence rail for a combined total of \$93,989,28. Mr. Hossley noted on April 15, 2014 the URA approved expenditures not to exceed \$153,854.50 for the Bayshore Sidewalk project. Total expenditures to date were \$124,411.91.

Unfortunately many of the old metal fence rails were not reusable. The project was short 17 metal fence rails. The cost to fabricate the 17 metal fence rails, sandblast, and powder coat

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would not exceed \$25,000. The City Attorney determined pursuant to Section 6 of the City's contracting rules, a change order to the original contract. If proposed change order was approved, expenditures for the metal fence rail would total \$149,411.91; which did not exceed the approved budget of \$153,854.50. Board Member Vaughan stated he was pleased with the overall look of the project but expressed concern about rust spots on the new rails. City Manager Rodger Craddock noted the project was partly delayed due to workmanship issues with ODOT's contractor but the need for additional rails should have been presented to the Agency earlier. Chair Daily expressed concern that the project was nearly double the amount of the original bid. Board Member Vaughan suggested an architect with professional specifications (responsible for errors and omissions) should have coordinated/reviewed the project. Agency consensus was for staff to define criteria for using professional services for the Agency to review during next year's goal setting.

Board Member Shoji moved to approve Coast Metal Works, Inc. change order #3 for an amount not to exceed \$25,000 to manufacture, sandblast, and powder coat 17 new metal fence rails. Board Member Vaughan seconded the motion. Board Members continued discussion on criteria and qualification requirements for projects. A call for the question was made which passed with Vice-Chair Daily and Board Members Brick, Leahy, Shoji, and Vaughan voting aye. Chair Groth and Board Member Kramer were absent.

Adjourn

There being no further business to come before the Agency, Vice-Chair Daily adjourned the meeting.

Jennifer Groth, Chair

Attest: _____
Mike Vaughan, Secretary