

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

April 7, 2015

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Jennifer Groth and Board Members Fred Brick, Mark Daily, Stephanie Kramer, Thomas Leahy, Crystal Shoji, and Mike Vaughan. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Community Development Director Eric Day, Library Director Sami Pierson, Public Works Director Jim Hossley, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Groth reviewed the consent calendar which consisted of 2a: approval of the minutes of February 17, 2015, and; 2b: acceptance of the February 2015 combined cash report. Board Member Kramer moved to approve the consent calendar approving the minutes of February 17, 2015 and accepting the February 2015 combined cash report. Board Member Brick seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Kramer, Leahy, Shoji, and Vaughan voting aye.

New Urban Renewal Business

No new business was presented.

Presentation of the Proposed Highway 101 Curb Appeal Components

Public Works Director Jim Hossley provided a PowerPoint presentation of potential curb appeal projects from the north to south entrances into the City of Coos Bay along Highway (Hwy) 101. Staff identified 11 potential locations along with initial implementation and annual maintenance costs. Mr. Hossley noted landscape enhancements to some locations already existed but due to limited resources did not receive regular maintenance; advised several of the proposed locations were within the Oregon Department of Transportation (ODOT) right-of-way and would require an Inter-Governmental Agreement (IGA) with ODOT to complete. Proposed site locations were: Welcome to Coos Bay (North and South), Front Street Median, Hwy 101 Center island, Fir Avenue island; Hwy 101 hillside; Boardwalk, Hwy 101/S. Bayshore (Golden & Elrod Avenues), Hwy 101 Shell gas station island, Hwy 101 behind the Fred Meyer store, and south of Fred Meyer across Hwy 101.

City Manager Rodger Craddock advised a \$100,000 transfer from the general fund to the hotel/motel fund was proposed to finance the projects noting existing revenue sources in the hotel/motel fund were not sufficient to cover the costs of the projects. Board Member Daily

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recommended including improvements to the area around the Coast Guard and Army Corps of Engineer facilities along Hwy 101. Chair Groth noted staff recommended implementing the improvements in phases and similar proximity. Board Member Leahy recommended working on the two entrances; Board Members Daily and Kramer agreed. Board Member Brick suggested starting north of the new maritime museum. Board Member Vaughan did not understand why staff was trying to be professional landscape designers; disliked some of the suggested plants stating they were high maintenance. Mr. Hossley stated the plants noted were used for cost estimate purposes. Board consensus was to move forward with the curb appeal projects in phases starting with the two entrances, second phase north of Super 8 Hotel, and for project designs to come back to the Agency for consideration. Board Member Vaughan requested a cost estimate for lawn mowing/maintenance; suggested the matter should be discussed and reviewed by a landscape professional.

Adjourn

There being no further business to come before the Agency, Chair Groth adjourned the meeting.

Attest:



Mike Vaughan, Secretary

Jennifer Groth, Chair