

**MINUTES OF THE PROCEEDINGS OF THE
CITY OF COOS BAY URBAN RENEWAL AGENCY**

July 21, 2015

The minutes of the proceedings of the City of Coos Bay Urban Renewal Agency, held immediately following the City Council meeting held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Those present were Chair Jennifer Groth and Board Members Fred Brick, Mark Daily, Crystal Shoji, and Mike Vaughan. Board Members Stephanie Kramer and Thomas Leahy were absent. City staff present were City Manager Rodger Craddock, City Attorney Nate McClintock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Library Director Sami Pierson, Community Development Director Eric Day, Fire Chief Mark Anderson, and Police Chief Gary McCullough.

Public Comments

No comments were given.

Consent Calendar

Chair Groth reviewed the consent calendar which consisted of 2a: approval of the minutes of June 16, June 30, and July 7 2015, and; 2b: acceptance of the June 2015 combined cash report. Board Member Shoji moved to approve the consent calendar approving the minutes of June 16, June 30, and July 7, 2015 and accepting the June 2015 combined cash report. Board Member Brick seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Shoji, and Vaughan voting aye. Board Members Kramer and Leahy were absent.

New Urban Renewal Business

No new business was presented.

Approval of Award of Contract for Egyptian Theatre Canopy Replacement

City Manager Rodger Craddock stated the City advertised a Request for Proposal (RFP) for the Egyptian Theatre canopy replacement project on June 15 – 26, 2015. A mandatory pre-bid meeting was held on site June 22, 2015. The City received two bids (Alpha Architectural for \$228,852 and DLB Construction for \$227,241) which were both over budget. Alpha Architectural was disqualified because they were not licensed through the State of Oregon Contractors Board. Because the City only received one qualified bid, the City and Egyptian Theatre Preservation Association (ETPA) negotiated a reduced project cost of \$181,157 with DLB Construction. In consideration for the reduced bid, the City would carry out the demolition of the existing canopy and provide the Oregon Department of Transportation (ODOT) right-of-way (ROW) permit. City Manager Craddock advised there were no City or Urban Renewal budget implications except for the labor to demo the canopy; noted expenses would be paid using ETPA grant funds. Board Member Shoji moved to approve the DLB Construction, Inc. bid to fabricate and install the new canopy designed by KPFF Engineering for the amount of \$181,157. Board Member Brick seconded the motion. Board Member Vaughan inquired about the removal of the vertical sign whereby City Manager Craddock advised the ETPA was working

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to secure funding to replace the vertical sign. A call for the question was made which passed with Chair Groth and Board Members Brick, Daily, Shoji, and Vaughan voting aye. Board Members Kramer and Leahy were absent.

Consideration of Approval of an Amendment to the Downtown Urban Renewal Plan – Approval Would Require Adoption of Resolution 15-04

City Manager Rodger Craddock stated the City of Coos Bay adopted the Coos Bay Downtown Urban Renewal Plan (the Plan) in 1988, and the Plan had been amended several times over the years. On December 1, 2009 the City Council adopted Resolution 09-29 which amended Chapter 7 of the Plan by removing the deadline for the issuance of bonded indebtedness which was September 20, 2018. City Manager Craddock stated during a recent review of the Plan an error was found; language referencing the deadline for the issuance of bonded indebtedness was inadvertently left in a later section of the Plan. Upon consultation with the Elaine Howard (City’s Urban Renewal Consultant) and the City Attorney, both believed the error could be corrected by adopting the proposed resolution deleting the conflicting language. Board Member Shoji moved to adopt Resolution 15-04 Making Minor Plan Amendments to the Coos Bay 1988 Downtown District Urban Renewal Plan. Board Member Brick seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Shoji, and Vaughan voting aye. Board Members Kramer and Leahy were absent.

Consideration of Approval of an Amendment to the Empire Urban Renewal Plan – Approval Would Require Adoption of Resolution 15-05

City Manager Rodger Craddock advised the same error found in the previously discussed Downtown Urban Renewal Plan was also found in the Empire Urban Renewal Plan (the Plan). The only difference was the Empire Plan was adopted in 1995; on December 1, 2009 the City Council enacted Ordinance 419 amending Sections VI and VII of the Empire Plan by removing language related to the deadline for the issuance of bonded indebtedness which was December 31, 2011. Board Member Brick moved to adopt Resolution 15-05 Making Minor Plan Amendments to the Coos Bay Empire District Urban Renewal Plan. Board Member Shoji seconded the motion which passed with Chair Groth and Board Members Brick, Daily, Shoji, and Vaughan voting aye. Board Members Kramer and Leahy were absent.

Adjourn

There being no further business to come before the Agency, Chair Groth adjourned the meeting.

Attest: 
Mike Vaughan, Secretary

Jennifer Groth, Chair