

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

September 6, 2016

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Jennifer Groth and Board Members Fred Brick, Mark Daily, Thomas Leahy, Crystal Shoji, and Mike Vaughan. Board Member Stephanie Kramer was absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Public Works Director Jim Hossley, Library Director Sami Pierson, Community Development Director Eric Day, Fire Battalion Chief Dan Crutchfield, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Groth reviewed the consent calendar which consisted of 2a: approval of the minutes of August 16, 2016. Board Member Brick moved to approve the consent calendar approving the minutes of August 16, 2016. Board Member Shoji seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Leahy, Shoji, and Vaughan voting aye. Board Member Kramer was absent.

New Urban Renewal Business

Councilor Vaughan stated the Boat Building Center was repairing the Tug Irene as a result of a contract with the City and representative Tom Harvey would discuss the progress. Mr. Harvey provided a PowerPoint of the project and stated on the port side of the Tug Irene, 20 ribs were found to be broken and could no longer hold the shape of the vessel. The repairs commenced were to add a series of two sister ribs, glue, and bolts. The entire side was replanked, scrapped, primed, and painted. The cabin house was titling and would be lifted up to the proper location ready for future repair.

Approval of a Façade Improvement Grant for Star of Hope Located at 657 Newmark Avenue

Community Development Director Eric Day presented a façade improvement grant application on behalf of the Star of Hope for their building located at 657 Newmark Avenue. Mr. Day stated the Design Assessment Team met with the applicant on two separate occasions to review the application and on August 24, 2016 recommended approval of the project as revised to comply with the standards and goals for the Empire Waterfront Settlement Design Review District. The applicants proposed to use the façade grant for improvements to the façade on the north, south, and west elevations of the existing structure. The color scheme would be “Guilliford Green” for the body, “Windham Cream” for the false front/trim, and “Louisburg Green” as an accent color.

Urban Renewal Agency Minutes – September 6, 2016

Bids received were \$9,966, \$11,200, and \$32,000. Based on the façade programs 50/50 grant match requirement, staff proposed a grant match of \$4,983. Board Member Leahy moved to award a façade improvement grant for \$4,983 to Star of Hope for completion of the façade improvements as proposed at 657 Newmark Avenue, Coos Bay, Oregon. Board Member Shoji seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Leahy, Shoji, and Vaughan voting aye. Board Member Kramer was absent.

Adjourn

There being no further business to come before the Agency, Chair Groth adjourned the meeting.

Jennifer Groth, Chair

Attest: _____
Mike Vaughan, Secretary